



City of Grapevine, Texas Fiscal Year 2013-2014 Operating Budget

This budget will raise more revenue from property taxes than last year's budget by an amount of \$214,390, which is a 1.01 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$69,215.

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR: William D. Tate, Sharron Spencer, Mike Lease,
Roy Stewart, Darlene Freed

AGAINST: Chris Coy

PRESENT and not voting:

ABSENT: C. Shane Wilbanks

Property Tax Rate Comparison	2013-2014	2012-2013
Property Tax Rate:	\$0.342500	\$0.345695
Effective Tax Rate:	\$0.339068	\$0.345695
Effective Maintenance & Operations Tax Rate:	\$0.144848	\$0.153679
Rollback Tax Rate:	\$0.367495	\$0.375994
Debt Rate:	\$0.211060	\$0.210021

Total debt obligation for the City of Grapevine secured by property taxes:
\$167,631,685

City of Grapevine, Texas

ANNUAL OPERATING BUDGET

October 1, 2013 to September 30, 2014

AS ADOPTED BY THE CITY COUNCIL



CITY OF GRAPEVINE, TEXAS

ELECTED OFFICIALS



The members of the Grapevine City Council pose outside the historic Nash Farmhouse in Grapevine. Members include, from left to right, include: Mike Lease, Place 3; Chris Coy, Place 5; Sharron Spencer, Place 2; Mayor William D. Tate; Roy Stewart, Place 6; Mayor Pro Tem C. Shane Wilbanks, Place 1, and Darlene Freed, Place 4.

The 5.2 acre Nash Farm is located near historic downtown Grapevine. The farmstead, purchased by Thomas Jefferson Nash in 1859, consists of the original house, the original barn and a family cemetery. Nash Farm is owned by the Grapevine Heritage Foundation, a private non-profit entity.

CITY OF GRAPEVINE, TEXAS
ADMINISTRATIVE OFFICIALS

Bruno Rumbelow
City Manager

Jennifer Hibbs
Assistant City Manager

John F. Boyle, Jr.
City Attorney

Jodi Brown
City Secretary

John F. McGrane
Director of Administrative Services

David Florence
Municipal Court Judge

Scott Williams
Director of Development Services

John S. Laster
Director of Public Works

Eddie Salame
Chief of Police

Steve Bass
Fire Chief

Douglas M. Evans
Director of Parks and Recreation

Janis Roberson
Library Director

P. W. McCallum
Executive Director, Convention & Visitors Bureau

Russell Pulley
Director of Golf

Karen Walker
Controller

Carolyn Van Duzee
*Director of
Human Resources*

Gary W. Livingston
Budget Manager

2013-2014 BOARD AND COMMISSION APPOINTMENTS

Animal Shelter Advisory Board:

Nancy Snyder, Joy Mayo, Kristina Valentine, Jason Steinle, Debra Brantner and Captain Tim Hall

Board of Zoning Adjustments

Michael Morris, Deborah Holt, Ken White, Robert Rainwater, Sal DeAngelo and George Dalton

Building Board of Appeals

Joe Lipscomb, Russell Kidd, Jerrold Sklar, Howard Hallman, Hal Hardister, Rex Young and Paul Biesiadny

Convention & Visitors Bureau Advisory Board

John Imaizumi, Paul Slechta, Lance Marrin, Mark Terpening, Debi Meek, Daniel Weinberger, Joe Szymaszek and Thomas Cherry

Golf Course Advisory Board

Gary Davis, Danny Langley, John Springer, Tom Kormondy, Shelley Ruddick, Louis Capone and Jonathan Wall

Grapevine Heritage Foundation

Melva Stanfield, Patricia Stinson, Dr. Curtis Ratliff, Ron Hewlett, Frances Jensen, Don Vaughn, Rick Lawlis, Balla Wright, Sue Franks and Janet Perkins

Historic Preservation Commission

Burl Gilliam, R. Lee Derr, Sean Shope, Margaret Telford, Ashley Anderson, Ted Ware, Chuck Voelker and Vick Cox

Housing Authority Board of Commissioners

Karen Rice, Randy Bacon, Joetta King, Jane Everett and Doris Waite

Library Board

Janice Cook, Bruce Rider, Susan Peabody, Janee Trasler, Debbie Venable, Fred Sheffler and Lynda Brown

Parks & Recreation Board

Roy Robertson, Larry Francis, Ray Harris, John Dalri, Debra Tridico, Dave Buhr, Elizabeth Kaufman, Becky St. John, Gary Humble, Terry Musar and Adam Sandy

Planning & Zoning Commission

Larry Oliver, Dennis Luers, Herbert Fry, Theresa Mason, Betty "BJ" Wilson, Beth Tiggelaar, Monica Hotelling, Jim Fechter and Gary Martin

Senior Citizens Advisory Board

Carey Miller, Tena Burrell, Dick Guckel, Paul Ernst, Pam Price, Kay Blanding, Joetta King, Francia Arrigan, Charles Burns and Alexander Graham

Grapevine 4B Economic Development Board

William D. Tate, C. Shane Wilbanks, Sharron Spencer, Darlene Freed, Matt Carnes, Martin Honeycutt and Cory Halliburton

TABLE OF CONTENTS

EXECUTIVE SUMMARY

Transmittal Letter	1
City of Grapevine Organization Chart.....	10
Introduction	11
Basis of Accounting / Budgeting	12
The Budget Process	14
FY 2013-14 Budget Calendar	17
The Budget as a Policy Document.....	18
Effect of Planning Processes on Operating Budget	21
All Funds Summary Charts and Narrative	22
Debt Management	34
2013 Effective Tax Rate Comparison	40

GENERAL GOVERNMENT FUNDS

Summary Table of Funds	42
General Fund Summary	52
City Manager's Office.....	54
Mayor & Council	59
City Secretary.....	60
Administrative Services.....	63
Police.....	71
Fire	74
Parks & Recreation	81
Library.....	92
Public Works.....	95
Development Services	105
Debt Service Fund Summary	110
Long Term Debt Summary.....	112
Long Term Debt Schedules	113
Capital / Street Maintenance Program.....	118
Facilities Maintenance Projects	120
Parks Maintenance Projects.....	123
Street & Signal Maintenance Projects.....	127

SPECIAL REVENUE FUNDS

Summary Table of Funds 128
 Convention & Visitors Bureau Fund Summary 134
 Stormwater Drainage Utility Fund Summary 149
 Crime Control & Prevention District Summary 153
 Lake Parks Fund Summary 160
 4B Economic Development Fund Summary 164
 Municipal Court Technology Fund Summary 167

ENTERPRISE FUNDS

Summary Table of Funds 170
 Utility Fund Summary 175
 Lake Enterprise Fund Summary 186

CAPITAL IMPROVEMENTS PROGRAM

Budget At A Glance 192
Introduction 194
Capital Improvement Planning Process 195
Streets, Drainage and Traffic Improvement Projects 197
Buildings and Facilities Improvement Projects 199
Quality of Life Improvement Projects 201
Water & Wastewater System Improvement Projects 205
Capital Equipment Acquisitions & Replacements 209

COMMUNITY PROFILE

Community Profile 211
Advantages of Doing Business in Grapevine 213
History of Grapevine 216
Community Events 220
Statistical Information 224

APPENDICES

Truth-In-Taxation 230
Glossary 232
City Council Ordinances and Resolutions 240



October 1, 2013

Honorable Mayor and Members of the City Council:

On behalf of the entire City organization, I am pleased to present the City's FY 2014 program of services for the City of Grapevine. While this year proved particularly difficult in examining choices, the adopted budget responds to the Council's priorities and represents our continued commitment to meeting the objectives necessary to achieve the City's goals.

The City has overcome several challenges during the past two fiscal years, as overall sales tax receipts for the General, 4B and Crime Control & Prevention funds in FY13 posted an increase of \$2.1 million (4.6%) over the previous fiscal year, which is double last year's increase of 2.3%. Hotel occupancy tax receipts increased \$527,000 in FY13, which equates to a 4.3% gain, after increasing 1.2% the previous year. These results indicate that we are continuing to steadily recover from the recession of 2008-09. Hotel occupancy taxes are budgeted to increase by 1% in FY14, as we remain cautiously optimistic as the Gaylord Texan will launch a renovation process beginning November 30, 2013, which will end December 31, 2014 with every room in the hotel being renovated. A total of 1,502 rooms will be renovated with a new look and new decor reflecting the iconic themes and images of Grapevine and the State of Texas. We are projecting sales tax collections to increase by 2.9% in FY14. We continue to monitor sales tax and hotel occupancy tax collections closely, and will make monthly reports to Council.

A major milestone was achieved in FY13 with substantial completion of the DFW Connector highway improvements project. The eight-mile project consists of rebuilding portions of four highways, two interchanges and five bridges. These improvements will enhance mobility and air quality through expanded roadway capacity, toll managed lanes and continuous frontage roads. New direct-connect ramps were built from northbound SH 121 to westbound SH 114, and from eastbound SH 114 to southbound SH 121, replacing the current connection at William D. Tate. Continuous frontage road lanes were built along both westbound and eastbound SH 114 between William D. Tate and Northwest Highway. At the widest point along SH 114, between Texan Trail and International Parkway, the highway corridor is 24 lanes wide.

With substantial completion of the DFW Connector project, TxDOT negotiated a nearly \$90 million contract with NorthGate Constructors to reconstruct FM 2499 from the Flower Mound city limits into the City of Grapevine. The new FM 2499 main lanes will be built 25-30 feet below the existing grade level, allowing commuter traffic to bypass two intersections. Both Stars and Stripes Way and Grapevine Mills Boulevard will be rebuilt to accommodate the new configuration. The FM 2499 reconstruction is currently in design phase, with construction beginning in late summer.



The FY14 budget allocates funding of \$2 million in support of the Kimball Road widening project. The City of Grapevine is a financial partner in this City of Southlake project, which extends from Kirkwood Blvd. to Dove Rd. Grapevine's participation consists of 1/2 of the roadway costs for a length of approximately 2.500 LF which represents 20% of the total contract. Construction is scheduled to begin in late 2013 with completion in September 2014.

Grapevine continues to be active in economic development. The City saw several projects completed in FY13 and others prepare for development in FY14. The City welcomed several new restaurants in 2013, including In-N-Out Burger, A.J.'s on Main, and Vineyard's Steak House.

Two historic replica redevelopment projects were either completed or started in 2013 on historic Main Street. The 15,000 square foot 520 Main Street development was completed and the retail portion is 75 percent occupied. It includes a Jake's Restaurant, 7-Eleven convenience store, Lone Star Stitching and several other retail and service uses. The Gallery on Main retail/office development broke ground at the southeast corner of Main Street and East Northwest Highway. It will have a historic period look and contain 20,000 square feet of retail and office. It is planned to be open for business in the fall of 2014. In FY13 the City issued 36 building permits and 205 certificates of occupancy.

Grapevine Mills mall continues to be a strong economic engine, averaging approximately 20 million visitors a year. The mall is in the process of upgrading the tenant mix with the development of fashion and family neighborhoods. The goal is to create a more powerful synergy of stores and increase sales per square foot. Recent new tenants include Michael Kors, Crocs, Under Armor, Coach, H&M and Kenneth Cole. Grapevine Mills staff are actively recruiting additional fashion tenants to cement their reputation as a fashion destination. Two major tenants reinvested in the mall in 2013 through major renovations. Nike completed a major interior remodel and Saks Off 5th finished \$1 million in major renovations to create their flagship store look.

Grapevine also continues to build upon its reputation as a top-notch tourist and recreation destination. More than 262,000 people attended the 27th Annual GrapeFest festival in September. Grapevine Vintage Railroad revenue increased 6.5% in FY13 from the previous fiscal year. Total annual ridership increased 28% from the previous year. A new tourist attraction slated for opening in 2014 is Microland America, a miniature park highlighted by model railroad trains, national park features, several waterfalls and a botanical garden. The four-acre park will be located near Grapevine Mills mall. The dual-flagged Marriott Courtyard/TownePlace Suites Hotel, containing 301 guest rooms, a full-service restaurant, and 17,000 square feet of meeting space is scheduled to open in late 2013.

Other development projects completed in 2013 include Baylor Regional Medical Center's \$100 million four-story patient tower, with 48 new beds, nine emergency department rooms and four operating suites. Included in the expansion are enhancements for cardiovascular and women's services, as well a new neonatal Intensive Care Unit. The project also allows for future expansion. The hospital's expansion created 3,206 jobs in the area. Slated for completion in the fall of 2014 is The Gatehouse in Grapevine, a supportive living community where women and children in crisis have the opportunity to build safe, healthy and happy futures through their participation in an independent living program. The facility will house up to 96 families and also includes a community/conference center, in-neighborhood counseling centers, general store, walking trails and commercial space.

Grapevine's parks and recreation facilities continue to enhance the community's quality of life. In 2013 the completely renovated Dove Waterpark opened to the public. The \$2.7 million project converted a traditional swimming pool facility into a multifaceted sprayground and water park, complete with water slides, a climbing wall, an aqua playground, geysers, a lounge deck, a lily pad walk, cabana rentals and after-hours private waterpark rentals. The all-inclusive and all-accessible Casey's Clubhouse, which was completely renovated at a cost of \$1.2 million, now not only includes a real clubhouse but incredible playground amenities, including a wheelchair-accessible treehouse with electronic games and 14-foot slide, a zip line and more. The Parks & Recreation Department was recently honored to receive: Best Softball Field in Texas for Softball Field G at Oak Grove Park from the Texas Turfgrass Association, Excellence in Maintenance Award for the skid dock concept at Lake Grapevine from the Texas Recreation & Park Society, Recreation Facility Design Excellence Award for Dove Waterpark from the Texas Recreation & Park Society, and the Committee's Choice Award for Casey's Clubhouse from the Texas Recreation & Park Society.

In November 2012, Grapevine voters approved two bond propositions totaling \$68.7 million. The first proposition is for the construction of a new 100,000 square foot public safety facility. The new facility will accommodate all police activities and fire administration, Municipal Court and jail operations. The proposed new public safety building will feature an advanced Emergency Operations Center, a state of the art dispatch center, a more sophisticated crime lab and much more. The total cost for the new facility is approximately \$40 million. In FY13, the City paid \$3.67 million to acquire a 6.3 acre parcel of land for the project. The project is currently in the planning and design phase with construction slated to begin in October 2014.

The second proposition is an expansion of the current Community Activities Center. The expansion will more than double the size of the center to 108,000 square feet. The expansion will include a special wing that will replace the current Senior Activities Center, an indoor Family Aquatics Center, expanded locker rooms and more. The total cost for the proposed expansion is \$30.1 million. This project is currently in the final stages of design with construction slated to begin in the first quarter of 2014.

The City has also made major investments in the maintenance and upgrade of its water and wastewater utilities system. A total of \$2.1 million has been expended through FY13 toward the reconstruction and replacement of the wastewater treatment plant headworks / intake structure to address a severely deteriorated facility. Major projects for FY14 include \$600,000 for rehabilitation and repair work on the City's four elevated water storage tanks, and \$1.3 million for the replacement of filters for trains 2 & 3 at the wastewater treatment plant.

While surrounding cities have raised their rates frequently, the City has not raised its rates since FY 2002. To ensure that rates are sufficient to cover existing operating costs and the costs of system improvements over the next few years, the City hired a consultant to prepare a financial analysis of the utility system. The results confirmed that current rates will not generate sufficient revenue for the Utility Fund to operate the utility. An 18% rate increase is necessary to maintain an adequate fund balance. The impact of the rate increase on the average residential customer with a 5/8" water meter using 13,000 gallons of water and with a three month winter average of 7,000 gallons of wastewater would be a combined monthly increase of \$11.50. A residence using the minimum volume of 2,000 gallons a month would see a combined monthly increase of only \$3.16.

FINANCIAL OVERVIEW

The FY14 budget sets forth the City's financial plan for the upcoming fiscal year, and allocates resources accordingly. The total citywide budget, which encompasses both operating and capital improvements funds is \$185,242,556 and represents an increase of \$23.2 million from the previous year's budget. Total authorized positions citywide equal 645.99 full-time equivalents (FTE) and represent an increase of 8.54 FTE from the previous year's budget.

The goals for the upcoming year remain focused on the Council's vision of maintaining Grapevine as a safe, livable, vibrant community and a world-class tourist destination. The goals, as established in January 2007, are as follows:

- Maintain financial stability and strong fiscal management
- Sustain existing programs at high service levels
- Provide a safe, secure community
- Address future transportation needs
- Continue to enhance tourism development
- Invest in "Quality of Life" capital projects

The City has developed strategic objectives in relation to each of the goals listed above. A review of FY 2013 accomplishments and FY 2014 program highlights for each goal is outlined below.

FY 2013 ACCOMPLISHMENTS:

Goal: Maintain financial stability and strong fiscal management

- Sales tax collections increased by \$2.17 million (4%).
- Mixed beverage tax collections increased by \$107,000 (10%).
- Franchise fees increased by \$511,000 (8%).
- Fines and forfeiture revenue increased by \$244,000 (12%).
- Hotel occupancy tax collections increased by \$528,000 (4%).
- Grapevine Vintage Railroad revenue increased by \$101,000 (6%).
- Lake Parks revenue increased by \$95,000 (5%).
- Health insurance claim costs decreased by \$148,000 (3%).
- The General, Debt Service, Utility Enterprise, Convention & Visitors and Stormwater Drainage funds ended FY13 with healthy fund balances that meet or exceed their requirement.

Goal: Sustain existing programs at high service levels

- There were no marked impact on service delivery and no reductions in force.
- In departments with staffing vacancies, the utilization of part-time and temporary staff enabled us to maintain existing programs at high service levels, while also limiting the increase in overtime expenditures to 4%.
- Cash financing of capital facilities and street maintenance programs were unaffected; cash purchases of vehicles and equipment critical to maintain existing service levels were approved.

Goal: Provide a safe, secure community

- The Fire Prevention division conducted 4,620 fire inspections, held 44 fire prevention programs and installed 521 smoke detectors.
- The Police department conducted 246 crime prevention seminars and saw a reduction in the city's crime rate.
- Completed 53,167 square yards of street pavement overlay repairs.
- Completed 7,431 major work orders for repairs and maintenance of public buildings and facilities.

Goal: Address future transportation needs

- Substantial completion of the DFW Connector project achieved in August 2013.
- Completion of the SH 26 Reconstruction project. Landscaping improvements are now underway and will be completed by mid-2014.

Goal: Continue to enhance tourism development

- Conducted over 120 convention and tourism site visits with a potential economic impact of \$247 million.
- Distributed nearly 38,000 information packets and generated web site traffic of 1.4 million unique visitors.
- Total hotel occupancy taxable receipts (per State Comptroller) rose \$6.2 million (3%) and average RevPAR (revenue per available room) increased by 3.1%.

Goal: Invest in “Quality of Life” capital projects

- Completed the Dove Pool and Bathhouse Renovation project. This \$2.7 million project transformed a traditional swimming pool facility into multi-faceted waterpark with a sprayground, lazy river and waterfalls.
- Completed the renovation of Casey’s Clubhouse, a handicap accessible play area with wheelchair access. The nearly \$800,000 project features a pavilion and an all-new all-inclusive play area.
- Completed sports lighting upgrades totaling \$250,000. Six (6) tennis courts, two (2) basketball courts, one (1) skate area, and one (1) sand volleyball court received new state of the art sports lighting.
- Completed construction of a new playground at the Police Department’s Community Outreach Center. The Outreach Center helps facilitate communication and cooperation between residents and law enforcement by providing recreational, educational, social and cultural enrichment programs to residents.
- Completed Phase II of the Emergency Vehicle Signal Preemption project. This project utilizes GPS tracking and short-range radio communications to allow an emergency vehicle to automatically request preemption of one or more downstream traffic signals.

FY 2014 HIGHLIGHTS:

Goal: Maintain financial stability and strong fiscal management

- Lowered the ad Valorem property tax rate from \$0.345695 to \$0.342500.
- The FY14 ending fund balance in the General Fund is projected to equal 21.6% of expenditures, and exceeds the 20% policy requirement by \$924,000.
- The FY14 ending fund balance in the Convention and Visitors Bureau Fund is projected to equal 33.5% of expenditures, and exceeds the 60-day requirement by \$2.6 million.
- The FY14 ending fund balance in the Debt Service, Stormwater Drainage and Utility Enterprise funds exceed the balance requirement.
- Projected revenues meet or exceed expenditures in the Crime Control & Prevention, Lake Parks, and 4B funds.

Goal: Sustain existing programs at high service levels

- Funding is provided for the third year of ‘Grapevine University’, a program which will provide customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.
- Funding is provided for the continuation of capstone projects initiated by the Next Generation Leadership (NGL) class. Funding of \$125,000 is included for the second year of a citywide internship program.
- Cash funding of Permanent Capital and Street Maintenance programs are maintained at their existing service levels.
- Funding of vehicle and equipment replacements maintained to ensure the high reliability rate of the City’s rolling stock and major equipment.

Goal: Provide a safe, secure community

- The FY14 budget includes funding for an additional Fire Inspector / Investigator. The additional position will allow the fire department to sustain its current level of fire prevention service within established criteria.
- The FY14 budget provides funding a lightning prediction system for Pleasant Glade Pool. This system is designed to enhance the safety of patrons and staff at the outdoor pool in the event of an inclement weather incident.

Goal: Address future transportation needs

- The FY14 budge includes the City’s portion of funding for the SH 121 ‘Section 13’ project, which will eliminate an “hour glass” effect by connecting the existing 10-lane Sam Rayburn Tollway and SH 121 frontage roads to the new 10-lane DFW Connector roadway in a consistent lane configuration.
- The FY14 budget allocates funding of \$2 million in support of the Kimball Road widening project. The City of Grapevine is a financial partner in this City of Southlake project, which extends from Kirkwood Blvd. to Dove Rd. Grapevine's participation consists of 1/2 of the roadway costs for a length of approximately 2.500 linear feet.

Goal: Continue to enhance tourism development

- The FY14 Convention & Visitors Bureau budget includes funding for an additional Sales Manager I position, a Communications Coordinator, an Accountant III and additional hours for part-time Registration Assistants.
- The FY14 budget includes additional funding of \$150,000 for Christmas decorations in support of the Christmas Capital of Texas campaign.
- The FY14 budget continues funding for static and interactive displays for the vineyard and winery museum, located inside the CVB building. Will contain museum quality display areas for artifacts of grape growing, harvesting and wine making. The museum is also a major component of the Visitor Information Center. Development of the museum to be done by museum consultant.

Goal: Invest in “Quality of Life” capital projects

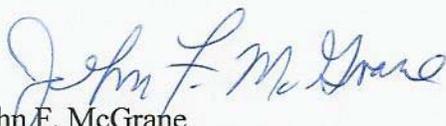
- The FY14 budget includes an operating transfer of \$3,000,000 to the Quality of Life fund from the General fund. Since the fund’s inception in 2007, the General fund has provided cash transfers of \$29,121,529.
- Total FY14 budget includes appropriations of \$2,854,057 for fifteen projects. Since the fund’s inception in 2007, a total of \$22,481,634 has been spent on Quality of Life projects.
- Major projects for FY14 include Oak Grove Parks Sports Lighting improvements, Meadowmere Park restroom and parking improvements, median landscaping, and restroom improvements at Grapevine Golf Course.

SUMMARY:

I am confident that this budget proposal continues to lay a firm foundation for a sound financial future. In the last ten years, the city's tax base (net taxable value) has increased by \$1.6 billion, an average annual growth rate of 3.4%. During the same time period, we have lowered the property tax rate from 36.6 cents to 34.25 cents. Total citywide fund balances have increased by \$40 million.

Throughout the upcoming year, we will continue to monitor and evaluate the City's priorities and allocate resources appropriately so that we continue to deliver a positive program of operations for the City. Our Budget and Finance staff will continue to analyze and evaluate financial data and submit monthly financial reports to Council. If there are significant changes in the City's financial condition, we will prepare and submit a mid-year budget report with proposed alternative strategies.

Sincerely,

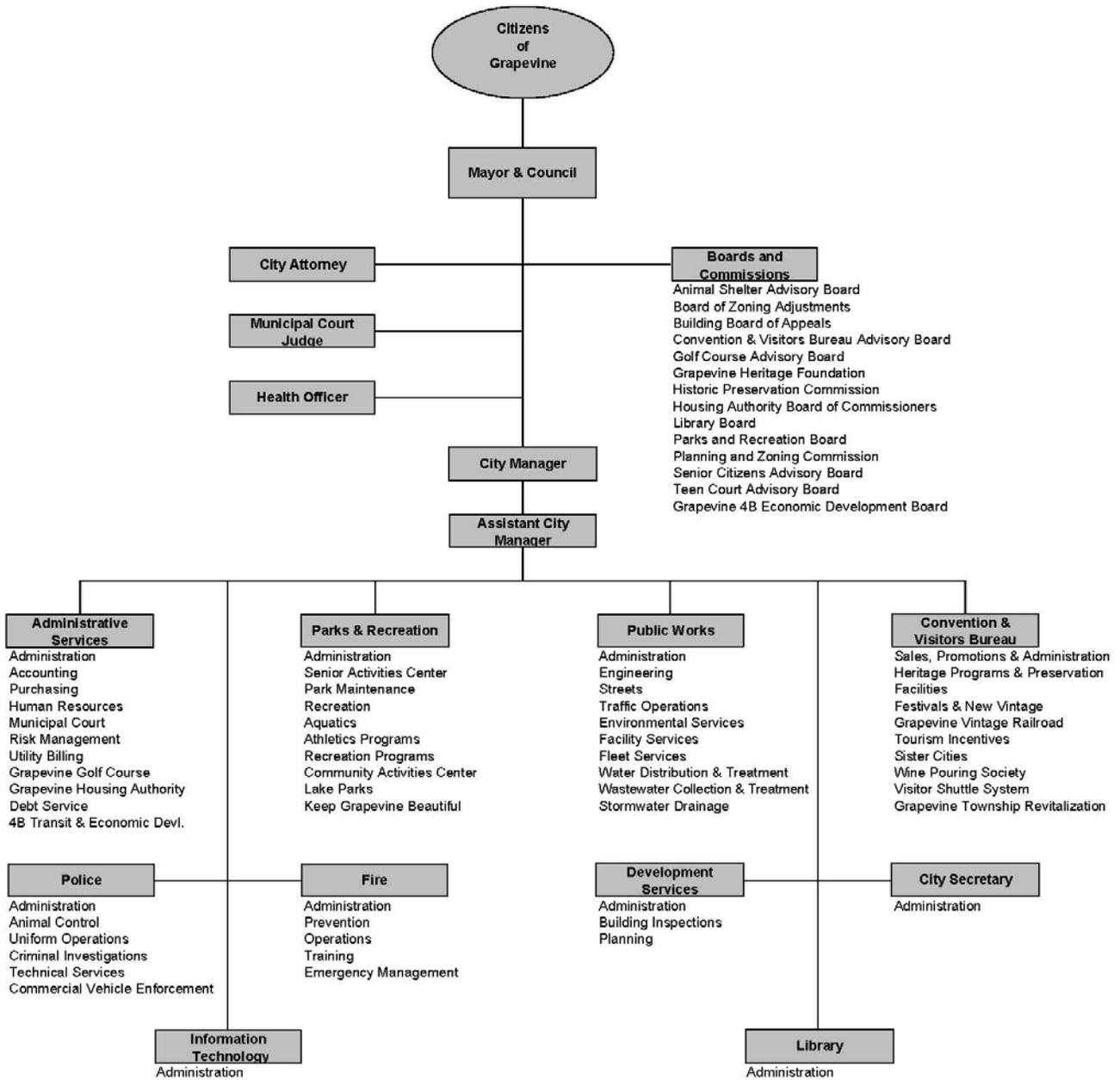


John F. McGrane
Director of Administrative Services



Bruno Rumbelow
City Manager

City of Grapevine Organization Chart



Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2014 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budget for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process.
8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program, and Capital Improvement Plan (CIP) program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund. The CIP program oversees the acquisition or construction of major capital facilities. CIP projects are primarily funded by the issuance of long-term debt instruments.

The following funds are appropriated and included within this document:

<u>Fund No.</u>	<u>Fund Title</u>
100	General
111	Municipal Court Technology
115/215/216	Convention and Visitors Bureau
116	Stormwater Drainage
117	Crime Control and Prevention
119	Lake Parks
120/122	4B Transit / 4B Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Lake Enterprise (Golf)
121	Quality of Life Capital Improvements
176/177/179	Buildings & Facilities Capital Improvements
178	Streets, Drainage & Traffic Capital Improvements
200	Water & Wastewater Capital Improvements
325	Capital Equipment Acquisition & Replacement

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Budget-At-A-Glance (includes Personnel Summary by division)
- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Objectives (by division)
- ◆ Performance Indicators (by division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2013 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2012 and September 30, 2011.

BASIS OF ACCOUNTING / BUDGETING

The accounts of the City are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The accounting policies of the City conform to generally accepted accounting principles for governmental entities as promulgated by the Governmental Accounting Standards Board. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the combined balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all Governmental Fund types. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recorded when the related fund liability is incurred. However, principal of and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year. Major revenue sources which have been treated as susceptible to accrual under the modified accrual basis of accounting include property taxes, charges for services, intergovernmental revenues, and investment of idle funds.

The accrual basis of accounting is used by all Proprietary Fund types. Under the accrual basis of accounting, revenues are accounted for on a flow of economic resources measurement focus. With this measurement focus, revenue is recorded when earned and expenses are recorded at the time liabilities are incurred. All assets and all liabilities associated with the operation of these funds are included on the combined statement of net assets. Net assets is segregated into net assets invested in capital assets, net of related debt, restricted net assets and uninvested net assets. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in total net assets. For purposes of this budget presentation, depreciation is not displayed and capital expenditures and bond principal payments are shown as uses of funds.

Governmental Fund Types

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City’s expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City’s governmental fund types.

-
1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety and Public Health, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
 2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.
 3. Capital Projects Funds - The Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types) and have been divided into five categories:
 - Streets, Drainage and Traffic
 - Buildings and Facilities
 - Community Quality of Life
 - Water & Wastewater System Improvements
 - Capital Equipment and Vehicle Replacement

Proprietary Fund Types

Proprietary fund types operate in a manner similar to private business. Beginning this fiscal year, the City will utilize only the enterprise fund type.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget message
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, the Budget Manager prepares a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

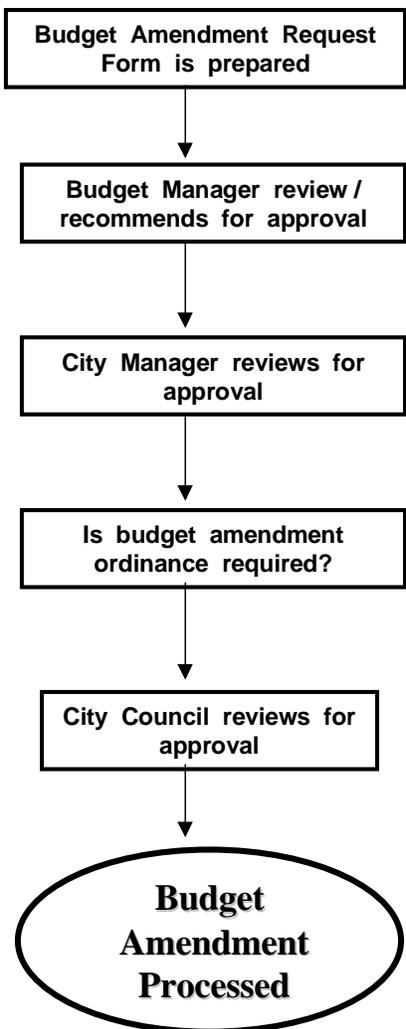
The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

In May, departmental objectives and performance indicators are submitted to the City Manager. Following the review and approval of the objectives and indicators, department heads submit proposed baseline expenditures for current service levels. Proposals for program enhancements or Increased Service Levels are also submitted at this time. Meetings are then held with the Budget Team (City Manager, Assistant City Manager, Director of Administrative Services, and Budget Manager) and each department.

After all funding levels are established, the proposed budget is presented by the City Manager to the City Council in a workshop session. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. A public hearing is held after the City Council has reviewed the budget during the budget workshop session. In a special meeting held prior to September 15, the City Council approves the level of expenditure (“appropriation”) for each fund to become effective October 1.

BUDGET AMENDMENT PROCESS

To amend the current year budget, the requesting individual/department head must first contact the Budget Manager. The Budget Manager will assist in preparing the necessary budgetary documentation. Upon the recommendation of the Budget Manager, the documentation is forwarded to the City Manager for final approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.



FY 2013-2014 CITY OF GRAPEVINE BUDGET CALENDAR

May 6	Monday	Budget Kickoff
May 31	Friday	Submission Deadline
June 3 – June 21		Budget Office Review
June 24 – June 26	Mon - Wed	Departmental Budget Hearings
July 19	Friday	Major Issues Report distributed to City Council
July 22	Monday	Major Issues Report Review to City Council
July 25	Thursday	Receive Certified Tax Roll from TAD
August 1	Thursday	Operating Budget Submitted to City Council
August 6	Tuesday	City Council Resolution to Accept Certified Tax Roll
August 19	Monday	City Council Budget Workshop
August 26	Monday	Notice to Adopt Tax Rate and Budget posted to City's Website
September 3	Tuesday	Crime Control & Prevention District Public Hearing on FY14 Budget
September 3	Tuesday	City Council Public Hearing on FY14 Operating Budget
September 10	Tuesday	4B Economic Development Board FY14 Budget Adoption
September 10	Tuesday	Crime Control & Prevention District Board FY14 Budget Adoption
September 10	Tuesday	City Council Adoption of FY14 Operating Budget and Tax Rate
October 1	Tuesday	Fiscal Year 2013-14 begins

THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

Financial Planning Policies

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

Investment Policy

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an “early warning” mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

BUDGET CONTINGENCY PLAN	
Operational Area	Recommended Action
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

Name Of Plan	Type Of Planning Process	Description Of Planning Process	Budget Impact
General Government Long-Range Financial Forecast	Five-year operating plan to facilitate financial planning	Forecast of revenues, expenditures, service levels and staffing needs	Allows for reallocation of resources
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Approved
Taxes	78,638,675	79,673,772	82,674,583	85,022,054
Licenses, Fees & Permits	7,446,480	7,639,081	7,884,778	7,488,349
Fines and Forfeitures	1,877,699	2,013,922	2,257,669	2,299,030
Charges for Services	39,784,866	39,407,413	39,892,971	44,889,466
Federal /State /Local Funds & Grants	460,391	442,470	379,586	953,482
Interest Income	448,741	412,892	319,454	445,740
Transfers In	12,751,156	14,699,249	18,619,605	16,116,209
Bond proceeds / other debt issues	500,000	0	82,515,649	0
Miscellaneous	2,566,338	2,547,477	2,373,578	1,458,200
TOTAL	144,474,346	146,836,276	236,917,873	158,672,530

EXPENDITURES AND OTHER FINANCING USES:	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Approved
Personnel	42,896,406	42,863,933	44,749,768	47,897,327
Supplies	7,500,301	7,402,106	7,597,690	8,163,895
Maintenance	1,569,615	1,782,721	1,806,699	2,003,041
Services	37,849,425	38,886,772	40,466,562	42,526,200
Insurance	10,054,061	8,182,252	8,559,447	9,914,245
Debt Service	15,719,866	13,976,009	21,836,852	16,242,542
Transfers Out	12,751,156	14,630,003	18,677,645	16,181,209
Permanent Capital / Street Maint.	2,065,590	2,084,574	2,704,418	2,809,000
Capital Improvement Plan	11,064,390	6,494,770	15,742,255	37,619,097
Capital Equipment Acquisition & Replacement	1,906,750	3,145,379	4,979,970	1,886,000
TOTAL	143,377,561	139,448,519	167,121,306	185,242,556

CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

EXPENDITURES BY FUND:	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Approved
General	52,891,216	52,810,129	57,446,407	58,339,600
Municipal Court Technology	619	82,217	23,472	35,857
Convention & Visitors Bureau	16,906,724	18,118,924	19,528,262	19,754,407
Stormwater Drainage	1,016,752	1,573,314	2,552,910	2,362,410
Crime Control & Prevention	11,878,360	12,628,001	13,303,632	13,730,075
Lake Parks	1,919,569	1,765,262	1,902,732	2,109,711
4B Transit & Economic Development	8,211,548	9,458,691	9,294,702	9,204,163
Community Quality of Life	192,408	1,720,976	5,747,858	2,854,057
Debt Service	12,117,919	10,465,668	18,432,283	14,428,596
Capital / Street Maintenance	1,323,210	2,084,574	2,704,418	2,809,000
Utility Enterprise	20,847,037	19,455,155	20,821,545	22,389,885
Lake Enterprise (Golf)	3,308,608	3,285,290	3,274,140	3,389,586
Streets, Drainage & Traffic Capital Projects	1,795,222	377,966	379,912	5,252,113
Buildings & Facilities Capital Projects	7,097,688	1,400,248	6,136,272	16,939,871
Water & Wastewater Capital Projects	1,887,701	1,076,725	592,791	9,757,225
Capital Equipment Acquisition	1,906,750	3,145,379	4,979,970	1,886,000
TOTAL	143,301,330	139,448,519	167,121,306	185,242,556

PERSONNEL BY FUND:	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Approved ⁽¹⁾
General	346.85	346.58	349.24	352.74
Special Revenue	0.60	0.60	0.60	0.60 ⁽²⁾
Convention & Visitors Bureau	75.09	75.09	76.86	80.36
Stormwater Drainage	8.00	8.00	8.00	8.00
Crime Control & Prevention	120.43	120.43	122.43	122.43
Lake Parks	1.69	1.69	2.69	2.69
Utility Enterprise	51.04	51.04	51.04	52.04
Lake Enterprise (Golf)	26.14	26.14	26.14	26.14
TOTAL	629.84	629.57	637.00	645.00

⁽¹⁾ In full-time equivalents

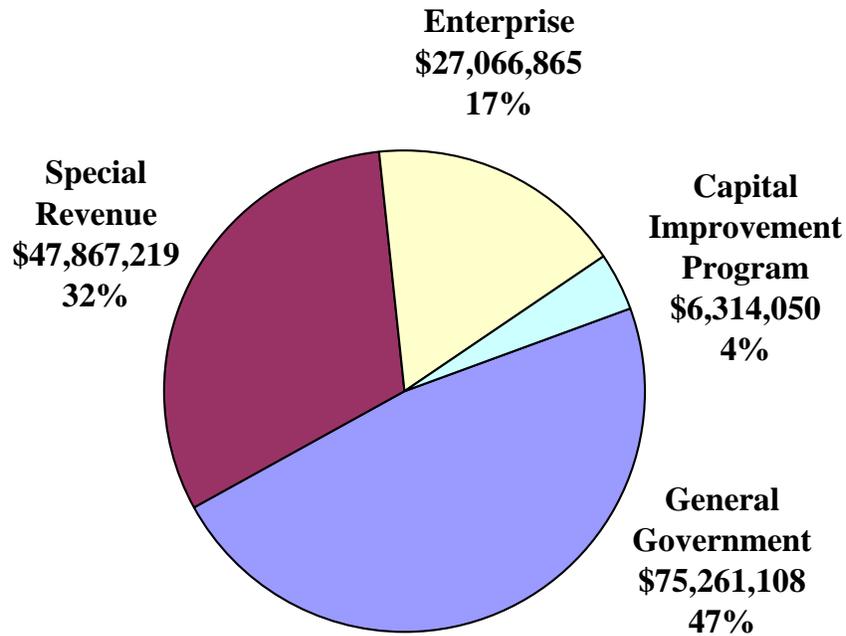
⁽²⁾ Funding for Municipal Court Bailiff (24 hours per week) is provided by Municipal Court Security Fee Revenues, which were collected prior to 2011, but are not a current revenue stream.

CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

	General Government Funds	Special Revenue Funds	Enterprise Funds	Capital Improvement Program Funds	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:					
Property Taxes	20,746,680				20,746,680
Sales & Use Taxes	26,388,150	24,987,500			51,375,650
Occupancy Taxes		12,899,724			12,899,724
Licenses, Fees & Permits	7,488,349				7,488,349
Fines and Forfeitures	2,051,030	248,000			2,299,030
Charges for Services	8,642,566	9,913,600	26,333,300		44,889,466
Interlocal / Inter-Agency	86,482				86,482
Interest Income	130,000	57,225	175,565	378,450	741,240
Transfers In	9,000,151	1,560,458		5,935,600	16,536,209
Miscellaneous	727,700	324,000	558,000	0	1,609,700
Total Revenues	75,261,108	49,990,507	27,066,865	6,314,050	158,672,530
EXPENDITURES AND OTHER FINANCING USES:					
Personnel	26,809,224	16,548,909	4,539,194		47,897,327
Supplies	2,904,157	4,043,355	1,216,383		8,163,895
Maintenance	886,035	602,490	514,516		2,003,041
Services	9,022,713	10,825,556	14,143,869		33,992,138
Insurance	9,914,245				9,914,245
Debt Service	14,421,596		1,813,946		16,235,542
Transfers Out	8,660,000	5,582,146	1,904,063		16,146,209
Interlocal / Inter-Agency		8,542,667			8,542,667
Engineering / Design				5,018,219	5,018,219
Construction				27,101,205	27,101,205
Contingency				900,000	900,000
Furnishings / Equipment				3,669,842	3,669,842
Permanent Capital / Street Maint.	2,809,000	35,000			2,844,000
Capital Outlay	150,226	1,016,500	1,647,500		2,814,226
Total Expenditures	75,577,196	47,196,623	25,779,471	36,689,266	185,242,556

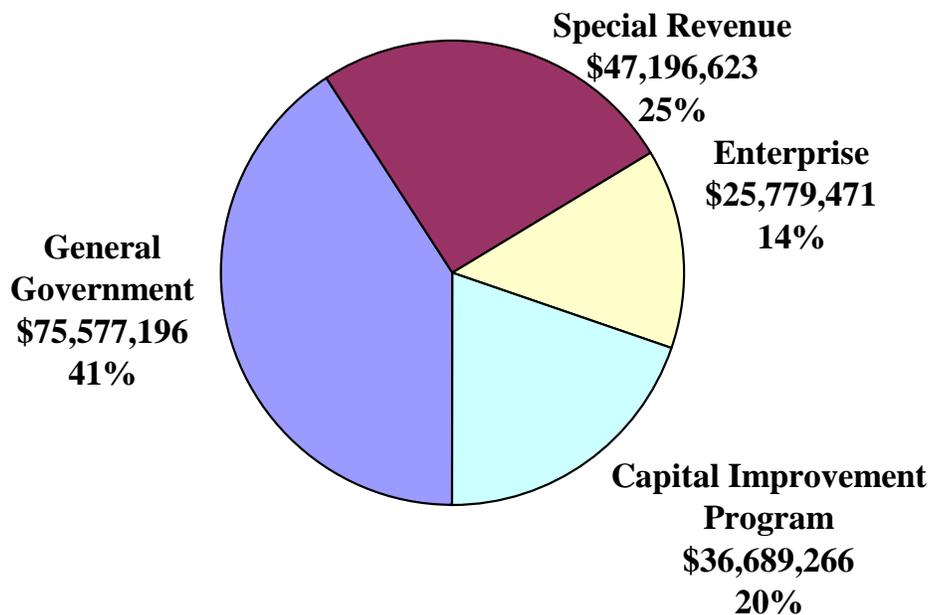
REVENUE FUNDING SOURCES

"Where The Money Comes From"



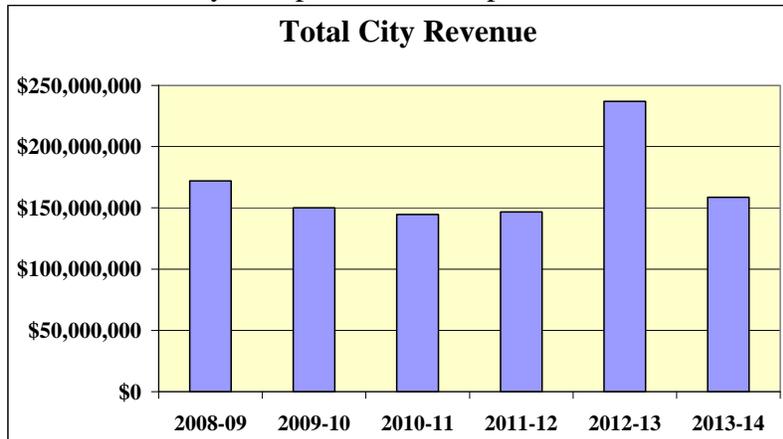
EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

Total City revenue (all funding sources) is budgeted at \$158.6 million, a decrease of \$78 million (33%) from the previous year. The sharp drop in revenue is due to the receipt of bond proceeds in FY13. The CIP fund group received \$68 million in bond proceeds to finance the construction of a new Public Safety Complex and the expansion of the Community Activities Center. An additional



\$8 million was recorded in the Debt Service fund as the result of a refunding. Revenue in the General Government fund group revenue is projected to increase by \$5.9 million (8.5%) over the prior year as property tax collections are budgeted to increase by \$3.7 million and sales tax collections are budgeted to increase by \$1.6 million. Special Revenue fund segments are projecting revenue increases

of \$2 million (4.4%) as occupancy taxes are projected to increase by \$470,000 and sales taxes are projected to increase by \$1.4 million. Enterprise Fund revenue is projected to increase by \$4 million (17.5%) as water and sewer rate increases of 18% are implemented

Taxes (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at \$85 million (54%) and represent an increase of \$7 million (9%) from the prior year. Sales & Use taxes, the largest component, are budgeted at \$51 million, of which \$26 million is in the General Government sector and \$2.5 million is in the Special Revenue sector.

Charges for Services are the second largest revenue stream at \$44.9 million (28%) and represent an increase of \$4.3 million (10.6%) from the previous year. General Government charges are virtually unchanged from FY13, while Special Revenue charges are projected to decrease \$700,000. Enterprise Fund charges are projected to increase by \$3.7 million due to the rate increases in the Utility Fund.

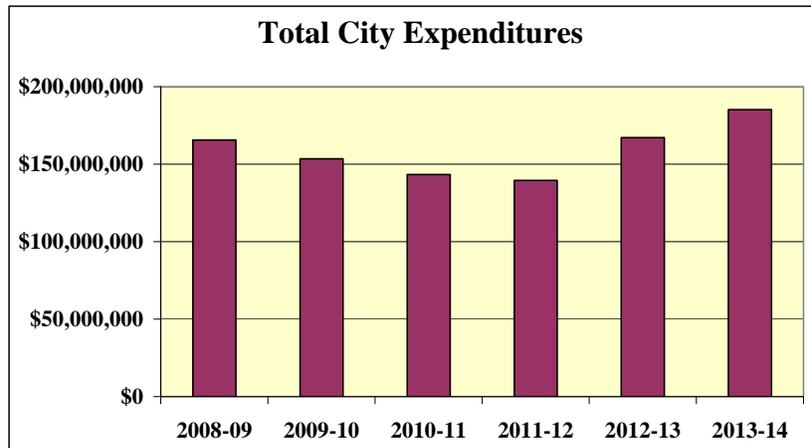
Transfers In are the third largest revenue stream at \$16.5 million (10%) and remain virtually unchanged from the previous year.

Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

Expenditures and Other Financing Uses

The FY 2013-14 adopted budgets for all funds totals \$185.2 million dollars, an increase of \$23.2 million (14%) from the prior year budget. Estimated expenditures for the current year (FY13) total \$167 million and represent an increase of \$27 million (20%) from FY12. Significant increases include \$8 million in general obligation bond refunding expenses and \$4.5 million in design and land acquisition costs for the Public Safety Complex and Community Activities Center Expansion capital improvement projects.

Personnel costs are the largest expenditure category, totaling \$47.9 million (26%), an increase of \$1.4 million (3%) from the previous budget year. Estimated expenditures for FY13 total \$44.8 and represent an increase of \$1.8 million (4.3%) from FY12. The FY14 budget includes funding for 3% merit pay increases for general employees and 5% step increases for public safety employees, both contingent upon successfully passage of their annual evaluation.



Services are the second largest expenditure category, totaling \$34 million (18%), an increase of \$600,000 from the previous budget year. The primary contributors are rate increases imposed by the Trinity River Authority (TRA) for treated water in Enterprise funds and increased utility costs across the board.

Capital Improvement Plan Expenditures represent the third largest expenditure category, totaling \$27.1 million (15%), and represents an increase of \$8 million from the previous budget year. Major increases are in the Buildings & Facilities, Quality of Life, and Capital Equipment categories. A full detail of approved projects and programmed expenditures are located in the Capital Improvement Program section of this document.

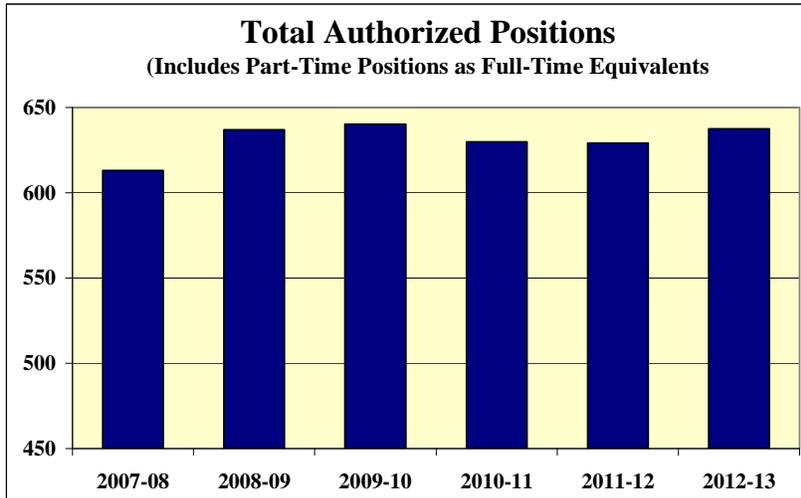
Debt Service is the fourth largest expenditure category, totaling \$16.2 million, which is 9% of total expenditures. Budgeted expenditures for FY14 reflect an increase of \$3 million from the previous budget year. Estimated expenditures in FY13 total \$18 million and represent an increase of \$8 million from the previous year.

Operating Transfers Out represent the fifth largest expenditure category, totaling \$16.1 million, and represent a decrease of \$400,000 from the previous budget year. The increase is due to increases in operating transfers to the Capital Equipment Acquisition fund for replacements of vehicles and capital equipment, and to the CVB Buildings and Facilities capital projects fund.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

Total Authorized Positions

Authorized positions, including full- and part-time employees, are calculated in terms of full-time equivalents (FTEs). Total authorized positions citywide are budgeted at 645.00, an increase of



7.55 FTE from the previous year's budgeted total of 637.45. Mid-year personnel changes in FY13 increased the FTE count by 0.16, bringing the total at year-end to 637.61.

The City Council has approved 7.39 additional positions in the FY14 budget. The General fund will gain 3.49 FTE, the Convention & Visitors Bureau will gain 3.5 FTE, and the Utility Enterprise fund will gain

0.40 FTE.

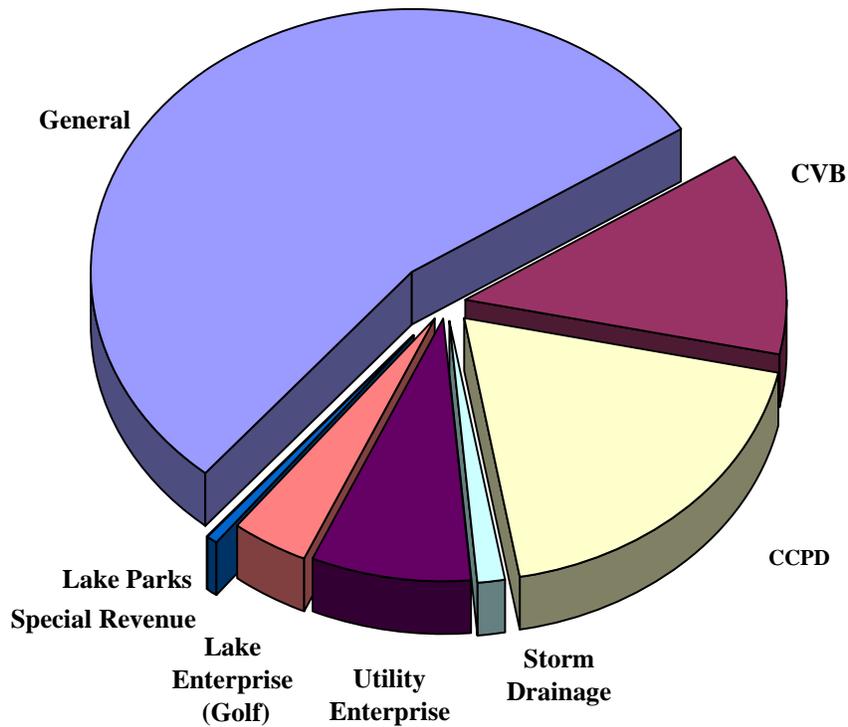
In the General Fund, an Inspector / Investigator position has been approved for the Fire Department. This position will allow the department to meet service demand levels. The Parks and Recreation Department received approval to increase part-time aquatics staffing by 2.49 FTE to support the recently expanded Dove Pool and Water Park.

In the Convention & Visitors Bureau fund, a Communications Coordinator position has been approved. This position will coordinate the public relations program assisting with media contacts, releases, media drops and FAMs. This will enable the program to grow and to reach additional markets. This position was identified as a need in the staffing study completed in 2012. An Accountant III position has been approved, which will monitor TABC activities and on-line ticket sales. A Sales Manager I position has also been approved, along with additional hours for part-time Registration Assistants to ensure adequate coverage for the Visitor Center and Depot.

In the Utility Enterprise fund, a part-time Geographic Information System (GIS) Engineering Coordinator position has been upgraded to full-time. The additional hours will provide technical support for the Public Works department's remote servers, mobile devices, work order and asset management system, GIS and WIFI access devices.

Total Authorized Positions

Citywide by Fund
FY 2013-14 Approved Budget



General Fund	352.74
Convention & Visitors Fund	80.36
Crime Control & Prevention Fund	122.43
Stormwater Drainage Fund	8.00
Utility Enterprise Fund	52.04
Lake Enterprise (Golf) Fund	26.14
Lake Parks Fund	2.69
Special Revenue	0.60

TOTAL CITYWIDE AUTHORIZED POSITIONS: 645.00

TOTALS BY CLASSIFICATION

Full-Time	555.00
Part-Time	83.00
Elected Officials	7.00
TOTAL	645.00

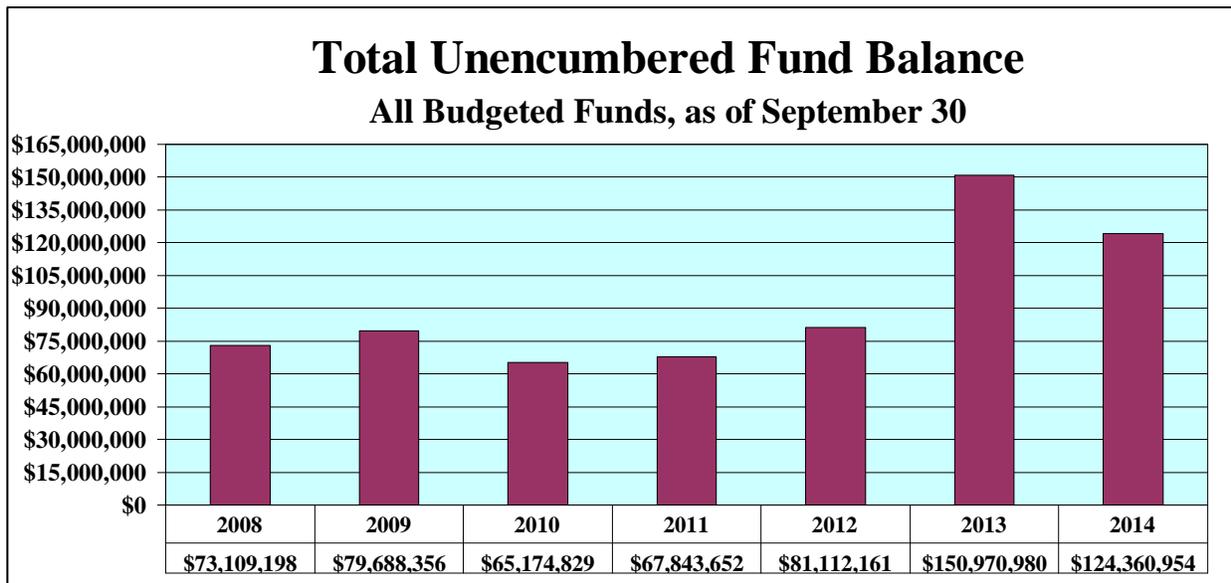
Fund Balances

The total citywide balance of all budgeted funds on October 1 is estimated at \$150.9 million, an increase of \$69.8 million (86%) from the previous year's total of \$81 million. The Buildings & Facilities CIP segment increased its fund balance by \$65 million with the receipt of bond proceeds. The 4B Economic Development fund increased its fund balance by \$3.2 million, an increase of 27%. The Debt Service fund increased its fund balance by \$4 million, an increase of 34%.

The General fund decreased its fund balance by \$700,000 with an operating transfer of \$2.1 million to the Buildings & Facilities CIP to cover an increase in land acquisition costs for the Public Safety Complex. The Utility Enterprise fund decreased its fund balance by \$1.1 million as increased water purchase/storage/treatment costs necessitated the first utility rate increase in more than a decade. The Stormwater Drainage fund decreased its fund balance by \$1.1 million as the Denton Creek Channel project was completed.

The Golf and Lake Parks funds continue to carry negative balances as they recover from deficits incurred in previous years. During FY13, the Quality of Life CIP fund balance decreased by \$2.7 million, as the Dove Pool and Waterpark expansion and the Casey's Clubhouse Renovation projects were completed.

The total citywide ending fund balance projected at FY14 year-end is \$124.3 million, a decrease of \$26.6 million. Major capital expenditures are projected in both the Buildings & Facilities segment as well as Water & Wastewater. Balances in the General, Debt Service, Crime Control & Prevention, Quality of Life CIP and Convention & Visitors Bureau funds are projected to remain relatively stable. The ending fund balances of the Utility Enterprise and 4B Economic development funds are projected to rise by \$1.4 million and \$3.5 million, respectively.



Note: The totals for years 2008 through 2012 are actual (audited); the total for 2013 is estimated; and the total for year 2014 is projected.

**ESTIMATED FUND BALANCES
FISCAL YEAR 2012-13**

Fund	Actual Beginning Fund Balance 10/1/12	Estimated Revenues and other Financing Sources 2012-13	Estimated Expenditures and other Financing Uses 2012-13	Estimated Ending Fund Balance 9/30/13
General	\$11,940,983	\$56,825,767	\$57,543,730	\$11,223,019
Debt Service	\$12,252,396	\$22,309,792	\$18,432,283	\$16,129,905
Convention & Visitors	\$5,424,087	\$19,194,563	\$19,528,262	\$5,090,388
Stormwater Drainage	\$3,181,522	\$1,397,591	\$2,552,910	\$2,026,203
Crime Control & Prevention	\$714,144	\$13,450,154	\$13,303,632	\$860,667
4B Economic Development	\$12,896,954	\$12,552,526	\$9,294,702	\$16,154,778
Utility Enterprise	\$6,625,733	\$19,707,592	\$20,821,545	\$5,511,780
Lake Enterprise (Golf)	(\$2,979,377)	\$3,120,210	\$3,274,140	(\$3,133,307)
Lake Parks	(\$958,738)	\$2,024,064	\$1,902,732	(\$837,406)
Municipal Court Technology	\$51,830	\$47,552	\$23,472	\$75,910
Capital / Street Maintenance	\$1,647,255	\$2,808,952	\$2,704,418	\$1,751,789
Streets, Drainage & Traffic CIP	\$7,967,588	\$79,521	\$379,912	\$7,667,198
Buildings & Facilities CIP	(\$79,048)	\$71,854,828	\$6,136,272	\$65,639,507
Quality of Life CIP	\$9,847,042	\$3,007,178	\$5,747,858	\$7,106,362
Water & Wastewater CIP	\$9,468,103	\$630,132	\$592,791	\$9,505,444
Capital Equipment Acquisition	\$3,111,686	\$8,067,027	\$4,979,970	\$6,198,744
TOTAL	\$81,112,161	\$237,077,450	\$167,218,628	\$150,970,980

**PROJECTED FUND BALANCES
FISCAL YEAR 2013-14**

Fund	Estimated Beginning Fund Balance 10/1/13	Budgeted Revenues and other Financing Sources 2013-14	Budgeted Expenditures and other Financing Uses 2013-14	Projected Ending Fund Balance 9/30/14
General	\$11,223,019	\$57,840,512	\$58,339,600	\$10,723,931
Debt Service	\$16,129,905	\$14,606,596	\$14,428,596	\$16,307,905
Convention & Visitors	\$5,090,388	\$19,921,453	\$19,754,407	\$5,257,434
Stormwater Drainage	\$2,026,203	\$1,390,729	\$2,362,410	\$1,054,522
Crime Control & Prevention	\$860,667	\$13,730,075	\$13,730,075	\$860,667
4B Economic Development	\$16,154,778	\$12,675,000	\$9,204,163	\$19,625,615
Utility Enterprise	\$5,511,780	\$23,812,500	\$22,389,885	\$6,934,395
Lake Enterprise (Golf)	(\$3,133,307)	\$3,254,365	\$3,389,586	(\$3,268,528)
Lake Parks	(\$837,406)	\$2,225,000	\$2,109,711	(\$722,117)
Municipal Court Technology	\$75,910	\$48,250	\$35,857	\$88,303
Capital / Street Maintenance	\$1,751,789	\$2,814,000	\$2,809,000	\$1,756,789
Streets, Drainage & Traffic CIP	\$7,667,198	\$5,250	\$5,252,113	\$2,420,335
Buildings & Facilities CIP	\$65,639,507	\$693,300	\$16,939,871	\$49,392,937
Quality of Life CIP	\$7,106,362	\$3,020,000	\$2,854,057	\$7,272,305
Water & Wastewater CIP	\$9,505,444	\$700,000	\$9,757,225	\$448,219
Capital Equipment Acquisition	\$6,198,744	\$1,895,500	\$1,886,000	\$6,208,244
TOTAL	\$150,970,980	\$158,632,530	\$185,242,556	\$124,360,954

Short-term initiatives for the upcoming year

They FY 2013-14 budget reflects the City's response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City's long-term policies.

Continued emphasis on long-range financial planning

The FY14 budget contains an updated Long-Range Financial Forecast which identifies key revenue and expenditure drivers while assessing historical financial trends and their potential impact upon the city's financial stability. The Forecast looks out three years into the future, through they FY17 fiscal year. Staff continues to produce a monthly financial report for City Council that monitors and analyzes trends in the General and Utility Enterprise funds. The report serves as a tool to assist in developing a proactive, rather than reactive approach to changing financial trends.

Continue to improve the efficiency and effectiveness of service delivery

Funding is provided for the third year of 'Grapevine University', a program which will provide customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.

Funding is also provided for the continuation of capstone projects selected by the inaugural Next Generation Leadership (NGL) class. The projects are a centralized volunteer function to communicate volunteer opportunities to interested parties and coordinate with various city departments; a reporting form designed for all departments to use when employees notice maintenance or safety items that need to be addressed; and the second year of a citywide internship program.

Continue to explore new ways to combat spiraling health care costs

Prior to adoption of the FY12 budget, Risk Management performed a comprehensive evaluation of its health and wellness services. Costs were starting to increase to an unsustainable level at 10% per year, and significant employee contribution increases and/or plan design changes were inevitable. Ultimately, the decision was made to partner with United Healthcare (dba UMR) for the 2012 plan year.

Total health insurance claim costs were reduced by 20% in FY12 and represent a savings of \$1.5 million from FY11. In FY13, health insurance claims decreased an additional 3% from the previous year. The FY14 budget projects claims to increase 7% over the previous year's budget.

In addition, the FY14 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Funding is continued for a Weight Watchers at Work program; the continuation of the popular Biggest Loser program; and the WELLPOINTS Reward Program which is designed to inspire and reward employees for taking steps to improve and enhance their personal health.

Continue to use excess reserves to invest in “Quality of Life” capital projects

The City Council has adopted the policy of maintaining a 20% fund balance in the General Fund. All reserves in excess of the 20% threshold are to be transferred to the Quality of Life CIP fund at fiscal year-end. FY14 budget projects excess reserves of \$3 million to be transferred to the Quality of Life CIP fund at fiscal year-end. To date, the General fund has made contributions in excess of \$29 million to the fund.

Continue to enhance tourism by promoting Grapevine as a “destination”

As part of a massive targeted plan for the city, the CVB, in conjunction with Grapevine’s Economic Development team, aggressively push leads for new developments that are concentrated in the tourist industry: hospitality, retail, restaurants and entertainment. The FY14 budget includes funding for a communications coordinator and an additional sales manager to promote tourism and online ticket sales. In addition, the budget also provides increased funding for part-time registration assistants to enhance convention services.

Continue to pursue economic development opportunities to bring new businesses to Grapevine

The FY14 budget provides funding for staff travel and lodging to economic development conferences and trade shows as well as for site visits to business prospects the City seeks to have locate or expand in the City.

Continue to emphasize cash financing of vehicles and capital equipment

The FY14 budget continues to utilize cash for vehicle and capital equipment replacements. This strategy has been successful in reducing the ratio of debt service expenditures to General fund expenditures from 21% in FY09 to 14% in FY13. The strategy has also been instrumental in helping staff to identify alternative funding sources, such as unallocated interest earning from previous equipment note debt issues, as well as tapping excess funds allocated for copier replacement.

Maintain a healthy General Fund balance of at least 20% annually

The FY14 ending fund balance is projected to equal 21.6% of expenditures, and exceeds the 20% policy requirement by \$924,000.

Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past decade, the City of Grapevine has issued long-term general obligation (GO) debt of \$140 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

Outstanding GO Bond Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
GO Ref Bonds Series 2004	\$7,345,000	10/15/04	Refunding
GO Ref Bonds Series 2005	\$11,920,000	06/15/05	Refunding
GO Bonds Series 2006	\$5,245,000	07/15/06	Streets
GO Ref Bonds Series 2006	\$7,015,000	11/15/06	Refunding, 100% Water & Sewer
GO Ref Bonds Series 2009	\$24,280,000	05/21/09	Refunding
GO Ref Bonds Series 2010	\$10,475,000	06/15/10	Refunding, 39% Water & Sewer
GO Ref Bonds Series 2012	\$8,060,000	12/01/12	Refunding
GO Bonds Series 2013	\$65,805,000	06/15/13	Public Safety Bldg; CAC Expansion

During the same period, the City has also issued certificates of obligation (CO) debt of \$48.7 million to finance vehicle and capital equipment replacements, fire apparatus, computers, golf carts, land acquisitions, construction of the CVB Headquarters & Museum Complex, and improvements at the Vineyards Campground.

The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

The City has also issued tax notes, which are generally short-term debt instruments, in the amount of \$11.6 million for the acquisition of computers and equipment, street renovations, and the demolition of buildings related to the CVB Headquarters expansion project.

Outstanding CO Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Comb Tax & Rev CO Series 2005	\$3,225,000	05/01/05	Vehicles, Equipment, Signage
Comb Tax & Rev CO Series 2005A	\$2,380,000	10/15/05	Lake Parks, CVB Property Acquisiton
Comb Tax & Rev CO Series 2006	\$3,760,000	07/15/06	Computers, Vehicles, Equipment, Golf Carts, Radio System, Fire Apparatus
Comb Tax & Rev CO Series 2007	\$2,250,000	05/01/07	CVB Expansion
Comb Tax & Rev CO Series 2009	\$8,995,000	05/01/09	Vehicles, CVB Expansion
Comb Tax & Rev CO Series 2009A	\$2,005,000	12/01/09	Mobile electronic citation system, Vineyards Campground improvements
Comb Tax & Rev CO Series 2010	\$500,000	11/02/10	Lake Parks improvements at the Vineyards Campground
Public Property Finance Contractual Obligation Series 2012	\$1,225,000	12/01/12	Fire Truck

Outstanding Tax Note Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Tax Notes Series 2007	\$3,360,000	05/01/07	Streets, Drainage, Computers, Equipment
Tax Notes Series 2008	\$4,260,000	12/15/08	Demolition, CVB Expansion
Tax Notes Series 2013	\$3,965,000	06/15/13	Vehicles and Equipment

Tax notes, GO bonds and COs all represent tax-supported debt, also called governmental debt. Although the CO issues are a combination of tax and revenue supported debt, in the event of a revenue shortfall the City has pledged its taxing authority as surety. Overall, current outstanding governmental debt is \$167.6 million, of which \$122.9 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from a general property tax levy.

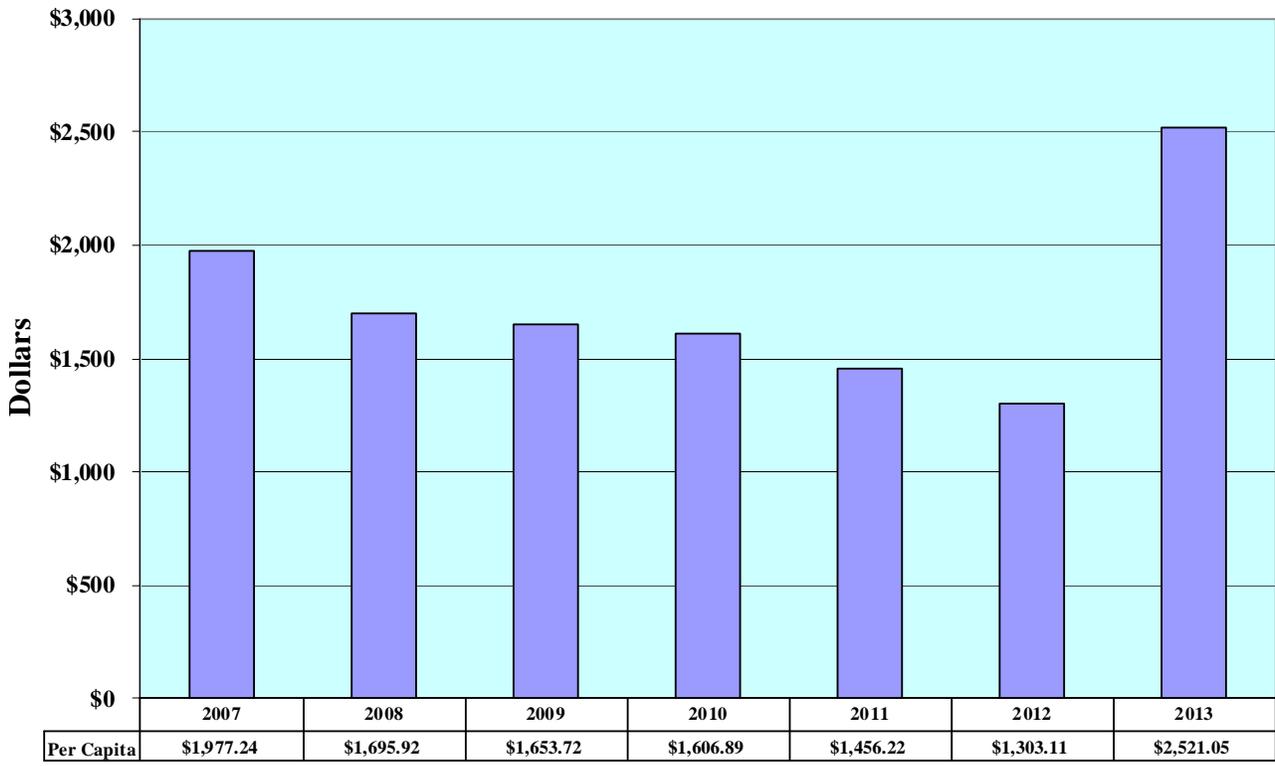
The City has also issued waterworks and sewer revenue bonds to finance utility infrastructure improvements and expansion of the City's capability to produce, store and treat potable water and its treatment and reclamation of wastewater. Currently, the outstanding debt on these issues is \$9.2 million, of which \$8.1 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from Utility fund revenues. The outstanding balance on debt issued for reconstruction and expansion of the Grapevine Golf Course is \$2.6 million, of which \$2.3 million represents principal. The debt service for this instrument is paid from Golf fund user fee revenues.

The City has also issued Combined Tax and Tax Incentive Reinvestment Zone Revenue Bonds for improvements within the two Tax Increment Financing (TIF) districts which encompass Grapevine Mills Mall and the Gaylord Texan Resort and Convention Center. Current outstanding debt on these issues is \$42.3 million, of which \$32 million is the principle balance.

City of Grapevine Long Term Debt Summary	Total Principal	Total Interest	Total Debt
<u>General Obligation Bonds</u>			
2004 GO Refunding	4,260,000	241,900	4,501,900
2005 GO Refunding	11,140,000	2,092,656	13,232,656
2006 GO	3,955,000	1,297,795	5,252,795
2009 GO Refunding	4,575,000	552,263	5,127,263
2010 GO Refunding	5,465,000	1,044,638	6,509,638
2012 GO Refunding	7,900,000	671,569	8,571,569
2013 GO	65,805,000	34,181,353	99,986,353
Total General Obligation Bonds	103,100,000	40,082,173	143,182,173
<u>Certificates of Obligation</u>			
2005 CO	235,000	9,500	244,500
2005A CO	570,000	74,649	644,649
2006 CO	410,000	20,544	430,544
2007 CO	1,795,000	605,828	2,400,828
2009 CO	7,365,000	2,656,223	10,021,223
2009A CO	1,670,000	610,147	2,280,147
2010 CO	363,918	49,610	413,528
2012 CO	1,200,000	172,875	1,372,875
Total Certificates of Obligation	13,608,918	4,199,375	17,808,293
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	485,000	9,700	494,700
2008 Tax Note	1,645,000	64,838	1,709,838
2013 Tax Note	3,965,000	326,692	4,291,692
Anderson Note Payable	99,559	73,645	173,204
Total Tax and Note Payable	6,194,559	474,874	6,669,433
Total Governmental Debt			
	122,903,477	44,756,423	167,659,900
<u>Water / Wastewater Bonds</u>			
2006 GO Refunding	3,715,000	493,413	4,208,413
2009 GO Refunding	1,200,000	92,500	1,292,500
2010 GO Refunding	3,220,000	512,538	3,732,538
Total Water / Wastewater Bonds	8,135,000	1,098,450	9,233,450
<u>Golf Course Bonds</u>			
2009 GO Refunding	2,300,000	327,950	2,627,950
Total Golf Course Bonds	2,300,000	327,950	2,627,950
Total Business Activity Bonds			
	10,435,000	1,426,400	11,861,400
Total Citywide Debt			
	133,338,477	46,182,823	179,521,300

The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at \$2,521.05 and represents a 93% increase from the previous year. The increase is due to the issuance of \$68.7 million in general obligation bonds and \$3.9 million in tax notes in 2013.

Net Direct Debt Per Capita
General Debt Outstanding Principal Only



Population and net direct debt amounts for the periods listed below are as follows:

Year	Net Direct Debt	Population
2000	\$72,015,000	39,190
2001	\$93,720,000	42,443
2002	\$95,344,546	44,390
2003	\$96,539,546	45,524
2004	\$94,245,000	46,188
2005	\$94,965,000	46,684
2006	\$94,531,601	46,700
2007	\$92,535,000	46,800
2008	\$79,538,716	46,900
2009	\$77,725,000	47,000
2010	\$75,596,365	47,045
2011	\$68,589,652	47,101
2012	\$62,359,082	47,854
2013	\$122,903,477	48,751

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's 2013 ratio of net direct debt as a percentage of assessed value is 1.96%, up from the previous year's calculation of 1.02%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2000	\$72,015,000	\$4,089,979,800	1.76%
2001	\$93,720,000	\$4,372,544,371	2.14%
2002	\$95,344,546	\$4,773,863,018	1.99%
2003	\$96,539,546	\$4,766,361,580	2.02%
2004	\$94,245,000	\$4,894,958,382	1.96%
2005	\$94,965,000	\$5,243,478,637	1.81%
2006	\$94,531,601	\$5,230,966,070	1.81%
2007	\$92,535,000	\$5,815,838,701	1.59%
2008	\$79,538,716	\$5,954,088,371	1.33%
2009	\$77,725,000	\$5,829,604,089	1.33%
2010	\$75,596,365	\$5,864,643,146	1.29%
2011	\$68,589,652	\$5,912,257,208	1.16%
2012	\$62,359,082	\$6,082,785,223	1.02%
2013	\$122,903,477	\$6,246,787,751	1.96%

Debt Policy

The City's policy is to use bond proceeds for major capital expenditures only. Major capital expenditures include roadways, bridges, buildings and facilities. The City has also utilized tax notes for the acquisition of major rolling stock such as fire apparatus and heavy equipment. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

The FY14 budget projects the net general debt service ratio at 20% of the General Fund budget.

Net General Debt Service as Percentage of General Fund Expenditures	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Estimate	FY14 Approved
General Debt Service	19,718,857	12,117,919	10,465,668	18,432,283	14,428,596
Less: Transfer Funding	(8,646,278)	(2,304,418)	(2,438,945)	(10,887,920)	(2,754,916)
Net General Debt Service	11,072,579	9,813,501	8,026,723	7,544,363	11,673,680
General Fund Expenditures	53,202,569	52,891,216	52,902,127	57,543,730	58,339,600
Percentage of General Fund Expenditures	21%	19%	15%	13%	20%

2013 Property Tax Rates in City of Grapevine

This notice concerns the 2013 property tax rates for City of Grapevine. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$8,525,930
Last year's debt taxes	\$13,197,991
Last year's total taxes	\$21,723,921
Last year's tax base	\$6,284,129,363
Last year's total tax rate	\$0.345695/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$19,925,238
÷ This year's adjusted tax base (after subtracting value of new property)	\$5,876,456,594
=This year's effective tax rate	\$0.339068/\$100

(Maximum rate unless unit publishes notices and holds hearings.)

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$8,511,905
÷ This year's adjusted tax base	\$5,876,456,594
=This year's effective operating rate	\$0.144848/\$100
x 1.08=this year's maximum operating rate	\$0.156435/\$100
+ This year's debt rate	\$0.211060/\$100
= This year's total rollback rate	\$0.367495/\$100

Statement of Increase/Decrease

If City of Grapevine adopts a 2013 tax rate equal to the effective tax rate of \$0.339068 per \$100 of value, taxes would decrease compared to 2012 taxes by \$-1,717,597.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	12,394,958
Debt Service	12,252,396

Schedule B - 2013 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2004 GO/Refunding	1,960,000	126,300	0	2,086,300
2005 Equipment CO	115,000	7,100		122,100
2005 GO/Refunding	1,325,000	496,188		1,821,188
2006 General Obligation	225,000	176,319		401,319
2006 Equipment CO	215,000	12,438		227,438
2007 Tax Note	485,000	9,700		494,700
2009 GO Refunding	1,090,000	191,525		1,281,525
2009 CO Equipment	95,000	31,350		126,350
2010 GO Refunding	25,000	124,963		149,963
2012 Public Property CO	70,000	20,213		90,213
2012 GO Refunding	755,000	115,732		870,732
2013 GO Bonds	400,000	3,083,370	0	3,483,370
2013 Tax Notes	520,000	92,567		612,567
1996 CO/TIRZ	934,188			934,188

Total required for 2013 debt service	\$12,701,953
- Amount (if any) paid from Schedule A	\$248,592
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2013	\$12,453,361
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2013	\$0
= Total debt levy	\$12,453,361

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 3072 Mustang Dr, Grapevine, TX 76051.

Name of person preparing this notice: Colette Franklin

Title: Tax Assessor-Collector

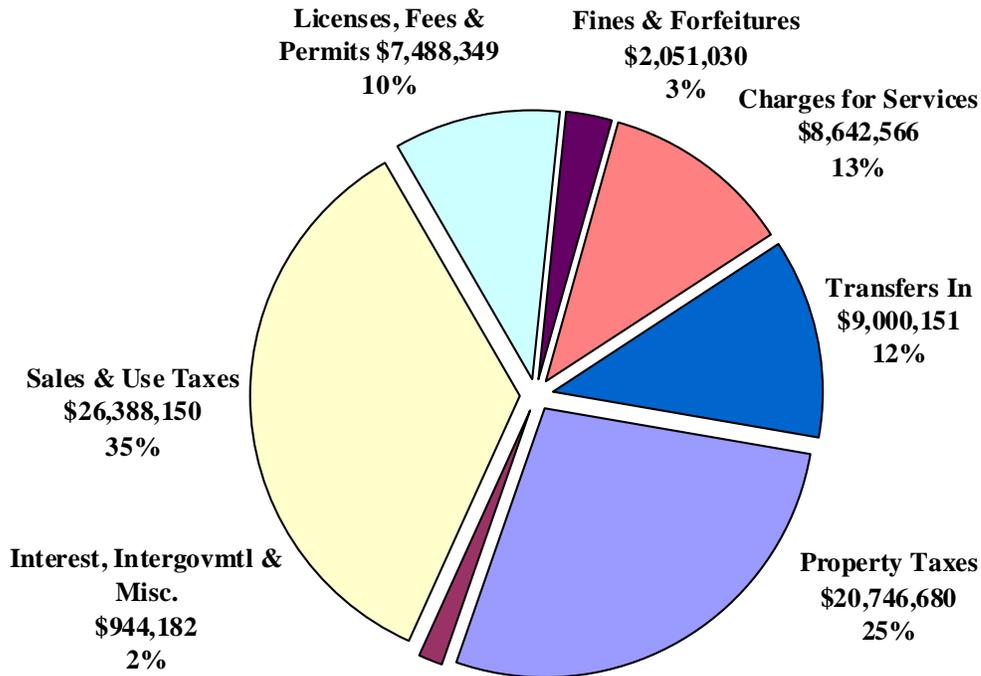
Date Prepared: 08/01/2013

CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

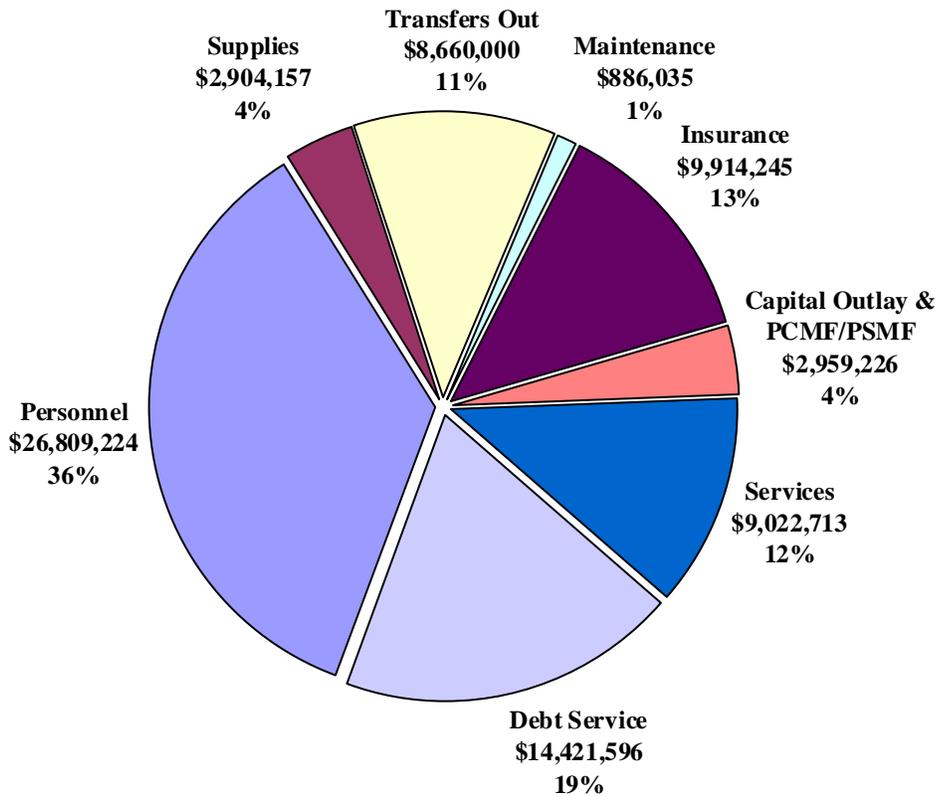
-- GENERAL GOVERNMENT FUNDS --

	General Fund	Debt Service Fund	Capital / Street Maintenance Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:				
Property Taxes	8,970,000	11,776,680		20,746,680
Sales & Use Taxes	26,388,150			26,388,150
Licenses, Fees & Permits	7,488,349			7,488,349
Fines and Forfeitures	2,051,030			2,051,030
Charges for Services	8,642,566			8,642,566
Intergovernmental / Inter-Agency	86,482			86,482
Interest Income	50,000	75,000	5,000	130,000
Transfers In	3,436,235	2,754,916	2,809,000	9,000,151
Miscellaneous	727,700			727,700
Total Revenues	57,840,512	14,606,596	2,814,000	75,261,108
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	26,809,224			26,809,224
Supplies	2,904,157			2,904,157
Maintenance	886,035			886,035
Services	9,015,713	7,000		9,022,713
Insurance	9,914,245			9,914,245
Debt Service		14,421,596		14,421,596
Transfers Out	8,660,000			8,660,000
Permanent Capital / Street Maint.			2,809,000	2,809,000
Capital Outlay	150,226			150,226
Total Expenditures	58,339,600	14,428,596	2,809,000	75,577,196
NET CHANGE IN FUND BALANCE	(499,088)	178,000	5,000	(316,088)
BEGINNING FUND BALANCE	11,223,019	16,129,905	1,751,789	29,104,713
ENDING FUND BALANCE	10,723,931	16,307,905	1,756,789	28,788,625

REVENUE FUNDING SOURCES "Where The Money Comes From"



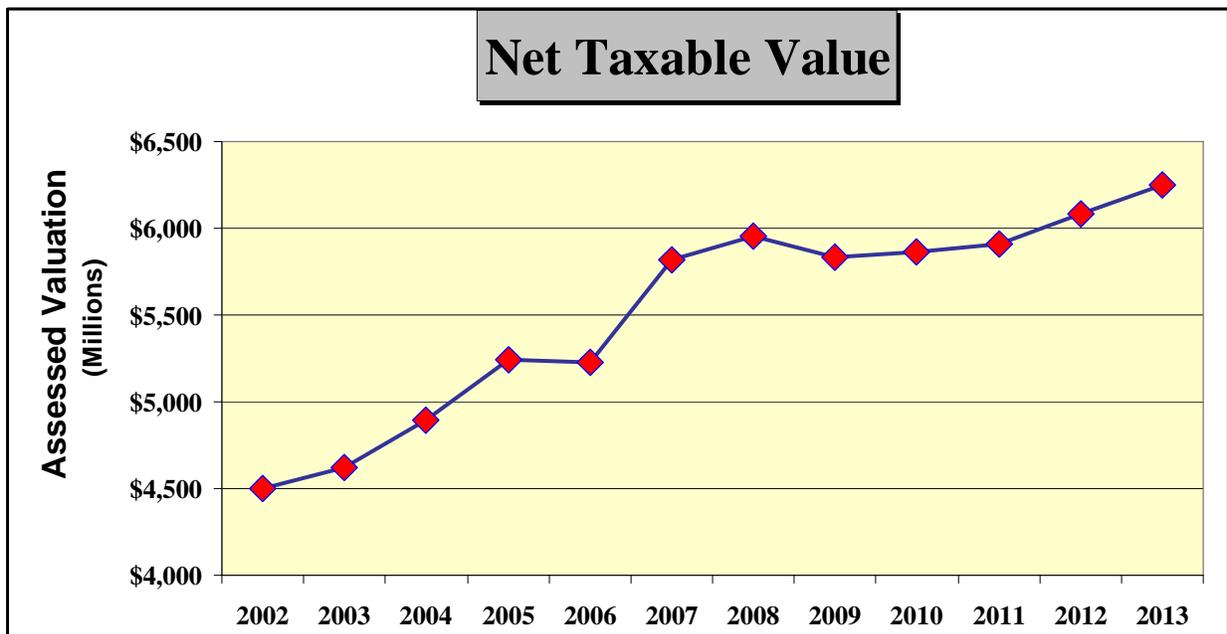
EXPENDITURE FUNDING USES "Where the Money Goes"



Revenue and Other Financing Sources

General Government revenue is budgeted at \$75 million, an increase of \$6 million (8%) from the previous year. The increase in budgeted revenue is primarily within property taxes, which are projected to increase by \$3 million (14%) and sales and use taxes, as sales tax receipts are projected to increase by \$1.6 million (6%) from the FY13 budget amount.

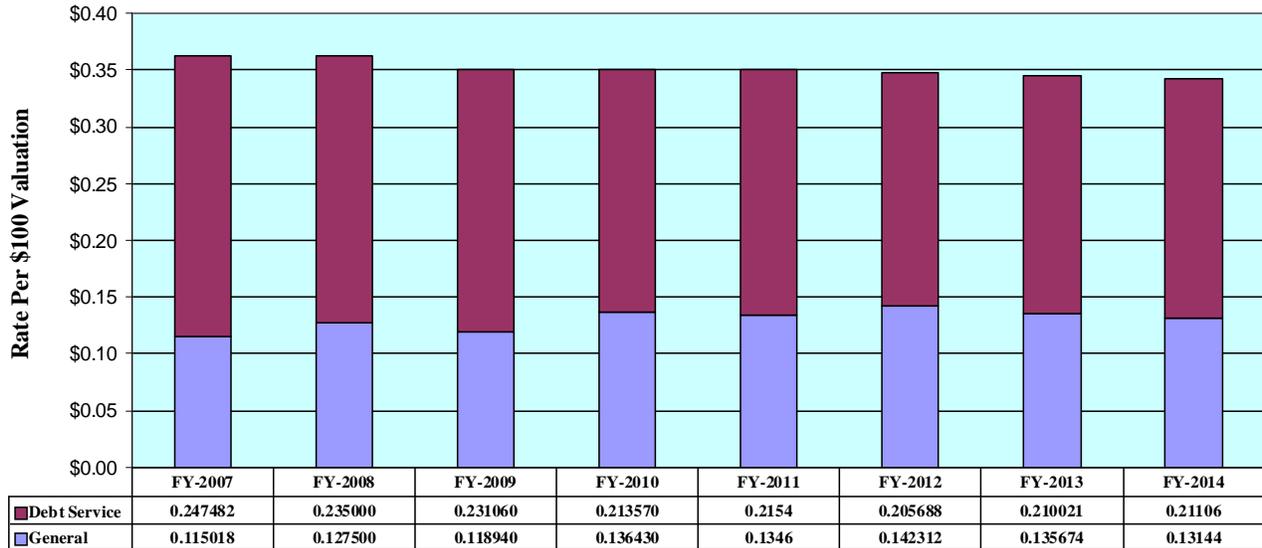
Ad Valorem Taxes, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.



The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals \$6,246,787,751 and is reflective of all taxable property in the City as of January 1, 2013. This represents an increase of \$164 million (2.7%) from the 2012 tax roll.

There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of \$0.13144 for the General Fund, meaning 38% percent of tax collections fund maintenance and operations. In comparison, last year's M&O rate of \$0.135674 represented 39% of tax collections. The total tax levy for FY14 is budgeted at \$20.7 million. Ad Valorem taxes represent 27% of General Government revenues.

Ad Valorem Tax Rates



Ad Valorem tax collections totaled \$19.9 million in FY13, an increase of 1% from the previous year. Actual collections exceeded the budgeted estimate by \$3 million.

AD VALOREM TAXES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$19,475,291	\$20,542,483	\$20,484,203	\$19,683,802	\$19,703,095	\$19,898,799
Gain / (Loss)	\$1,486,606	\$1,067,192	(\$58,280)	(\$800,401)	\$19,293	\$195,704
% Change	8%	5%	-0.3%	-3.9%	0.1%	1.0%

Sales & Use Taxes are the largest General Government revenue stream, at 35%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed in the City of Grapevine is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 10.7143% of those taxes to the City. Combined sales and use taxes represent 45% of total general fund revenues, up from 44% the previous year.

SALES TAX	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$22,922,623	\$20,595,865	\$21,214,000	\$23,201,753	\$23,750,003	\$24,596,040
Gain / (Loss)	\$1,710,144	(\$2,326,758)	\$618,135	\$1,987,753	\$548,250	\$846,037
% Change	8%	-10%	3%	9%	2%	4%

Sales tax receipts are budgeted at \$25.2 million, an increase of \$1.5 million (6%) from the previous year. Annual collections in FY13 increased 4%, after posting an increase of 2% the past year. The continued increase is hopefully a sign that the local economy will continue to rebound from the downturn that began in 2008. Recent reports indicate that consumer confidence is on the rise, and the local unemployment rate has stabilized.

Mixed beverage taxes are budgeted at \$1.1 million for FY14, and remain virtually unchanged from the previous year. Actual collections for FY13 increased by 10% from the previous year, as the state legislature has raised the percentage to municipalities back to its former rate of 10.7143% from the temporary reduction of 8.3065%. The budget amount for FY14 reflects a degree of caution with regard to the current economic climate, and thereby the hotel convention market, which accounts for a significant portion of mixed beverage taxes.

MIXED BEVERAGE TAX	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$1,294,801	\$1,188,431	\$1,225,967	\$1,222,767	\$1,051,264	\$1,158,625
Gain / (Loss)	\$167,071	-\$106,370	\$37,536	-\$3,200	-\$171,503	\$107,361
% Change	15%	-8%	3%	-0.3%	-14.0%	10.2%

Franchise fees represent those revenues collected from utilities operating within the City that use the City's rights-of way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of \$6.2 million, unchanged from the previous year's budget amount. Actual FY13 collections were \$6.6 million and represent an 8% increase from the previous year.

FRANCHISE FEE COLLECTIONS	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Electric	3,555,918	3,791,360	3,517,029	3,879,344	3,750,373	3,714,686
Telephone	702,711	709,441	655,813	635,712	475,044	651,785
Natural Gas	720,097	485,793	549,056	471,940	444,993	634,098
Cable Television	511,242	584,144	722,239	711,706	610,732	868,612
Refuse Collection	805,348	747,933	689,248	702,603	825,189	748,391
Collections	\$6,295,317	\$6,318,671	\$6,133,385	\$6,401,305	\$6,106,331	\$6,617,571
Gain / (Loss)	\$104,164	\$23,354	(\$185,286)	\$267,919	(\$294,973)	\$511,240
% Change	2%	0%	-3%	4%	-5%	8%

License and permit revenue includes fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at \$1.2 million, virtually unchanged from the previous year's budget as development activity is expected to remain relatively flat. Total license & permit revenue decreased \$265,544 (-17%) from FY12.

LICENSES & PERMITS	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$1,220,657	\$1,079,178	\$1,114,927	\$1,045,175	\$1,532,750	\$1,267,206
Gain / (Loss)	(\$536,738)	(\$141,479)	\$35,749	(\$69,752)	\$487,575	(\$265,544)
% Change	-31%	-12%	3%	-6%	47%	-17%

Charges for services consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY14 are budgeted at \$8.6 million and reflect a decrease of \$100,000 from the previous year.

Charges for fleet maintenance, insurance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for employee health insurance coverage, property and casualty premiums and costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is \$4.3 million, up \$252,000 (6%) from FY13. Total charges for services in FY13 were \$8.8 million and represent a 5% increase from the prior year.

CHARGES FOR SERVICES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$7,322,278	\$7,433,671	\$7,858,057	\$7,709,069	\$8,373,313	\$8,801,321
Gain / (Loss)	\$1,746,918	\$111,393	\$424,386	(\$148,988)	\$664,244	\$428,008
% Change	31%	2%	6%	-2%	9%	5%

Fines and forfeitures represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$2 million, an increase of \$107,000 (5%) from the previous year's budget, as construction on the DFW Connector project along state highways 114 and 121 has reached substantial completion. Actual collections in FY13 total \$2.02 million and represent an 11% increase from the previous year.

FINES AND FORFEITURES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$2,197,098	\$2,208,111	\$2,126,014	\$1,712,460	\$1,817,775	\$2,022,984
Gain / (Loss)	\$590,536	\$11,013	(\$82,097)	(\$413,554)	\$105,315	\$205,209
% Change	37%	1%	-4%	-19%	6%	11%

Intergovernmental revenue consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and reimbursements from adjacent cities for firefighter mutual aid services. Intergovernmental revenue is budgeted at \$86,482 and represents a \$3,000 increase from the previous year.

Interest Income is budgeted at \$130,000 for FY14, a decrease of \$35,000 from the previous year. As the sluggish national economy continues, interest rates continue to fall. Actual interest earnings in FY13 were \$66,000, down 40% from the previous year.

Miscellaneous revenue includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at \$325,000 and reflects an increase of \$14,000 from the previous year. Income from tower/ground communications leases is budgeted at \$145,000 and reflects a decrease of \$30,000 from the previous year. Total miscellaneous revenue is budgeted at \$727,000 for FY14 and represents 1% of General Government revenue.

Transfers In represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, Stormwater Drainage and Lake Parks funds total \$3.4 million, an increase of \$400,000 from the previous year. Transfers to the Debt Service fund for principal and interest payments on debt issued to finance capital improvements of non-General Government funds total \$2.75 million, an increase of \$200,000 from the previous year. Total General Government transfers in FY14 equal \$9 million and represent 12% of revenues.

OPERATING TRANSFERS IN	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Utility Enterprise	1,440,790	1,392,331	1,349,725	1,501,990	1,444,541	1,271,724
Convention & Visitors	1,585,602	2,130,574	2,089,222	2,902,864	2,990,393	3,051,564
Lake Enterprise (Golf)	216,025	199,964	191,666	199,141	232,120	198,896
Stormwater Drainage	396,681	491,953	336,442	191,532	218,088	205,656
General (Cap. Maint)	1,855,076	2,199,000	2,315,000	1,593,160	2,571,500	2,809,000
Lake Parks	157,080	154,210	156,238	337,132	336,566	327,651
4B Economic Devl.	264,173	209,261	244,206	257,059	264,575	272,548
Court Technology	-	-	-	-	22,446	22,722
Crime Control & Prev.	-	79,800	155,800	-	-	-
Collections	\$5,915,428	\$6,857,093	\$6,838,300	\$6,982,877	\$8,080,228	\$8,159,761
Gain / (Loss)	\$2,249,410	\$941,665	(\$18,793)	\$144,577	\$1,097,351	\$79,532
% Change	61%	16%	-0.3%	2.1%	15.7%	1.0%

Total income from General Government transfers in FY13 was \$8.1 million and represents an increase of \$79,532 (1%) from the previous year.

Expenditures and Other Financing Uses

The FY14 adopted budget for General Government funds totals \$75.5 million dollars, an increase of \$5.4 million (7%) from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at \$66.9 million and represent a 3% increase from the previous year.

Personnel costs represent the single largest expenditure category, accounting for 35% of all General Government expenditures. Budgeted at \$26.8 million, personnel expenditures are up \$620,000 from the prior year's budget.

PERSONNEL COSTS	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Expenditures	\$22,393,316	\$23,870,555	\$24,353,769	\$24,433,320	\$24,877,196	\$25,522,878
Increase / (Decrease)	(\$2,794,796)	\$1,477,239	\$483,214	\$79,551	\$443,876	\$645,682
% Change	-11%	7%	2%	0.3%	1.82%	2.60%

Actual expenditures in FY13 were \$25.5 million and represent an increase of \$645,682 from the previous year. Total authorized positions for FY14 are 352.74 FTE, and reflect an increase of 3.5 from the previous year.

AUTHORIZED POSITIONS GENERAL FUND	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>	<u>FY-2014</u>
Full-Time Equivalents (FTEs)	356.80	351.16	346.85	346.96	349.24	352.74
Increase / (Decrease)	5.15	(5.64)	(4.31)	0.11	2.28	3.50
% Change	1.46%	-1.58%	-1.23%	0.03%	0.66%	1.00%

Supplies are budgeted at \$2.9 million, an increase of \$213,000 (8.6%) from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at \$414,000 and represent an increase of \$3,000 from the FY13 budget. Operating supplies are budgeted at an increase of \$46,000 from the previous year. Expenditures for postage are budgeted to decrease by \$9,500. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY13 expenditures totaled \$2.6 million and represented a 7% increase from the previous year. Supplies represent 4% of total General Government expenditures.

SUPPLIES GENERAL FUND	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Expenditures	\$2,194,098	\$2,184,285	\$2,289,944	\$2,300,100	\$2,452,688	\$2,624,576
Increase / (Decrease)	\$48,789	(\$9,813)	\$105,659	\$10,156	\$152,588	\$171,888
% Change	2.3%	-0.4%	4.8%	0.4%	6.6%	7.0%

Maintenance costs are budgeted at \$3.7 million and are composed of \$886,000 of general maintenance in the General fund and \$2.8 million in permanent capital and street maintenance. Maintenance costs account for 5% of General Government expenditures.

Services are budgeted at \$9 million and represent a \$900,000 increase from the FY13 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at \$4.5 million for FY14, an increase of \$600,000 (11%). Utility costs (electricity/gas/water/telephone) represent the second-largest segment at \$2.3 million, and represent an increase of \$130,000 over the previous year. Actual expenditures in FY13 are estimated to total \$8.7 million, and represent an increase of 7.8% over FY12. Expenditures for services account for 12% of General Government expenditures.

SERVICES	FY-2008	FY-2009	FY-2010	FY-2011	FY-2012	FY-2013
GENERAL FUND						
Expenditures	\$7,022,346	\$7,057,886	\$7,312,725	\$7,820,066	\$8,095,355	\$8,729,463
Increase / (Decrease)	\$776,406	\$35,540	\$254,839	\$507,341	\$275,289	\$634,108
% Change	12.4%	0.5%	3.6%	6.9%	3.5%	7.8%

Insurance Costs, which include property, casualty and health insurance, are budgeted at \$9.9 million, and represent an increase of \$40,000 from the FY13 budget. Property and casualty (P&C) expenditures are budgeted at \$1.4 million, an increase of \$117,000 (8%) from the prior year. Actual P&C expenditures in FY13 are estimated at \$1.2 million.

Health insurance costs, which include medical, dental, vision, and life coverage, are budgeted at \$8.45 million. Actual costs for FY13 are estimated at \$7.3 million, which represents an increase of \$270,000 from the previous year. Risk Management made significant changes to the health plan for FY12, including partnering with United Healthcare to lower costs.

HEALTH INSURANCE	FY-2008	FY-2009	FY-2010	FY-2011	FY-2012	FY-2013
GENERAL FUND						
Expenditures	\$6,446,954	\$6,520,340	\$8,039,514	\$8,745,052	\$7,052,573	\$7,322,197
Increase / (Decrease)	\$1,011,344	\$73,386	\$1,519,174	\$705,538	(\$1,692,479)	\$269,624
% Change	18.6%	1.1%	23.3%	8.8%	-19.4%	3.8%

Operating Transfers Out are budgeted at \$8.6 million and includes transfers of \$3 million from the General fund to the Capital Improvement fund for Community Quality of Life projects, \$2.8 million from the General fund to the Capital / Street Maintenance fund, \$1.17 million from the General fund to the CCPD fund, and \$1.7 million for cash purchase of fleet, capital and technology equipment items. Actual transfers in FY13 were \$10.9 million, an increase of \$2.5 million (31%) from the previous year. The sharp increase is due to a transfer of \$2.1 million from the General Fund to the Buildings & Facilities CIP fund for land acquisition to construct the new Public Safety Complex. Per Council policy, revenues in excess of the 20% balance requirement in the General fund are to be transferred to the Quality of Life CIP fund at fiscal year end.

OPERATING TRANSFERS OUT	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Capital Maintenance	675,076	819,000	785,000	987,160	1,171,500	1,251,000
Street Maintenance	1,180,000	1,380,000	1,530,000	606,000	1,400,000	1,558,000
CIP / Quality of Life	8,500,000	3,500,000	4,260,000	3,000,000	3,000,000	5,169,886
Equipment Acquisition	1,762,669	1,688,450	429,085	751,507	1,240,301	1,596,650
CCPD Fund	0	1,100,000	2,003,300	1,500,000	1,500,000	1,300,000
CVB Fund	0	0	0	0	0	15,041
Grant Fund	0	0	0	0	337	1,500
Total Transfers Out	\$12,117,745	\$8,487,450	\$9,007,385	\$6,844,667	\$8,312,138	\$10,892,077
Increase / (Decrease)	\$7,652,876	(\$3,630,295)	\$519,935	(\$2,162,718)	\$1,467,471	\$2,579,939
% Change	171%	-30%	6%	-24%	21%	31%

Debt Service is budgeted at \$14.4 million, and represents an increase of \$3.7 million from the previous year. The City issued \$68.7 million in general obligation bonds and \$3.9 million in certificates of obligation in 2013. In addition, a total of \$8 million in general obligation refunding bonds were issued in December 2012. Debt service costs represent 19% of General Government expenditures, up from 15% the previous year.

DEBT SERVICE	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Principal & Interest Payments						
General Obligation	\$8,422,174	\$8,310,977	\$7,672,721	\$8,090,304	\$6,887,526	\$6,632,771
Certificates of Obligation	\$3,703,336	\$3,314,883	\$3,743,842	\$2,576,944	\$2,145,892	\$2,058,412
Tax Notes Payable	\$547,862	\$631,982	\$1,236,017	\$1,442,715	\$1,420,449	\$1,397,565
Total	\$12,673,372	\$12,257,842	\$12,652,580	\$12,109,963	\$10,453,867	\$10,088,748
Increase / (Decrease)		(\$415,530)	\$394,738	(\$542,617)	(\$1,656,096)	(\$365,119)
% Change		-3.3%	3.2%	-4.3%	-13.7%	-3.5%

FY 2013-14 APPROVED OPERATING BUDGET
FUND 100 - GENERAL

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Ad Valorem Taxes	8,752,782	8,720,000	8,501,464	8,970,000
Sales & Use Taxes	24,801,267	24,795,000	25,754,665	26,388,150
Franchise Fees	6,106,331	6,245,000	6,617,571	6,200,000
Licenses & Permits	1,532,750	1,204,968	1,267,206	1,288,349
Charges for Services	8,373,313	8,694,408	8,801,321	8,642,566
Intergovernmental	134,055	83,221	100,284	86,482
Fines and Forfeitures	1,817,775	1,916,030	2,022,984	2,051,030
Transfers In	3,069,783	3,005,661	2,801,083	3,436,235
Miscellaneous	700,501	947,205	959,188	777,700
Total	55,288,559	55,611,493	56,825,767	57,840,512

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	24,877,196	26,190,161	25,522,878	26,809,224
Supplies	2,452,688	2,701,685	2,624,576	2,904,157
Maintenance	734,005	790,120	714,863	886,035
Services	8,187,354	8,145,600	8,826,786	9,015,713
Insurance	8,182,252	9,874,770	8,559,447	9,914,245
Transfers Out	8,311,801	8,705,650	10,892,077	8,660,000
Capital Outlay	210,096	231,951	403,102	150,226
Total	52,955,391	56,639,937	57,543,730	58,339,600

EXPENDITURES AND PERSONNEL BY PROGRAM:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved	Personnel ⁽¹⁾
City Manager	4,172,350	3,726,309	3,895,460	3,859,430	15.58
Mayor & Council	115,743	122,182	120,108	121,182	7.00
City Secretary	347,962	387,507	370,106	362,116	4.00
Administrative Services	11,365,057	13,200,247	11,747,877	13,379,668	31.21
Police	1,712,160	1,842,346	1,719,051	1,770,389	16.00
Fire	10,512,714	11,139,329	11,021,273	11,693,942	102.17
Parks & Recreation	6,595,547	6,919,635	7,450,604	7,648,340	66.48
Library	1,524,414	1,738,984	1,630,270	1,758,027	25.60
Public Works	7,061,190	7,616,171	7,385,004	7,804,446	66.42
Development Services	1,144,456	1,241,577	1,214,576	1,282,060	15.00
Permanent Capital & Street Maintenance	2,571,500	2,809,000	2,809,000	2,809,000	NA
Transfer to Equipment Replacement Fund	1,240,301	1,596,650	1,596,650	1,676,000	NA
Transfer to CCPD Fund	1,500,000	1,300,000	1,300,000	1,175,000	NA
Transfer to Capital Improvement Projects Fund	0	0	2,169,886	0	NA
Transfer to Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	NA
Total	52,955,391	56,639,937	57,543,730	58,339,600	349.46

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	8,185,482	9,607,816	11,940,983	11,940,983	11,223,019
OPERATING REVENUE:					
Ad Valorem Taxes	8,224,437	8,752,782	8,720,000	8,501,464	8,970,000
Sales Taxes	23,201,753	23,750,003	23,770,000	24,596,040	25,275,000
Mixed Beverage Taxes	1,222,767	1,051,264	1,025,000	1,158,625	1,113,150
Franchise Fees	6,401,305	6,106,331	6,245,000	6,617,571	6,200,000
Licenses & Permits	1,045,175	1,532,750	1,204,968	1,267,206	1,288,349
Charges for Services	7,709,069	8,373,313	8,694,408	8,801,321	8,642,566
Intergovernmental	123,424	134,055	83,221	100,284	86,482
Fines and Forfeitures	1,712,460	1,817,775	1,916,030	2,022,984	2,051,030
Miscellaneous	1,409,814	700,501	947,205	959,188	777,700
Total Operating Revenue	51,050,205	52,218,775	52,605,832	54,024,684	54,404,277
TRANSFERS IN:					
Admin. Fee - Utility Fund	1,501,990	1,444,541	1,444,514	1,271,724	1,785,938
Admin. Fee - CVB Fund	999,309	1,024,323	978,236	966,247	1,025,100
Admin. Fee - Lake Ent. Fund	199,141	232,120	256,736	198,896	118,125
Administrative Fee - SDUS	103,033	104,225	103,519	91,668	103,900
Administrative Fee - Lake Parks Fund	0	0	0	0	158,250
Administrative Fee - 4B Fund	257,059	264,575	222,656	272,548	244,922
Total Transfers In	3,394,777	3,069,783	3,005,661	2,801,083	3,436,235
TOTAL REVENUE AND TRANSFERS	54,444,982	55,288,559	55,611,493	56,825,767	57,840,512
OPERATING EXPENDITURES:					
Personnel	24,429,133	24,877,196	26,190,161	25,522,878	26,809,224
Supplies	2,300,100	2,452,688	2,701,685	2,624,576	2,904,157
Maintenance	719,225	734,005	790,120	714,863	886,035
Services	7,923,783	8,187,354	8,145,600	8,826,786	9,015,713
Capital Outlay	751,678	210,096	231,951	403,102	150,226
Insurance	10,054,061	8,182,252	9,874,770	8,559,447	9,914,245
Total Operating Expenditures	46,177,981	44,643,590	47,934,287	46,651,652	49,679,600
TRANSFERS OUT:					
To Permanent Capital Maintenance	987,160	1,171,500	1,251,000	1,251,000	1,251,000
To Permanent Street Maintenance	606,000	1,400,000	1,558,000	1,558,000	1,558,000
To Capital Equipment Acquisition Fund	751,507	1,240,301	1,596,650	1,596,650	1,676,000
To Community Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
To Crime Control & Prevention District Fund	1,500,000	1,500,000	1,300,000	1,300,000	1,175,000
To Capital Improvement Projects Fund	0	0	0	2,169,886	0
Total Transfers Out	6,844,667	8,311,801	8,705,650	10,892,077	8,660,000
TOTAL EXPENDITURES AND TRANSFERS	53,022,648	52,955,391	56,639,937	57,543,730	58,339,600
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	1,422,334	2,333,167	(1,028,444)	(717,963)	(499,088)
ENDING FUND BALANCE:	9,607,816	11,940,983	10,912,538	11,223,019	10,723,931
FUND BALANCE REQUIREMENT:	9,109,081	8,806,407	9,455,531	9,202,518	9,799,812

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

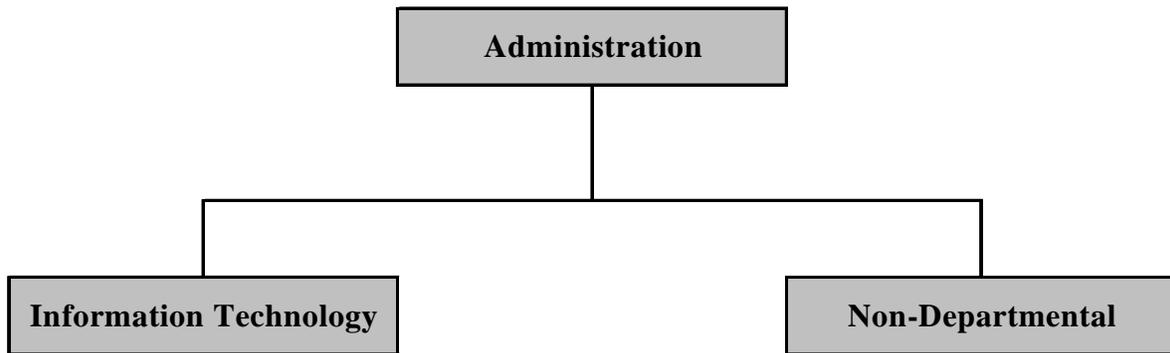


City Manager

The City Manager’s Office serves as the chief administrative branch for all city operations to implement the goals and policies established by the City Council and apply the Code of Ordinances written in the City Charter.

The Information Technology division operates and maintains the City’s data and voice networks. This includes monitoring for performance and failures, planning for growth and disaster recovery, and integrating diverse applications among the user departments. The division consults with user departments on hardware and software needs and handles user requests for repairs and changes.

The Non-Departmental-Administrative division serves as an interdepartmental resource to fund activities and purchases that benefit the entire organization and community. Funds budgeted in Non-Departmental accounts are under the control of the City Manager’s office.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of public hearings conducted	53
Number of agenda items	566
Number of ordinances	73
Number of resolutions	114
Number of technology hardware items	850
Value of annual technology replacement program	\$555,000

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
101 - CITY MANAGER

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	843,942	666,097	693,092	703,900	712,105
Information Technology	1,109,282	1,093,577	1,304,236	1,218,892	1,356,550
Non-Departmental	2,352,241	2,412,676	1,728,981	1,972,668	1,790,775
Total	4,305,464	4,172,350	3,726,309	3,895,460	3,859,430

<u>CITY MANAGER'S OFFICE</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
City Manager	1	1	1	1	1
Assistant City Manager	2	1	1	1	1
Development Manager	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Administrative Secretary	1	0	0	0	0
IT Manager	1	1	1	1	1
Asst IT Mgr/Internet Svc Adm	1	1	1	1	1
Network Administrator II	1	1	1	1	1
Enterprise GIS Manager	0	0	1	1	1
GIS Manager	1	1	0	0	0
IT Customer Service Coordinator	1	1	1	1	1
Network Administrator I	1	1	1	1	1
Lan/Wan Administrator	1	1	1	1	1
IT Technician	1	1	1	1	1
GIS Analyst	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	15.00	13.00	13.00	13.00	13.00

<u>PART-TIME POSITIONS</u>					
IT Assistant	0.98	0.98	0.98	0.98	0.98
Secretary	0.00	0.63	0.63	0.63	0.63
Clerk Typist/Receptionist	0.60	0.60	0.60	0.60	0.60
TOTAL PART-TIME POSITIONS	1.58	2.21	2.21	2.21	2.21

TOTAL CITY MANAGERS OFFICE	16.58	15.21	15.21	15.21	15.21
-----------------------------------	--------------	--------------	--------------	--------------	--------------

**City Manager - Administration
100-101-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	754,096	619,392	635,337	639,729	649,133
Supplies	49,091	13,861	17,700	16,523	20,200
Maintenance	0	0	0	0	0
Services	40,754	32,844	40,055	47,647	42,772
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	843,942	666,097	693,092	703,900	712,105

Objectives

- Maintain the City's technological competitiveness and customer service orientation through the development and maintenance of the city web page and the organizational intranet.
- Continue support of city facility development to accommodate city's growth.
- Facilitate communication with DFW Airport to resolve funding issues and for the development of viable property within Grapevine city limits.
- Continue efforts to develop public transportation program focused on tourism and to implement citywide signage program.
- Encourage development of new business by continuing to establish commercial and industrial development contacts through existing sources.
- Prepare and publish the annual Economic Profile and Economic Update.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Newsletters published	10	6	6	6	6
Average response time to citizen telephone and web page inquiries	8 day	7 day	8 day	1 day	1 day
Marketing Missions	3	7	2	2	2
Complete Economic Update by 02/28	100%	100%	100%	100%	100%
Complete Economic Profile by 02/01	100%	100%	100%	100%	100%

**City Manager - Information Technology
100-101-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	807,522	812,435	900,006	910,482	930,219
Supplies	28,223	32,645	28,350	44,544	31,500
Maintenance	44,594	36,757	71,750	23,438	69,900
Services	228,943	211,740	304,130	240,428	324,931
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,109,282	1,093,577	1,304,236	1,218,892	1,356,550

Objectives

- Provide courteous customer service to our Department end users, maintain current hardware in a timely manner, and upgrade hardware when financing is available.
- Maintaining the current equipment and software inventories.
- Implement a storage area network dedicated to storing document images in conjunction with the municipal court automation project
- Continue to replace and upgrade network equipment and software
- Replace one remote fire station broadband Internet/VPN data link with a Motorola Canopy radio data link
- Begin implementation of virtual desktops
- Continue to complete GIS map requests in a timely, professional manner.
- Update all Pictometry installations and workstations with the new 2011 imagery
- Develop and implement a replacement application for the Zoning Analyst software
- Import and mosaic new 2011 6" aerial photography and upgrade all web sites to reflect the current imagery

**City Manager - Non-Departmental
100-120-1**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	0	0	0	0	0
Supplies	56,210	95,842	64,000	69,085	72,000
Maintenance	0	0	5,000	239	5,000
Services	1,887,878	2,179,876	2,184,638	1,900,907	2,249,958
Capital Outlay	408,153	136,957	0	1,710	0
Transfers	0	0	0	0	0
Total	2,352,241	2,412,676	1,728,981	1,972,668	1,790,775

Objectives

- Utilize technology to enhance communications with Grapevine citizens.
- Maintain strong legal services, consulting assistance, legislative support and communication systems throughout the organization.
- Increase exposure and participation in regional, state and national municipal organizations.
- Continue to pursue opportunities for community-based activities such as neighborhood meetings, information sharing and citywide functions.

**Mayor & Council
100-102-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	79,034	89,378	90,182	83,970	90,182
Supplies	15,590	15,651	13,400	18,665	12,400
Maintenance	0	0	0	0	0
Services	6,399	10,714	18,600	17,474	18,600
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	101,023	115,743	122,182	120,108	121,182

Objectives

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of public hearings	59	63	70	53	55
Number of ordinances	66	84	70	73	60
Number of resolutions	70	97	80	114	90
Number of agenda items	455	525	500	566	500

<u>MAYOR AND COUNCIL</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Mayor	1	1	1	1	1
Council	6	6	6	6	6
TOTAL POSITIONS	7	7	7	7	7



City Secretary

The City Secretary's Office maintains accurate records for the City that are available to the public, City Council and City Staff through a Records Management Program mandated by State law and adopted by City ordinance.

The City Secretary's Office prepares City Council and Planning & Zoning Commission agendas and packets, records and maintains City Council minutes, resolutions and ordinances. This department conducts municipal elections, coordinates City Boards and Commission appointments, issues City alcoholic beverage permits, mobile home permits and door-to-door solicitor permits. The City Secretary serves as the local registrar for birth and death records for the City of Grapevine.

To obtain City of Grapevine information including:

- City Council agendas, minutes, ordinances and resolutions
- Planning & Zoning Commission agendas and minutes
- City Boards and Commission agendas
- Application for appointment to City Boards and Commission
- Application for obtaining certified birth and death records
- How to apply for City alcoholic beverage permits
- Rules, regulations and applications for door-to-door solicitors

Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of requests for public information received	11,208
Number of required legal captions published	47
Number of documents scanned	363
Number of post-Council documents processed	247
Number of birth records processed	3,675
Number of death records processed	927

FY 2013-14 APPROVED OPERATING BUDGET
 GENERAL FUND DEPARTMENTAL SUMMARY
 103 - CITY SECRETARY

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	285,613	304,663	297,264	292,988	308,434
Supplies	9,703	21,880	23,164	21,615	21,220
Maintenance	0	0	0	0	0
Services	18,921	21,418	67,079	55,504	32,462
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
	314,237	347,962	387,507	370,106	362,116

<u>CITY SECRETARY</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
City Secretary	1	1	1	1	1
Assistant City Secretary/Records Manager	1	1	1	1	1
Vital Records Specialist	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL CITY SECRETARY POSITIONS	4.00	4.00	4.00	4.00	4.00

**City Secretary's Office
100-103-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	285,613	304,663	297,264	292,988	308,434
Supplies	9,703	21,880	23,164	21,615	21,220
Maintenance	0	0	0	0	0
Services	18,921	21,418	67,079	55,504	32,462
Total	314,237	347,962	387,507	370,106	362,116

Objectives

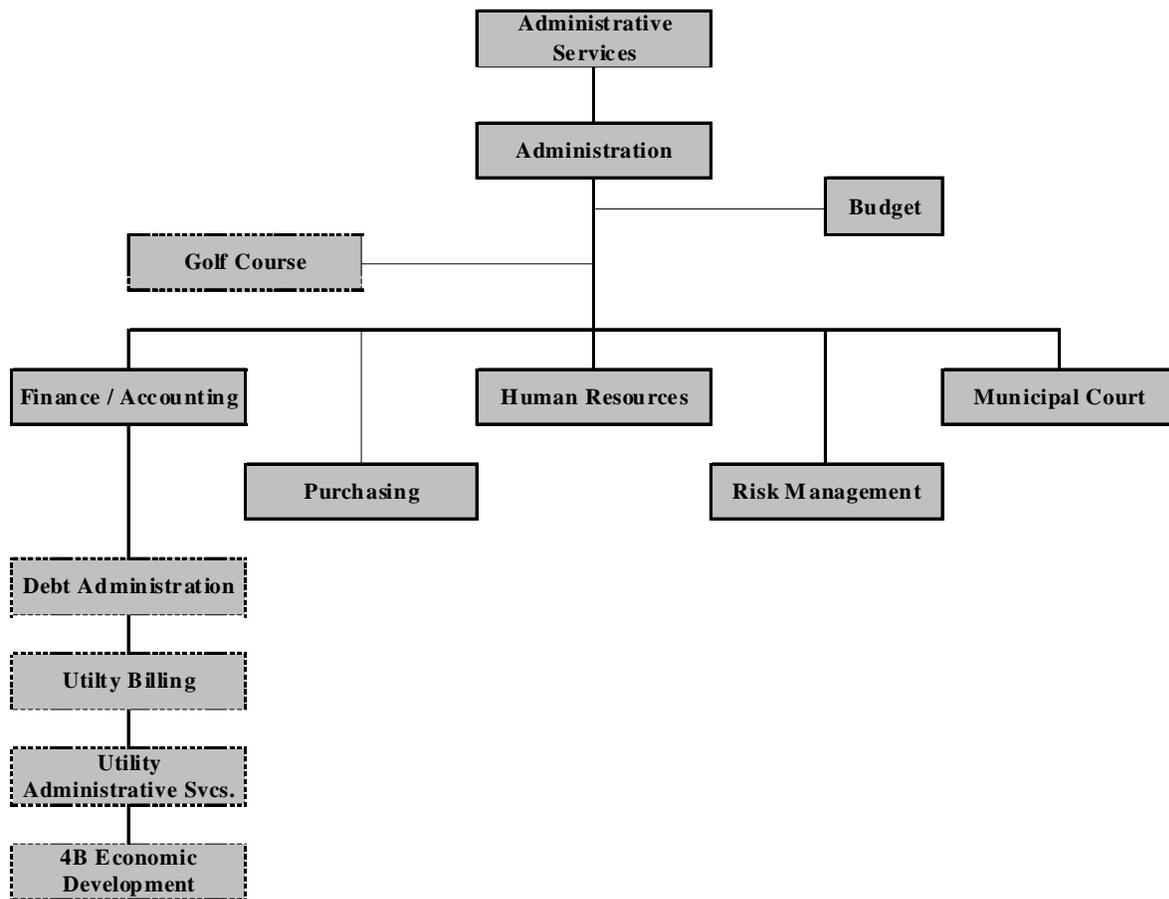
- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Post-Council meeting documents:					
- Ordinance/Resolution (2 days)	137	165	117	175	150
- Minutes transcribed (2 days)	85	78	75	72	75
- Documents scanned (5 days)	347	358	306	363	360
- Required legal captions published	56	54	60	47	51
Customer Inquiries annually:	14,163	12,302	13,500	11,208	13,500
Open records average process time:					
- Public information (5 days)	278	263	250	349	275
- Birth records					
Newborns/mail (5 days)	3,568	3,675	3,500	3,675	3,700
Walk-in (<1/2 hour)	934	793	600	682	600
- Death records (<1/2 hour)	1,630	878	900	927	800
Records management:					
- Manpower hours	82	126.5	100	299	100
- Scan prior year's vital records	0%	0%	100%	100%	100%
- Amount of records eligible for destruction and destroyed by end of the 3rd quarter	17 CF	664 CF	600 CF	339.6 CF	500 CF



Administrative Services

The Administrative Services Department manages and controls divisions which provide a wide variety of services for the City of Grapevine. Areas of responsibility include accounting, accounts payable, auditing, budget preparation and administration, debt management, human resource management, investments, municipal court, payroll, purchasing, risk management, taxation and utility billing. In addition, the department also oversees operation of the City's municipal golf course.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of budget amendments processed	167
Number of amendment line item entries	1,030
City Council agenda memos reviewed and approved	147
Number of municipal court cases filed (DFW Airport and Grapevine)	22,620
Number of applications and resumes received annually	14,727
Number of new hires processed (full-time, part-time and casual)	183
Number of payroll checks processed	20,117

**Administrative Services - Administration
100-105-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	372,937	388,860	446,206	399,546	476,754
Supplies	21,763	22,823	26,500	19,386	26,500
Maintenance	0	0	0	0	0
Services	8,542	48,542	14,625	9,958	16,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	403,243	460,225	487,331	428,890	519,254

Objectives

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.
- Implement and enhance employee health insurance training programs.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Budget Amendment Requests processed	179	171	175	167	180
Wire transfers verified	NA	NA	NA	75	80
Purchasing requisitions reviewed and approved	NA	57	200	244	250
Council agenda memos reviewed and approved	NA	75	180	147	180
Monthly financial status reports completed	9	9	9	10	9

Administrative Services - Accounting
100-105-2

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	546,422	514,041	529,666	521,768	540,988
Supplies	13,280	23,171	22,800	19,250	22,000
Maintenance	0	0	0	0	0
Services	271,745	300,371	294,890	282,543	319,693
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	831,447	837,583	847,356	823,561	882,681

Objectives

- Continue to meet payroll and account payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of Payroll Checks	20,248	19,476	20,000	20,117	22,000
Number of Accounts Payable Checks Annually/ACH	13,186	12,411	12,500	10,766	12,300

**Administrative Services - Purchasing
100-105-3**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	211,399	205,049	231,861	230,028	239,478
Supplies	3,387	2,789	4,032	2,111	3,150
Maintenance	0	0	0	0	0
Services	4,210	12,322	19,800	56,389	23,800
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	218,995	220,160	255,693	288,528	266,428

Objectives

- Review / re-bid 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts
- Reduce inventory
- Increase inventory turns
- Increase the number of solicitations because of the new e-bidding system

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Annual contracts with no gap in service	90%	97%	95%	97%	95%
Number of new contracts established	18	33	8	10	14
Reduce inventory to \$150,000	N/A	\$163,350	\$150,000	\$150,000	\$150,000
Increase inventory turns	N/A	2	3	3	3
Increase the number of solicitations utilizing e-bidding system	N/A	13	200	20	30

**Administrative Services - Human Resources
100-104-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	481,085	522,678	529,302	510,701	547,675
Supplies	16,988	17,796	23,372	13,610	23,372
Maintenance	0	0	0	0	0
Services	93,970	101,293	90,885	101,338	104,819
Total	592,043	641,767	643,559	625,648	675,866

Objectives

- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues so that unemployment claims result from less than 10% of all terminations, employment-related lawsuits result from less than 1% of all terminations, and full-time employee turnover falls below 10%.
- Advertise each full-time vacancy through a minimum of 4 different sources to obtain a diverse application pool of at least 30 candidates on average for the hiring department to select from.
- Provide annual, mandatory training to all new employees on sexual harassment.
- Conduct new employee orientation to assimilate new employees into the organization successfully and quickly. New employee orientation will be scheduled no later than the third week of employment, on average, with the City. Business Culture Policy training for new hires will be conducted at least twice each year.
- Annually survey approximately 40 of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Training contacts made with employees/supervisors	50/180	922/331	100/100	175/93	120/100
Applications received annually	8,963	12,955	8,000	14,727	13,000
# of full/part-time new hires processed	35/120	48/123	50/120	36/147	50/125
# of full/part-time resignations/terms processed	40/100	37/104	40/100	38/152	40/100
Orientations held within 3 weeks of hire	75%	86%	75%	95%	80%
Payroll/benefit transactions performed	1,801	2,557	2,600	1,460	2,000
Employee turnover (full-time only)	7.78%	7.05%	8.50%	7.10%	8.50%
Full-time employees per 100 citizens	1.146	1.150	1.120	1.170	1.150
Personnel employees per 100 employees	0.809	0.948	0.930	0.998	0.900
Employees tracked on leave (FMLA, SL Pool, Personal Leave) or on Modified Duty	266	244	290	236	250

**Administrative Services - Municipal Court
100-107-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	460,132	479,894	498,969	491,146	507,200
Supplies	25,464	20,627	23,185	19,283	22,785
Maintenance	735	2,940	10,693	6,773	11,592
Services	123,079	127,505	138,380	121,330	148,370
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	609,410	630,967	671,227	638,532	689,947

Objectives

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of cases filed per year with COG	19,735	24,313	26,794	21,025	27,000
Number of cases filed per year with DFW	2,093	1,716	2,100	1,595	2,000
Average number of minutes to process each case	20	20	20	20	20
Average number of minutes to process at window	25	25	25	25	25
Average number of hours to prepare for Jury Trial	4	4	4	4	4
Number of teens requesting Teen Court	344	171	350	225	350

**Administrative Services - Risk Management
100-109-1**

Expenditures By Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	253,795	263,820	267,606	272,330	276,252
Supplies	10,908	12,433	17,585	12,888	16,840
Services	54,237	115,850	135,120	98,053	138,155
Capital Outlay	1,065	0	0	0	0
Property & Casualty	1,309,009	1,129,679	1,346,770	1,237,250	1,463,495
Health Insurance	8,745,052	7,052,573	8,528,000	7,322,197	8,450,750
Total	10,374,066	8,574,355	10,295,081	8,942,717	10,345,492

Objectives

- Initiate self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries
- Direct the City's self-funded major medical health plan for employees and their families
- Implement new plan design for HSA and HRA programs in the City's self-funded health plan.
- Manage prescription benefit plan
- Manage and direct expansion of the SIR liability and property protection program.
- Reduce legal and expert witness fees by contracting with excess liability carriers and third parties.
- Provide LTD insurance for employees and their families while stabilizing premiums.
- Provide cost effective life insurance for City employees and their families.
- Continue Citywide HIPAA program and privacy compliance office.

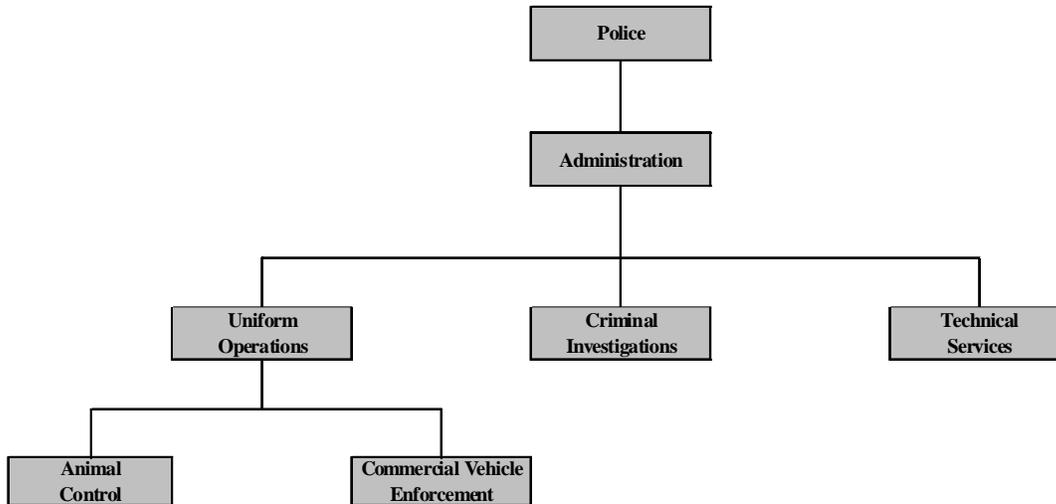
<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Cost savings with SIR Program					
Insurance premium savings	\$590,400	\$655,400	\$655,400	\$655,400	\$744,500
% of premium savings	64%	68%	68%	68%	79%
Transfer litigation fees to excess carrier	\$158,500	\$200,262	\$205,100	\$205,100	\$265,800
Paid liability claims vs. total claims	18%	97%	19%	19%	23%
Recover subrogation revenue	\$295,100	\$99,247	\$355,500	\$355,500	\$388,400
Vehicle accidents	26	30	28	28	50
Fleet accidents as percentage of total fleet	7%	8%	8%	8%	11%
Worker's Compensation:					
Texas Standard premium states rated	\$1,169,437	\$1,112,299	\$1,205,300	\$1,205,300	\$1,100,042
Experience rated discounted premium	\$299,376	\$284,749	\$355,400	\$355,400	\$396,015
Experience rates W/C premium savings	\$870,061	\$827,550	\$849,900	\$849,900	\$704,027
Worker's Compensation Injuries:					
Medical only injuries	37	37	44	44	56
Medical only injuries to total staff	5%	7%	7%	7%	9%
Lost time injuries	17	25	19	19	24
Lost time injuries to total staff	4%	4%	4%	4%	6%



Police

The Grapevine Police Department continually strives to provide the citizens of Grapevine as well as visitors to the City with the best possible service that ensures all citizens and visitors a safe and secure environment. The department is organized in the following divisions:

- Administration Includes the Office of the Chief of Police, Community Relations, Internal Affairs, Hiring, Training, Public Information and Volunteers
- Uniform Operations Includes Patrol Operations, Traffic Unit, Animal Control, Jail Operations S.W.A.T. and K9 Operations
- Criminal Investigations Includes of all case investigations plus Evidence & Property Unit, Special Investigative Unit, and Warrant Officers
- Technical Services Includes records, communications and emergency dispatch.
- Commercial Vehicle Enforcement Inspection of commercial vehicles for safety violations and enforcement of regulations to improve the safety of the roadways / freeways within the City limits.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of stations	2
Calls for service	58,680
Number of traffic citations issued	21,447
Number of arrests	1,915
Number of criminal offenses	1,609
Number of patrol units on duty	32
Average response time for all Priority 1 calls	1:53
Average response time for non-emergency calls	5:19
Number of animals impounded	1,231
Number of animals adopted	334

NOTE: Uniform Operations, Criminal Investigations, Technical Services and Commercial Vehicle Enforcement are funded via the CCPD.

FY 2013-14 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

GENERAL FUND ONLY					
Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	1,555,527	1,552,140	1,619,210	1,551,629	1,558,166
Animal Control	149,518	160,020	223,136	167,422	212,223
Total	1,705,046	1,712,160	1,842,346	1,719,051	1,770,389

<u>POLICE</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Police Chief	1	1	1	1	1
Assistant Police Chief	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	3	3	3	3	3
Sr. Officer	5	5	6	6	6
Animal Control Supervisor	1	1	1	1	1
Animal Control Officer	2	2	2	2	2
TOTAL FULL-TIME POSITIONS	15.00	15.00	16.00	16.00	16.00

TOTAL GENERAL FUND POSITIONS	15.00	15.00	16.00	16.00	16.00
-------------------------------------	--------------	--------------	--------------	--------------	--------------

**Police - Administration
100-209-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,426,398	1,413,218	1,453,773	1,377,526	1,382,111
Supplies	51,382	46,428	69,657	50,428	76,275
Maintenance	409	458	2,850	818	2,850
Services	77,338	92,036	92,930	122,857	96,930
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,555,527	1,552,140	1,619,210	1,551,629	1,558,166

Objectives

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Conduct a review of all operational guidelines to ensure they are current and relevant.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Citizen's police academy classes	2	2	2	2	2
Mandate TCLEOSE training requirements for all personnel	100%	100%	100%	100%	100%
Conduct a review of the General Manual and divisional operating procedures	1	3	1	1	1
Conduct crime prevention seminars	55	246	200	200	200

**Police - Animal Control
100-209-5**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	128,076	136,809	182,712	148,127	172,061
Supplies	17,817	16,413	35,829	15,625	34,867
Maintenance	0	15	0	0	0
Services	3,625	6,784	4,595	3,670	5,295
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	149,518	160,020	223,136	167,422	212,223

Objectives

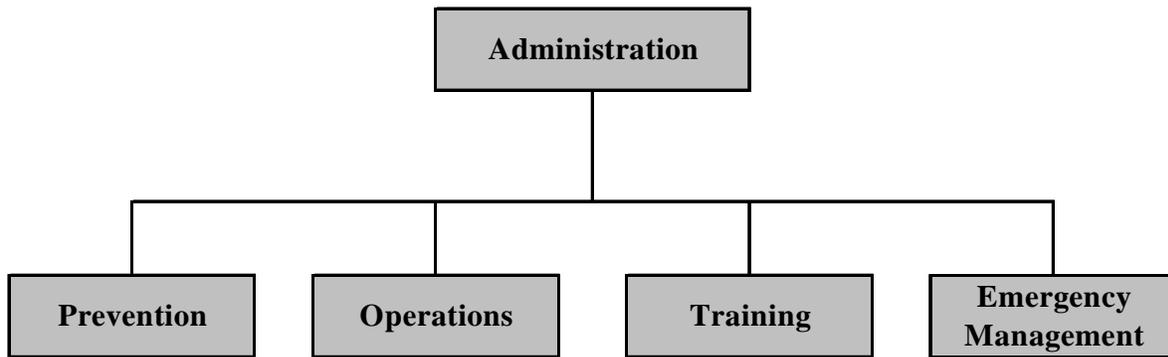
- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of educational presentations delivered	55	181	190	175	190
Number of animals adopted	198	340	300	334	300
Number of animals impounded	1,321	1,609	1,500	1,231	1,500



Fire

The Grapevine Fire Department is a team of dedicated professionals providing not only fire suppression functions but also advanced life support Emergency Medical Services, rescue services, fire prevention, public education, fire/arson investigation, hazardous materials response, water rescue, and community emergency management.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of stations	5
Number of fire runs	5,156
Number of EMS runs	3,541
Percentage of emergency incident response time less than 5 minutes	76.6%
Number of fire inspections performed	4,932
Number of homes visited in smoke detector campaign	1,988
Number of smoke detectors installed	521
Number of smoke detector batteries installed	200

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
210 - FIRE

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	635,802	683,251	817,646	790,738	911,271
Prevention	427,657	472,934	529,719	481,828	616,392
Operations	8,982,846	8,901,124	9,503,897	9,494,740	9,814,075
Training	273,832	328,623	147,326	131,678	180,516
Emergency Management	122,204	126,782	140,741	122,288	171,688
Total	10,442,343	10,512,714	11,139,329	11,021,273	11,693,942

<u>FIRE</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Fire Chief	1	1	1	1	1
Deputy Chief	3	3	3	3	3
Administrative Secretary	1	1	1	1	1
Fire Inspector/Investigator	1	1	1	1	2
Emergency Management Coordinator	1	1	1	1	1
Battalion Chief	3	3	3	3	3
Fire Captain	19	19	19	19	19
Driver/Engineer	18	18	18	18	18
Firefighter/Paramedic	48	48	48	48	48
Firefighter/EMT	4	4	4	4	4
Support Service Technician	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	101.00	101.00	101.00	101.00	102.00

<u>PART TIME POSITIONS</u>					
Fire Inspectors	1.17	1.17	1.17	1.17	1.17
TOTAL PART TIME POSITIONS	1.17	1.17	1.17	1.17	1.17

TOTAL FIRE POSITIONS	102.17	102.17	102.17	102.17	103.17
-----------------------------	---------------	---------------	---------------	---------------	---------------

**Fire - Administration
100-210-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	360,802	368,523	463,766	462,519	478,533
Supplies	25,596	23,704	27,664	32,351	39,200
Maintenance	27,260	21,683	21,920	18,747	21,920
Services	222,146	269,342	304,296	277,121	371,618
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	635,802	683,251	817,646	790,738	911,271

Objectives

- To increase the effectiveness and efficiency of the administrative functions of the fire department
- To provide surveys for customer satisfaction
- Provide opportunities for volunteer activities
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Streamline payroll system and reduce the use of paper forms	NA	NA	50%	50%	50%
Promote volunteer opportunities within the fire administration (hours)	NA	NA	2,500	2,000	2,000
Percentage of customer satisfaction surveys returned	NA	NA	100%	55%	80%
Conduct 12 employee meetings	12	12	12	12	12

**Fire - Prevention
100-210-2**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	389,832	421,104	459,533	427,959	546,485
Supplies	29,188	41,283	46,186	31,518	46,157
Maintenance	162	464	1,000	532	750
Services	8,475	10,082	13,000	14,244	18,000
Capital Outlay	0	0	10,000	7,575	5,000
Transfers	0	0	0	0	0
Total	427,657	472,934	529,719	481,828	616,392

Objectives

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy
- Install Smoke Detectors

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Fire inspections	3,500	4,620	4,000	4,932	4,100
Fire prevention programs	100	44	150	23	75
Conduct Citizens Fire Academy	1	1	1	1	1
Install Smoke Detectors	300	330	400	304	300

**Fire - Operations
100-210-3**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	8,277,764	8,429,713	8,894,563	8,701,317	9,121,116
Supplies	344,969	394,397	492,195	516,934	546,931
Maintenance	14,082	17,861	9,647	19,557	15,800
Services	3,571	10,474	49,741	19,642	57,600
Capital Outlay	342,461	48,679	57,751	237,290	72,628
Transfers	0	0	0	0	0
Total	8,982,846	8,901,124	9,503,897	9,494,740	9,814,075

Objectives

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Reduce the number of on duty injuries due to fire ground accidents by 60%
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Respond to 90% of 911 calls in 1st alarm district in 5 minutes or less	7,024	7,690	7,000	5,000	7,500
Reduce number of on-scene Firefighter injuries by 40%	20	16	20	4	5
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	36	40	40	81	108
Perform regular fitness assessments and physical conditioning program for all firefighters	90	91	91	94	94

Fire - Training & Career Development
100-210-4

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	206,900	211,717	0	0	0
Supplies	2,702	2,407	2,980	1,401	3,500
Maintenance	0	0	0	0	0
Services	64,231	114,499	144,346	130,277	161,016
Capital Outlay	0	0	0	0	16,000
Transfers	0	0	0	0	0
Total	273,832	328,623	147,326	131,678	180,516

Objectives

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Provide a minimum of 20 hours TCFP training per firefighter	20	20	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to insure operational readiness of specialized rescue	15	16	16	16	16
Provide leadership classes for current and future officers	16	16	16	16	16

**Fire - Emergency Management
100-210-5**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	101,211	99,946	106,819	106,214	110,188
Supplies	15,590	7,138	11,932	8,739	11,300
Maintenance	0	0	0	0	16,700
Services	5,403	5,698	21,990	7,336	22,500
Capital Outlay	0	14,000	0	0	11,000
Transfers	0	0	0	0	0
Total	122,204	126,782	140,741	122,288	171,688

Objectives

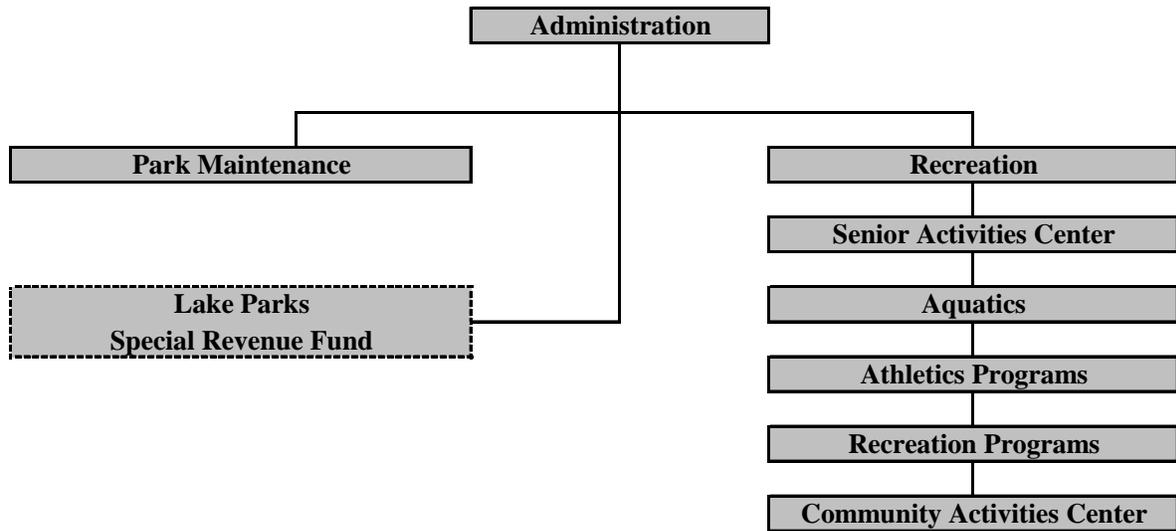
- Deliver a public information brochure to a wide audience at least semi-annually.
- Update the Emergency Management website to post seasonal information quarterly.
- Design and conduct one tabletop exercise annually.
- Complete the update of Emergency Operations Plan and Annexes.
- Test all outdoor warning sirens monthly.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Public Education and Outreach	8	4	4	5	4
Update Emergency Management website	4	4	4	4	4
Design and conduct tabletop exercise	1	0	1	1	1
Complete the update of the Emergency Management Plan	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%



Parks and Recreation

The Parks and Recreation Department is dedicated to providing quality leisure activities to all Grapevine citizens. Our available resources are Lake Grapevine, the Community Activities Center (CAC), the Senior Activities Center (SAC), Dove and Pleasant Glade Swimming Pools, more than 26 individual parks, more than 22 miles of hard surface trails, and over 700 acres of park land.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Total Recreation division program registrations	74,059
Total acres maintained (including parks, medians and rights-of-way)	1,522
Number of classes/programs/special events offered at SAC	1,083
Number of SAC participants (facility users)	20,928
Number of CAC fitness room users	80,935
Number of CAC memberships (individual and family)	7,529
Number of recreation program registrants (youth and adult)	27,001
Number of athletics league registrants (youth and adult)	15,714
Total public swim attendance	48,680

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
312 - PARKS AND RECREATION

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	605,343	584,341	589,666	636,474	635,639
Senior Activities Center	281,143	347,718	363,875	367,315	378,161
Park Maintenance	3,550,049	3,514,941	3,731,348	4,042,446	4,190,468
Recreation	466,274	490,239	528,931	533,455	532,941
Aquatics	320,750	314,836	359,268	473,580	440,992
Athletics Programs	396,208	466,834	405,951	527,640	460,331
Recreation Programs	413,407	372,796	428,272	351,980	434,039
Community Activities Center	498,130	503,843	512,324	517,714	575,769
Total	6,531,305	6,595,547	6,919,635	7,450,604	7,648,340

<u>PARKS & RECREATION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Parks & Recreation Director	1	1	1	1	1
Assistant Parks & Recreation Director	1.5	1.5	1.5	1.5	1.5
Administrative Coordinator	1	1	1	1	1
Secretary	1	1	1	1	1
Marketing Manager	1	1	1	1	1
Volunteer Services Manager	1	1	1	1	1
Recreation Superintendent	1	1	1	1	1
Recreation/Aquatics Supervisor	1	1	1	1	1
Athletic Supervisor	1	1	1	1	1
Community Activities Center Supervisor	1	1	1	1	1
Recreation Coordinator	5	5	5	5	5
Park Manager	1	1	1	1	1
Park Foreman	2	2	2	2	2
Athletics Groundskeeper	1	1	1	1	1
Parks Crew Leader	2	2	2	2	2
Equipment Operator I	4	4	4	4	4
Irrigation Technician II	2	2	2	2	2
Irrigation Technician I	1	1	1	1	1
Horticulturalist	1	1	1	1	1
Crew Worker	5	5	5	5	5
Sr Activities Center Director	1	1	1	1	1
Asst. Sr. Activities Center Director	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	36.50	36.50	36.50	36.50	36.50

FY 2013-14 APPROVED OPERATING BUDGET
 GENERAL FUND DEPARTMENTAL SUMMARY
 312 - PARKS AND RECREATION

<u>PART-TIME POSITIONS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Crew Worker (Seasonal)	2.810	2.810	2.810	2.810	2.810
Recreation Coordinator	0.500	0.500	0.500	0.500	0.500
RCA I	3.236	3.236	3.236	3.236	3.236
RCA II	7.883	7.883	7.883	7.883	7.883
Intern	0.270	0.270	0.270	0.270	0.270
Recreation Specialist	4.718	4.718	4.718	4.718	4.718
Bus Driver	0.980	0.980	0.980	0.980	0.980
Pool Manager	0.957	0.957	0.957	0.957	0.957
Assistant Pool Manager	0.980	0.980	0.980	0.980	0.980
Learn to Swim Coordinator	0.520	0.520	0.520	0.520	0.520
WSI	0.395	0.395	0.395	0.395	0.395
Swim Lesson Aide	0.352	0.352	0.352	0.352	0.352
Lifeguard	5.043	5.043	5.043	5.043	6.703
Cashier	0.837	0.837	0.837	0.837	1.667
TOTAL PART-TIME POSITIONS	29.481	29.481	29.481	29.481	31.971
TOTAL GENERAL FUND	65.981	65.981	65.981	65.981	68.471

Parks & Recreation - Administration
100-312-1

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	448,036	465,565	497,166	487,796	503,439
Supplies	30,730	40,802	40,000	49,594	52,500
Maintenance	0	0	0	0	0
Services	126,577	77,974	52,500	99,084	79,700
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	605,343	584,341	589,666	636,474	635,639

Objectives

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine
- Utilize marketing to maximize sponsorships, promote attendance, and educate Grapevine Citizens about departmental events, parks, programs, and lake park opportunities.
- Utilizing a volunteer based workforce, coordinate and cooperate with the Keep Grapevine Beautiful organization and the Solid Waste Program to promote a "Cleaner, Greener, Grapevine".

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Grant dollars Approved	\$8,300	\$3,000	\$10,000	\$450,000	\$20,000
Number of areas adopted by citizens	76	69	78	75	75
Sponsorship dollars secured	\$14,750	\$11,930	\$15,000	\$15,000	\$20,000
Volunteer hours	11,754	17,255	14,000	14,000	15,000
Value of volunteer hours	\$256,590	\$357,357	\$305,620	\$298,898	\$320,248

**Parks & Recreation - Senior Activities Center
100-312-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	241,197	300,151	310,750	315,747	318,111
Supplies	33,008	40,683	42,350	42,157	48,400
Maintenance	0	0	0	0	0
Services	6,937	6,883	10,775	9,410	11,650
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	281,143	347,718	363,875	367,315	378,161

Objectives

- To achieve and maintain a 95% customer satisfaction rating with all programs, activities and services.
- Survey a minimum of 12 programs per year.
- Maintain quality in all aspects of the Senior Activities Center.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Customer surveys completed / satisfaction rate	12 / 98%	205 / 99.71%	12 / 95%	150 / 98%	150 / 95%
Number of special events, classes and programs offered / made	700 / 690	1096 / 1076	650 / 625	1100 / 1050	800 / 750
Average number of daily riders in City vehicles	58	51	55	52	55
Senior Mover trips requested / provided	220 / 190	271 / 239	315 / 290	430 / 400	400 / 375
Persons registered for SAC programs	10,000	21,382	8,500	28,000	20,000
Total participants (facility users)	22,000	21,981	22,000	22,000	22,000
Number of SAC members	N/A	N/A	596	550	596
Volunteer hours worked	N/A	N/A	4,000	4,200	4,000

**Parks & Recreation - Park Maintenance
100-312-3**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,178,349	1,181,799	1,171,784	1,157,286	1,197,468
Supplies	162,505	205,526	196,864	192,369	209,500
Maintenance	190,125	171,342	189,000	185,361	204,000
Services	2,019,070	1,956,273	2,133,700	2,475,003	2,579,500
Capital Outlay	0	0	40,000	32,427	0
Transfers	0	0	0	0	0
Total	3,550,049	3,514,941	3,731,348	4,042,446	4,190,468

Objectives

- Conduct monthly playground safety inspections and make necessary repairs.
- Retrofit playgrounds and parks to meet ADA accessibility requirements.
- Evaluate aging landscapes at City facilities and medians, and replace as funding becomes available.
- Conduct monthly shop safety inspections to meet new citywide safety program standards. Make All necessary corrections within the allotted time frame.
- Conduct monthly inspections of facilities, parks, medians and trails from October to March and bi-monthly inspections April through September and make necessary repairs.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Total park acres maintained	1,522	1,522	1,522	1,522	1,522
Total ROW and median acres maintained	140	140	140	140	140
Total acres maintained	1,662	1,662	1,662	1,662	1,675
Total acres under irrigation	200	200	210	210	220
Playgrounds maintained	35	35	35	36	36
ADA / CPSC playgrounds retrofitted	3	2	2	3	2
Facility / median landscapes enhanced	2	2	2	6	5
Customer satisfaction rate	100%	100%	96%	100%	100%
Man hours per non-department events	4,500	4,500	4,500	4,500	4,600

**Parks & Recreation - Recreation
100-312-4**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	404,674	423,967	446,599	451,797	450,441
Supplies	27,317	32,492	38,132	37,014	36,300
Maintenance	0	0	0	37	0
Services	34,284	33,780	44,200	44,607	46,200
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	466,274	490,239	528,931	533,455	532,941

Objectives

- Achieve and maintain an overall minimum customer satisfaction rating of 95% with all programs, facilities and services.
- Increase overall Recreation Division Registrations.
- Track amount of time indoor facilities, park pavilions, and lake park pavilions are rented.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Total division program	53,800	67,382	60,000	65,725	66,000
Overall division customer satisfaction rate	96.00%	95.11%	96.00%	98.00%	96.00%
Number of community wide special events	N/A	N/A	8/10,000	6/14,100	6/14,500
Number of indoor facility rentals/Total Hours rented	N/A	N/A	505/1,310	470/1,300	500/ 1,350
Number of park pavilion rentals/Total hours rented	N/A	N/A	240/900	150/500	200/ 600
Number of lake park pavilion rentals/Total hours rented	N/A	N/A	120/1,400	120/1,440	125/ 1,500

**Parks & Recreation - Aquatics
100-312-5**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	222,183	229,574	259,768	329,639	321,792
Supplies	44,964	48,946	47,000	80,407	65,900
Maintenance	17,995	6,241	17,000	14,068	15,000
Services	35,609	30,074	35,500	49,466	38,300
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	320,750	314,836	359,268	473,580	440,992

Objectives

- To achieve and maintain a 96% satisfaction rating with all programs, activities and services.
- To achieve a class success rate of 90%.
- To register at least 1,500 people in the Learn To Swim program.
- To survey each swim class during each of the five summer sessions in order to achieve at least 400 survey responses.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Total public swim attendance	31,744	38,274	40,000	40,000	42,000
Learn To Swim participants	1,051	1,001	1,500	1,250	1,300
Special event attendance	341	284	1,200	1,000	1,000
Customer surveys / satisfaction rate	475 / 96%	500/99%	400/96%	475/96%	475/96
Swim team participants	128	157	150	170	150
Aquatic fitness class registrants	N/A	N/A	130	140	150
Group classes offered/made	N/A	N/A	130/100	108/ 88	110/ 90
Semi-private classes offered/made	N/A	N/A	190/140	198/ 190	200/ 190
Number of private lessons	N/A	N/A	90	90	90
Aquatic staff hours spent on pool maintenance issues expected/actual	N/A	N/A	125/	125 / 125	130

**Parks & Recreation - Athletics Programs
100-312-6**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	39,735	40,775	57,851	35,549	59,391
Supplies	61,159	59,658	56,780	65,221	60,580
Maintenance	655	440	2,980	630	2,980
Services	294,659	365,961	288,340	426,239	337,380
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	396,208	466,834	405,951	527,640	460,331

Objectives

- To achieve and maintain participant numbers for youth and adult programs.
- To achieve and maintain a 96% customer satisfaction with a programs, activities and services.
- To achieve and maintain a 110% cost recovery for all programs and leagues.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Athletic leagues / youth registrants	7 / 4,750	11 / 7,014	10 / 5,000	6 / 5,390	7 / 5,000
Athletic leagues / adult registrants	18 / 9,500	22 / 10,536	18 / 10,000	20 / 10,000	18 / 10,000
Sport camps / youth registrants	7 / 200	5 / 174	6 / 250	6 / 200	6 / 250
Tennis Classes/youth registrants	N/A	N/A	550	200	550
Tennis classes/adult registrants	N/A	N/A	160	100	160
Customer satisfaction rate	97%	8 / 96%	10 / 96%	10 / 94%	10 / 96%
Percent of cost recovery	120%	133%	110%	110%	110%
Co-Sponsored association program registrants	N/A	N/A	4,800	4,800	4,800
Number of tournaments offered/teams registered	N/A	N/A	27 / 861	27 / 861	27 / 861

Parks & Recreation - Recreation Programs
100-312-7

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	38,199	33,105	50,627	36,603	50,989
Supplies	64,831	54,864	55,100	51,945	60,100
Maintenance	0	0	0	0	0
Services	310,377	284,827	322,545	263,432	322,950
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	413,407	372,796	428,272	351,980	434,039

Objectives

- A minimum of 20,000 participants in recreation programs
- To achieve and maintain a success rate of 80%
- Achieve and maintain a 125% cost recovery ratio for all programs.
- To maintain a 96% satisfaction rating.
- To survey 200 classes, programs and activities.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Youth registered in CAC programs	12,000	13,243	12,000	13,000	11,000
Adults registered in CAC programs	11,000	13,950	10,000	10,000	10,000
Youth registered in Outdoor Recreation Programs	99.00%	99.00%	500	500	500
Adults registered in Outdoor Recreation Programs	N/A	N/A	20	24	40
Number of customer surveys returned/satisfaction rate	N/A	N/A	200/ 96%	100/ 96%	200/ 96%
Number of classes offered/number made	N/A	N/A	700/ 575	660/ 560	700/ 575
Therapeutic recreation programs offered/participation	N/A	N/A	33/ 1,700	30/ 1,500	35/ 1,750
Cost recovery	163.00%	158.00%	135.00%	160.00%	140.00%
Class success rate	83.00%	86.00%	82.00%	85.00%	83.00%

**Parks & Recreation - CAC
100-312-8**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	424,383	433,918	439,129	437,105	452,771
Supplies	56,037	53,293	50,800	54,055	52,300
Maintenance	5,009	5,040	5,000	5,448	5,000
Services	12,702	11,591	17,395	21,106	20,100
Capital Outlay	0	0	0	0	45,598
Transfers	0	0	0	0	0
Total	498,130	503,843	512,324	517,714	575,769

Objectives

- To achieve and maintain a 96% customer satisfaction rating on all programs, activities and services.
- To maintain 8,000 active CAC memberships throughout the fiscal year.
- To maintain a 100% 48-hour response rate on citizen request forms.
- To achieve and maintain a 50% retention rate of existing memberships.
- To maintain a minimum average of 90 users per hour.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Customer surveys / satisfaction rate	1 / 97%	231 / 94.5%	1 / 96%	240 / 96%	200 / 96%
Citizen request forms received / responded to within 48 hours	12	14	20	20	20
Average facility uses per hour	108	96	95	96	95
Family memberships	5,100	4,658	5,000	4,700	5,000
Individual memberships	3,000	2,861	3,000	3,050	3,000
Retention rate	50%	51%	50%	52%	50%
Classroom occupancy rate	25%	26%	25%	26%	25%
Annual number of track users	33,000	29,248	28,000	29,000	28,000
Annual number of fitness room users	82,000	83,138	75,000	82,000	75,000
Annual number of racquetball users	11,000	8,940	10,000	8,500	10,000
Annual number of open court users	47,000	47,564	42,000	46,000	42,000



Library

The Library provides access to information, cultural resources and opportunities for personal growth and enrichment in the most efficient and effective way possible.

In the Adult Services area you can find selected bibliographies, read book reviews submitted to our website, and submit your own book review. You can also find out information about upcoming events at the Library, request Interlibrary loans and find links to databases such as the Reference USA for business and residential information and online newspaper indexes.

In the Genealogy Room there is an extensive collection of books, CD-ROMs, databases, microfilm, and a host of other resources to encourage researchers in the discovery and documentation of their ancestors. The focus is on Texas and the South, but other areas of the country are being built up as researchers' interest indicates.

The children's collection contains classic and current favorites for all ages, from picture books to beginning readers to chapter books. We also have an extensive non-fiction collection containing a wealth of information for anyone with a homework assignment or just a curious mind. New books, Newbery and Caldecott award winners, Bluebonnet books, and reference volumes are prominently displayed for the convenience of our patrons, and recommended reading lists are available at the Children's Desk.

The Teen Zone is an area of the Grapevine Public Library specifically created for teens. Books on the Lone Star and Tayshas reading lists are prominently displayed just below the library's collection of new fiction for teens. The library subscribes to numerous teen magazines, such as Teen People, Electronic Gaming Monthly, and Seventeen. There are also two computers with databases, word processing, and internet access for those with library cards or with parental permission for temporary computer access.

Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of volumes	197,377
Annual circulation	303,622
Number of materials purchased	9,066
Number of reference questions answered	13,190
Number of visitors	194,209
Number of computer terminals	36
Number of computer users	41,252
Hours of computer usage	30,862
Average waiting time to check out materials (minutes)	3

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
313 - LIBRARY

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,137,138	1,201,345	1,381,998	1,271,661	1,388,994
Supplies	293,819	278,595	309,114	299,773	317,859
Maintenance	500	500	1,000	1,000	1,000
Services	40,344	43,974	46,872	57,835	50,174
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,471,800	1,524,414	1,738,984	1,630,270	1,758,027

LIBRARY	2011	2012	2013	2013	2014
Library Director	1	1	1	1	1
Library Manager	1	1	1	1	1
Librarian II	5	5	5	5	5
Librarian I	0	0	1	1	1
Library Technician	0	1	1	1	1
Circulation Services Librarian	1	1	1	1	1
Acquisition Assistant	1	1	1	1	1
Children's Assistant Librarian	1	1	1	1	1
Library Assistant	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	11.00	12.00	13.00	13.00	13.00

PART-TIME POSITIONS					
Children's Assistant Librarian	0.475	0.475	0.475	0.475	0.475
Librarian I	0.050	0.675	0.050	0.050	0.050
Librarian II	0.575	0.575	0.500	0.500	0.500
Library Technician	0.750	0.664	0.664	0.664	0.664
Library Assistant	10.255	8.360	8.073	8.073	8.073
Library Aide	2.850	2.850	2.375	2.375	2.375
TOTAL PART-TIME POSITIONS	14.96	13.60	12.14	12.14	12.14

TOTAL LIBRARY POSITIONS	25.96	25.60	25.14	25.14	25.14
--------------------------------	--------------	--------------	--------------	--------------	--------------

Library - Administration
100-313-1

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,137,138	1,201,345	1,381,998	1,271,661	1,388,994
Supplies	293,819	278,595	309,114	299,773	317,859
Maintenance	500	500	1,000	1,000	1,000
Services	40,344	43,974	46,872	57,835	50,174
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,471,800	1,524,414	1,738,984	1,630,270	1,758,027

Objectives

- Provide patrons remote access to downloadable materials
- Provide homework assistance for children and young adults.
- Provide expanded resources in the Genealogy area.
- Provide teen volunteers opportunities in all departments.

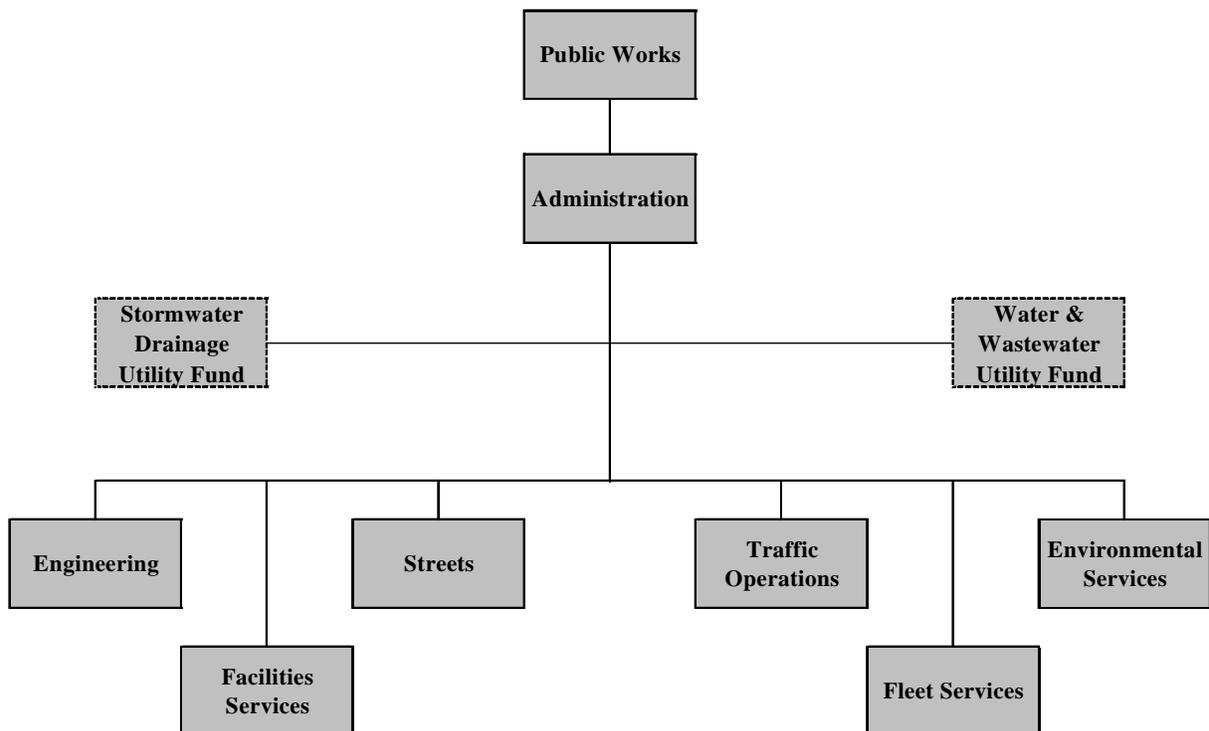
Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Average waiting time to check out materials (minutes)	3	3	3	3	3
Reference questions answered	13,000	13,078	12,000	13,190	12,000
Number of materials purchased	12,000	8,806	11,500	9,066	10,000
Percent of first time checkouts on Express Check	95%	96%	96%	97%	98%
Electronic database usage	NA	141,485	100,000	129,639	160,000



Public Works

The Public Works Department is responsible for protecting the public welfare through the maintenance, design and construction of the following:

- City Streets
- City Fleet
- City Buildings
- Water Distribution & Treatment Facilities
- Traffic Signals
- Wastewater Collection & Treatment Facilities
- Environmental & Hazardous Waste



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of plats processed	36
Square yards of overlay completed	53,167
Square feet of concrete rehabilitated	47,183
Number of blocks crack-sealed	257
Linear feet of water lines constructed	4,554
Linear feet of wastewater lines constructed	8,458
Number of facilities maintained	96
Facilities maintenance major work orders completed	7,431
Non-Emergency work orders completed within seven working days	98%
Average number of fleet maintenance work orders completed monthly	231

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	377,858	408,066	406,626	387,578	384,029
Engineering	781,938	772,793	852,316	807,601	815,401
Streets	1,375,206	1,427,796	1,596,914	1,540,991	1,632,059
Traffic	1,044,852	1,078,158	1,135,029	1,175,017	1,163,490
Environmental Services	260,019	279,900	295,802	297,712	359,263
Facilities Services	1,686,896	1,636,791	1,781,472	1,748,063	1,856,650
Fleet Services	1,366,710	1,457,685	1,548,012	1,428,041	1,593,554
Total	6,893,479	7,061,190	7,616,171	7,385,004	7,804,446

<u>PUBLIC WORKS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Senior Civil Engineer	1	1	1	1	1
Engineering Manager	1	1	1	1	1
Chief Construction Inspector	1	1	1	1	1
Construction Inspector	1	1	1	1	1
Engineering Technician	2	2	2	2	2
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
Administrative Manager	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1	1	1	1	1
Street Foreman	2	2	2	2	2
Equipment Operator III	2	2	2	2	2
Equipment Operator II	3	3	3	3	3
Equipment Operator I	8	8	8	8	8
Crew Leader	3	3	3	3	3
Traffic Operations Manager	1	1	1	1	1
Traffic Foreman	1	1	1	1	1
Signal Tech II	1	1	1	1	1
Signal Tech I	1	1	1	1	1
Traffic Tech II	1	1	1	1	1
Traffic Tech I	2	2	2	2	2
Secretary	0.5	0.5	0.5	0.5	0.5

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

<u>PUBLIC WORKS (continued)</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Assistant PW Dir. / Transport. & Utilities	0.5	0.5	0.5	0.5	0.5
Traffic Engineer	1	1	1	1	1
Facility Services Manager	1	1	1	1	1
Facilities Services Foreman	1	1	1	1	1
Sr. Building Maintenance Technician	2	2	2	2	2
Facility Svc. Coordinator	1	1	1	1	1
Building Maintenance Technician II	2	2	2	2	2
Building Maintenance Technician I	2	2	2	2	2
Environmental Manager	1	1	1	1	1
Environmental Spec II	2	2	2	2	2
Fleet Services Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Fleet Services Foreman	1	1	1	1	1
Fleet Warehouse Coordinator	1	1	1	1	1
Master Mechanic	4	2	3	3	3
Technical Trainer / Mechanic	0	0	1	1	1
Journeyman Mechanic	1	3	2	2	2
Fleet Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	60.00	60.00	61.00	61.00	61.00
PART-TIME POSITIONS					
Director of Transportation Projects	0.48	0.48	0.48	0.48	0.48
Civil Engineer	1.10	1.10	1.10	1.10	1.10
GIS Engineer Coordinator	0.60	0.60	0.60	0.60	0.00
GIS Engineer Tech	0.24	0.24	0.24	0.24	0.24
Laborer (Summer)	2.10	2.10	2.10	2.10	2.10
Secretary	0.90	0.90	0.90	0.90	0.90
TOTAL PART-TIME POSITIONS	5.42	5.42	5.42	5.42	4.82
TOTAL PUBLIC WORKS POSITIONS	65.42	65.42	66.42	66.42	65.82

**Public Works - Administration
100-415-1**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	338,008	351,650	344,593	342,897	321,996
Supplies	14,553	14,889	14,673	15,570	14,673
Maintenance	0	0	0	0	0
Services	25,297	41,526	47,360	29,111	47,360
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	377,858	408,066	406,626	387,578	384,029

Objectives

- Support Development in the City including Gaylord Hotel & CC Expansion on Corps Property.
- Maintain an active role in design changes and construction completion of the DFW Connector Project by the CDA Team to insure that the interests of the City are protected.
- Participate with each private, non-residential development submitted in FY 2014 in the design and construction of needed thoroughfare roadway improvements utilizing GO bond funds available for this purpose.
- Maintain an active role in design and construction of FM 2499 by the DFW Connector Project CDA Team to insure that the interests of the City are protected.
- Provide assistance to the CDA Team as needed in acquisition of ROW for FM 2499
- Coordinate briefing meetings throughout the City relative to the DFW Connector Corridor/ FM 2499 Construction.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Citizen / Business Owner meetings - DFW Connector Corridor/FM 2499	6	12	6	6	6
Design and construct private / public thoroughfares serving developments	1	0	1	1	1
Assist in ROW & Easement acquisition for DFW Connector	20	1	3	1	2

**Public Works - Engineering
100-415-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	761,059	750,722	810,596	784,592	775,681
Supplies	8,831	8,381	15,471	6,945	13,471
Maintenance	0	0	0	0	0
Services	12,049	13,690	26,249	16,064	26,249
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	781,938	772,793	852,316	807,601	815,401

Objectives

- Award the Construction Contract for the Dove Elevated Tank Rehab Project
- Monitor and Inspect the W & WW Relocations within the FM 2499 Corridor
- Review plat submittals promptly to provide responsive service to the developer.
- Review private development construction plans promptly to provide responsive service to the developer.
- Develop successful Capital Improvement Plan projects through detailed construction plans and meeting project design schedules.
- Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of CIP projects through dedicated inspection and construction management.
- Ensure that CIP projects remain within allocated funding through detailed budget preparation, payment review, cost projection and records maintenance.
- Minimize response time for the public and respond to requests for information in a timely manner.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Pavement constructed (square yards)	6,030	1,739	10,000	5,500	21,700
Water line constructed (linear feet)	12,654	10,876	12,000	5,000	19,610
Wastewater line constructed (linear feet)	24,776	21,829	24,000	4,500	25,250
Storm drain line constructed (linear feet)	5,846	13,933	1,000	5,000	6,700
Sidewalk constructed (square feet)	13,574	21,340	15,000	1,450	12,100
Plats processed	26	42	30	35	26
Design contracts awarded	1	0	1	6	2
WTP Rehab / Update Projects	0	0	0	0	1
WWTP Rehab / Update Projects	0	0	0	0	2
Elevated Storage Tank Rehab / Update	0	0	0	0	1
Lift Station Upgrades	0	0	0	0	2

**Public Works - Streets
100-415-3**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,088,285	1,142,996	1,228,206	1,180,125	1,266,457
Supplies	85,743	115,094	138,310	143,740	176,646
Maintenance	3,358	3,089	4,000	1,291	4,000
Services	197,819	166,616	181,698	175,005	184,956
Capital Outlay	0	0	44,700	40,831	0
Transfers	0	0	0	0	0
Total	1,375,206	1,427,796	1,596,914	1,540,991	1,632,059

Objectives

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Install fabric underseal and overlay 90,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 51,400 square feet of concrete for rehab.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Square yards of overlay completed	99,000	82,719	90,000	80,000	80,000
Linear feet of gutter wedge milled	17,500	19,879	15,000	35,000	20,000
Linear feet of curb and gutter replaced	1,600	4,015	1,500	4,500	1,500
Number of blocks crack sealed	210	204	200	320	200
Square feet of concrete rehab	40,000	39,083	25,000	50,000	25,000

**Public Works - Traffic
100-415-4**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	571,445	579,909	596,406	602,003	615,777
Supplies	28,830	31,658	34,364	34,363	35,980
Maintenance	0	0	0	8	0
Services	444,577	456,132	489,259	523,643	511,733
Capital Outlay	0	10,460	15,000	15,000	0
Transfers	0	0	0	0	0
Total	1,044,852	1,078,158	1,135,029	1,175,017	1,163,490

Objectives

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Annual maintenance of traffic signals [71]	0	0	19	46	64
Annual striping program [110,000 lf]	37,500	37,500	40,000	24,000	48,000
Repair / replace traffic signs	300	300	500	300	500
Replace crosswalks annually	7	7	20	20	20

**Public Works - Environmental Services
100-415-5**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	200,784	210,104	217,874	222,954	226,098
Supplies	13,319	13,580	19,478	11,543	22,146
Maintenance	290	347	1,000	296	1,000
Services	45,627	55,869	57,450	62,919	110,019
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	260,019	279,900	295,802	297,712	359,263

Objectives

- Solid Waste - Perform outreach, education and technical assistance to customers. Perform field evaluation of service.
- Water Quality - Perform outreach, education and technical assistance to customers. Maintain management system for backflow and cross-connection prevention.
- Pre-Treatment - Perform outreach, education and technical assistance. Perform inspections and sampling of industrial and commercial generators.
- Storm Water - Perform outreach, education, technical assistance and drainage inspections.
- Storm Water - Implement the storm water management plan best management practices.
- Sustainability - Prepare implementation strategies for Energy Efficiency and Emission Reduction targets.
- Perform emergency / spill response and respond to customers within 24 hours.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Outreach and education initiatives	12	15	12	12	12
Field evaluation / audits of solid waste service provider	12	12	12	12	12
Inspections for backflow and cross-connection prevention	50	50	50	50	50
Inspections and sampling on industrial and commercial pre-treatment	50	59	50	50	50
Perform Phase II storm water audits	14	12	12	12	12
Implement Phase II storm water BMPs	24	24	24	24	24
Inventory Municipal Emissions	1	1	1	1	1

**Public Works - Facilities Services
100-118-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	507,641	543,853	591,116	598,061	618,914
Supplies	58,033	55,729	61,933	60,504	69,900
Maintenance	229,209	224,560	239,280	227,784	246,943
Services	892,013	812,649	889,143	861,713	920,893
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,686,896	1,636,791	1,781,472	1,748,063	1,856,650

Objectives

- City Hall - Projects include 1HVAC replacement, painting, and restroom floor maintenance.
- Community Activity Center - Painting.
- Library - Carpet replacement and painting
- Roof Program - Continue program to evaluate current roof conditions, prioritize areas in need of repair, and forecast future capital needs. Mitchell House Roof replacement.
- Municipal Service Center - Projects include epoxy fleet bay floor, replacement of exterior doors, and exhaust fans.
- Police Department- Painting.
- Fire Stations - Station-1,2, and 3 Casework. Station - 4, and 5 insulation. Station - 1 laundry room expansion.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Annual major work orders completed	7,275	7,291	7,200	7,400	7,400
Non-emergency work orders completed within seven working days	98%	97%	95%	95%	95%
Annual emergency call outs (after hours)	72	71	80	82	80
Number of facilities maintained	96	96	96	96	96
Percent of preventative maintenance tasks completed on schedule	97%	98%	95%	95%	95%

**Public Works - Fleet Services
100-108-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	630,997	652,069	704,642	613,740	719,504
Supplies	530,121	542,138	537,400	514,373	573,100
Maintenance	184,868	242,269	208,000	208,836	261,600
Services	20,724	21,209	33,470	22,824	39,350
Capital Outlay	0	0	64,500	68,269	0
Transfers	0	0	0	0	0
Total	1,366,710	1,457,685	1,548,012	1,428,041	1,593,554

Objectives

- Maintain a low on the job, shop accident rate.
- Maintain an aggressive Preventative, Predictive Maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency.
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.

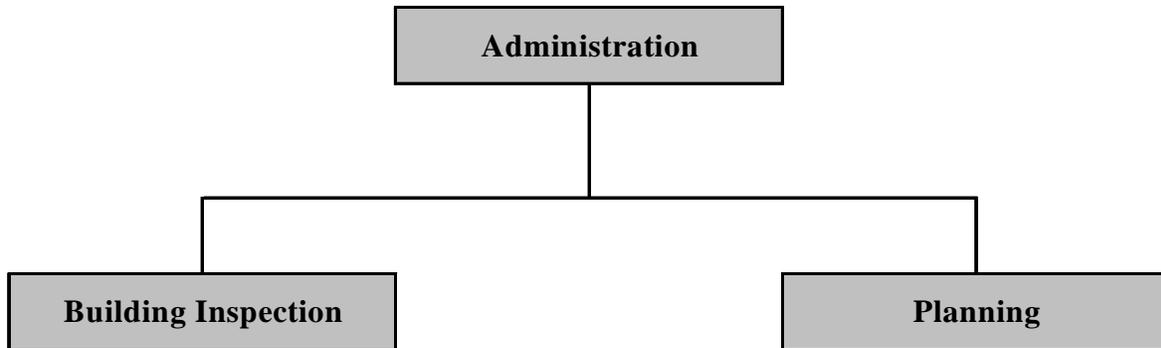
<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Percent of user satisfaction with services	98%	98%	98%	98%	98%
Percent of total fleet availability (daily)	98%	98%	98%	98%	98%
Percent of repairs completed within 24 hours	96%	96%	96%	95%	97%
Average number of work orders performed monthly	300	300	300	250	310



Development Services

The mission of the Department of Development Service is to provide the highest quality professional services in the areas of comprehensive planning and research, economic development, building inspections and plan review, and code enforcement to all citizens of Grapevine, Texas.

The Department is responsible for protecting the public health, safety and welfare by coordinating all development activities in a manner responsive to citizen needs and growth management objectives. Through this coordination, the department seeks to accommodate projected growth and recognize the social diversity of the City to provide social equity and opportunities for all to achieve a desirable quality of life.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of building permits issued	4,927
Total Construction Value	\$55,000,000
Building permit revenue collected	\$1,068,878
Total fees collected	\$1,532,750
Certificates of occupancy issued	482
Average number of days to respond to nuisance and zoning complaints	1
Average number of days for plan review comments to be forwarded to applicant:	
- residential	2.33
- signs	0.43
- commercial alterations and finish outs	2.38
- new commercial buildings	4.23

FY 2013-14 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
417 - DEVELOPMENT SERVICES

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	176,074	185,483	195,696	189,578	204,088
Building Inspection	707,528	681,714	755,355	739,091	774,685
Planning	265,329	277,260	290,526	285,907	303,287
Total	1,148,931	1,144,456	1,241,577	1,214,576	1,282,060

<u>DEVELOPMENT SERVICES</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Development Services Director	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Plans Examiner/Field Coordinator	1	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Building Inspector II	4	4	4	4	4
Development Services Assistant	1	1	1	1	1
Building Permit Clerk	2	2	2	2	2
Planner II	1	1	1	1	1
Planning & Development Manager	1	1	1	1	1
Planning Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	15.00	15.00	15.00	15.00	15.00

Development Services - Administration
100-417-1

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	159,765	166,705	171,996	168,432	177,458
Supplies	11,528	12,486	16,200	11,369	16,200
Maintenance	0	0	0	0	0
Services	4,781	6,291	7,500	9,777	10,430
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	176,074	185,483	195,696	189,578	204,088

Objectives

- Continue to ensure timely, accurate, and thorough customer service is provided from the Building Department.
- Work closely with Economic Development Manager to ensure that the goals of the city are met through the efforts of the development department.
- Continue to provide immediate zoning and economic development assistance to customers that call or walk in.
- Implement site visits to local businesses and industry to promote business development.
- Provide miscellaneous pamphlets, brochures and marketing material to facilitate and promote development in the community.
- Work with Economic Development Manager, Information Technology Department, Chamber of Commerce Manager to update the City website as it relates to Economic Development.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Square feet of commercial construction	150,000	289,645	200,000	210,000	200,000
Square feet of industrial construction	2,000	0	2,000	1,000	1,000

Development Services - Building Inspections
100-417-2

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	643,912	622,486	650,499	640,655	687,377
Supplies	26,839	26,205	61,155	31,269	32,375
Maintenance	0	0	0	0	0
Services	36,777	33,023	43,701	67,168	54,933
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	707,528	681,714	755,355	739,091	774,685

Objectives

- Obtain certifications in adopted technical codes.
- Provide in-house and outside training for certification exams.
- Convert permit documents into Laserfiche digitized format.
- Continue to provide effective code enforcement and notification of violation to property owners.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Average number of days for plan					
- residential	3.0	3.0	3.0	3.0	3.0
- signs	3.0	3.0	3.0	3.0	3.0
- commercial alterations and finish	10.0	10.0	10.0	10.0	10.0
- new commercial buildings	15.0	15.0	15.0	15.0	15.0
Number of new professional licenses /					
- ICC Inspector	1	1	4	4	4
Average number of days to respond to nuisance and zoning complaints	1	1	1	1	1

**Development Services - Planning
100-417-3**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	254,511	265,261	270,996	269,887	279,757
Supplies	6,021	6,378	16,030	8,409	16,030
Maintenance	0	0	0	0	0
Services	4,797	5,621	3,500	7,611	7,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	265,329	277,260	290,526	285,907	303,287

Objectives

- Respond to all zoning / development activity inquiries in a timely manner.
- Maintain / update zoning case files and maintain a log of all such activity for reference.
- Create and maintain the official city zoning map in-house.
- Provide a thorough staff review of applicant requests and allow applicants more time to resolve development issues associated with zoning, conditional / special uses and variance applications.
- Conduct required tri-annual workshops and additional workshops as needed with the Planning and Zoning Commission to review the Comprehensive Master Plan and Zoning Ordinance.
- Create and maintain the official Land Use Map (current and future).
- Maintain and update the official Master Plan.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Average staff processing time for initial review of zoning, conditional and special use applications (days)	19	19	19	19	19
Average response from applicant regarding initial review (days)	7	7	7	7	7
Public hearing case preparation time	16	16	16	16	16
Variance application processing time	36	36	36	36	36
Administrative site plan processing time	30	30	30	30	30
Number of workshops with the Planning and Zoning Commission	3	3	3	3	3

FY 2013-14 APPROVED OPERATING BUDGET
FUND 130 - DEBT SERVICE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Property Taxes	10,950,313	8,286,472	11,397,335	11,776,680
Transfers from Other Funds	2,438,945	2,549,678	10,887,920	2,754,916
Interest Income	36,694	75,000	24,537	75,000
Total	13,425,953	10,911,150	22,309,792	14,606,596

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
General Obligation Debt Payments	6,887,526	6,642,270	6,632,771	10,810,759
Certificates of Obligation Debt Payments	2,145,892	2,686,645	2,058,412	1,621,246
Tax Notes and Notes Payable	1,420,449	1,397,235	1,397,565	1,989,591
Fiscal Agent & Bond Issuance Fees	11,800	7,000	83,012	7,000
Pymt to Refund Bond Escrow Agent	0	0	8,260,523	0
Total	10,465,668	10,733,150	18,432,283	14,428,596

TOTAL OUTSTANDING DEBT: ⁽¹⁾	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
General Obligation	48,261,842	43,918,120	43,918,120	143,182,173
Certificates of Obligation	20,521,458	18,440,962	18,440,962	17,808,293
Tax Notes and Notes Payable	3,888,038	2,561,448	2,561,448	6,669,433
Total	72,671,338	64,920,530	64,920,530	167,659,900

⁽¹⁾ Total Principal and Interest; Does not include Tax Increment Financing (TIRZ) debt obligations.

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	7,584,787	9,292,112	12,252,396	12,252,396	16,129,905
OPERATING REVENUE:					
Property Taxes - Current	11,255,176	10,815,925	8,176,472	11,250,732	11,666,680
Property Taxes - Delinquent	204,189	134,388	110,000	146,603	110,000
Miscellaneous	30,337	0	0	0	0
Interest Income	31,124	36,694	75,000	24,537	75,000
Total Operating Revenue	11,520,826	10,987,008	8,361,472	11,421,872	11,851,680
TRANSFERS IN:					
Transfer from Municipal Ct. Technology Fund	0	22,446	22,722	22,722	23,607
Transfer from CVB Fund	1,878,787	1,966,070	2,085,317	2,085,317	2,087,900
Transfer from SDUS Fund	88,499	113,863	113,988	113,988	319,436
Transfer from Lake Parks Fund	337,132	336,566	327,651	327,651	323,973
Bond Proceeds/Refunding/Premiums	0	0	0	8,338,242	0
Total Transfers In	2,304,418	2,438,945	2,549,678	10,887,920	2,754,916
TOTAL REVENUE AND TRANSFERS	13,825,244	13,425,953	10,911,150	22,309,792	14,606,596
OPERATING EXPENDITURES:					
G.O. Bond Interest Payments	2,135,304	1,907,526	1,667,270	1,505,611	4,449,414
G.O. Bond Principal Payments	5,955,000	4,980,000	4,975,000	5,127,160	6,361,345
C.O. Interest Payments	679,162	630,069	624,173	542,460	504,510
C.O. Principal Payments	1,652,337	1,268,603	1,810,142	1,275,142	1,116,736
Tax and Note Interest Payments	221,337	173,188	124,025	124,353	165,355
Tax and Note Principal Payments	1,221,378	1,247,261	1,273,210	1,273,212	1,824,236
Palace Arts Center Payments	246,445	247,220	252,330	240,810	0
Fiscal Agent & Bond Fees	6,956	11,800	7,000	83,012	7,000
Pymt to Refund Bond Escrow Agent	0	0	0	8,260,523	0
Total Operating Expenditures	12,117,919	10,465,668	10,733,150	18,432,283	14,428,596
TRANSFERS OUT:	0	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	12,117,919	10,465,668	10,733,150	18,432,283	14,428,596
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	1,707,325	2,960,284	178,000	3,877,509	178,000
ENDING FUND BALANCE:	9,292,112	12,252,396	12,430,396	16,129,905	16,307,906
FUND BALANCE REQUIREMENT:	2,390,384	2,064,461	2,117,224	3,635,957	2,846,189

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2013-14 projected Ending Fund Balance represents **412** days of operation.

City of Grapevine Long Term Debt Summary	Total Principal	Total Interest	Total Debt
<u>General Obligation Bonds</u>			
2004 GO Refunding	4,260,000	241,900	4,501,900
2005 GO Refunding	11,140,000	2,092,656	13,232,656
2006 GO	3,955,000	1,297,795	5,252,795
2009 GO Refunding	4,575,000	552,263	5,127,263
2010 GO Refunding	5,465,000	1,044,638	6,509,638
2012 GO Refunding	7,900,000	671,569	8,571,569
2013 GO	65,805,000	34,181,353	99,986,353
Total General Obligation Bonds	103,100,000	40,082,173	143,182,173
<u>Certificates of Obligation</u>			
2005 CO	235,000	9,500	244,500
2005A CO	570,000	74,649	644,649
2006 CO	410,000	20,544	430,544
2007 CO	1,795,000	605,828	2,400,828
2009 CO	7,365,000	2,656,223	10,021,223
2009A CO	1,670,000	610,147	2,280,147
2010 CO	363,918	49,610	413,528
2012 CO	1,200,000	172,875	1,372,875
Total Certificates of Obligation	13,608,918	4,199,375	17,808,293
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	485,000	9,700	494,700
2008 Tax Note	1,645,000	64,838	1,709,838
2013 Tax Note	3,965,000	326,692	4,291,692
Anderson Note Payable	99,559	73,645	173,204
Total Tax and Note Payable	6,194,559	474,874	6,669,433
Total Governmental Debt			
	122,903,477	44,756,423	167,659,900

Schedule of Requirements Governmental Activities	2014		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2004 GO Refunding	1,960,000	126,300	2,086,300
2005 GO Refunding	1,325,000	496,188	1,821,188
2006 GO	225,000	176,319	401,319
2009 GO Refunding	1,090,000	191,525	1,281,525
2010 GO Refunding	30,000	201,400	231,400
2012 GO Refunding	1,010,000	148,438	1,158,438
2013 GO	400,000	3,083,373	3,483,373
Total General Obligation Bonds	6,040,000	4,423,542	10,463,542
<u>Certificates of Obligation</u>			
2005 CO	115,000	7,100	122,100
2005A CO	85,000	22,030	107,030
2006 CO	215,000	12,438	227,438
2007 CO	95,000	76,453	171,453
2009 CO	370,000	292,348	662,348
2009A CO	120,000	61,594	181,594
2010 CO	46,736	12,335	59,071
2012 CO	70,000	20,213	90,213
Total Certificates of Obligation	1,116,736	504,509	1,621,245
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	485,000	9,700	494,700
2008 Tax Note	805,000	48,458	853,458
2013 Tax Note	520,000	92,567	612,567
Anderson Note Payable	14,236	14,631	28,867
Total Tax and Note Payable	1,824,236	165,355	1,989,591
Total Governmental Debt	8,980,972	5,093,407	14,074,379

Schedule of Requirements Governmental Activities	2015		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2004 GO Refunding	940,000	73,200	1,013,200
2005 GO Refunding	1,375,000	442,188	1,817,188
2006 GO	235,000	164,244	399,244
2009 GO Refunding	995,000	139,400	1,134,400
2010 GO Refunding	635,000	191,500	826,500
2012 GO Refunding	1,525,000	123,088	1,648,088
2013 GO	1,600,000	2,622,320	4,222,320
Total General Obligation Bonds	7,305,000	3,755,939	11,060,939
<u>Certificates of Obligation</u>			
2005 CO	120,000	2,400	122,400
2005A CO	90,000	18,443	108,443
2006 CO	100,000	6,088	106,088
2007 CO	100,000	72,188	172,188
2009 CO	390,000	279,048	669,048
2009A CO	125,000	57,919	182,919
2010 CO	48,386	10,685	59,071
2012 CO	75,000	19,306	94,306
Total Certificates of Obligation	1,048,386	466,075	1,514,461
<u>Tax Notes and Notes Payable</u>			
2008 Tax Note	840,000	16,380	856,380
2013 Tax Note	545,000	67,950	612,950
Anderson Note Payable	15,342	13,526	28,868
Total Tax and Note Payable	1,400,342	97,856	1,498,198
Total Governmental Debt	9,753,728	4,319,870	14,073,598

Schedule of Requirements Governmental Activities	2016		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2004 GO Refunding	980,000	34,800	1,014,800
2005 GO Refunding	1,445,000	378,563	1,823,563
2006 GO	250,000	152,763	402,763
2009 GO Refunding	580,000	100,025	680,025
2010 GO Refunding	650,000	172,225	822,225
2012 GO Refunding	1,555,000	92,288	1,647,288
2013 GO	2,250,000	2,583,820	4,833,820
Total General Obligation Bonds	7,710,000	3,514,483	11,224,483
<u>Certificates of Obligation</u>			
2005A CO	95,000	14,650	109,650
2006 CO	95,000	2,019	97,019
2007 CO	105,000	67,703	172,703
2009 CO	405,000	265,135	670,135
2009A CO	70,000	54,994	124,994
2010 CO	50,095	9,000	59,095
2012 CO	75,000	18,369	93,369
Total Certificates of Obligation	895,095	431,870	1,326,965
<u>Tax Notes and Notes Payable</u>			
2013 Tax Note	555,000	56,950	611,950
Anderson Note Payable	16,533	12,335	28,868
Total Tax and Note Payable	571,533	69,285	640,818
Total Governmental Debt	9,176,628	4,015,637	13,192,265

Schedule of Requirements Governmental Activities	2017		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2004 GO Refunding	380,000	7,600	387,600
2005 GO Refunding	1,515,000	304,563	1,819,563
2006 GO	260,000	141,860	401,860
2009 GO Refunding	605,000	70,400	675,400
2010 GO Refunding	675,000	148,975	823,975
2012 GO Refunding	875,000	67,988	942,988
2013 GO	2,430,000	2,537,020	4,967,020
Total General Obligation Bonds	6,740,000	3,278,405	10,018,405
<u>Certificates of Obligation</u>			
2005A CO	95,000	10,708	105,708
2007 CO	105,000	63,109	168,109
2009 CO	430,000	249,985	679,985
2009A CO	75,000	52,819	127,819
2010 CO	51,864	7,208	59,072
2012 CO	80,000	17,400	97,400
Total Certificates of Obligation	836,864	401,229	1,238,093
<u>Tax Notes and Notes Payable</u>			
2013 Tax Note	570,000	45,700	615,700
Anderson Note Payable	17,816	11,051	28,867
Total Tax and Note Payable	587,816	56,751	644,567
Total Governmental Debt	8,164,680	3,736,385	11,901,065

Schedule of Requirements Governmental Activities	2018		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2005 GO Refunding	1,600,000	226,688	1,826,688
2006 GO	270,000	130,330	400,330
2009 GO Refunding	640,000	39,275	679,275
2010 GO Refunding	705,000	123,138	828,138
2012 GO Refunding	355,000	55,688	410,688
2013 GO	2,540,000	2,487,320	5,027,320
Total General Obligation Bonds	6,110,000	3,062,438	9,172,438
<u>Certificates of Obligation</u>			
2005A CO	100,000	6,588	106,588
2007 CO	110,000	58,406	168,406
2009 CO	450,000	233,485	683,485
2009A CO	75,000	50,569	125,569
2010 CO	53,694	5,377	59,071
2012 CO	80,000	16,400	96,400
Total Certificates of Obligation	868,694	370,825	1,239,519
<u>Tax Notes and Notes Payable</u>			
2013 Tax Note	580,000	34,200	614,200
Anderson Note Payable	17,816	11,051	28,867
Total Tax and Note Payable	597,816	45,251	643,067
Total Governmental Debt	7,576,510	3,478,513	11,055,023

FY 2013-14 APPROVED OPERATING BUDGET
FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

- Budget At-A-Glance -

	2011-12	2012-13	2012-13	2013-14
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Transfers In	2,571,500	2,809,000	2,809,000	2,809,000
Interest Income	4,821	5,000	6,302	5,000
Participation	30,662	0	-662	0
Miscellaneous Income	87,647	0	-5,687	0
Total	2,694,630	2,814,000	2,808,952	2,814,000

	2011-12	2012-13	2012-13	2013-14
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Facilities Maintenance Projects	456,746	550,000	404,320	550,000
Parks Maintenance Projects	634,062	701,000	836,206	701,000
Street and Signal Maintenance Projects	993,575	1,558,000	1,463,893	1,558,000
Total	2,084,383	2,809,000	2,704,418	2,809,000

FY 2013-14 APPROVED OPERATING BUDGET
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	761,162	1,037,199	1,647,255	1,647,255	1,751,789
OPERATING REVENUE:					
Interest Income	5,898	4,821	5,000	6,302	5,000
Participation	0	30,662	0	(662)	0
Miscellaneous	188	87,647	0	(5,687)	0
Total Operating Revenue	6,086	123,130	5,000	(48)	5,000
TRANSFERS IN:	1,593,160	2,571,500	2,809,000	2,809,000	2,809,000
TOTAL REVENUE AND TRANSFERS	1,599,246	2,694,630	2,814,000	2,808,952	2,814,000
OPERATING EXPENDITURES:					
Facilities Maintenance	224,162	456,746	550,000	404,320	550,000
Parks Maintenance	558,344	634,062	701,000	836,206	701,000
Street Maintenance and Overlay	333,793	801,346	1,255,000	1,172,392	1,255,000
Traffic Signal, Striping and Signing Maint.	206,911	192,229	303,000	291,555	303,000
Total Operating Expenditures	1,323,210	2,084,574	2,809,000	2,704,418	2,809,000
TRANSFERS OUT:	0	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	1,323,210	2,084,574	2,809,000	2,704,418	2,809,000
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	276,036	610,056	5,000	104,534	5,000
ENDING FUND BALANCE:	1,037,199	1,647,255	1,652,255	1,751,789	1,756,789

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Facilities Maintenance Projects

<i>Project Name:</i> City Hall	<i>Project Account Number:</i> 174-74004-001	<i>Project Budget:</i> \$185,000
<u>DESCRIPTION / JUSTIFICATION:</u> City Hall is a 37,500 sq ft facility. FY 2014 projects includes replace 1- HVAC rooftop unit, painting and restroom floor maintenance.		

<i>Project Name:</i> Municipal Service Center	<i>Project Account Number:</i> 174-74004-004	<i>Project Budget:</i> \$27,000
<u>DESCRIPTION / JUSTIFICATION:</u> The Municipal Service Center is a 40,200 sq ft facility. FY 2014 projects includes painting, exterior door replacement, exhaust fan replacements, and second half of fleet epoxy floor.		

<i>Project Name:</i> Library	<i>Project Account Number:</i> 174-74004-005	<i>Project Budget:</i> \$100,000
<u>DESCRIPTION / JUSTIFICATION:</u> The Library is a 53,072 sq ft facility. FY 2014 projects includes painting and carpet replacement.		

<i>Project Name:</i> Fire Station Repairs & Maint.	<i>Project Account Number:</i> 174-74004-007	<i>Project Budget:</i> \$54,000
<u>DESCRIPTION / JUSTIFICATION:</u> The City of Grapevine has five fire stations which total 31,674 sq ft. They include: Central Fire Station (13,039 sq ft), Station #2 (3,281 sq ft), Station #3 (3,281 sq ft), Station #4 (5,281 sq ft), and Station #5 (6,792 sq ft). FY 2014 projects includes casework at station 1,2, and 3. Overhead door repair and upgrades. Appliances repair and upgrades. Expansion of laundry room at station 1. Adding insulation at station 4 and 5.		

<i>Project Name:</i> Animal Control	<i>Project Account Number:</i> 174-74004-008	<i>Project Budget:</i> \$5,000
<u>DESCRIPTION / JUSTIFICATION:</u> The Animal Control building is a 2,924 sq ft facility. FY 2014 projects includes painting.		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Facilities Maintenance Projects

<i>Project Name:</i> Park Facilities	<i>Project Account Number:</i> 174-74004-009	<i>Project Budget:</i> \$25,000
<u>DESCRIPTION / JUSTIFICATION:</u> Facilities at City parks total 35,060 s/f. They include: the Mitchell House (1,800 s/f), Dove Pool (2,679 s/f), Pleasant Glade Pool (3,912 s/f), Oak Grove Complex (10,335 s/f), pavilions (13,310 s/f), gazebos (1,517 s/f), and restrooms (1,507 s/f). FY14 projects includes painting, unforeseen repairs and fixture replacements at various parks facilities.		

<i>Project Name:</i> Roof Program	<i>Project Account Number:</i> 174-74004-012	<i>Project Budget:</i> \$57,000
<u>DESCRIPTION / JUSTIFICATION:</u> In an effort to preserve capital investments and reduce maintenance expenses, a comprehensive roof program will be utilized. The program will include an evaluation of approximately 400,000 sq ft of roofing systems on City facilities. The evaluation will determine current conditions, prioritize areas in need of repair, and will be an effective tool to forecast future capital needs. Replace roof on the Mitchell House Facility.		

<i>Project Name:</i> Emergency Fund	<i>Project Account Number:</i> 174-74004-013	<i>Project Budget:</i> \$5,000
<u>DESCRIPTION / JUSTIFICATION:</u> The emergency fund will be utilized for unforeseen repairs and emergency equipment replacements.		

<i>Project Name:</i> Indoor Air Quality Testing	<i>Project Account Number:</i> 174-74004-016	<i>Project Budget:</i> \$7,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will ensure indoor air quality throughout City Facilities, through a comprehensive sampling / testing / evaluation program.		

<i>Project Name:</i> Electrical Maintenance & Repair	<i>Project Account Number:</i> 174-74004-020	<i>Project Budget:</i> \$5,000
<u>DESCRIPTION / JUSTIFICATION:</u> Electrical maintenance and repair on main distribution panels to infrared panels to find problems before major shut down and down time occurs. This would include Police, Fire, I.T., Library, CAC, City Hall, and Service Center.		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Facilities Maintenance Projects

<i>Project Name:</i> GRACE Building	<i>Project Account Number:</i> 174-74004-021	<i>Project Budget:</i> \$60,000
<u>DESCRIPTION / JUSTIFICATION:</u> The main building at the GRACE complex is a 7,530 sq ft facility. The FY 2014 budget includes funding for minor and miscellaneous repairs and a new roof.		

<i>Project Name:</i> PD Community Outreach Center	<i>Project Account Number:</i> 174-74004-022	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> FY 2014 projects includes painting and flooring.		

<i>Project Name:</i> Lighting Upgrades	<i>Project Account Number:</i> 174-74004-024	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> Upgrade facilities with more energy efficient lighting.		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Irrigation Systems	<i>Project Account Number:</i> 174-74015-051	<i>Project Budget:</i> \$50,000
<u>DESCRIPTION / JUSTIFICATION:</u> Upgrade of aging irrigation systems and implementation of a centralized irrigation system.		

<i>Project Name:</i> Landscaping	<i>Project Account Number:</i> 174-74015-052	<i>Project Budget:</i> \$40,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will upgrade aging landscaping throughout the City. The FY2013 proposal addresses the removal of turf and replacement with groundcover on medians/roadways. Enhancements at the Library.		

<i>Project Name:</i> Lamp Replacements	<i>Project Account Number:</i> 174-74015-053	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the systematic replacement of athletic field lighting at City parks. Athletic field lamps have a useful life of approximately 4 years.		

<i>Project Name:</i> Athletic Field Maintenance	<i>Project Account Number:</i> 174-74015-055	<i>Project Budget:</i> \$30,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replace infield surface mix at Bear Creek Park, Oak Grove Softball Fields, Oak Grove Ballfield Complex, Parr Park and Pickering Park as needed. Repair/replace turf grass as needed on athletic fields. Repair/replace goals, nets, bases, etc. as needed.		

<i>Project Name:</i> Trail Maintenance	<i>Project Account Number:</i> 174-74015-056	<i>Project Budget:</i> \$20,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the upgrade and replacement of concrete trails, bridges, safety railing, joints, trails amenities, and landscaping.		

<i>Project Name:</i> Fence Replacement	<i>Project Account Number:</i> 174-74015-057	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the annual replacement of fences throughout the parks system. Bear Creek Park, and Parr Park fences will be replaced.		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Water Drinking Fountains	<i>Project Account Number:</i> 174-74015-059	<i>Project Budget:</i> \$30,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the systematic replacement of drinking fountains with new freeze-proof drinking fountains. This will allow the fountains to remain on year-round.		

<i>Project Name:</i> Park Signage Replacement	<i>Project Account Number:</i> 174-74015-060	<i>Project Budget:</i> \$87,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the replacement of aging park signage. This program includes new park signage.		

<i>Project Name:</i> Trash Receptacle Replacement	<i>Project Account Number:</i> 174-74015-061	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will replace aging trash receptacles in parks and trails throughout the city.		

<i>Project Name:</i> SAC Equipment Replacement	<i>Project Account Number:</i> 174-74015-062	<i>Project Budget:</i> \$5,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of tables, chairs, kiln, multi-media at the Senior Activities Center.		

<i>Project Name:</i> Park Maintenance Projects	<i>Project Account Number:</i> 174-74015-063	<i>Project Budget:</i> \$30,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of park features.		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Playground Surfacing Replacement	<i>Project Account Number:</i> 174-74015-065	<i>Project Budget:</i> \$15,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the replacement of safety surfacing at various playgrounds. The wood "fibar" surface decays so new mulch must be added per the manufacturers specifications for the playground to remain compliant.		

<i>Project Name:</i> Small Park Amenities Replacement	<i>Project Account Number:</i> 174-74015-066	<i>Project Budget:</i> \$20,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the systematic replacement of picnic tables, benches, and other park amenities.		

<i>Project Name:</i> Playground Accessibility Improvements	<i>Project Account Number:</i> 174-74015-067	<i>Project Budget:</i> \$160,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will add safety surfacing material, sidewalks, bench/picnic pads, and ADA compliant playground pieces.		

<i>Project Name:</i> Special Event Equipment Replacement	<i>Project Account Number:</i> 174-74015-068	<i>Project Budget:</i> \$2,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of canopies, tables, and chairs used for special events and reservations.		

<i>Project Name:</i> CAC Equipment Replacement	<i>Project Account Number:</i> 174-74015-069	<i>Project Budget:</i> \$30,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of CAC tables, chairs, room dividers, gymnasium equipment (gym curtain, backboards, goal lifts) and lobby furniture.		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Aquatic Repairs & Replacements	<i>Project Account Number:</i> 174-74015-070	<i>Project Budget:</i> \$20,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of pool furniture (deck and office), lifeguard stands, safety equipment and vacuums.		

<i>Project Name:</i> Holiday Decorations Upgrade & Repl.	<i>Project Account Number:</i> 174-74015-075	<i>Project Budget:</i> \$20,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the upgrade and replacement of aging holiday decorations.		

<i>Project Name:</i> Park Facility Upgrade/Improvements	<i>Project Account Number:</i> 174-74015-077	<i>Project Budget:</i> \$50,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses aging structures, pavilions, and kiosk in parks .		

<i>Project Name:</i> Oak Grove Ballfield Complex	<i>Project Account Number:</i> 174-74015-079	<i>Project Budget:</i> \$42,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses aging structures, pavilions, and kiosk in parks .		

<i>Project Name:</i> Botanical Gardens	<i>Project Account Number:</i> 174-74015-082	<i>Project Budget:</i> \$20,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses aging structures, pavilions, and kiosk in parks .		

**City of Grapevine, Texas
FY 2013-14 Approved Budget**

Street & Traffic Maintenance Projects

<i>Project Name:</i> Annual Street Maintenance Program	<i>Project Account Number:</i> 174-43301-090	<i>Project Budget:</i> \$1,255,000
<u>DESCRIPTION / JUSTIFICATION:</u> Street Maintenance to include: Overlay and Underseal (5.68 miles), Wedge Mill (1.6 miles), Full Depth Mill (4.0 miles) and rehab damaged concrete failures where required. Cut out and repair prior to overlay, daily maintenance, pothole repair and crack seal program. Daily maintenance to be performed as needed on all city streets, including sanding roads, bridges and other emergencies as necessary. Repair and maintenance of all City Buildings driveways, parking lots, sidewalks, curb and gutter, decks / patios. Daily maintenance of Parks / Lake Parks roads, parking lots and boat ramps.		

<i>Project Name:</i> Annual Traffic Signal, Striping & Signing Maint.	<i>Project Account Number:</i> 174-43301-093	<i>Project Budget:</i> \$303,000
<u>DESCRIPTION / JUSTIFICATION:</u> Maintenance, repair and replacement of traffic signals, school zone flashers, communications systems, traffic signs, pavement markings, and other traffic control and electrical service items. Additional funds for a proposed five-year signal equipment replacement program are listed as a separate line item.		

CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- SPECIAL REVENUE FUNDS --

	Convention & Visitors Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Economic Development Fund	Court Technology Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:							
Sales Taxes			12,350,000		12,637,500		24,987,500
Occupancy Taxes	12,899,724						12,899,724
Fines and Forfeitures			200,000			48,000	248,000
Charges for Services	6,328,271	1,385,329		2,200,000			9,913,600
Interest Income	9,000	5,400	5,075		37,500	250	57,225
Transfers In	385,458		1,175,000				1,560,458
Miscellaneous	299,000			25,000			324,000
Total Revenues	19,921,453	1,390,729	13,730,075	2,225,000	12,675,000	48,250	49,990,507
EXPENDITURES AND OTHER FINANCING USES:							
Personnel	5,429,119	496,233	10,436,389	187,168			16,548,909
Supplies	2,860,240	59,700	926,915	196,500			4,043,355
Maintenance	212,690	125,000	142,300	122,500			602,490
Services	7,296,258	248,141	2,224,471	1,013,320	31,116	12,250	10,825,556
Transfers Out	3,812,600	633,336		482,223	630,380	23,607	5,582,146
Intergovernmental / Inter-Agency					8,542,667		8,542,667
Permanent Capital / Street Maint.	35,000						35,000
Capital Outlay	108,500	800,000		108,000			1,016,500
Total Expenditures	19,754,407	2,362,410	13,730,075	2,109,711	9,204,163	35,857	47,196,623
NET CHANGE IN FUND BALANCE	167,046	(971,681)	-	115,289	3,470,837	12,393	2,793,884
BEGINNING FUND BALANCE	5,090,388	2,026,203	860,667	(837,406)	16,154,778	75,910	23,370,540
ENDING FUND BALANCE	5,257,434	1,054,522	860,667	(722,117)	19,625,615	88,303	26,164,424

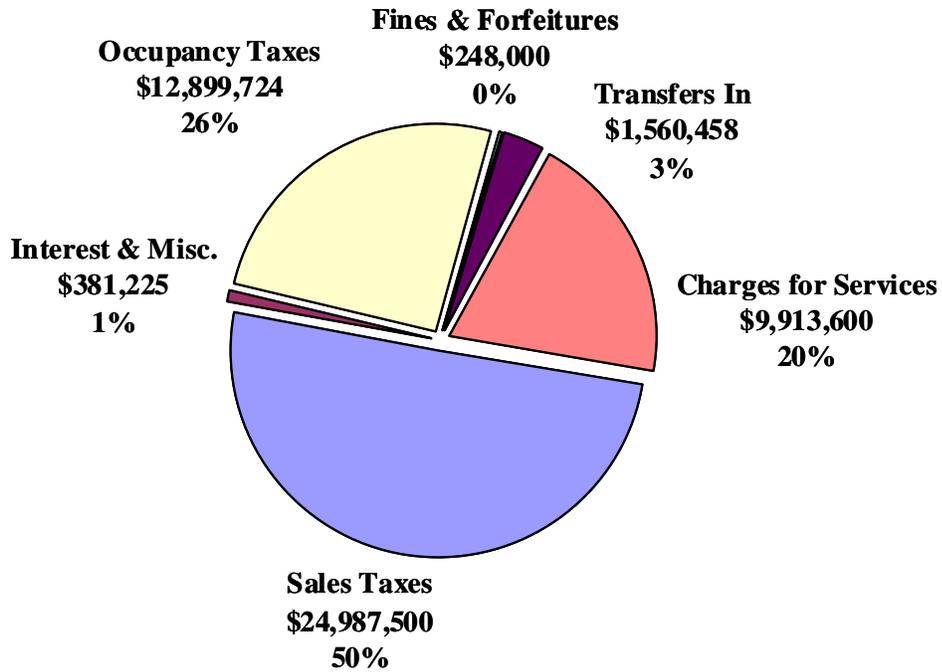
CITY OF GRAPEVINE, TEXAS
 FY 2012-13 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- SPECIAL REVENUE FUNDS --

	Convention & Visitors Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Economic Development Fund	Court Technology Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:							
Sales Taxes			11,665,000		11,875,000		23,540,000
Occupancy Taxes	12,429,229						12,429,229
Fines and Forfeitures			250,000			45,000	295,000
Charges for Services	5,716,800	1,380,260		2,175,000			9,272,060
Interest Income	25,000	5,400	8,004		53,000	300	91,704
Transfers In	527,379		1,300,000				1,827,379
Miscellaneous	399,347			12,500			411,847
Total Revenues	19,097,755	1,385,660	13,223,004	2,187,500	11,928,000	45,300	47,867,219
EXPENDITURES AND OTHER FINANCING USES:							
Personnel	5,099,758	480,683	10,056,800	194,424			15,831,665
Supplies	3,239,177	73,700	645,373	190,400			4,148,650
Maintenance	211,590	155,000	132,800	85,000			584,390
Services	7,632,895	264,198	2,388,031	955,987	5,000	17,188	11,263,299
Transfers Out	4,213,553	789,507		327,651	750,035	22,722	6,103,468
Intergovernmental / Inter-Agency					7,572,693		7,572,693
Permanent Capital / Street Maint.	180,000						180,000
Capital Outlay	44,000	1,100,000					1,144,000
Total Expenditures	20,620,973	2,863,088	13,223,004	1,753,462	8,327,728	39,910	46,828,165
NET CHANGE IN FUND BALANCE	(1,523,218)	(1,477,428)	-	434,038	3,600,272	5,390	1,039,054
BEGINNING FUND BALANCE	5,341,551	3,190,137	621,122	(958,738)	13,946,954	51,830	22,192,856
ENDING FUND BALANCE	3,818,333	1,712,709	621,122	(524,700)	17,547,226	57,220	23,231,910

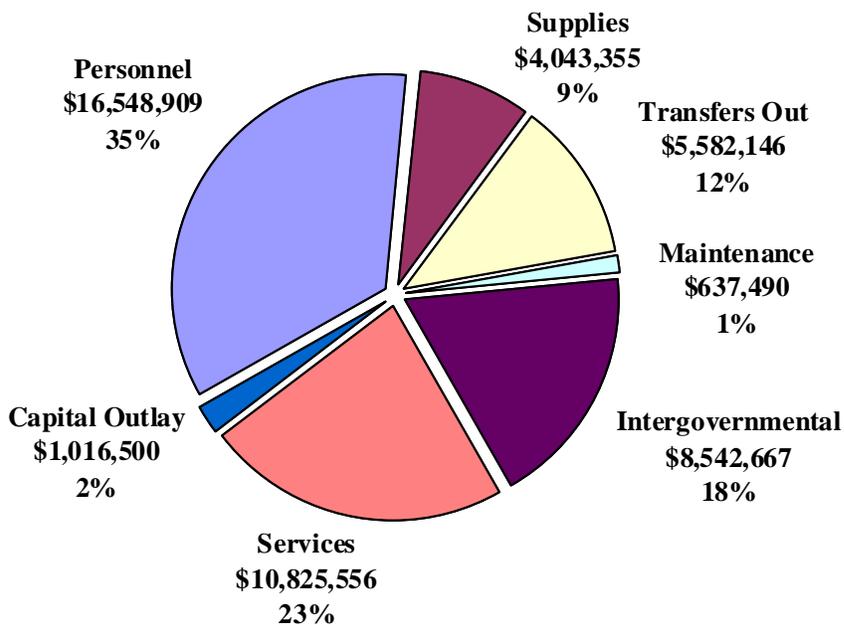
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

FY14 revenue is budgeted at \$49.9 million, an increase of \$2.1 million (4.4%) from the previous year. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at \$1991 million and represents an increase of \$850,000 from the previous budget year as the economic climate continues to improve business travel and hotel occupancy tax receipts.

Sales Taxes represent the largest revenue stream at 50% of total revenues. Sales taxes are budgeted at \$24.9 million, split equally between the CCPD and 4B funds. Collections in FY13 were \$24.2 million.

Occupancy Taxes are obtained through the assessment of a 6% tax levy to the rental rate of hotel and motel rooms within the City. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$12.9 million and are the second largest source of revenue at 26%, unchanged from the prior year. FY13 collections are estimated at \$12.7 million and represent an increase of \$527,166 (4%) over the previous year's collections. The City collects occupancy taxes from twenty properties within its jurisdiction. During 2013, an 80-room Farfield Inn was closed and demolished. In December 2013, the 301-room Courtyard by Marriott / TownePlace Suites complex is expected to open, increasing total capacity to 5,411 rooms.

OCCUPANCY TAXES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$11,841,930	\$10,497,960	\$10,724,986	\$12,104,906	\$12,245,051	\$12,772,217
Increase / (Decrease)	\$1,716,062	(\$1,343,970)	\$227,026	\$1,379,920	\$140,145	\$527,166
% Change	17%	-11%	2%	13%	1%	4%

Charges for Services includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenues in this category are budgeted at \$9.9 million, and represent an increase of \$600,000 from the previous year. Revenue for the Grapevine Visitor Shuttle is budgeted at \$148,000. Facility rental income is budgeted at \$702,000.

Stormwater drainage fee revenue, budgeted at \$1.38 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is \$4 per month.

Recreation and camping fees are budgeted at \$2.2 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. The lease includes 188 acres at Meadowmere Park, 453 acres at Oak Grove Park and 129 acres at Silver Lake Park. Charges for services represent 19% of total revenue in this category.

Expenditures and Other Financing Uses

Expenditures of Special Revenue funds are budgeted at \$47.2 million in FY14, an increase of \$368,000 (0.8%) over the previous budget year's total of \$46.8 million. Actual expenditures in FY13 total \$46.6 million and represent an increase of \$2.8 million (7%) from the previous year.

The Convention & Visitors fund accounts for the largest percentage of expenditures, at 42%. The CCPD fund is the second largest cost center at 29%, down from 31% the previous year. The 4B Transit & Economic Development fund accounts for 19% of total expenditures.

SPECIAL REVENUE FUNDS	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Total Expenditures By Fund					
Convention & Visitors	\$16,312,468	\$17,712,064	\$16,906,724	\$18,219,484	\$19,528,262
Stormwater Drainage	\$1,412,398	\$1,207,955	\$1,016,752	\$1,573,314	\$2,552,910
Crime Control & Prevention	\$11,626,744	\$12,185,253	\$11,878,360	\$12,628,001	\$13,303,632
Lake Parks	\$1,239,618	\$1,282,766	\$1,919,570	\$1,765,262	\$1,902,732
4B Economic Development	\$10,636,746	\$7,812,789	\$8,211,548	\$9,458,691	\$9,294,702
Municipal Court Technology	NA	NA	\$619	\$82,217	\$23,472
Total	\$41,227,974	\$40,200,827	\$39,933,573	\$43,726,969	\$46,605,710
Increase / (Decrease)		-\$1,027,147	-\$267,254	\$3,793,396	\$2,878,741
% Change		-2%	-1%	9%	7%

Personnel expenses continue to be the largest expenditure category, totaling 35% of budgeted expenditures. Personnel expenses are budgeted at \$16.5 million, up \$700,000 (4%) from last year's

budgeted total of \$15.8 million. Public safety employees in the CCPD fund account for 63.5% of the total. The CCPD fund also contains the majority of total authorized positions with 122.43 FTE, unchanged from the previous budget year. Total authorized positions in the Convention & Visitors fund total 80.36 FTE, an increase of 3.5 from the previous year. Actual expenditures in FY13 totaled \$15 million and represent an increase of \$700,000 from the previous year.

Convention & Visitors	\$5,429,119	32.8%
Stormwater Drainage	\$496,233	3.0%
Crime Control & Prevention	\$10,436,389	63.1%
Lake Parks	\$187,168	1.1%
Total	\$16,548,909	100.0%

Supplies are budgeted at \$4 million and represent a decrease of \$105,000 (2.5%) from the previous year's budget. The Convention & Visitors fund accounts for nearly 71% of all supply expenditures.

Actual expenditures in FY13 totaled \$4 million, an increase of \$175,000 from FY12. Supplies represent 8% of Special Revenue Fund expenditures, down from 9% the previous budget year.

Convention & Visitors	\$2,860,240	70.7%
Stormwater Drainage	\$59,700	1.5%
Crime Control & Prevention	\$926,915	22.9%
Lake Parks	\$196,500	4.9%
Total	\$4,043,355	100.0%

Services are budgeted at \$10.8 million and represent a \$400,000 (3.5%) decrease from the FY13 budget. Expenditures in the Convention & Visitors fund are budgeted at \$7.3 million and represent 67% of the total. Expenditures for services in the CCPD fund total \$2.2 million and are primarily comprised of charges for employee health/life/dental coverage, fleet maintenance charges, and technology charges. Actual expenditures in FY13 totaled \$10.8 million and represented a decrease of \$100,000 from FY12. Services represent 23% of Special Revenue Fund expenditures, down from 24% the previous budget year.

Convention & Visitors	\$7,296,258	67.4%
Stormwater Drainage	\$248,141	2.3%
Crime Control & Prevention	\$2,224,471	20.5%
Lake Parks	\$1,013,320	9.4%
4B Economic Development	\$31,116	0.3%
Court Technology	\$12,250	0.1%
Total	\$10,825,556	100.0%

Intergovernmental expenditures are budgeted at \$8.5 million and represents contractual payments from the 4B fund to The “T” transit authority for future commuter rail service. This amount represents 75% of the ½ cent sales tax collected for economic development. Actual payments in FY13 totaled \$8.6 million. To date, the City has contributed \$50.5 million to The T in support of future commuter rail service in Grapevine.

Transfers Out are budgeted at \$5.5 million, down \$521,000 (8.5%) from the previous year’s budget. Transfers out primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for replacement vehicles and equipment purchased via the Capital Equipment Acquisition fund. Actual expenditures in FY13 totaled \$6.3 million. Transfers represent 12% of Special Revenue Fund expenditures, down from 13% the previous year.

Convention & Visitors	\$3,812,600	68.3%
Stormwater Drainage	\$633,336	11.3%
4B Economic Development	\$630,380	11.3%
Lake Parks	\$482,223	8.6%
Court Technology	\$23,607	0.4%
Total	\$5,582,146	100.0%

Fund Balances of all Special Revenue funds as of October 1 are estimated at \$23.3 million. They are projected to increase by \$2.8 million during the year and end FY14 at \$26.1 million. The 4B Transit & Economic Development fund has the largest fund balance, projected at \$19.6 million. Of this total, \$16.9 million is reserved for the construction of a commuter rail station, and \$2.7 million is reserved for economic development projects.

FY 2013-14 APPROVED OPERATING BUDGET
FUND 115 - CONVENTION AND VISITORS BUREAU

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Occupancy Taxes	12,245,051	12,429,229	12,772,217	12,899,724
Facility Rental Income	641,889	769,300	679,306	826,000
Interest Income	12,423	12,000	10,340	9,000
Sales & Merchandise	288,417	300,600	349,708	410,871
Train Operations	1,555,903	1,534,600	1,657,556	1,663,400
Festivals & New Vintage	3,074,203	2,968,300	2,982,269	3,280,000
Visitor Shuttle System	139,439	144,000	126,629	148,000
Transfers In	348,945	527,379	313,861	385,458
Miscellaneous	621,655	399,347	302,678	299,000
Total	18,927,924	19,084,755	19,194,563	19,921,453

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	4,501,700	5,099,758	4,630,206	5,429,119
Supplies	3,048,356	3,239,177	3,040,584	2,860,240
Maintenance	151,922	211,590	204,898	212,690
Services	3,345,401	3,783,505	3,490,824	3,342,908
Festival & Train Operations	3,997,994	3,849,390	3,468,654	3,953,350
Transfers Out	3,060,393	4,393,553	4,684,120	3,847,600
Capital Outlay	13,159	44,000	8,976	108,500
Total	18,118,924	20,620,973	19,528,262	19,754,407

EXPENDITURES AND PERSONNEL BY PROGRAM:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved	Personnel ⁽¹⁾
Sales, Promotions and Administration	9,433,383	11,842,360	11,473,992	11,181,571	34.83
Heritage Programs & Preservation	182,582	230,614	212,240	235,376	2.00
Facilities	1,315,423	1,445,169	1,299,384	1,406,932	14.08
Festivals & New Vintage	3,547,597	3,499,859	2,955,583	3,695,308	5.24
Grapevine Vintage Railroad	1,507,347	1,561,989	1,558,540	1,521,805	12.99
Visitor Shuttle System	654,221	1,054,757	1,172,110	770,915	7.95
Tourism Incentives	1,463,267	953,325	812,364	907,600	NA
Sister Cities	10,339	26,300	39,864	28,300	NA
Wine Pouring Society	4,763	6,600	4,184	6,600	NA
Total	18,118,924	20,620,973	19,528,262	19,754,407	77.09

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND VISITORS BUREAU FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	2,643,894	4,615,086	5,424,087	5,424,087	5,090,388
OPERATING REVENUE:					
Occupancy Taxes	12,104,906	12,245,051	12,429,229	12,772,217	12,899,724
Facility Rental Income	609,923	641,889	769,300	679,306	826,000
Interest Income	20,381	12,423	12,000	10,340	9,000
Sales & Merchandise	285,446	288,417	300,600	349,708	410,871
Train Operations	1,696,654	1,555,903	1,534,600	1,657,556	1,663,400
Festivals & New Vintage	3,148,278	3,074,203	2,968,300	2,982,269	3,280,000
Visitor Shuttle System	96,974	139,439	144,000	126,629	148,000
Miscellaneous Income	546,596	621,655	399,347	302,678	299,000
Total Operating Revenue	18,509,157	18,578,979	18,557,376	18,880,703	19,535,995
TRANSFERS IN:					
Transfer from 4B Economic Devl. Fund	368,759	348,945	527,379	298,819	385,458
Transfer from General Fund	0	0	0	15,041	0
Total Transfers In	368,759	348,945	527,379	313,861	385,458
TOTAL REVENUE & TRANSFERS	18,877,916	18,927,924	19,084,755	19,194,563	19,921,453
OPERATING EXPENDITURES:					
Personnel	4,689,665	4,501,700	5,099,758	4,630,206	5,429,119
Supplies	2,668,651	3,048,356	3,239,177	3,040,584	2,860,240
Maintenance	108,548	151,922	211,590	204,898	212,690
Services	2,855,769	3,345,401	3,783,505	3,490,824	3,342,908
Festival & Train Operations	3,676,227	3,997,994	3,849,390	3,468,654	3,953,350
Capital Outlay	0	13,159	44,000	8,976	108,500
Total Operating Expenditures	13,998,860	15,058,531	16,227,420	14,844,142	15,906,807
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,024,077	1,024,323	978,236	966,247	1,025,100
Transfer to GTRP Fund	0	25,000	40,000	40,000	30,000
Trans. To 4B Fund	0	0	0	244,460	0
Trans. to Debt Service Fund	1,878,787	1,966,070	2,085,317	2,085,317	2,087,900
Transfer to Capital Projects Fund	0	45,000	660,000	828,029	669,600
Transfer to Permanent Capital Maint.	5,000	0	180,000	70,068	35,000
Transfer to Capital Equip Acquisition Fund	0	0	450,000	450,000	0
Total Transfers Out	2,907,864	3,060,393	4,393,553	4,684,120	3,847,600
TOTAL EXPENDITURES & TRANSFERS	16,906,724	18,118,924	20,620,973	19,528,262	19,754,407
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	1,971,192	809,000	(1,536,218)	(333,698)	167,046
ENDING FUND BALANCE:	4,615,086	5,424,087	3,887,869	5,090,388	5,257,434
FUND BALANCE REQUIREMENT:	2,301,182	2,475,375	2,667,521	2,440,133	2,614,818

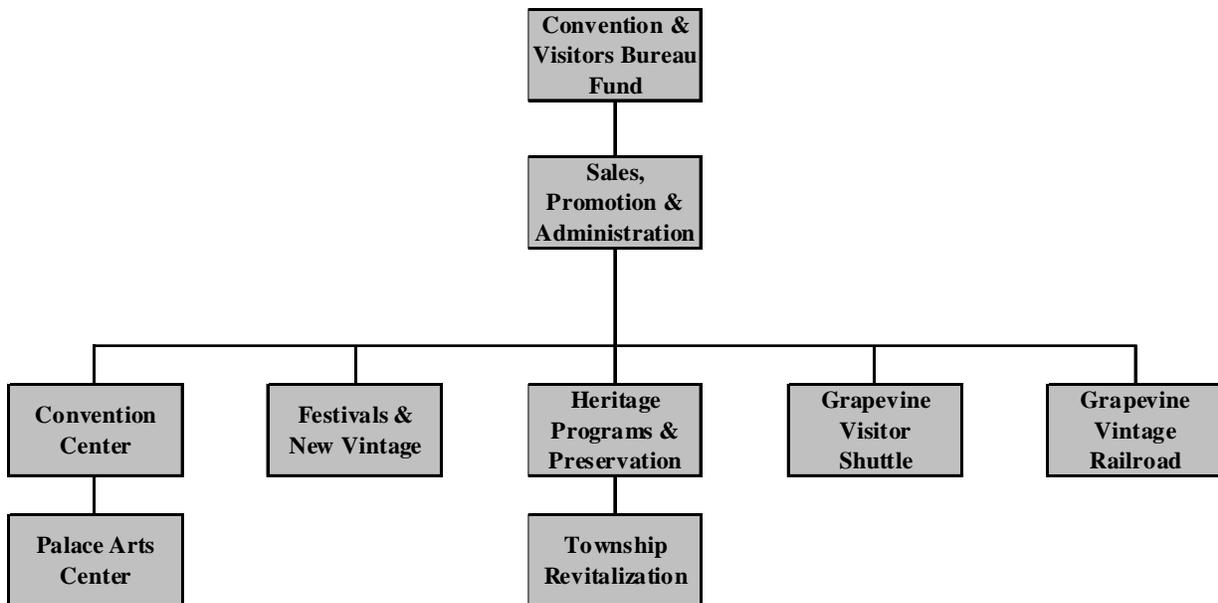
* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2013-14 projected Ending Fund Balance represents 117 days of operation.



Convention and Visitors Bureau

The Grapevine Convention & Visitors Bureau is the fourth largest CVB in Texas with 61 full-time employees. Services include: one-stop shopping for accommodations; registration assistance; convention and meeting materials; media relations; and tourism services.

The CVB also manages and operates the Grapevine Convention Center, a flexible, multi-use facility with 23,500 square feet of space; the Palace Arts Center, a multi-purpose performing arts and meeting facility; the Grapevine Vintage Railroad; the Grapevine Visitor Shuttle; and historic preservation programs.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of information packets	48,692
Number of convention & tourism site visits	91
Web site traffic (unique visitors)	1,333,046
Hotel occupancy tax collections	\$12,772,217
Facility rental income	\$679,306
Festivals income	\$2,982,689
Festivals attendance	402,680
Grapevine Vintage Railroad ticket sales, charters and special events income	\$1,657,556
Grapevine Visitor Shuttle ridership	54,834

FY 2013-14 APPROVED OPERATING BUDGET
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
 BY DIVISION

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Administration	8,908,399	9,433,383	11,842,360	11,473,992	11,181,571
Heritage Programs & Preservation	175,073	182,582	230,614	212,240	235,376
Facilities	1,095,911	1,315,423	1,445,169	1,299,384	1,406,932
Grapevine Vintage Railroad	1,466,911	1,507,347	1,561,989	1,558,540	1,521,805
Festivals & New Vintage	3,361,930	3,547,597	3,499,859	2,955,583	3,695,308
Tourism Incentives	1,166,582	1,463,267	953,325	812,364	907,600
Sister Cities	42,480	10,339	26,300	39,864	28,300
Wine Pouring Society	34,550	4,763	6,600	4,184	6,600
Visitor Shuttle System	654,888	654,221	1,054,757	1,172,110	770,915
Total	16,906,724	18,118,924	20,620,973	19,528,262	19,754,407

CONVENTION & VISITORS BUREAU-ADMIN	2011	2012	2013	2013	2014
CVB Executive Director	1	1	1	1	1
Asst. Executive CVB Director	1	1	1	1	1
Managing Director of Sales	0	0	1	1	1
Communications Manager	1	1	1	1	1
Communications Coordinator	0	0	0	0	1
Director of Marketing	1	1	1	1	1
Advertising & Creative Manager	1	1	1	1	1
Director of Destination Services	1	1	1	1	1
Convention Service Assistant	1	1	1	1	1
Director of Convention Sales	1	1	1	1	1
Sales Manager II	4	4	4	4	4
Sales Manager I	2	2	2	2	3
Director of Tourism Sales	1	1	1	1	1
Tourism Sales Manager	1	1	1	1	1
Museum Coordinator	0	0	1	1	1
Assistant to CVB Executive Director	1	1	1	1	1
Accountant II	1	1	1	1	1
Accountant III	0	0	0	0	1
Director of Finance and Administration	1	1	1	1	1
Depot Visitor Services Supervisor	1	1	1	1	1
Marketing Research Manager	1	1	1	1	1
Sales Associate	1	1	1	1	1
Secretary	2	2	2	2	2
Web Master	1	1	1	1	1
Facility Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	26.00	26.00	28.00	28.00	31.00

FY 2013-14 APPROVED OPERATING BUDGET
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
 BY DIVISION

<u>PART-TIME POSITIONS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Tourism Coordinator	0.80	0.80	0.00	0.00	0.00
Budget & Membership Assistant	0.47	0.47	0.47	0.47	0.47
Registration Assistant/Project Assistant	3.23	3.23	3.23	3.23	3.73
Secretary	0.80	0.80	0.80	0.80	0.80
Information Specialist	1.48	1.48	1.05	1.05	1.05
Intern	0.80	0.80	0.80	0.80	0.80
Volunteer Program Administrator	0.25	0.25	0.25	0.25	0.25
TOTAL PART-TIME POSITIONS	7.83	7.83	6.60	6.60	7.10

DIVISION TOTAL POSITIONS	33.83	33.83	34.60	34.60	38.10
---------------------------------	--------------	--------------	--------------	--------------	--------------

HERITAGE PROGRAMS & PRESERVATION

Nash Farm Manager	1	1	1	1	1
Historic Preservation Manager	1	1	1	1	1
DIVISION TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00

CONVENTION & VISITOR BUREAU - FESTIVALS

Director of Festivals & Events	1	1	1	1	1
Asst. Director of Festivals & Events	1	1	1	1	1
Festivals & Events Manager II	1	1	1	1	1
Festivals & Events Manager I	1	1	1	1	1
Festivals & Events Assistant	1	1	1	1	1
TOTAL FULL TIME POSITIONS	5.00	5.00	5.00	5.00	5.00

PART-TIME POSITIONS

Accounting Assistant	0.24	0.24	0.24	0.24	0.24
TOTAL PART TIME POSITIONS	0.24	0.24	0.24	0.24	0.24

DIVISION TOTAL POSITIONS	5.24	5.24	5.24	5.24	5.24
---------------------------------	-------------	-------------	-------------	-------------	-------------

CONVENTION & VISITORS BUREAU-FACILITIES

Director of Facilities	1	1	1	1	1
Convention Center Supervisor	1	1	1	1	1
Manager of Meeting & Events Facilities	1	1	1	1	1
Events Coordinator	4	4	4	4	4
Secretary	1	1	1	1	1
Food & Beverage Coordinator	1	1	1	1	1
Set-Up Worker	2	2	3	3	3
Facility Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	12.00	12.00	13.00	13.00	13.00

FY 2013-14 APPROVED OPERATING BUDGET
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
 BY DIVISION

<u>PART-TIME POSITIONS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Nite Supervisor	1.081	1.081	1.081	1.081	1.081
TOTAL PART-TIME POSITIONS	1.08	1.08	1.08	1.08	1.08

DIVISION TOTAL POSITIONS	13.08	13.08	14.08	14.08	14.08
---------------------------------	--------------	--------------	--------------	--------------	--------------

GRAPEVINE VINTAGE RAILROAD

General Manager	1	1	1	1	1
Train Master	1	1	1	1	1
Train Service Personnel III	1	1	1	1	1
Train Supervisor	1	1	1	1	1
Roundhouse Mechanic II	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	5.00	5.00	5.00	5.00	5.00

PART-TIME POSITIONS

Accounting Assistant	0.24	0.24	0.24	0.24	0.24
Train Service Personnel III	1.92	1.92	1.92	1.92	1.92
Train Service Personnel II	1.32	1.32	1.32	1.32	1.32
Train Service Personnel I	0.32	0.32	0.32	0.32	0.32
Lead Train Attendants	0.95	0.95	0.95	0.95	0.95
Train Attendants	2.78	2.78	2.78	2.78	2.78
Hostler	0.46	0.46	0.46	0.46	0.46
TOTAL PART-TIME POSITIONS	7.99	7.99	7.99	7.99	7.99

DIVISION TOTAL POSITIONS	12.99	12.99	12.99	12.99	12.99
---------------------------------	--------------	--------------	--------------	--------------	--------------

VISITOR SHUTTLE SYSTEM

Lead Shuttle Driver	1	1	1	1	1
Shuttle Drivers	5	5	5	5	5
TOTAL FULL-TIME POSITIONS	6.00	6.00	6.00	6.00	6.00

PART-TIME POSITIONS

Shuttle Drivers	1.95	1.95	1.95	1.95	1.95
TOTAL PART-TIME POSITIONS	1.95	1.95	1.95	1.95	1.95

DIVISION TOTAL POSITIONS	7.95	7.95	7.95	7.95	7.95
---------------------------------	-------------	-------------	-------------	-------------	-------------

TOTAL CONVENTION & VISITORS FUND	75.09	75.09	76.86	76.86	80.36
---	--------------	--------------	--------------	--------------	--------------

Convention & Visitors - Sales, Promotions & Administration
115-350-01

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	2,486,193	2,423,496	2,645,665	2,427,138	2,899,272
Supplies	1,923,489	1,909,275	2,716,877	2,618,735	2,300,140
Maintenance	33,635	74,516	129,350	122,104	124,250
Services	1,581,988	1,965,703	2,306,915	2,216,354	2,010,309
Capital Outlay	0	0	0	0	0
Transfers	2,883,096	3,060,393	4,043,553	4,089,660	3,847,600
Total	8,908,399	9,433,383	11,842,360	11,473,992	11,181,571

Objectives

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to Grapevine visitors.
- Service the needs of convention groups, tourism groups, and the individual traveler.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Potential economic impact of sales leads generated (in millions)	\$240	\$247	\$241	\$236	\$255
Potential economic impact of booked leads (in millions)	\$71	\$68	\$72	\$52	\$75
Number of convention & tourism site visits	140	120	195	91	160
Number of media FAM trips per year	10	16	12	20	20
Media releases distributed per week	4	5	3	4	5
Value of publicity generated (in millions)	\$4.00	\$7.27	\$4.90	\$4.74	\$5.00
Web site traffic (unique visitors)	2,000,000	1,402,784	2,000,000	1,333,046	1,400,000
Number of information packets distributed	45,000	37,932	45,000	48,692	70,000
Number of groups serviced	155	209	165	184	165

**Convention & Visitors - Heritage Programs & Preservation
115-350-02**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	137,132	150,114	164,729	162,362	171,296
Supplies	10,805	4,766	21,000	14,858	23,300
Maintenance	0	0	0	0	0
Services	27,136	27,702	44,885	35,019	40,780
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	175,073	182,582	230,614	212,240	235,376

Objectives

- Assist Main Street merchants and building owners through programs and services consisting of schematic design, construction modifications, tax credits and ADA compatibility.
- Facilitate further implementation of the Historic Preservation Ordinance through coordination with the Preservation Commission and planning and zoning applications.
- Continue development of Township Revitalization Project through advertisement, award of grants and low interest loans for homeowners.
- Facilitate further development of the Cultural Resource Survey book.
- Assist the community volunteer leadership and supervise division operations in the areas of preservation programs, cultural arts programs and heritage education programs.
- Develop and facilitate all educational and promotional materials for the programs of Heritage Programs & Preservation.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Certificate of Appropriateness (CA)	90	89	80	98	90
Number of properties researched & added to the Cultural Resource Survey	30	25	25	41	40
Number of grants awarded	0	12	4	4	6
Assisted historic housing projects	35	77	60	791	60
Main Street merchants assisted	35	45	35	81	35
Heritage Experience school tours	40	51	55	47	50
Nash Farm Interpretive Tours	NA	NA	NA	NA	55
Nash Farm Heritage Workshops / Special Events	NA	NA	NA	NA	24
Nash Farm Rentals	NA	NA	NA	NA	5
Nash Farm Attendance	NA	NA	NA	NA	16,000
HPC - Number of Landmark Cases	NA	NA	NA	NA	6

Convention & Visitors - Facilities
115-350-03

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	698,469	724,290	809,349	786,815	824,412
Supplies	126,500	284,370	218,500	173,191	224,500
Maintenance	74,810	77,406	80,840	82,614	87,040
Services	196,132	216,198	307,480	247,789	258,480
Capital Outlay	0	13,159	29,000	8,976	12,500
Transfers	0	0	0	0	0
Total	1,095,911	1,315,423	1,445,169	1,299,384	1,406,932

Objectives

- Increase revenues at all rental facilities (Convention Center, Palace Arts Center, Concourse, Nash Farm, and Heritage Center.)
- Increase number of new and repeat clients.
- Direct overflow event referrals to other local meeting facilities including Beach Club, Austin Ranch, the Ranch of the Lonesome Dove, and Grapevine hotels.
- Development and implementation of the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Program and promote entertainment, performing arts, and movies at Palace Arts Center.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Convention Center number of events held.	400	319	450	320	407
Number of days Convention Center building in use.	320	277	327	284	306
Palace Arts Center number of events held.	325	369	358	320	358
Number of days Palace Arts Center building in use.	290	227	284	238	260
Concourse number of events held.	130	118	180	108	124
Number of days Concourse building in use.	140	127	185	127	134
All facilities number of repeat bookings.	420	345	405	325	376
All facilities number of new client bookings.	155	223	165	171	181
Number of leads referred to other facilities.	280	219	251	352	235
All facilities economic impact.	\$7,000,000	\$5,154,816	\$7,237,929	\$5,560,092	\$6,000,000
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	NA	NA	NA	NA	50
Number of Maintenance Repairs & Service calls	NA	NA	NA	NA	650

**Convention & Visitors - Festivals & New Vintage
115-350-05**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	602,257	517,634	676,234	505,008	688,758
Supplies	0	1,076	0	0	0
Maintenance	0	0	0	0	0
Services	2,759,673	3,028,887	2,823,625	2,450,575	3,006,550
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	3,361,930	3,547,597	3,499,859	2,955,583	3,695,308

Objectives

- Develop and produce festivals and events that promote Grapevine as a tourism and meetings destination.
- Increase awareness of Grapevine Market and Grapevine Farmers Market and increase vendors.
- Create an expanded program of the "Christmas on Main Street" activities in conjunction with the Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Work with local service organizations to provide them the opportunity for revenue-generating activities by members working on behalf of their organization or having a booth at festivals.
- Work with the Sales division and Grapevine hotels to create specific packages to promote the City as a meetings and tourism destination.
- Support the Grapevine Wine Pouring Society and the participation of that organization in festivals and other City events.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Attendance at New Vintage tastings	857	880	1,000	1,053	1,000
New Vintage Wine Train attendance	738	677	700	665	700
Attendance at New Vintage Blessing	600	500	600	650	600
Main Street Days attendance	160,990	150,292	165,000	139,770	145,000
GrapeFest attendance	225,000	262,322	230,000	262,910	230,000
GrapeFest People's Choice attendance	7,000	6,780	7,200	6,941	7,200
Number of Events and Activities supported	150	197	160	154	170
Wine Pouring Society Activities supported	35	35	40	51	45
Number of Street Banner Applications	NA	NA	NA	NA	35
Number of Gazebo rental applications Approved	NA	NA	NA	NA	15
Number of Dirty Dozen activities	NA	NA	NA	NA	20
Number of service groups worked with	NA	NA	NA	NA	30

**Convention & Visitors - Grapevine Vintage Railroad
115-350-07**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	550,344	467,364	536,224	540,099	575,005
Supplies	0	0	0	0	0
Maintenance	13	0	0	160	0
Services	916,555	1,039,984	1,025,765	1,018,281	946,800
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,466,911	1,507,347	1,561,989	1,558,540	1,521,805

Objectives

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Total annual passengers	130,000	73,460	132,600	94,085	115,000
Charters	10	2	15	10	18
Number of Train Operations (a run out and back is considered one operation)	NA	NA	NA	NA	350

**Convention & Visitors - Convention Tourism Incentives
215-225-01**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	0	0	0	0	0
Supplies	447,724	748,943	130,000	110,395	130,000
Maintenance	0	0	0	0	0
Services	718,858	714,324	823,325	701,970	777,600
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,166,582	1,463,267	953,325	812,364	907,600

Objectives

- Expand convention services and increase number of conventions serviced. Services provided include such items as: electronic attendance building; housing bureau; registration staffing; press release distribution; website link; welcome signs; spouse programs; and convention support resources.
- Sell housing bureau services to all conventions requiring multiple hotels to guarantee that occupancy in all Grapevine hotels is maximized.
- Increase the level of visitor services provided at the visitor information kiosk and through convention registration personnel.
- Educate meeting planners on ways the CVB can assist them to promote the convention destination, drive attendance and maximize occupancy.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Economic impact of conventions serviced (in millions)	\$79	\$95	\$85	\$94	\$85
Average hours worked at convention information kiosk (per month)	100	60	190	69	68

**Convention & Visitors - Sister City
115-350-10**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	0	0	0	0	0
Supplies	42,480	10,339	26,300	39,864	28,300
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	42,480	10,339	26,300	39,864	28,300

Objectives

- To promote cultural exchange programs between Grapevine and the three sister cities.
- To promote cultural awareness between the sister cities through exchange of groups with common interests.
- To create opportunities for travel between citizens of the four sister cities.
- To experience economic benefits from the sister city program.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of exchange programs between Grapevine and her sister cities	8	10	7	10	6
Number of student interns	2	2	6	5	4
Number of participants in sister city committees and programs	320	414	300	588	400
Number of participants in sister city programs originating in our sister cities	200	80	43	47	60

**Convention & Visitors - GV Wine Pouring Society
115-350-11**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	0	0	0	0	0
Supplies	34,550	4,763	6,600	4,184	6,600
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	34,550	4,763	6,600	4,184	6,600

Objectives

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine pourers through training.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of events serviced by the Grapevine Wine Pouring Society	20	25	25	31	25
Number of hours of service provided by Grapevine wine pourers	768	2,926	2,500	2,315	2,800
Average attendance at monthly Grapevine Wine Pouring Society meetings	85	77	85	75	85
Number of TABC certifications	90	25	90	70	90

**Convention & Visitors - Visitor Shuttle System
216-350-12**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	215,269	218,802	267,557	208,783	270,376
Supplies	83,105	84,823	119,900	79,357	147,400
Maintenance	91	0	1,400	20	1,400
Services	331,655	350,597	300,900	289,490	255,739
Capital Outlay	0	0	15,000	0	96,000
Transfers	24,768	0	350,000	594,460	0
Total	654,888	654,221	1,054,757	1,172,110	770,915

Objectives

- Connect hotel guests with Grapevine's attractions, shopping and dining venues.
- Increase visitor expenditures within Grapevine.
- Enhance the visitor experience through affordable shuttle transportation.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Total Ridership for the year	43,631	56,738	58,500	54,834	58,500
Economic Impact of ridership	NA	NA	NA	NA	\$3,588,975

FY 2013-14 APPROVED OPERATING BUDGET
FUND 116 - STORMWATER DRAINAGE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Drainage Utility Fees	1,380,285	1,380,260	1,388,412	1,385,329
Interest Income	10,552	5,000	3,460	5,000
Interest Income - 2000 C.O.	380	400	120	400
Miscellaneous	365,186	0	5,600	0
Transfers In	0	0	0	0
Total	1,756,402	1,385,660	1,397,591	1,390,729

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	465,963	480,683	468,404	496,233
Supplies	52,618	73,700	36,438	59,700
Maintenance	199,352	155,000	107,145	125,000
Services	242,529	264,198	259,307	248,141
Transfers Out	543,088	789,507	777,656	633,336
Capital Outlay	78,378	1,100,000	903,960	800,000
Total	1,581,928	2,863,088	2,552,910	2,362,410

PERSONNEL SUMMARY: ⁽¹⁾	2013-14 Approved
Foreman	1.00
Crew Leader	1.00
Equipment Operator III	2.00
Equipment Operator II	2.00
Equipment Operator I	1.00
GIS Specialist	1.00
Total	8.00

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
STORMWATER DRAINAGE UTILITY FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	2,656,455	3,007,049	3,181,522	3,181,522	2,026,203
OPERATING REVENUE:					
Drainage Utility Fees	1,359,412	1,380,285	1,380,260	1,388,412	1,385,329
Interest Income	12,421	10,552	5,000	3,460	5,000
Interest Income - 2000 C.O.	427	380	400	120	400
Miscellaneous	(4,915)	365,186	0	5,600	0
Total Operating Revenue	1,367,345	1,756,402	1,385,660	1,397,591	1,390,729
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,367,345	1,756,402	1,385,660	1,397,591	1,390,729
OPERATING EXPENDITURES:					
Personnel	429,485	465,963	480,683	468,404	496,233
Supplies	50,825	52,618	73,700	36,438	59,700
Maintenance	115,517	199,352	155,000	107,145	125,000
Services	229,392	242,529	264,198	259,307	248,141
Capital Outlay	0	78,378	1,100,000	903,960	800,000
Total Operating Expenditures	825,219	1,038,840	2,073,581	1,775,254	1,729,074
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	103,033	104,225	103,519	91,668	103,900
Transfer to Debt Service Fund	88,499	113,863	113,988	113,988	319,436
Transfer to Equipment Acquisition Fund	0	325,000	572,000	572,000	210,000
Total Transfers Out	191,532	543,088	789,507	777,656	633,336
TOTAL EXPENDITURES AND TRANSFERS	1,016,752	1,581,928	2,863,088	2,552,910	2,362,410
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	350,593	174,474	(1,477,428)	(1,155,319)	(971,681)
ENDING FUND BALANCE:	3,007,049	3,181,522	1,704,094	2,026,203	1,054,522
FUND BALANCE REQUIREMENT:	135,653	170,768	340,863	291,823	284,231

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2013-14 projected Ending Fund Balance represents **223** days of operation.

FY 2013-14 APPROVED OPERATING BUDGET
 STORMWATER DRAINAGE UTILITY FUND
 DEPARTMENTAL SUMMARY

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	429,485	465,963	480,683	468,404	496,233
Supplies	50,825	52,618	73,700	36,438	59,700
Maintenance	115,517	199,352	155,000	107,145	125,000
Services	228,612	242,354	262,593	259,307	246,536
Capital Outlay	0	78,378	1,100,000	903,960	800,000
Transfers	192,312	543,263	791,112	777,656	634,941
Total	1,016,752	1,581,928	2,863,088	2,552,910	2,362,410

<u>SDUS - OPERATIONS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Street Foreman	1	1	1	1	1
Crew Leader	1	1	1	1	1
Equip Op III	2	2	2	2	2
Equip Op II	2	2	2	2	2
Equip Op I	1	1	1	1	1
GIS Engineer Specialist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	8.00	8.00	8.00	8.00	8.00

**Public Works - Stormwater Drainage
116-535-1**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	429,485	465,963	480,683	468,404	496,233
Supplies	50,825	52,618	73,700	36,438	59,700
Maintenance	115,517	199,352	155,000	107,145	125,000
Services	228,612	242,354	262,593	259,307	246,536
Capital Outlay	0	78,378	1,100,000	903,960	800,000
Transfers	192,312	543,263	791,112	777,656	634,941
Total	1,016,752	1,581,928	2,863,088	2,552,910	2,362,410

Objectives

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Ditch excavation (linear feet)	9,505	10,895	12,000	9,501	12,000
Reset reinforced concrete pipe (linear feet)	736	3,119	800	1,646	800
Clean storm sewer structures (ea)	901	822	950	433	950
Clean debris adjacent to bridges (times / year)	4	4	4	3	4
Sweeping miles	19,044	15,122	17,000	14,539	17,000

FY 2013-14 APPROVED OPERATING BUDGET
 FUND 117 - CRIME CONTROL & PREVENTION

- Budget At-A-Glance -

	2011-12	2012-13	2012-13	2013-14
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Sales Tax (1/2 cent)	11,286,914	11,665,000	11,958,485	12,350,000
Commercial Vehicle Enforcement	150,181	250,000	187,226	200,000
Interest Income	3,435	8,004	2,464	5,075
Transfers In	1,500,000	1,300,000	1,300,000	1,175,000
Miscellaneous	220	0	1,980	0
Total	12,940,750	13,223,004	13,450,154	13,730,075

	2011-12	2012-13	2012-13	2013-14
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	9,491,241	10,093,467	9,763,541	10,436,389
Supplies	574,421	645,373	689,760	926,915
Maintenance	106,875	132,800	108,975	142,300
Services	2,216,402	2,351,364	2,448,733	2,224,471
Transfers Out	0	0	1,500	0
Capital Outlay	146,040	0	291,122	0
Total	12,534,979	13,223,004	13,303,632	13,730,075

	2011-12	2012-13	2012-13	2013-14	Personnel ⁽¹⁾
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Uniform Operations	7,708,188	8,161,564	8,378,547	8,512,479	74.34
Criminal Investigations	2,473,837	2,493,861	2,427,284	2,521,949	22.00
Technical Services	2,339,599	2,521,824	2,459,592	2,646,871	25.09
Commercial Vehicle Enforcement	13,353	45,755	38,208	48,776	1.00
Total	12,534,979	13,223,004	13,303,632	13,730,075	122.43

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CRIME CONTROL & PREVENTION DISTRICT

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	(502,399)	308,373	714,144	714,144	860,667
OPERATING REVENUE:					
Sales Tax (1/2 cent)	10,976,699	11,286,914	11,665,000	11,958,485	12,350,000
Commercial Vehicle Enforcement	123,750	150,181	250,000	187,226	200,000
Interest Income	3,751	3,435	8,004	2,464	5,075
Miscellaneous	(68)	220	0	1,980	0
Total Operating Revenue	11,104,133	11,440,750	11,923,004	12,150,154	12,555,075
TRANSFERS IN:					
Transfer from Capital Equipment Fund	85,000	0	0	0	0
Transfer from General Fund	1,500,000	1,500,000	1,300,000	1,300,000	1,175,000
Total Transfers In	1,585,000	1,500,000	1,300,000	1,300,000	1,175,000
TOTAL REVENUE AND TRANSFERS	12,689,133	12,940,750	13,223,004	13,450,154	13,730,075
OPERATING EXPENDITURES:					
Personnel	9,110,676	9,491,241	10,093,467	9,763,541	10,436,389
Supplies	493,700	574,421	645,373	689,760	926,915
Maintenance	87,179	106,875	132,800	108,975	142,300
Services	2,086,065	2,216,402	2,351,364	2,448,733	2,224,471
Capital Outlay	100,740	146,040	0	291,122	0
Total Operating Expenditures	11,878,360	12,534,979	13,223,004	13,302,132	13,730,075
TRANSFERS OUT:					
Transfer to Special Revenue Fund	0	0	0	1,500	0
Total Transfers Out	0	0	0	1,500	0
TOTAL EXPENDITURES AND TRANSFERS	11,878,360	12,534,979	13,223,004	13,303,632	13,730,075
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	810,772	405,771	0	146,523	0
ENDING FUND BALANCE:	308,373	714,144	714,144	860,667	860,667

FY 2013-14 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY					
Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Uniform Operations	7,225,221	7,708,188	8,161,564	8,378,547	8,512,479
Criminal Investigations	2,381,364	2,473,837	2,493,861	2,427,284	2,521,949
Technical Services	2,214,480	2,339,599	2,521,824	2,459,592	2,646,871
Commercial Vehicle Enforcement	57,294	13,353	45,755	38,208	48,776
Total	11,878,360	12,534,979	13,223,004	13,303,632	13,730,075

<u>POLICE</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Police Captain	3	2	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	24	24	22	22	22
Police Officer	40	40	42	42	42
Police Recruit	0	0	1	1	1
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	5
Technical Services Manager	0	1	0	0	0
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Supervisor	0	0	1	1	1
Records Specialist	4	4	3	3	3
Crime Scene Technician II	2	2	2	2	2
Investigative Assistant	1	1	1	1	1
Warrant Clerk	0	0	1	1	1
Secretary	3	3	3	3	3
TOTAL FULL-TIME POSITIONS	118.00	118.00	120.00	120.00	120.00

<u>PART-TIME POSITIONS</u>					
School Crossing Guard	2.34	2.34	2.34	2.34	2.34
Telecommunicator	0.09	0.09	0.09	0.09	0.09
TOTAL PART TIME POSITIONS	2.43	2.43	2.43	2.43	2.43

TOTAL CCPD FUND	120.43	120.43	122.43	122.43	122.43
------------------------	---------------	---------------	---------------	---------------	---------------

**CCPD - Uniform Operations
117-209-2**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	5,811,416	6,058,272	6,509,557	6,345,575	6,764,994
Supplies	351,453	416,305	458,252	505,171	528,052
Maintenance	1,870	4,836	6,000	2,337	6,000
Services	1,053,352	1,151,388	1,187,755	1,288,649	1,213,433
Capital Outlay	7,130	77,388	0	235,316	0
Transfers	0	0	0	1,500	0
Total	7,225,221	7,708,188	8,161,564	8,378,547	8,512,479

Objectives

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Calls for Service	65,423	64,899	65,000	64,925	65,000
Traffic Stops	28,633	33,473	34,000	32,810	34,000
Traffic Citations	18,563	24,028	24,000	21,450	24,000
DWI Arrests	288	357	300	304	300

**CCPD - Criminal Investigations
117-209-3**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,935,186	2,015,296	2,051,021	1,929,721	2,099,231
Supplies	40,931	42,088	45,014	41,508	50,350
Maintenance	0	0	0	0	0
Services	405,247	416,453	397,826	456,056	372,368
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	2,381,364	2,473,837	2,493,861	2,427,284	2,521,949

Objectives

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Follow-up investigation for 100% of all applicable arrests	1,354	1,068	1,200	1,250	1,200
Follow-up investigation for 100% of all high solvability cases	1,791	1,303	2,000	1,531	2,000
Track all registered sex offenders in the city to ensure compliance.	NA	NA	NA	NA	34

**CCPD - Technical Services
117-209-4**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	1,364,075	1,417,672	1,496,134	1,462,794	1,534,216
Supplies	98,873	110,748	135,507	139,060	338,940
Maintenance	85,309	102,039	126,800	106,638	136,300
Services	627,243	646,303	763,383	701,866	637,415
Capital Outlay	38,981	62,837	0	49,234	0
Transfers	0	0	0	0	0
Total	2,214,480	2,339,599	2,521,824	2,459,592	2,646,871

Objectives

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 4-minute response time to dispatch non-emergency calls for service.
- Conduct five education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Average response time for all Priority 1 calls (minutes)	4:46	1:57	3:00	2:30	3:00
Average response time for non-emergency calls (minutes)	6:26	6:12	4:00	5:00	4:00
Education programs conducted	5	5	5	5	5

CCPD - Commercial Vehicle Enforcement
217-209-9

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	0	0	36,755	25,452	37,948
Supplies	2,443	5,281	6,600	4,022	9,573
Maintenance	0	0	0	0	0
Services	222	2,258	2,400	2,163	1,255
Capital Outlay	54,629	5,815	0	6,572	0
Transfers	0	0	0	0	0
Total	57,294	13,353	45,755	38,208	48,776

Objectives

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanical issues, equipment violations, etc.).

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Commercial Vehicle Enforcement Revenue	\$123,750	\$150,181	\$250,000	\$187,226	\$200,000

FY 2013-14 APPROVED OPERATING BUDGET
 FUND 119 - LAKE PARKS SPECIAL REVENUE

- Budget At-A-Glance -

	2011-12	2012-13	2012-13	2013-14
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Boat Ramp Fees	146,061	155,000	146,480	150,000
Pavilion Fees	45,318	45,000	53,110	60,000
Camping Fees	1,294,892	1,300,000	1,369,574	1,525,000
Entrance Fees	356,505	375,000	345,371	375,000
Interest & Misc. Income	85,587	122,500	109,529	115,000
Transfers In	0	0	0	0
Total	1,928,362	1,997,500	2,024,064	2,225,000

	2011-12	2012-13	2012-13	2013-14
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	153,353	194,424	161,759	187,168
Supplies	209,746	190,400	226,804	196,500
Maintenance	96,174	85,000	90,536	122,500
Services	969,423	955,987	1,095,982	1,013,320
Transfers Out	336,566	327,651	327,651	482,223
Capital Outlay	0	0	0	108,000
Total	1,765,262	1,753,462	1,902,732	2,109,711

	2011-12	2012-13	2012-13	2013-14
PERSONNEL SUMMARY: ⁽¹⁾	Actual	Budget	Estimate	Approved
Assistant Director of Parks & Recreation	0.500	0.500	0.500	0.500
Lake Parks Foreman	1.000	1.000	1.000	1.000
Crew Worker	0.000	1.000	1.000	1.000
Temporary / Seasonal	0.190	0.190	0.190	0.190
Total	1.690	2.690	2.690	2.690

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE PARKS SPECIAL REVENUE FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	(712,632)	(1,121,838)	(958,738)	(958,738)	(837,406)
OPERATING REVENUE:					
Boat Ramp Fees	150,411	146,061	155,000	146,480	150,000
Pavilion Fees	39,231	45,318	45,000	53,110	60,000
Camping Fees	968,338	1,294,892	1,300,000	1,369,574	1,525,000
Entrance Fees	274,939	356,505	375,000	345,371	375,000
Merchandise Sales	60,407	72,063	110,000	72,658	90,000
Interest & Misc. Income	17,038	13,523	12,500	36,870	25,000
Total Operating Revenue	1,510,364	1,928,362	1,997,500	2,024,064	2,225,000
TRANSFERS IN:					
Total Transfers In	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,510,364	1,928,362	1,997,500	2,024,064	2,225,000
OPERATING EXPENDITURES:					
Personnel	144,737	153,353	194,424	161,759	187,168
Supplies	210,113	209,746	190,400	226,804	196,500
Maintenance	86,531	96,174	85,000	90,536	122,500
Services	934,249	969,423	955,987	1,095,982	1,013,320
Capital Outlay	143,797	0	0	0	108,000
Total Operating Expenditures	1,519,426	1,428,696	1,425,811	1,575,081	1,627,488
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	0	0	0	0	158,250
Transfer to Debt Service Fund	337,132	336,566	327,651	327,651	323,973
Transfer to Utility Fund	63,012	0	0	0	0
Total Transfers Out	400,144	336,566	327,651	327,651	482,223
TOTAL EXPENDITURES AND TRANSFERS	1,919,570	1,765,262	1,753,462	1,902,732	2,109,711
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(409,206)	163,100	244,038	121,332	115,289
ENDING FUND BALANCE:	(1,121,838)	(958,738)	(714,700)	(837,406)	(722,117)

FY 2013-14 APPROVED OPERATING BUDGET
LAKE PARKS SPECIAL REVENUE FUND
DEPARTMENTAL SUMMARY

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	144,737	153,353	194,424	161,759	187,168
Supplies	210,113	209,746	190,400	226,804	196,500
Maintenance	86,530	96,174	85,000	90,536	122,500
Services	934,249	969,423	955,987	1,095,982	1,013,320
Capital Outlay	143,797	0	0	0	108,000
Transfers	400,144	336,566	327,651	327,651	482,223
Total	1,919,569	1,765,262	1,753,462	1,902,732	2,109,711

<u>LAKE PARKS FUND</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Assistant Parks & Recreation Director	0.5	0.5	0.5	0.5	0.5
Park Foreman	1	1	1	1	1
Park Crew Worker	0	0	1	1	1
TOTAL FULL-TIME POSITIONS	1.50	1.50	2.50	2.50	2.50

<u>PART-TIME POSITIONS</u>					
Intern	0.19	0.19	0.19	0.19	0.19
TOTAL PART-TIME POSITIONS	0.19	0.19	0.19	0.19	0.19

TOTAL LIBRARY POSITIONS	1.69	1.69	2.69	2.69	2.69
--------------------------------	-------------	-------------	-------------	-------------	-------------

Parks & Recreation - Lake Parks
119-312-9

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	144,737	153,353	194,424	161,759	187,168
Supplies	210,113	209,746	190,400	226,804	196,500
Maintenance	86,530	96,174	85,000	90,536	122,500
Services	934,249	969,423	955,987	1,095,982	1,013,320
Capital Outlay	143,797	0	0	0	108,000
Transfers	400,144	336,566	327,651	327,651	482,223
Total	1,919,569	1,765,262	1,753,462	1,902,732	2,109,711

Objectives

- Obtain and maintain high national, state, and professional campground ratings
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parks

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Campground occupancy rate	57%	61%	65%	63%	65%
Annual boat ramp passes sold (resident / non-resident)	844 / 330	960 / 395	720 / 400	833 / 411	720 / 400
Pavilion rentals	123	172	110	201	120
Revenue	\$1,510,364	\$1,848,401	\$1,997,500	\$2,024,064	\$2,225,000

FY 2013-14 APPROVED OPERATING BUDGET
FUNDS 120 & 122 - 4B ECONOMIC DEVELOPMENT

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Sales Tax	11,637,444	11,875,000	12,290,417	12,637,500
Interest Income	30,478	53,000	17,649	37,500
Total	11,667,922	11,928,000	12,308,066	12,675,000

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Professional Services	7,283	5,000	3,491	31,116
Contractual Services	7,768,204	7,572,693	8,619,843	8,542,667
Capital Outlay	1,660	0	0	0
Transfers	631,545	750,035	571,368	630,380
Total	8,408,691	8,327,728	9,194,702	9,204,163

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
4B ECONOMIC DEVELOPMENT FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	7,420,356	10,687,723	12,896,954	12,896,954	16,154,778
OPERATING REVENUE:					
Sales Tax	11,448,748	11,637,444	11,875,000	12,290,417	12,637,500
Interest Income	30,067	30,478	53,000	17,649	37,500
Miscellaneous	100	0	0	0	0
Total Operating Revenue	11,478,915	11,667,922	11,928,000	12,308,066	12,675,000
TRANSFERS IN:	0	0	0	244,460	0
TOTAL REVENUE AND TRANSFERS	11,478,915	11,667,922	11,928,000	12,552,526	12,675,000
OPERATING EXPENDITURES:					
Supplies	0	0	0	0	0
Professional Services	15,697	7,283	5,000	3,491	31,116
Contractual Services - The T	7,568,793	7,768,204	7,572,693	8,619,843	8,542,667
Community Distributions	0	1,050,000	0	100,000	0
Capital Outlay	1,240	1,660	0	0	0
Total Operating Expenditures	7,585,730	8,827,147	7,577,693	8,723,334	8,573,783
TRANSFERS OUT:					
Transfer to Visitor Shuttle Fund	368,759	366,970	527,379	298,819	385,458
Transfer to General Fund - Admin Fee	257,059	264,575	222,656	272,548	244,922
Total Transfers Out	625,818	631,545	750,035	571,368	630,380
TOTAL EXPENDITURES AND TRANSFERS	8,211,548	9,458,691	8,327,728	9,294,702	9,204,163
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	3,267,366	2,209,231	3,600,272	3,257,824	3,470,837
ENDING FUND BALANCE:	10,687,723	12,896,954	16,497,226	16,154,778	19,625,615
RESERVES:					
Reserved for Economic Development Projects	2,212,005	1,729,632	2,279,632	2,173,242	2,723,242
Reserved for Train Station Improvements	8,475,718	11,167,322	14,217,594	13,981,536	16,902,373
Total Reserves	10,687,723	12,896,954	16,497,226	16,154,778	19,625,615

**4B Economic Development & Transit Funds
Funds 120 & 122**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	0
Maintenance	0	0	0	0	0
Services	7,584,490	8,825,487	7,577,693	8,723,334	8,573,783
Capital Outlay	1,240	1,660	0	0	0
Transfers	625,818	631,545	750,035	571,368	630,380
Total	8,211,548	9,458,691	8,327,728	9,294,702	9,204,163

Objectives

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.
- Provide seed money for economic development incentive agreements and capital improvements.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Contractual payments to the the Fort Worth Transit Authority (The "T")	7,568,793	7,768,204	7,572,693	8,619,843	8,542,667
Reserved for Train Station Improvements	8,475,718	11,167,322	14,217,594	13,981,536	16,902,373
Reserved for Economic Development Projects	2,212,005	1,729,632	2,279,632	2,173,242	2,723,242
Transfers to Grapevine Visitor Shuttle system	368,759	366,970	527,379	298,819	385,458

FY 2013-14 APPROVED OPERATING BUDGET
FUND 111 - MUNICIPAL COURT TECHNOLOGY

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Court Technology Fees	45,966	45,000	47,459	48,000
Interest Income	352	300	93	250
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
Total	46,318	45,300	47,552	48,250

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	0	0	0	0
Supplies	42,971	0	750	0
Maintenance	0	0	0	0
Services	16,800	17,188	0	12,250
Transfers Out	22,446	22,722	22,722	23,607
Capital Outlay	0	0	0	0
Total	82,217	39,910	23,472	35,857

FY 2013-14 APPROVED OPERATING BUDGET
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 MUNICIPAL COURT TECHNOLOGY FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING FUND BALANCE:	46,457	87,728	51,830	51,830	75,910
OPERATING REVENUE:					
Court Technology Fees	41,488	45,966	45,000	47,459	48,000
Interest Income	402	352	300	93	250
Total Operating Revenue	41,890	46,318	45,300	47,552	48,250
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	41,890	46,318	45,300	47,552	48,250
OPERATING EXPENDITURES:					
Personnel	0	0	0	0	0
Supplies	0	42,971	0	750	0
Maintenance	0	0	0	0	0
Services	619	16,800	17,188	0	12,250
Capital Outlay	0	0	0	0	0
Total Operating Expenditures	619	59,771	17,188	750	12,250
TRANSFERS OUT:					
Transfer to Debt Service Fund	0	22,446	22,722	22,722	23,607
Total Transfers Out	0	22,446	22,722	22,722	23,607
TOTAL EXPENDITURES AND TRANSFERS	619	82,217	39,910	23,472	35,857
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	41,271	(35,899)	5,390	24,080	12,393
ENDING FUND BALANCE:	87,728	51,830	57,220	75,910	88,303

**Municipal Court Technology Fund
111-107-1**

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	0	0	0	0	0
Supplies	0	42,971	0	750	0
Maintenance	0	0	0	0	0
Services	619	16,800	17,188	0	12,250
Capital Outlay	0	0	0	0	0
Transfers	0	22,446	22,722	22,722	23,607
Total	619	82,217	39,910	23,472	35,857

Objectives

- Provide funding for the purchase, installation, training and maintenance of an easy-to-use system that will allow defendants to pay fines by credit card or electronic check via Internet.
- Allows court staff to manage files easily & effectively.
- Provides a simple indexing and search system.
- Eliminates printing costs of numerous NCR forms and moves court toward a “paper lite” or paperless system.

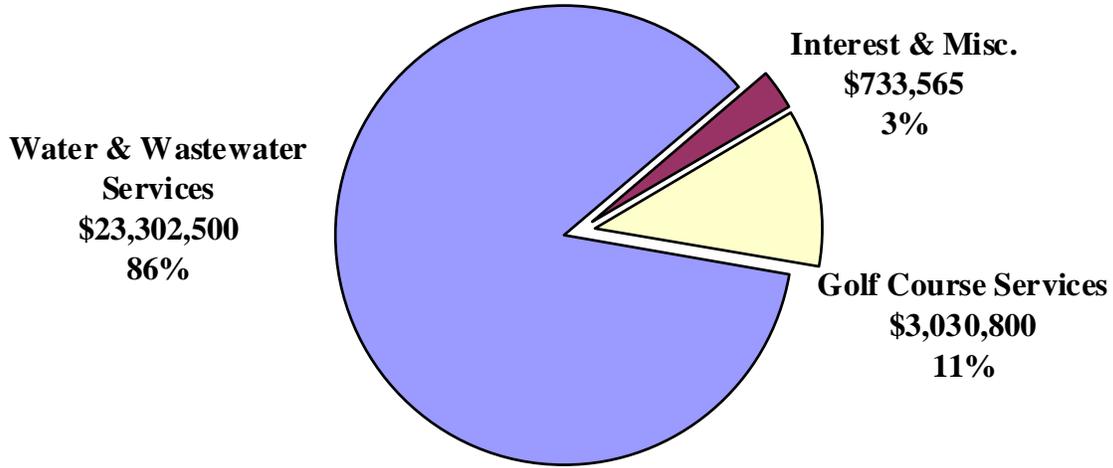
CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- ENTERPRISE FUNDS --

	Utility Enterprise Fund	Lake Enterprise Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:			
Charges for Services	23,302,500	3,030,800	26,333,300
Interest Income	175,000	565	175,565
Miscellaneous	335,000	223,000	558,000
Total Revenues	23,812,500	3,254,365	27,066,865
EXPENDITURES AND OTHER FINANCING USES:			
Personnel	3,155,414	1,383,780	4,539,194
Supplies	836,700	379,683	1,216,383
Maintenance	417,647	96,869	514,516
Services	13,299,959	843,910	14,143,869
Debt Service	1,376,227	437,719	1,813,946
Transfers Out	1,785,938	118,125	1,904,063
Capital Outlay	1,518,000	129,500	1,647,500
Total Expenditures	22,389,885	3,389,586	25,779,471
NET CHANGE IN FUND BALANCE	1,422,615	(135,221)	1,287,394
BEGINNING FUND BALANCE	5,511,780	(3,133,307)	2,378,473
ENDING FUND BALANCE	6,934,395	(3,268,528)	3,665,867

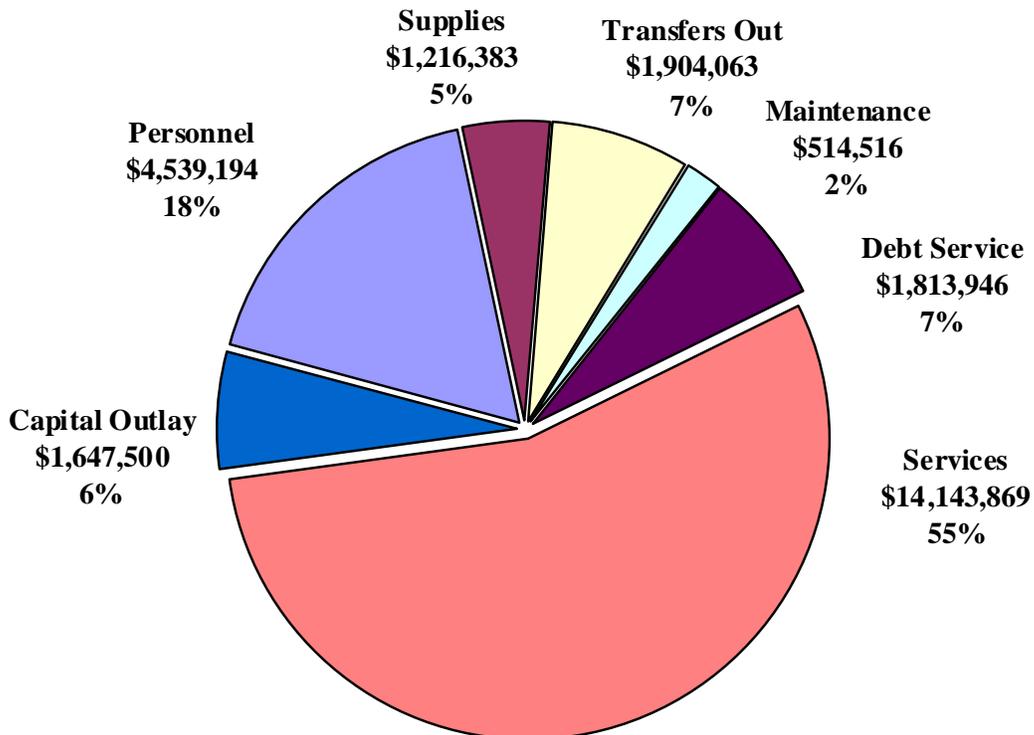
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

FY14 revenue is budgeted at \$27 million, an increase of \$4 million (17%) from the previous year's budget. The increase in revenue is due to an 18% increase in water and sewer rates. The majority of revenue (86%) consists of water and wastewater services in the Utility fund. Charges for golf course services in the Lake Enterprise fund represent 11% of total revenue.

Water Sales are budgeted at \$15.2 million, up from last year's budget of \$12.3 million. Water sales in FY13 were \$12 million and represented a 2% decrease from the previous year. Watering restrictions were in place for much of 2013, and led to lower overall consumption.

WATER SALES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$11,818,609	\$11,255,031	\$11,364,424	\$13,124,652	\$12,333,770	\$12,058,529
Gain / (Loss)	\$1,907,970	(\$563,578)	\$109,393	\$1,760,228	(\$790,882)	(\$275,241)
% Change	19%	-5%	1%	15%	-6%	-2%

Wastewater Charges are budgeted at \$7.8 million, and represent an increase of \$1.2 million from the previous year's budget. Revenue in this category increased by 1% in FY13, up \$96,000 from the previous year. Combined water and wastewater charges represent 86% of revenue in the Enterprise Funds category, up from 83% the previous year.

WASTEWATER SALES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$6,429,801	\$6,293,932	\$6,208,943	\$6,526,868	\$6,533,301	\$6,629,881
Gain / (Loss)	\$93,937	(\$135,869)	(\$84,989)	\$317,925	\$6,433	\$96,580
% Change	1%	-2%	-1%	5%	0.1%	1%

Golf Course Green Fees are budgeted at \$1.57 million and represent a decrease of \$100,000 from the previous year's budget. Actual green fee revenue in FY13 totaled \$1.52 million and represented a decrease of 3% from the previous year.

GOLF COURSE GREEN FEES	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Collections	\$1,790,971	\$1,624,390	\$1,407,842	\$1,533,159	\$1,566,778	\$1,525,024
Gain / (Loss)	\$88,194	(\$166,581)	(\$216,548)	\$125,317	\$33,619	(\$41,754)
% Change	5%	-9%	-13%	9%	2%	-3%

The number of golf rounds played in FY13 was 69,008 and represented a decrease of 2% from the previous year's total of 70,559.

GOLF ROUNDS PLAYED	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Rounds	70,724	64,834	58,011	65,852	70,559	69,008
Gain / (Loss)	1,843	(5,890)	(6,823)	7,841	4,707	(1,551)
% Change	3%	-8%	-11%	14%	7%	-2%

Expenditures and Other Financing Uses

Expenditures of Enterprise funds in FY14 are budgeted at \$25.7 million and represent a decrease of \$300,000 (1.1%) from the prior year budget. Utility fund operations account for 87% of the total, while Golf course operations account for 13%.

Personnel expenses are budgeted at \$4.5 million, an increase of \$100,000 from the previous year. There is a 3% merit salary increase included for FY14. Personnel expenses in the Utility fund, budgeted at \$3.1 million in FY14, account for 68% of total personnel costs.

ENTERPRISE FUND PERSONNEL COSTS	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Utility Fund	\$2,511,001	\$2,794,390	\$2,855,044	\$2,721,600	\$2,830,002	\$2,915,917
Golf Fund	\$1,236,403	\$1,326,968	\$1,367,684	\$1,281,797	\$1,253,907	\$1,287,063
Total	\$3,747,404	\$4,121,358	\$4,222,728	\$4,003,397	\$4,083,909	\$4,202,980
Increase / (Decrease)	\$273,416	\$373,954	\$101,370	(\$219,331)	\$80,512	\$119,071
% Change	8%	10%	2%	-5%	2.0%	2.9%

Personnel costs in FY13 totaled \$4.2 million and represent an increase of \$119,071 (2.9%) from the previous year. Total authorized positions in FY14 are 78.18 FTE, of which 52.04 FTE are located in the Utility fund.

Services are budgeted at \$14.1 million, and represent an increase of \$200,000 from the prior year. The city recently renewed its contract for waste removal services and saw its costs increase \$139,000 for waste removal at the wastewater treatment plant. In the Golf fund, the Pro Shop has taken over operation of the practice range and merchandise sales, which were formally privatized. The cost of this operation is budgeted at \$147,000.

Utility costs for FY14 are budgeted at \$1.07 million and represent a decrease of \$170,000 from the previous year's budget. Actual utility expenses in FY13 were \$1.1 million and represented an increase of 11% from FY12.

ENTERPRISE FUND	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
UTILITY COSTS						
Utility Fund	\$1,067,181	\$905,483	\$815,087	\$934,907	\$779,957	\$870,740
Golf Fund	\$206,241	\$195,704	\$186,373	\$233,581	\$211,102	\$230,899
Total	\$1,273,422	\$1,101,187	\$1,001,460	\$1,168,488	\$991,059	\$1,101,639
Increase / (Decrease)	\$100,990	(\$172,235)	(\$99,727)	\$167,028	(\$177,429)	\$110,580
% Change	9%	-14%	-9%	17%	-15%	11%

Purchase/Storage & Treatment costs are budgeted at \$9.9 million, an increase of \$400,000 from the previous year. Actual expenditures in FY12 totaled \$8.5 million and represented an increase of 17% over the previous year. The FY14 projection includes water purchases from the Trinity River Authority (TRA) of 7.2 mgd; raw water purchases from the City of Dallas for irrigation of the golf course and ball fields of 1.8 mgd; and wastewater return flow purchases from the Dallas County Park Cities Municipal Utility District of 3.49 mgd.

PURCHASE / STORAGE & TREATMENT	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>	<u>FY-2013</u>
Water	\$6,233,782	\$5,820,930	\$6,597,537	\$7,468,556	\$6,479,836	\$7,307,104
Wastewater	\$1,119,148	\$1,171,574	\$985,005	\$1,046,824	\$820,311	\$1,205,070
Total	\$7,352,930	\$6,992,504	\$7,582,542	\$8,515,380	\$7,300,147	\$8,512,174
Increase / (Decrease)	\$1,487,073	(\$360,426)	\$590,038	\$932,838	(\$1,215,233)	\$1,212,027
% Change	25%	-5%	8%	12%	-14%	17%

Transfers Out are budgeted at \$1.9 million and is comprised of the 7.5% administrative fee to the General fund (\$1.45 million from Utility and \$238,000 from Golf). Actual expenditures in FY13 totaled \$1.47 million.

Debt Service expenditures are budgeted at \$1.8 million, and represent a decrease of \$600,000 from the previous year as the paid utilized cash reserves to pay off the remaining debt from revenue bonds issued in 2002. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal

Enterprise Funds	Total	Total	Total
Long Term Debt Summary	Principal	Interest	Debt
Water / Wastewater Bonds			
2006 GO Refunding	3,715,000	493,413	4,208,413
2009 GO Refunding	1,200,000	92,500	1,292,500
2010 GO Refunding	3,220,000	512,538	3,732,538
Total Water / Wastewater Bonds	8,135,000	1,098,450	9,233,450
Golf Course Bonds			
2009 GO Refunding	2,300,000	327,950	2,627,950
Total Golf Course Bonds	2,300,000	327,950	2,627,950
Total Business Activity Bonds			
	10,435,000	1,426,400	11,861,400

and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable). Total outstanding debt is \$11.8 million, a decrease of \$3.5 million from the previous year.

FY 2013-14 APPROVED OPERATING BUDGET
FUND 200 - UTILITY ENTERPRISE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Water Sales	12,333,770	12,300,122	12,058,529	15,252,164
Wastewater Sales	6,533,301	6,637,071	6,629,881	7,802,336
Tap & Inspection Fees	80,860	51,500	138,203	48,000
Reconnects & Transfers	201,134	200,000	180,945	200,000
Interest Income	70,162	71,500	139,910	175,000
Transfers In	0	0	0	0
Miscellaneous	408,177	332,500	560,124	335,000
Total	19,627,403	19,592,693	19,707,592	23,812,500

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	2,830,002	2,990,318	2,915,917	3,155,414
Supplies	597,025	873,541	631,437	836,700
Maintenance	391,585	485,872	404,050	417,647
Services	10,230,706	13,045,662	11,413,446	13,299,959
Debt Service	2,984,329	2,037,479	2,907,439	1,376,227
Permanent Capital Maintenance	896,235	1,050,000	679,819	1,000,000
Transfers Out	1,444,541	1,444,514	1,271,724	1,785,938
Capital Outlay	80,733	712,725	597,713	518,000
Total	19,455,155	22,640,111	20,821,545	22,389,885

EXPENDITURES AND PERSONNEL BY PROGRAM:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved	Personnel ⁽¹⁾
Water Distribution	2,574,219	1,329,418	2,583,007	1,401,270	14.50
Water Treatment	7,929,995	9,978,601	8,905,310	10,179,131	12.24
Utility Billing	475,316	504,943	487,709	495,343	5.80
Wastewater Collection	901,916	1,519,801	1,332,361	1,120,080	10.00
Wastewater Treatment	3,076,587	2,964,913	3,584,107	3,149,014	9.50
Utility Administrative Services	3,600,887	5,292,435	3,249,232	5,045,047	0.00
Permanent Capital Maintenance	896,235	1,050,000	679,819	1,000,000	0.00
Total	19,455,155	22,640,111	20,821,545	22,389,885	52.04

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
UTILITY ENTERPRISE FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING WORKING CAPITAL:	6,462,178	6,453,485	6,625,733	6,625,733	5,511,780
OPERATING REVENUE:					
Water Sales	13,124,652	12,333,770	12,300,122	12,058,529	15,252,164
Wastewater Sales	6,526,868	6,533,301	6,637,071	6,629,881	7,802,336
Tap & Inspection Fees	50,920	80,860	51,500	138,203	48,000
Reconnects & Transfers	193,454	201,134	200,000	180,945	200,000
Interest Income	71,802	70,162	71,500	139,910	175,000
Miscellaneous Income	807,636	408,177	332,500	560,124	335,000
Total Operating Revenue	20,775,332	19,627,403	19,592,693	19,707,592	23,812,500
TRANSFERS IN:	63,012	0	0	0	0
TOTAL REVENUE AND TRANSFERS	20,838,344	19,627,403	19,592,693	19,707,592	23,812,500
OPERATING EXPENDITURES:					
Personnel	2,721,600	2,830,002	2,990,318	2,915,917	3,155,414
Supplies	667,247	597,025	873,541	631,437	836,700
Maintenance	367,467	391,585	485,872	404,050	417,647
Services	11,629,730	10,230,706	13,045,662	11,413,446	13,299,959
Debt Service	3,042,096	2,984,329	2,037,479	2,907,439	1,376,227
Permanent Capital Maint.	737,381	896,235	1,050,000	679,819	1,000,000
Capital Outlay	179,526	80,733	712,725	597,713	518,000
Total Expenditures	19,345,047	18,010,614	21,195,597	19,549,821	20,603,947
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,501,990	1,444,541	1,444,514	1,271,724	1,785,938
Total Transfers Out	1,501,990	1,444,541	1,444,514	1,271,724	1,785,938
TOTAL EXPENDITURES AND TRANSFERS	20,847,037	19,455,155	22,640,111	20,821,545	22,389,885
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:					
	(8,693)	172,248	(3,047,418)	(1,113,953)	1,422,615
ENDING WORKING CAPITAL:	6,453,485	6,625,733	3,578,315	5,511,780	6,934,395
FUND BALANCE REQUIREMENT:	3,180,008	2,960,649	3,484,208	3,213,669	3,386,950

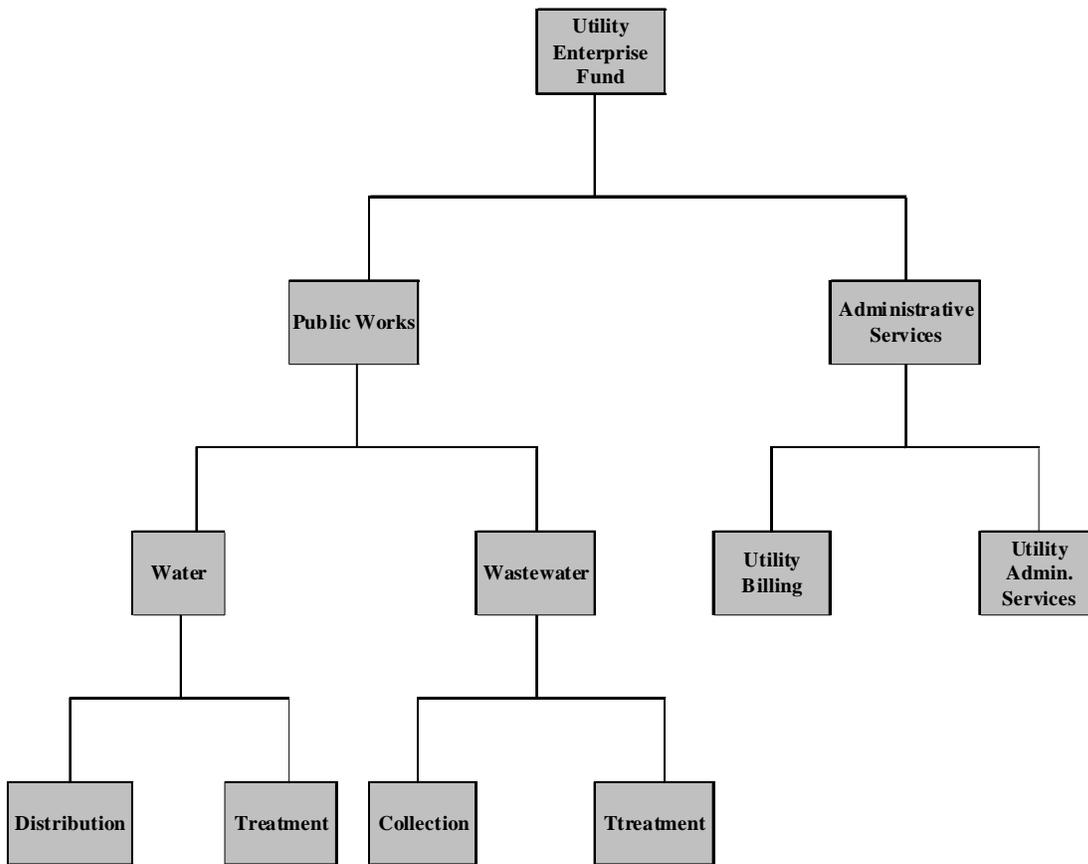
* Fund balance requirement is 16% of total net budgeted expenses or 60 days of operation.
The FY 2013-14 projected Ending Working Capital Balance represents **123** days of operation.



Water / Wastewater / Utility Billing

The Water and Wastewater Utilities Division within Public Works is responsible for wastewater treatment and collection and water treatment and distribution for the City of Grapevine. The water distribution system delivers a safe and adequate supply of drinking water from the treatment plants. Our staff also reads and maintains more than 13,864 water meters and provides the City's Utility Billing Department with monthly billing information. Wastewater Treatment responsibilities include the safe treatment and disposal of bio-solids to landfill and providing wastewater treatment in an efficient and cost-effective manner. Wastewater Collection responsibilities include the operation and maintenance of the wastewater collection system to minimize wastewater stoppages and safely deliver wastewater from the customers to the treatment plants, while providing the citizens of Grapevine with a high level of service.

The Utility Billing Office manages the City's billing for water, wastewater, recycling and trash service. Responsibilities include establishing new accounts, customer inquiries, and providing trash and recycling service information to new customers.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Number of water connections	14,517
Average daily water consumption (MGD)	10.40
Water mains (miles)	290
Number of sewer connections	13,315
Sewer lines (miles)	224
Number of refuse connections	11,964

FY 2013-14 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
 BY DIVISION

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Water Distribution	2,477,659	2,574,219	1,329,418	2,583,007	1,401,270
Water Treatment	9,005,934	7,929,995	9,978,601	8,905,310	10,179,131
Utility Billing	509,842	475,316	504,943	487,709	495,343
Wastewater Collection	900,767	901,916	1,519,801	1,332,361	1,120,080
Wastewater Treatment	3,482,854	3,076,587	2,964,913	3,584,107	3,149,014
Utility Administrative Services	3,732,600	3,600,887	5,292,435	3,249,232	5,045,047
Permanent Capital Maintenance	813,612	896,235	1,050,000	679,819	1,000,000
Total	20,923,268	19,455,155	22,640,111	20,821,545	22,389,885

<u>PUB WKS - WATER DISTRIBUTION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Secretary	0.5	0.5	0.5	0.5	0.5
Administrative Manager	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0	0	0	0	0.5
Utility Service Coordinator	1	1	1	1	1
Water Crew Leader	3	3	3	3	3
Sr Meter Reader	1	1	1	1	1
Meter Reader	2	2	2	2	2
Equipment Operator II	1	1	1	1	1
Equipment Operator I	3	3	3	3	3
Customer Service Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	14.00	14.00	14.00	14.00	14.50

PART-TIME POSITIONS					
GIS Engineer Tech	0.24	0.24	0.24	0.24	0.24
TOTAL PART-TIME POSITIONS	0.24	0.24	0.24	0.24	0.24

DIVISION TOTAL POSITIONS	14.24	14.24	14.24	14.24	14.74
---------------------------------	--------------	--------------	--------------	--------------	--------------

<u>PUB WKS - WATER TREATMENT</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Utility Manager	1	1	1	1	1
Chief Plant Operator	1	1	1	1	1
Assistant Chief Plant Operator	1	1	1	1	1
Water Plant Shift Supervisor	2	2	2	2	2
Plant Operator	3	3	3	3	3
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	3	3	3	3	3
TOTAL FULL-TIME POSITIONS	12.00	12.00	12.00	12.00	12.00

FY 2013-14 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
 BY DIVISION

<u>PUB WKS - WW COLLECTION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Utility Service Coordinator	1	1	1	1	1
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0	0	0	0	0.5
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Crew Leader	3	3	3	3	3
Crew Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	9.50	9.50	9.50	9.50	10.00
<u>PUBLIC WORKS - WW TREATMENT</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Wastewater Plant Manager	1	1	1	1	1
Chief Operator	1	1	1	1	1
Plant Operator	5	5	5	5	5
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	9.50	9.50	9.50	9.50	9.50
<u>UTILITY BILLING</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Utility Billing Supervisor	1	1	1	1	1
Utility Billing Technician	1	1	1	1	1
Customer Service Representative	1	1	1	1	1
Cashier	2	2	2	2	2
A/P Clerk	0.5	0.5	0.5	0.5	0.5
TOTAL FULL-TIME POSITIONS	5.50	5.50	5.50	5.50	5.50
<u>PART-TIME POSITIONS</u>					
Mail Carriers	0.3	0.3	0.3	0.3	0.3
TOTAL PART-TIME POSITIONS	0.30	0.30	0.30	0.30	0.30
DIVISION TOTAL POSITIONS	5.80	5.80	5.80	5.80	5.80
TOTAL UTILITY FUND	51.04	51.04	51.04	51.04	52.04

**Public Works - Water Distribution
200-530-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	799,533	852,495	856,161	855,868	932,542
Supplies	53,426	57,859	74,990	63,725	74,138
Maintenance	79,044	113,652	171,519	112,421	136,519
Services	49,723	65,388	69,228	58,213	69,571
Capital Outlay	88,738	80,733	157,520	159,437	188,500
Total	2,477,659	2,574,219	1,329,418	2,583,007	1,401,270

Objectives

- Field test large water meters to improve accuracy and reduce unaccounted for water.
- Decrease water loss due to leaks in the distribution system.
- Decrease downtime for planned and emergency shutoffs.
- Maintain water quality in the distribution system by flushing dead-end lines and system-wide flushing (required by the Texas Commission on Environmental Quality).
- Update water maps and coordinate valve locations utilizing GPS data collectors.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Meter change outs due to failure or inaccuracy (< 1% of total meters)	95	308	<140	<140	<140
Unaccounted water loss	-4.25%	-0.11%	3.00%	0.00%	3.00%
Meter reading accuracy	99%	99%	99%	99%	99%
Cycle main line valves system wide	786	694	1,000	1,000	1,000
Flush entire water system annually	1 x Year	1 x Year	1 x Year	1 x Year	1 x Year
Emergency callout response time (minutes)	30	30	30	30	30
Flush dead-end water mains at minimum rate of 3 CFS	Monthly	Monthly	Monthly	Monthly	Monthly
Water meter change outs (per month)	78	142	118	118	118
Clean and inspect elevated and ground water storage tanks (x per year)	1 x Year	1 x Year	1 x Year	1 x Year	1 x Year

**Public Works - Water Treatment
200-530-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	605,080	649,870	731,966	695,818	745,242
Supplies	345,346	251,719	491,297	303,087	433,845
Maintenance	60,460	59,000	58,753	57,901	58,753
Services	7,990,645	6,964,990	8,696,585	7,844,100	8,826,791
Capital Outlay	0	0	0	0	114,500
Total	9,005,934	7,929,995	9,978,601	8,905,310	10,179,131

Objectives

- Provide water conservation education to effectively manage water resources.
- Comply with EPA and the TCEQ regulations.
- Maintain turbidity <0.10 NTUs
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Cross-train two operators per year in wastewater treatment.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
TOC compliance	100%	100%	100%	100%	100%
Average NTU / turbidity level	0.075	0.056	<0.10	<0.10	<0.10
Average manganese level	0.010	0.010	0.010	0.010	0.010
THM / HHA5s formation limit	42.53 / 18.8	36.2 / 14.3	< 50 / 30	<50 / 30	< 50 / 30
Distribution system bacteriological samples per month	58.0	60.0	60.0	50.0	50.0
In-house safety inspections per year	12	12	12	12	12
Plant operators cross-trained per year	0	0	2	0	2
Plant water pumping capacity available (million gallons per day)	8.000	8.000	8.000	8.000	8.000
Maintenance costs (quarterly) per million gallons of water treated	\$29.48	\$46.05	<36.41	<36.41	<36.41

Administrative Services - Utility Billing
200-530-3

<u>Expenditures by Major Object</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	260,903	275,866	287,093	289,705	290,568
Supplies	89,224	87,910	91,500	84,770	100,500
Maintenance	210	135	150	0	150
Services	159,505	111,406	126,200	113,233	104,125
Capital Outlay	0	0	0	0	0
Total	509,842	475,316	504,943	487,709	495,343

Objectives

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner and report delinquent accounts to credit reporting agencies in a timely manner.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Average active residential accounts per month	12,162	12,398	12,200	12,409	12,200
Average active non-residential accounts per month	1,894	2,552	1,995	2,561	1,995
Average cut-off notices per month	1,196	1,067	1,200	1,098	1,200

**Public Works - Wastewater Collection
200-531-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	510,314	545,540	568,328	574,777	629,351
Supplies	70,336	89,211	103,447	90,800	116,450
Maintenance	98,030	126,503	169,100	123,230	136,600
Services	131,299	138,217	173,721	153,517	160,179
Capital Outlay	90,788	0	505,205	386,173	77,500
Total	900,767	901,916	1,519,801	1,332,361	1,120,080

Objectives

- Continue eradication of inflow and infiltration (I&I) sources in an effort to reduce the wastewater stream.
- Maintain lift stations to the best mechanical working condition to eliminate sanitary sewer overflows.
- Maintain sewer lines to eliminate sanitary sewer overflows.
- Update wastewater maps to provide accurate data for inspection, repair and location.
- Maintain and repair 226.6 miles of sanitary sewer lines, 3,218 manholes and 31 wastewater lift stations.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Pull and inspect lift station pumps	51	84	61	74	61
Reportable sanitary sewer overflows	4	6	0	2	0
Identify and repair I&I problem areas	44	25	36	30	36
Smoke testing of sewer lines (linear feet)	0	73,611	53,000	53,000	53,000
Sewer manholes inspected	583	1,662	322	1,056	322
Sewer manholes repaired	29	27	33	30	33
Sewer manholes rehabbed	40	30	33	30	33
Clean and inspect lift station wet wells	27	32	30	30	30
TV inspection of sewer lines in linear feet	31,279	98,103	53,000	75,000	53,000
Linear feet of sewer lines cleaned	824,206	887,097	607,200	916,312	607,200
Daily inspections of lift stations	365	365	365	365	365
Emergency callout response time	30	30	30	30	30

**Public Works - Wastewater Treatment
200-531-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	545,769	506,231	546,770	499,748	557,711
Supplies	108,868	107,427	110,807	88,830	109,167
Maintenance	129,723	91,570	85,625	110,498	85,625
Services	1,681,727	1,346,039	2,171,711	1,807,188	2,259,011
Capital Outlay	0	0	50,000	44,094	137,500
Total	3,482,854	3,076,587	2,964,913	3,584,107	3,149,014

Objectives

- Meet and/or exceeds TPDES permit and EPA requirements.
- Reduce volatile organic to 39% in bio-solids to achieve a Class B sludge to landfill.
- Cross-train two operators per year in water treatment.
- Reduce bio-solids hauls to <145 loads per quarter.
- Maintain Wastewater Plant equipment, to insure equipment downtime is reduced.
- Operate plant efficiently to minimize odor complaints.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Cross-trained operators per year	0	0	2	0	2
Ammonia mg/l Summer / Ammonia mg/l Winter Ammonia Nitrogen Seasonal (Permit)	1.04/0.37	0.9/0.37	<1.5 / 3.0	0.6	<1.5 / 3.0
BOD mg/l	2.44	3.90	<5	3.5	<5
TSS mg/l	2.17	6.5	<5	12	<5
Yearly plant inspection rating	100%	100%	100%	100%	100%
In-house operational safety inspections	12	12	12	12	12
Cost per 1000 gallon of treated wastewater less bonds	\$1.24	\$0.840	<\$1.25	\$3.10	<\$1.25
Daily average flow (million gallons per day)	2.703	2.505	<3.49	2.65	<3.49
Average peak flow (million gallons per day)	3.89	4.8	<5.75	4.2	<5.75
Quarterly maintenance costs per million gallons treated	\$107.12	\$87.83	<\$66.75	\$70.00	<\$66.75

**Administrative Services - Utility Administrative Services
200-533-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	0	0	0	0	0
Supplies	48	2,899	1,500	225	2,600
Maintenance	0	725	725	0	0
Services	1,616,831	1,604,666	1,808,217	1,437,195	1,880,282
Utility Bond Payments	613,732	548,056	2,037,479	532,079	1,376,227
Capital Outlay	0	0	0	8,009	0
Transfers	1,501,990	1,444,541	1,444,514	1,271,724	1,785,938
Total	3,732,600	3,600,887	5,292,435	3,249,232	5,045,047

Objectives

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

FY 2013-14 APPROVED OPERATING BUDGET
FUND 210 - LAKE ENTERPRISE (GOLF)

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Cart Rentals	802,690	860,000	792,887	820,000
Tournament Fees	3,850	5,000	5,400	6,000
Driving Range	167,446	215,000	161,287	175,000
Golf Pro Shop % of Sales	199,098	300,000	203,833	227,000
Golf Course Green Fees	1,566,778	1,669,000	1,525,024	1,575,000
Annual Green Fee Memberships	93,401	117,000	172,350	165,000
Restaurant % of Sales	43,046	45,000	40,498	47,800
Lesson Income	13,754	12,000	11,741	15,000
Interest Income	666	650	371	565
Golf Sub-Lease	171,315	200,000	184,953	200,000
Miscellaneous	17,825	22,449	21,867	23,000
Total	3,079,867	3,446,099	3,120,210	3,254,365

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel	1,253,907	1,404,269	1,287,063	1,383,780
Supplies	367,030	354,104	347,341	379,683
Maintenance	93,310	103,469	106,165	96,869
Services	812,912	896,246	837,545	843,910
Debt Service	526,012	431,275	497,130	437,719
Transfers Out	232,120	256,736	198,896	118,125
Capital Outlay	0	0	0	129,500
Total	3,285,290	3,446,099	3,274,140	3,389,586

EXPENDITURES AND PERSONNEL BY PROGRAM:	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved	Personnel ⁽¹⁾
Pro Shop	1,667,616	1,755,354	1,638,656	1,575,869	9.88
Course Maintenance	1,091,662	1,259,470	1,138,354	1,375,998	16.26
Debt Service	526,012	431,275	497,130	437,719	NA
Total	3,285,290	3,446,099	3,274,140	3,389,586	26.14

⁽¹⁾ In full-time equivalents

FY 2013-14 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE ENTERPRISE FUND

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
BEGINNING WORKING CAPITAL:	(2,327,976)	(2,773,954)	(2,979,377)	(2,979,377)	(3,133,307)
OPERATING REVENUE:					
Cart and Club Rentals	733,642	802,690	860,000	792,887	820,000
Tournament Fees	4,476	3,850	5,000	5,400	6,000
Driving Range	131,750	167,446	215,000	161,287	175,000
Golf Pro Shop Sales	182,869	199,098	300,000	203,833	227,000
Golf Course Green Fees	1,533,159	1,566,778	1,669,000	1,525,024	1,575,000
Annual Green Fee Memberships	18,000	93,401	117,000	172,350	165,000
Restaurant % of Sales	40,768	43,046	45,000	40,498	47,800
Lesson Income	9,725	13,754	12,000	11,741	15,000
Interest Income	831	666	650	371	565
Golf Sub-Lease	183,580	171,315	200,000	184,953	200,000
Miscellaneous Income	23,831	17,825	22,449	21,867	23,000
Total Operating Revenue	2,862,631	3,079,867	3,446,099	3,120,210	3,254,365
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	2,862,631	3,079,867	3,446,099	3,120,210	3,254,365
OPERATING EXPENDITURES:					
Personnel	1,281,797	1,253,907	1,404,269	1,287,063	1,383,780
Supplies	337,007	367,030	354,104	347,341	379,683
Maintenance	82,497	93,310	103,469	106,165	96,869
Services	868,838	812,912	896,246	837,545	843,910
Debt Service	539,328	526,012	431,275	497,130	437,719
Capital Outlay	0	0	0	0	129,500
Total Operating Expenditures	3,109,467	3,053,170	3,189,363	3,075,244	3,271,461
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	199,141	232,120	256,736	198,896	118,125
Total Transfers Out	199,141	232,120	256,736	198,896	118,125
TOTAL EXPENDITURES AND TRANSFERS	3,308,608	3,285,290	3,446,099	3,274,140	3,389,586
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(445,977)	(205,423)	0	(153,930)	(135,221)
ENDING WORKING CAPITAL:	(2,773,954)	(2,979,377)	(2,979,377)	(3,133,307)	(3,268,527)
FUND BALANCE REQUIREMENT:	766,718	752,837	786,418	758,279	806,662

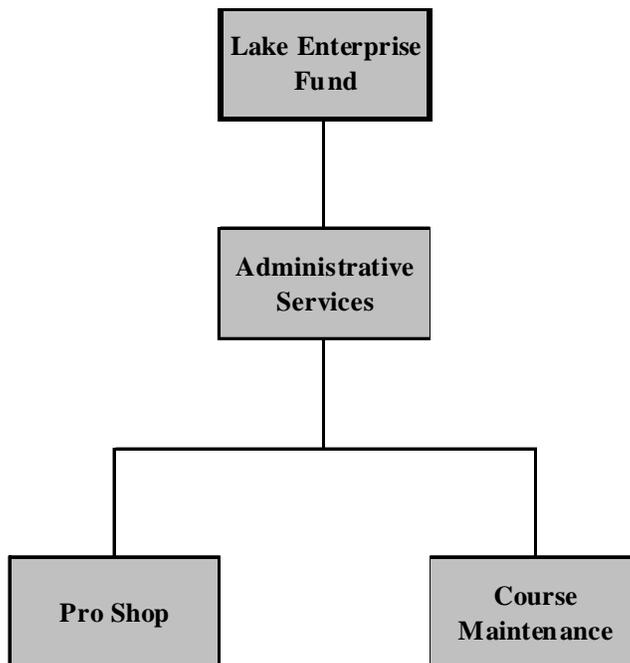
* Fund balance requirement is 25% of total net budgeted expenses or 90 days of operation.

City Council has suspended the fund balance requirement for the Lake Enterprise Fund for FY 2013-14.



Grapevine Golf Course

Originally designed by Byron Nelson and Joe Finger, the Grapevine Golf Course opened to its first players in 1979. Located just east of Lake Grapevine Dam off Fairway Drive, the course has provided golfing challenges to all levels of players since 1979. The facility now has 27 holes with modern tif-eagle greens and naturally scenic roughs and water hazards. This course is one of the most popular courses in Tarrant County, playing more than 65,000 rounds of golf per year on the average.



Departmental Statistics

(for the fiscal year ended 9/30/13)

Golf rounds played	69,008
Number of tournaments held	106
Number of participants in special community development programs	1,701
Green fees collected	\$1,525,024
Cart fees collected	\$792,887
Verticut of greens (times per year)	15
Maintenance facility inspections	12

FY 2013-14 APPROVED OPERATING BUDGET
LAKE ENTERPRISE FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Pro Shop	1,673,627	1,667,616	1,755,354	1,538,242	1,575,869
Course Maintenance	1,095,653	1,091,662	1,259,470	1,138,354	1,375,998
Debt Service **	539,328	526,012	431,275	104,646	437,719
Total	3,308,608	3,285,290	3,446,099	2,781,242	3,389,586

** Debt service is not a separate operating division.

<u>LAKE ENTERPRISE FUND - PRO SHOP</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2014</u>
Director of Golf	1	1	1	1	1
Assistant Director of Golf/Head Pro	1	1	1	1	1
Assistant Golf Pro	3	3	3	3	3
Pro Shop Coordinator	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	6.00	6.00	6.00	6.00	6.00

<u>PART-TIME POSITIONS</u>					
Pro Shop Maintenance Worker	3.88	3.88	3.88	3.88	3.88
DIVISION TOTAL POSITIONS	9.88	9.88	9.88	9.88	9.88

<u>LAKE ENTERPRISE FUND - GOLF MAINTENANCE</u>					
Greens Superintendent	1	1	1	1	1
Assistant Greens Superintendent	2	2	2	2	2
Groundskeeper	9	9	9	9	9
Golf Course Mechanic	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	13.00	13.00	13.00	13.00	13.00

<u>PART-TIME POSITIONS</u>					
Groundskeeper	3.26	3.26	3.26	3.26	3.26
DIVISION TOTAL POSITIONS	16.26	16.26	16.26	16.26	16.26

TOTAL LAKE ENTERPRISE FUND	26.14	26.14	26.14	26.14	26.14
-----------------------------------	--------------	--------------	--------------	--------------	--------------

**Administrative Services - Golf Pro Shop
210-340-1**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	646,535	628,718	654,684	627,536	656,037
Supplies	146,912	159,975	143,859	145,946	146,588
Maintenance	19,270	24,082	20,119	24,611	20,119
Services	661,770	622,721	679,956	541,253	635,000
Capital Outlay	0	0	0	0	0
Transfers	199,141	232,120	256,736	198,896	118,125
Total	1,673,627	1,667,616	1,755,354	1,538,242	1,575,869

Objectives

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building.

Performance Indicators	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of tournaments held annually	80	90	100	106	150
Number of participants in junior golf activities	350	741	400	431	775
Number of participants in special community development programs	1,022	1,672	1,700	1,701	1,800
Number of staff training sessions held	8	8	8	8	8
Annual rounds of golf played	65,052	67,556	63,000	69,008	71,000
	Paid Rounds	Paid Rounds	Paid Rounds	Paid Roudms	Paid Roudms

**Administrative Services - Golf Course Maintenance
210-340-2**

Expenditures by Major Object	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Personnel Services	635,262	625,188	749,585	659,527	727,743
Supplies	190,095	207,055	210,245	201,396	233,095
Maintenance	63,228	69,228	83,350	81,554	76,750
Services	207,068	190,191	216,290	195,878	208,910
Capital Outlay	0	0	0	0	129,500
Transfers	0	0	0	0	0
Total	1,095,653	1,091,662	1,259,470	1,138,354	1,375,998

Objectives

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

<u>Performance Indicators</u>	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Approved
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	10	10	10	10
Number of greens top dressings annually	9	9	9	9	10
Number of greens verticuts annually	14	15	15	15	15
Number of maintenance facility inspections conducted annually	12	12	12	12	12

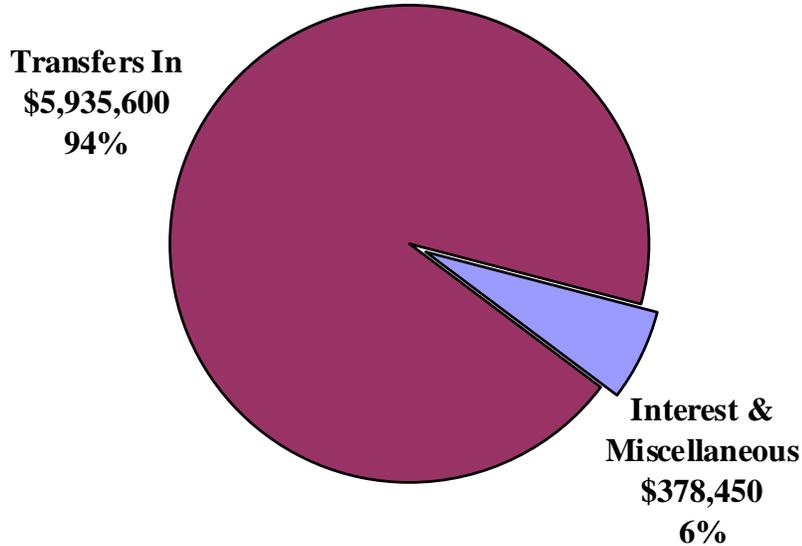
CITY OF GRAPEVINE, TEXAS
 FY 2013-14 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- CAPITAL IMPROVEMENT PROGRAM FUNDS --

	Streets Traffic & Drainage	Buildings & Facilities	Quality of Life	Water & Wastewater	Capital Equipment & Replacement	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:						
Interest Income	5,250	23,700	20,000	320,000	9,500	378,450
Transfers from Operating Funds		669,600	3,000,000	380,000	1,886,000	5,935,600
Total Revenues	5,250	693,300	3,020,000	700,000	1,895,500	6,314,050
EXPENDITURES AND OTHER FINANCING USES:						
Engineering / Design	375,000	3,893,219	300,000	450,000		5,018,219
Construction	4,402,113	12,849,092	2,000,000	7,850,000		27,101,205
Furnishings / Equipment	175,000	197,560	554,057	857,225	1,886,000	3,669,842
Contingency	300,000			600,000		900,000
Total Expenditures	5,252,113	16,939,871	2,854,057	9,757,225	1,886,000	36,689,266
NET CHANGE IN FUND BALANCE	(5,246,863)	(16,246,571)	165,943	(9,057,225)	9,500	(30,375,216)
BEGINNING FUND BALANCE	7,667,198	65,639,507	7,106,362	9,505,444	6,198,744	96,117,255
ENDING FUND BALANCE	2,420,335	49,392,937	7,272,305	448,219	6,208,244	65,742,040

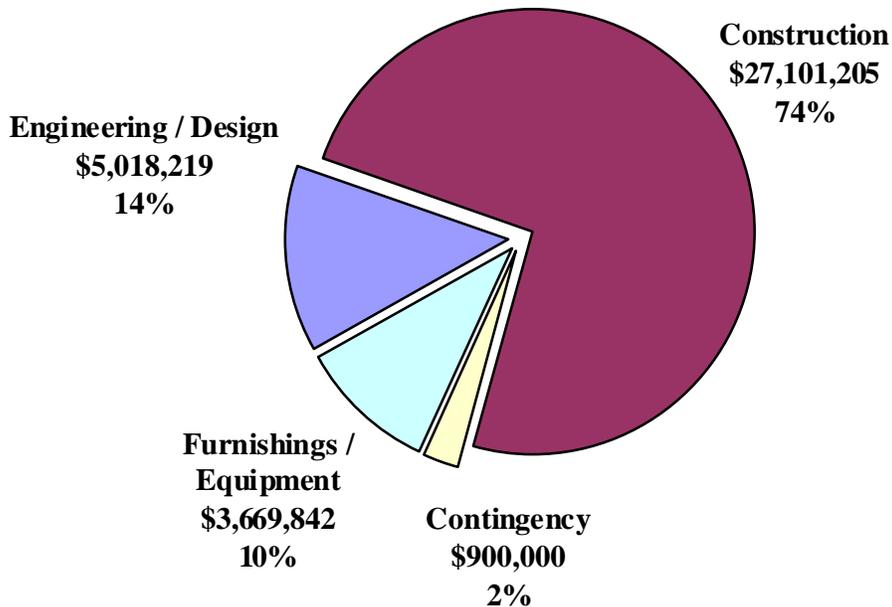
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where The Money Goes"



Capital Improvement Program

The Capital Improvement Program outlines the City's plan to finance the acquisition or construction of major capital facilities typically costing over \$25,000. Most projects typically involve major infrastructure development and improvement and have a project life of over 12 months. CIP projects are primarily funded through General Obligation (GO) bonds, Certificates of Obligation (CO) and revenue bonds. Other funding sources are federal and / or state grants, interlocal agreements with neighboring cities, and participation with private developers.

The City of Grapevine's Capital Improvement Program consists of listings of capital improvement projects (CIPs), including expected costs and financing plans, for the upcoming five-year period, and scheduled according to priorities and timing. A CIP project is defined as a major, nonrecurring expenditure used to expand or improve the City's physical assets, including facilities and infrastructure.

Capital Budget

The capital budget contains detailed information on the sources of financing and expenditure uses for each of the specified capital projects with activity programmed during the upcoming fiscal year. The projects are divided into the following six project groups:

1. Street and Drainage Improvements
2. Buildings and Facilities
3. Traffic Improvements
4. Parks and Beautification
5. Water and Wastewater System Improvements
6. Capital Equipment Acquisitions and Replacements

The data for each project group is organized similarly:

- ◆ Project name
- ◆ Project group
- ◆ Project description, including estimated start/completion dates
- ◆ Project phasing / timeframe
- ◆ Summary of expenditure costs by fiscal year
- ◆ Financing sources
- ◆ Summary of operating impacts

Capital Projects Criteria

Most governments doing capital planning find it advantageous to adopt clear rules on what constitutes an appropriate item for inclusion in the capital budget. The City of Grapevine uses the following criteria for deciding the appropriateness of items to include in its capital budget. Capital projects involve:

-
- ◆ Land acquisitions
 - ◆ Infrastructure projects (roads, bridges, intersections, drainage, and sewers)
 - ◆ New construction or additions to public facilities exceeding \$25,000 (an addition is construction that expands the “footprint” of a building)
 - ◆ Remodeling projects over \$25,000
 - ◆ Rolling stock and equipment (fire apparatus, motor vehicles, heavy equipment, etc.)

Capital Improvement Planning Process

The capital improvement planning process begins with the City Council identifying, with staff and citizen input, projects for consideration. Comprehensive planning calls for a systematic review of transportation, recreation, public facilities (including water, sewage, and drainage control) and other developmental guides for dealing with expected changes in future years for the entire community.

The city’s approach begins with the following steps:

- ◆ Establish capital planning and financing policies
- ◆ Identify current economic conditions and prospects for economic growth
- ◆ Consider the physical environment and its condition
- ◆ Estimate usage and demand for public facilities and services
- ◆ Identify current and future transportation needs, including highways and bridges
- ◆ Evaluate location and layout of existing facilities and infrastructure against service demand patterns

After attaching dollar amounts to the projects, voters are presented with the decision of which major (bond-funded) projects to schedule. Once those projects are approved, they are integrated into the planning cycle. Annual planning begins each spring, as the City’s five-year financial forecast is prepared. This forecast includes predictions of operating expenditure levels. Those levels are then compared with anticipated capital needs, and determinations about the timing and financing of projects are then made. Other decision factors include maintaining the tax rate and anticipated interest rates. The five-year plan includes listings by project group.

The CIP planning process provides for predictable funding levels from year to year to allow adequate planning for debt service requirements and operating costs of new facilities and infrastructure improvements. The first year of the CIP is the capital budget and funding for the improvements identified therein is contained in the approved FY 2009-10 operating budget. The remaining five years of the CIP lists the capital projects identified for implementation and their estimated cost. Through placement in a year, the priority is indicated. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

Funding Considerations

The city has a wide array of options for funding capital improvements. It can utilize pay-as-you-go financing for enterprise projects such as water and sewer infrastructure, or quality-of-life projects funded by excess revenue from the General fund. Other sources of funding include state funds and grants, such as those awarded by Texas Department of Transportation (TxDOT), the Texas Parks and Wildlife Department, or the North Central Texas Council of Governments. While a grant may not have to be repaid, it may require some matching financial component by the city. Finally, the city may choose to issue debt.

Timely, comprehensive planning related to the city's CIP program is of the utmost importance. Planning should take into account not only the short-term (within 3 to 5 years), but the long-term as well. Various aspects must be taken into account on this planning, including projected required capital improvements and their related timing, tax rate implications, and water and sewer rates, to name just a few.

Within this planning phase, a discussion of the type of debt that will be sold is also important. The city has several options as to the type of debt it may issue. The three most common types of debt are listed below:

	General Obligation Bonds	Certificates of Obligation	Water / Sewer Revenue Bonds
Public Approval	Bond Election	Council Approval of Notice to Intent	None Required
Security / Pledge	Taxes only	Taxes and/or Revenues	Water and Sewer Revenues only
Repayment Source	Any Lawfully Available Funds	Any Lawfully Available Funds	Any Lawfully Available Funds
Other Considerations	If the election fails, how does the city address its needs?	Subject to petition by 5% of registered voters	Coverage Requirements, Additional Bonds Test, Debt Service Reserve Fund Requirement
Ratings	Highest rated credit for a city based on Ad Valorem tax pledge		Typically 1 to 2 notches lower than a city's tax credit

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Streets, Drainage and Traffic Capital Projects

Project Name:

Hudgins Street Roadway and Pedestrian Enhancement Project

LTD Expenditures:
\$50,000

FY 2014 Budget:
\$608,750

Total Project Cost:
\$708,750

DESCRIPTION / JUSTIFICATION:

Construct the Hudgins Street Connection between Bellaire Drive and Ball Street including curb & gutter, storm drainage, channel crossing, expanded sidewalk along the north side and signalization at Ball Street under the NCTCOG 2009 Call for Projects for Sustainable Development Projects and extend Hudgins Street improvements East to Main Street.

Project Name:

Kimball Road Widening w/ Southlake

LTD Expenditures:
\$0

FY 2014 Budget:
\$2,000,000

Total Project Cost:
\$2,000,000

DESCRIPTION / JUSTIFICATION:

Participate with the City of Southlake in the widening of Kimball Road from SH 114 to Dove Road. Grapevine's participation consists of 1/2 of the roadway costs for a length of approximately 2,500 LF which represents 20% of the total construct.

Project Name:

Links Trail Design & Construction

LTD Expenditures:
\$80,000

FY 2014 Budget:
\$1,428,299

Total Project Cost:
\$1,608,299

DESCRIPTION / JUSTIFICATION:

Design and Construction of a 10' wide trail in the SH 26 Corridor extending from Ruth Wall Rd to Grapevine Mills Blvd S. Project Designed by City Consultant and constructed by TxDOT

Project Name:

Back Lit Street Name Signs

LTD Expenditures:
\$35,000

FY 2014 Budget:
\$165,000

Total Project Cost:
\$350,000

DESCRIPTION / JUSTIFICATION:

Installation of Back Lit Street Name Signs at Arterial Intersections & State Highways. Phase I includes the DFW Connector project limits and SH 26 from Kimball Rd to Pool Rd. Installed by City Traffic Staff. Cost approximately \$ 3,750 per sign including free swinging mount, bracket, cantilever arm, etc.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Streets, Drainage and Traffic Capital Projects

Project Name:

Drainage System Improvements

LTD Expenditures:
\$851,000

FY 2014 Budget:
\$800,000

Total Project Cost:
\$2,501,000

DESCRIPTION / JUSTIFICATION:

Storm Drainage Improvements: Rustic Lane & Denton Creek 2013 and at other locations across the City including Morehead Branch Crossing at Shadybrook, Creek 21 adjacent to Saybrook Addition and Farris Branch Channel Improvements

Project Name:

Nolen Drive Connection with Southlake

LTD Expenditures:
\$0

FY 2014 Budget:
\$177,000

Total Project Cost:
\$200,000

DESCRIPTION / JUSTIFICATION:

Extension of Nolen Drive to connect with Nolen Drive in Southlake including curb & gutter, storm drainage and sidewalks

Project Name:

Traffic Signal Preemption

LTD Expenditures:
\$711,436

FY 2014 Budget:
\$73,064

Total Project Cost:
\$784,500

DESCRIPTION / JUSTIFICATION:

This was originally approved as a Quality of Life fund project phased over two years. The first phase (FY12) included installing preemption equipment at 28 signalized intersections, and also included outfitting 21 Fire Dept vehicles. The second phase (FY13) originally included just the remaining signals. Just prior to the start of Phase 1, the decision was made to include Police vehicles in the project as well, so the Phase 2 budget is proposed to be increased by \$191,000 to include equipping 35 marked Police vehicles. Work on signals that are being reconstructed as part of other projects (DFW Connector, SH 26 widening, etc.) will be funded in Phase 2, but installation deferred until the City takes over operations of those intersections.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Buildings and Facilities Capital Projects

Project Name:

Community Activities Center Expansion

LTD Expenditures:
\$2,151,307

FY 2014 Budget:
\$11,732,671

Total Project Cost:
\$30,100,000

DESCRIPTION / JUSTIFICATION:

The desired program of 65,000 s.f. of new space will complement the existing 49,000-s.f. building, built circa 1996. The active-adult center relocation to this campus will bridge the gap between the CAC and Grapevine Public Library. The updated facility will include a senior lounge, classroom and activity spaces along with a multi-use events hall and kitchen. The building will also feature a drop-in child watch room as well as an interactive indoor play space. On the fitness side, new family, men's and women's locker rooms will be added to service the 16,000-s.f. aquatics space along with new and renovated aerobics, cardio, dance and weights rooms.

Project Name:

Public Safety Complex

LTD Expenditures:
\$3,970,225

FY 2014 Budget:
\$4,537,600

Total Project Cost:
\$38,600,000

DESCRIPTION / JUSTIFICATION:

On November 6, 2012 Grapevine citizens overwhelmingly approved (77% of votes) the issue of \$38.6 million bonds for the construction of a new Public Safety Building. The building will be constructed on property located to the East of the Target store on Ira E. Woods and will house Police, Detention, Fire Administration, Municipal Court, and Information Technology. Brinkley Sargent Architects was selected to design the 108,000 square foot four story building and Manhattan Construction Company was selected as the Construction Manager at Risk. The building is currently in the design development stage with ground breaking anticipated in January 2015 and completion in October 2016.

Project Name:

Vineyard and Winery Museum

LTD Expenditures:
\$2,103

FY 2014 Budget:
\$250,000

Total Project Cost:
\$495,000

DESCRIPTION / JUSTIFICATION:

This project consists of static and interactive displays for the vineyard and winery museum, located inside the CVB building. Will contain museum quality display areas for artifacts of grape growing, harvesting and wine making. The museum is also a major component in the Visitor Information Center. Development of the museum will be done by a museum consultant. Funding is available from 2009 Certificates of Obligation.

Project Name:

Concourse Upgrades

LTD Expenditures:
\$16,123

FY 2014 Budget:
\$120,000

Total Project Cost:
\$300,000

DESCRIPTION / JUSTIFICATION:

Upgrades to the Concourse Meeting Facility to restrooms, to create additional storage, a "bride's room" and to open space to exterior windows.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Buildings and Facilities Capital Projects

Project Name:

CVB Headquarters Storage Facilities

LTD Expenditures:

\$0

FY 2014 Budget:

\$269,600

Total Project Cost:

\$269,600

DESCRIPTION / JUSTIFICATION:

Second floor addition off of Grand Hall for storage (\$237,600); addition of Cistern Water Collection System (\$32,000).

Project Name:

Railroad Platform and Spur Lines

LTD Expenditures:

\$0

FY 2014 Budget:

\$30,000

Total Project Cost:

\$470,000

DESCRIPTION / JUSTIFICATION:

In conjunction with commuter rail this project would reconfigure the railroad district with additional spur lines and a platform to accommodate passenger loading for the GVRR to work in conjunction with the Commuter Rail system.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Quality of Life Capital Projects

Project Name:

CAC Entrance / Roundabout

LTD Expenditures:
\$25,000

FY 2014 Budget:
\$687,233

Total Project Cost:
\$787,233

DESCRIPTION / JUSTIFICATION:

Design and construction of a new entry into the CAC/Library/Convention Center from Vine Street including some parking modifications adjacent to the Library and a Roundabout at the intersection of Vine Street with Municipal Way.

Project Name:

Main Street Holiday Decorations

LTD Expenditures:
\$103,494

FY 2014 Budget:
\$150,000

Total Project Cost:
\$253,494

DESCRIPTION / JUSTIFICATION:

Additional holiday decorations along historic Main Street in support of the "Christmas Capital of Texas" promotion.

Project Name:

Oak Grove Softball Lights

LTD Expenditures:
\$0

FY 2014 Budget:
\$250,000

Total Project Cost:
\$250,000

DESCRIPTION / JUSTIFICATION:

Replace fields 1 & 2 with new Musco lights. The current lights do not meet the proper lights standards.

Project Name:

Oak Grove Soccer Lights

LTD Expenditures:
\$0

FY 2014 Budget:
\$270,000

Total Project Cost:
\$270,000

DESCRIPTION / JUSTIFICATION:

Replace fields 2 & 3 with new Musco lights. The current lights do not meet the proper lights standards.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Quality of Life Capital Projects

Project Name:

Meadowmere Soccer Paved Parking Lot

LTD Expenditures:

\$0

FY 2014 Budget:

\$250,000

Total Project Cost:

\$250,000

DESCRIPTION / JUSTIFICATION:

Provide a paved parking surface at the Meadowmere Park Soccer complex.

Project Name:

Meadowmere Park Pond and Irrigation System

LTD Expenditures:

\$0

FY 2014 Budget:

\$280,000

Total Project Cost:

\$280,000

DESCRIPTION / JUSTIFICATION:

Installation of a pumping system similar to the one at Oak Grove Soccer Complex. The system would pump raw water from Lake Grapevine into the pond at Lonesome Dove. The water would be used for irrigating the soccer fields at Meadowmere. The payback is estimated at 12 years.

Project Name:

Parr Park Parking and Road Improvements

LTD Expenditures:

\$0

FY 2014 Budget:

\$120,000

Total Project Cost:

\$120,000

DESCRIPTION / JUSTIFICATION:

This item includes adding approximately 25 additional parking spaces at the park and removing the old asphalt between the entrance of the park and the parking lot.

Project Name:

Lakeview Park Playground

LTD Expenditures:

\$0

FY 2014 Budget:

\$75,000

Total Project Cost:

\$75,000

DESCRIPTION / JUSTIFICATION:

Lakeview Park currently does not have a playground. This new playground will serve the residents in the areas, and the visitors to the park.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Quality of Life Capital Projects

Project Name:

Median Landscaping Phase I

LTD Expenditures:

\$0

FY 2014 Budget:

\$200,000

Total Project Cost:

\$800,000

DESCRIPTION / JUSTIFICATION:

Landscaping improvements to the medians in the City including Hall-Johnson, Pool Rd, Mustang Dr, Park Blvd, Silvercrest, W.D. Tate, and Dove Road. Many of the medians are aged and in need of beautification. Some of the proposed landscaping has already been designed. This is a multi year plan.

Project Name:

Parr Park Trail Widening

LTD Expenditures:

\$0

FY 2014 Budget:

\$100,000

Total Project Cost:

\$100,000

DESCRIPTION / JUSTIFICATION:

Now that the Big Bear Creek Trail system has been developed, all new trails outside of Parr Park are 10' in width. A section of trail in Parr Park that links with the Big Bear Creek Trail needs to be widened from 8' to 10' to make it safe for trail users.

Project Name:

Pleasant Glade Pool Lightning Prediction System

LTD Expenditures:

\$0

FY 2014 Budget:

\$11,000

Total Project Cost:

\$11,000

DESCRIPTION / JUSTIFICATION:

Installation of a lightning prediction system at the Pleasant Glade pool facility similar to the one at Dove Waterpark.

Project Name:

Golf Course Restroom Facility

LTD Expenditures:

\$0

FY 2014 Budget:

\$120,000

Total Project Cost:

\$120,000

DESCRIPTION / JUSTIFICATION:

Construction of a new restroom facility on the golf course for customer convenience.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Quality of Life Capital Projects

Project Name:

Meadowmere Soccer Restroom Facility

LTD Expenditures:

\$0

FY 2014 Budget:

\$200,000

Total Project Cost:

\$200,000

DESCRIPTION / JUSTIFICATION:

A restroom facility is needed at Meadowmere Soccer. The proposed location is in the middle of the complex close to the current shade canopy. Restroom facilities is one of the highest rated amenities in the last citizen survey relating to parks and recreation.

Project Name:

GRACE Playground

LTD Expenditures:

\$0

FY 2014 Budget:

\$50,000

Total Project Cost:

\$50,000

DESCRIPTION / JUSTIFICATION:

This new playground will serve the residents in the area surrounding the GRACE (Grapevine Relief And Community Exchange) facility, including the Shady Oak Trailer Park.

Project Name:

Library Remodeling for Study Rooms

LTD Expenditures:

\$0

FY 2014 Budget:

\$90,824

Total Project Cost:

\$90,824

DESCRIPTION / JUSTIFICATION:

To remodel a staff area into 4 quiet study rooms for the public.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Water and Wastewater Capital Projects

Project Name:

SH 114 16" Water Transmission Line Crossing

LTD Expenditures:
\$0

FY 2014 Budget:
\$935,737

Total Project Cost:
\$1,455,495

DESCRIPTION / JUSTIFICATION:

This project involves the construction of an approximately 2,870 linear foot (LF) segment of 16" waterline connecting BS 114 L (NW Hwy) at the north to the SH 114 Transmission Line Crossing near Industrial Blvd. The construction of an approximately 470 linear foot (LF) segment of 16" waterline connecting the existing City water system on either side of SH 114 @ Industrial Blvd including boring costs and the construction of a new 8" & 12" waterline in the vicinity of the BS 114 & SH 114 interchange to provide improved north / south transmission capacity. Totals approximately 1,020 linear feet (LF)

Project Name:

FM 2499 Water and Wastewater Line Relocations

LTD Expenditures:
\$0

FY 2014 Budget:
\$492,000

Total Project Cost:
\$492,000

DESCRIPTION / JUSTIFICATION:

Water and wastewater relocations based on TxDOT roadway construction improvements along FM 2499.

Project Name:

North Lucas Dr 12" Waterline

LTD Expenditures:
\$63,250

FY 2014 Budget:
\$587,687

Total Project Cost:
\$650,937

DESCRIPTION / JUSTIFICATION:

This project involves the construction of a 12" waterline from Meadowbrook Dr north a Lucas Rd alignment to Dove Loop north of the Dove Loop / Dove Rd intersection for a total length of approximately 3,060 linear feet (LF)

Project Name:

Bass Pro Drive Water and Force Main Relocations

LTD Expenditures:
\$0

FY 2014 Budget:
\$75,000

Total Project Cost:
\$1,250,000

DESCRIPTION / JUSTIFICATION:

Water line and force main replacements due to the widening of Bass Pro Drive.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Water and Wastewater Capital Projects

Project Name:

Wastewater Treatment Plant Headworks Replacement

LTD Expenditures:
\$2,160,340

FY 2014 Budget:
\$903,173

Total Project Cost:
\$3,063,513

DESCRIPTION / JUSTIFICATION:

Reconstruction and replacement of the WWTP Headworks / Intake Structure to address a severely deteriorated facility.

Project Name:

SH 121 N Water & Wastewater System Relocation

LTD Expenditures:
\$162,328

FY 2014 Budget:
\$2,237,672

Total Project Cost:
\$2,400,000

DESCRIPTION / JUSTIFICATION:

Relocation of Water and Wastewater Lines in the vicinity of the SH 121 N Ph 2 Widening from FM 2499 to Denton Creek

Project Name:

Mustang Tower Pump Station

LTD Expenditures:
\$79,795

FY 2014 Budget:
\$120,205

Total Project Cost:
\$200,000

DESCRIPTION / JUSTIFICATION:

Construction of a water pump station at the Mustang Drive Elevated Tank to cycle the water in the tank for water quality and improve pressures.

Project Name:

Elevated Storage Tank Rehabilitation

LTD Expenditures:
\$300,000

FY 2014 Budget:
\$600,000

Total Project Cost:
\$2,875,000

DESCRIPTION / JUSTIFICATION:

Rehabilitation and repair work on the city's four elevated water storage tanks.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Water and Wastewater Capital Projects

Project Name:

Inflow & Infiltration Project

LTD Expenditures:
\$1,760,474

FY 2014 Budget:
\$900,000

Total Project Cost:
\$4,000,000

DESCRIPTION / JUSTIFICATION:

Phase IV is the design and construction of improvements to the wastewater collection system in the Lakeview Addition.

Project Name:

2013 Waterline Improvements

LTD Expenditures:
\$57,024

FY 2014 Budget:
\$624,165

Total Project Cost:
\$712,000

DESCRIPTION / JUSTIFICATION:

Reconstruction of waterlines in College Street at two locations and the construction of a connecting waterline in Winding Creek Addition to improve circulation in the area. Dooley St 8" water line (1,410lf) and the Dove Loop 8" waterline (1,200) from Dooley to Boyd.

Project Name:

Wastewater Treatment Plant Filter Replacement

LTD Expenditures:
\$171,775

FY 2014 Budget:
\$1,393,175

Total Project Cost:
\$1,564,950

DESCRIPTION / JUSTIFICATION:

The Traveling Bridge Sand Filters in both Trains 2 and 3 have exceeded their useful lives and are in need of complete replacement to continue to meet our effluent permit limits. The cost to repair or retrofit the existing filters with its outdated technology is in the same range as the cost for the newer technology. This new technology will provide the City with improved effluent results and will provide us the ability to meet future more restrictive permit requirements.

Project Name:

WWTP Permit Renewal Improvements

LTD Expenditures:
\$50,000

FY 2014 Budget:
\$350,000

Total Project Cost:
\$1,000,000

DESCRIPTION / JUSTIFICATION:

Construction of improvements to the Wastewater Plant to address new discharge limits established in the Discharge Permit Renewal from TCEQ.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2013-14 Approved Budget**

Water and Wastewater Capital Projects

Project Name:

Ozone Injection at Minters Chapel and Hilton Lift Stations

LTD Expenditures:
\$50,000

FY 2014 Budget:
\$320,000

Total Project Cost:
\$370,000

DESCRIPTION / JUSTIFICATION:

Construction of ozone generator and associated piping for ozone injection at the Minters Chapel and Hilton Lift Stations. This will improve sewer quality to keep it from going septic and improving odor control and corrosion control along the outfall for these lift stations.

Project Name:

Wastewater Aerial Crossings

LTD Expenditures:
\$1,100,000

FY 2014 Budget:
\$150,000

Total Project Cost:
\$1,250,000

DESCRIPTION / JUSTIFICATION:

This project encompasses the replacement of three wastewater line aerial crossings over Big Bear Creek, Farris Branch and Morehead Branch.

Project Name:

Skyline, Los Robles and West Wall Street Sewer

LTD Expenditures:
\$114,930

FY 2014 Budget:
\$68,411

Total Project Cost:
\$568,639

DESCRIPTION / JUSTIFICATION:

Localized Wastewater projects in three specific areas of the City where City wastewater systems do not exist. This will enable the residences to be removed from septic tanks and placed on the City System.

**City of Grapevine
Schedule of Capital Equipment Acquisitions
Fiscal Year 2013-14**

Dept.	Unit Description	Budget Amount
Police 209-1	2008 Harley-Davidson	\$25,000
Police 209-1	2001 Chevrolet	\$50,000
Police 209-1	2010 Ford Crown Victoria (upgrade to Tahoe Police Pursuit)	\$46,000
Police 209-1	1997 Ford E-250 Van	\$48,000
Police 209-1	1997 Ford E-250 Van	\$48,000
Facilities 118-2	1999 E-250 Van	\$32,000
Facilities 118-2	2000 E-250 Van	\$32,000
Facilities 118-2	1999 GMC 1/2T P/U	\$32,000
Parks 312-3	1992 Chevrolet (upgrade to Tandem Dumptruck)	\$145,000
Devel 417-2	2005 Trailblazer (Explorer)	\$25,000
Devel 417-2	2005 Trailblazer (Explorer)	\$25,000
PW Eng 415-2	1998 Crown Vic (Explorer)	\$25,000
PW Sts 415-3	1998 Ford F-250 4x4	\$34,000
PW Sts 415-3	1999 Chevy 1/2T P/U (upgrade to 4x4)	\$30,000
Enviro 415-5	2003 Trailblazer (upgrade to F-150, Utility bed & liftgate)	\$40,000
Fire 210-2	Vehicle and equipment for new Fire Investigator / Inspector	\$45,000
PW Sts 415-3	2001 Ferguson Roller	\$84,000
PW Sts 415-3	1980 Rosco Sweeper	\$60,000
PW Sts 415-3	2000 Sterling Dumptrk (replacing with upgrade to Tandem Dumptruck)	\$145,000
PW Sts 415-3	1998 410 John Deere	\$125,000
PW 108-1	2002 Ford Explorer	\$25,000
SDUS 535-1	Large Tracked Excavator	\$210,000
Total FY 2014 Capital Equipment Acquisitions (prior to adding IT Replacements & Acquisitions)		\$1,331,000
	IT Replacement & Acquisitions Schedule (see next worksheet)	555,000.00

Grand Total FY 2014 Capital Equipment Acquisitions	\$1,886,000
---	--------------------

**INFORMATION TECHNOLOGY
REPLACEMENT/UPGRADE FY2014**

CATEGORY	DESCRIPTION	AMOUNT
Lan/Wan	Canopy Radio Network improvement	\$60,000
	Citywide Infrastructure upgrades	\$150,000
Storage	Add storage capacity annually	\$50,000
Servers/layer 7	Additional servers for growth	\$11,000
	Deep security for new server hosts	\$12,000
Desktops / Laptops	Replace 120 PC's with Virtual Desktop	\$130,000
	Office 2010 enterprise agreement	\$82,000
	Printer and laptop replacement	\$60,000
TOTALS:		\$555,000

City of Grapevine Community Profile

Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total



passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton

and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course.



In recent years several wineries have opened in Grapevine, and the city has been very active in maintaining its historic downtown area. In 2007 CNN Money rated Grapevine as one of "America's Best Places to Live."

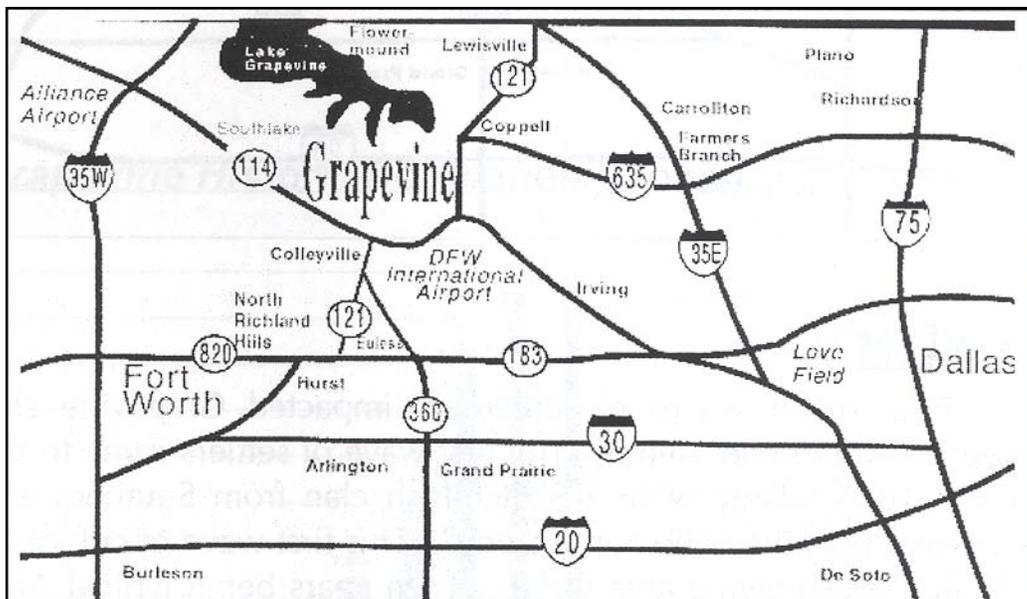
Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

Transportation

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.

There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



Advantages of Doing Business in Grapevine

A recent poll of Grapevine businesses indicates that they consistently chose Grapevine for it's:

- Superb access to seven major highways and Dallas/Fort Airport
- Location midway between Alliance Airport and Dallas Love Field
- Low local property tax rate
- Charming authentic historic downtown district
- Central location within the Metroplex
- Excellent choice of commercial and office space
- Outstanding selection of restaurants and hotel rooms
- Pro business climate
- Family oriented lifestyle with a rich selection of excellent schools, parks and public amenities
- Nationally renowned festivals and family activities
- Convenience to all United States markets

When considering a relocation, many businesses look not only at logistics and finances, but also look at the cultural, educational and recreational amenities the community has available to relocating employees and their families:

- *Existing Commercial* - Home to Grapevine Mills Mall, Bass Pro Shops Outdoor World, Gaylord Texan, 160 restaurants, 5,000 hotel rooms and 9 winery/tasting rooms.
- *Active Promotion* - Fourth largest convention and visitor's bureau in Texas with 61 full time employees.
- *Excellent Demographics* - High median incomes, population and education levels.
- *Main Street Historic District* - Seventy-five restored buildings listed on the National Register of Historic Places filled with art galleries, gift shops, restaurants, clothing boutiques, antique stores and a farmers market.
- *Festivals* - Two major festivals and numerous other community events throughout the year.
- *Recreation* - Lake Grapevine, 81 holes of golf and numerous movie theaters, parks and trails.
- *Grapevine Opry* - Some of the best live Country and Western performances in the Dallas/Fort Worth area.
- *Grapevine Cottonbelt Railroad Historic District* - Home to the Visitor Information Center and the Grapevine Vintage Railroad.



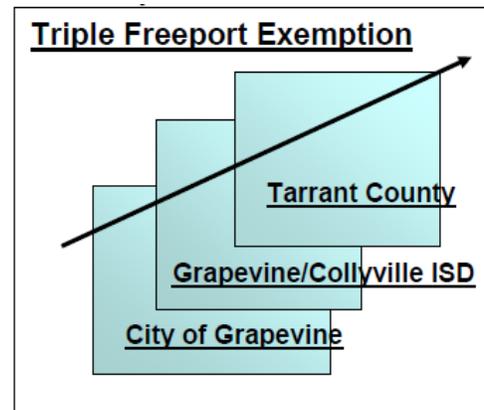
DFW Airport contains approximately 18,000 acres and directly employs some 60,000 personnel. The airport has seven runways, 174 gates, and is served by 18 passenger airlines. Every major city in the continental United States can be accessed within four hours. It ranks 3rd in the world in terms of operations and 7th in terms of passengers. In 2008 the airport served over 57 million passengers.

The Freeport Tax Exemption in Grapevine

What is the Freeport Tax Exemption? – The freeport tax exemption allows local authorities to exempt taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

What authorities offer the Freeport Tax Exemption? – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

<u>Inventory Value (100% Exempt)</u>	<u>Annual Tax Savings</u>
\$5 Million	\$116,750
\$10 Million	\$233,500
\$15 Million	\$350,250
\$20 Million	\$467,000
\$25 Million	\$583,750



Baylor Regional Medical Center at Grapevine is a 233-bed, full-service, fully-accredited hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical care for brain and spine conditions, cardiovascular care, intensive care, diagnostic imaging, women's services, neonatal intensive care, sleep disorders and emergency care.

Dining & Accommodations

Over 200 Dining Establishments - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

Over 20 Lodging Facilities with over 5,000 rooms – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

Over 600,000 square feet of Meeting and Convention Space - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cities in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

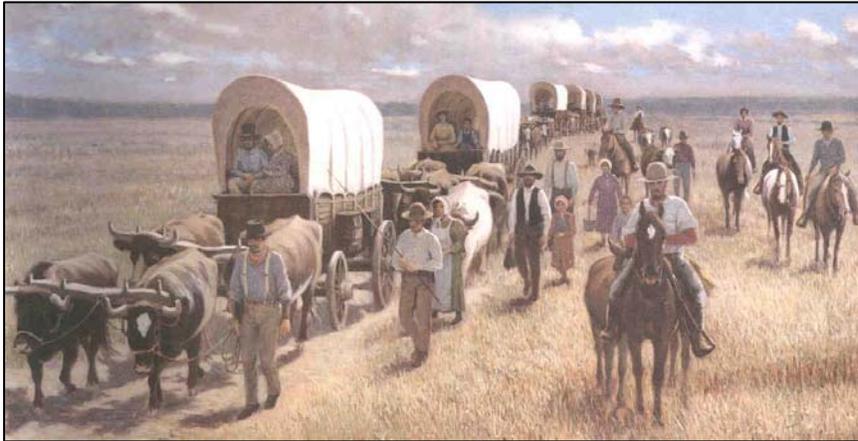


Five minutes from Dallas/Fort Worth International Airport in the center of the Metroplex and south of historic downtown Grapevine, The Grapevine Convention Center is a flexible, multi-use facility with 23,500 square feet of space. Pre-function areas are generous in size and finely appointed in decor, perfect for registration or entertaining prior to an event.

History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of “peace, friendship, and commerce,” which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern



Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.

The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



Historic Preservation

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

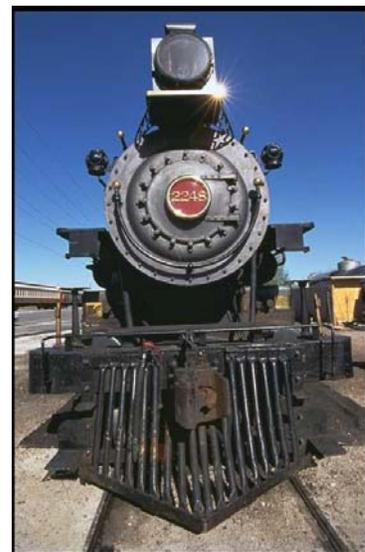
Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on at the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

Grapevine Vintage Railroad

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.



Passenger Coaches - The Grapevine Vintage Railroad's four 1925 day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.



Touring Coaches - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

Day Out with Thomas TM – Springtime brings an event that’s anticipated by kids of all ages. That’s when Thomas the Tank Engine TM rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique “Thomas” item to commemorate this special trip for the children.

Train Robbers – Between Memorial Day and Labor Day, some locals will tell you, “It ain’t safe to ride the train.” It’s all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

The North Pole Express – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

Convention & Visitors Bureau Headquarters and Museum Complex

The **Grapevine Convention & Visitors Bureau** headquarters and Museum Complex is a symbol of friendship and hospitality. The facility represents the architectural period of significance from the 1870s through 1915 and is a tribute to the agricultural and commercial heritage of Grapevine. The complex rises above **Main Street** at the southern end of Historic Downtown and consists of six distinct storefronts, each representative of a significant period in Grapevine's history.



Along with the Would-Be Train Robbers, the glistening gold of the 9-foot weather vane, signifies that conditions are excellent for visiting Grapevine. Visitors are also greeted by the unique vertical clock and temperature gauge on the front side of the Tower. And a unique wind direction dial stimulates a little whimsy in those who come to discover the magic of the Tower. All of the elements of the new building's design come together to showcase **Grapevine** as a premier leisure destination, welcoming visitors from across the region, the nation and the world.

Would-Be Train Robbers

The Grapevine Glockenspiel, featuring the Would-Be Train Robbers, is one of the city's unique attractions. Watch an exciting confrontation every day between larger-than-life mechanical figures.



Born on the Grapevine Prairie in 1861, Nat left home at 16 to pursue his dream of earning enough money to buy a cattle ranch. Out of work, his savings vanished, Nat plans to snatch the \$60,000 cash box from the train headed to the Fort Worth Stockyards auction.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

See the action as these larger-than-life figures emerge just before the clock prepares to strike noon and 6 p.m. No matter who wins, they learn that train robbery doesn't pay.

Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.

15th Annual Butterfly Flutterby - October 19 Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.



Grapevine is quickly becoming the “Christmas Capital of Texas” and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

Carol of Lights - November 25 Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

Parade of Lights – December 5 Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

Christmas on Main Street – November 25 – December 17 Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America's most beautiful main streets.



Twinkle Light Boat Parade – December 5 Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.

Sweetheart Express – February 14 Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

9th Annual Chocolate Fest – April 5 and 6 Celebrate all things chocolate at this event benefiting Traveler’s Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

21st Annual New Vintage Wine & Gallery Trail - April 13

Life is like a bottle of wine...you should savor it to the last bit. So, make springtime plans for a weekend to relish at Grapevine’s 21st Annual New Vintage Wine & Gallery Trail on April 13, 2013, presented by Park Place Motorcars Grapevine. An abundance of fun-filled activities will pack the entire weekend, the ceremonial Blessing of the Vines and New Release Wines, and the captivating Wine & Gallery Trail, which incorporates an assortment of unique art galleries in Historic Downtown Grapevine and wine-related activities.



Experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.



Grapevine Market – Thursdays & Saturdays April 11 – October 19 The popular, open-air Grapevine Market makes its seasonal return to Historic Downtown Grapevine on April 11, 2013, and will be open every Thursday and Saturday from 9 a.m. to 2 p.m. until October 19, 2013. You



can find an eclectic array of items at Grapevine Market, including the finest handmade jewelry, distinctive home décor, quality antiques, and more. Peruse the unique displays and indulge in something special.

28th Annual Main Street Days Festival - May 17, 18 & 19 Grab a slice of summer fun at Main Street Days, the official kick-off to summertime in Grapevine. Like the song says, “When the



moon hits your eye like a big pizza pie, that’s amore, and when the world seems to shine like you’ve had too much wine, that’s amore.” Taste the international wines, craft beers and pizza pies. Dine at the Pizza Piazza, dance to non-stop entertainment, seek out your favorite festival food and shop the day away. Main Street Days is a fun-filled festival perfect for the entire family. Now that’s amore!

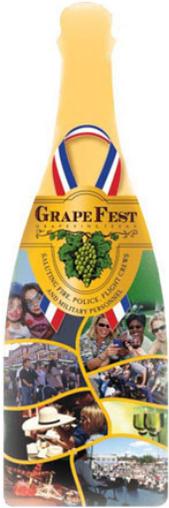
Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city’s adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on Main Street in Grapevine!

Summer Blast – May 24 through September 2 - Enjoy a summer jam-packed with cool events while you take advantage of some really hot summer hotel deals. Enjoy entertainment including spectacular fireworks shows that light up the sky every Friday night, excursions on the Grapevine Vintage Railroad, wine trails, an abundance of shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long! So spend less time and money traveling and spend more time having fun close to home this summer, with a Summer Blast in Grapevine.

29th Annual Fireworks Extravaganza Over Lake Grapevine - Find your spot and stake a claim near Lake Grapevine for watching the 26th Annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. Admission is free at most viewing locations. Some parks along Lake Grapevine may charge a minimal admission fee. A bigger and more exciting fireworks show is planned for this July 4th at 9:30pm.



27th Annual GrapeFest - September 12, 13, 14, & 15 - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this 27th annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award winning chefs and much more!

**CITY OF GRAPEVINE
STATISTICAL INFORMATION**

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees:	550
Population:	48,751
Population by Race:	
White	65.8%
Black	3.1%
Hispanic	19.4%
Asian & Pacific Islander	3.2%
Other Races	8.5%
Population by Gender:	
Male	50.3%
Female	49.7%
Population by Age:	
Under 18 years	27.8%
18 to 34 years	20.9%
35 to 54 years	35.0%
55 to 64 years	10.2%
65 years and over	6.0%
Median Age:	35.7
Average Age:	34.4
Percentage Population 25+ by Education Level:	
Elementary	3.7%
Some H.S.	4.8%
High School	16.4%
Some College	25.4%
Assoc. Degree	7.0%
Bachelor Degree	31.6%
Graduate Degree	10.9%

Percentage Households by Income:	
\$250,000 or more	3.7%
\$150,000 - \$249,999	10.5%
\$100,000 - \$149,999	23.0%
\$75,000 - \$99,999	15.9%
\$50,000 - \$74,999	16.7%
\$35,000 - \$49,999	12.8%
\$25,000 - \$34,999	7.2%
\$15,000 - \$24,999	5.0%
Under \$15,000	5.0%
Average Family Household Income:	\$113,245
Median Family Household Income:	\$96,550
Per Capita Income:	\$40,808
Average Household Size:	2.66
Elections:	
Registered Voters:	28,867
Number of Votes Cast Last General Election	20,169
Voting Percentage Last General Election	69.9%
Number of Votes Cast Last Municipal Election	3,187
Voting Percentage Last Municipal Election	11.0%
Housing:	
Total Housing Units	18,740
Total Households	18,660
Occupancy Rate	95.2%
Percentage Owner Occupied	64.1%
Household Percentage By Type:	
Family Households	70.9%
Non-family Households	29.1%
Average Value of Single-Family Residence: (Sept 2013)	\$227,282
Civilian Labor Force: (October 2013)	
Grapevine	28,330
Tarrant County	975,059
Unemployment Rate: (October 2013)	
Grapevine	4.8
Tarrant County	5.8
Land Area in Square Miles:	35.92
Miles of Streets:	180
Total Lane Miles of Streets	435

Fire Protection:	
Number of Stations	5
Number of Employees	101
Number of Fire Runs	5,156
Number of Ambulance Runs	3,541
Police Protection:	
Number of Stations	2
Number of Employees	135
Calls for Service	58,680
Traffic Citations Issued	21,447
Number of Criminal Offenses	3,219
Vehicular Patrol Units on Duty	32
Library:	
Number of Facilities	1
Total Square Footage	53,072
Volumes	197,377
Annual Circulation	303,622
Recreation and Culture:	
Number of Park Acres	1,873
Number of Picnic Areas	117
Number of Pavilions	4
Number of Boat Ramps	10
Number of Camping Sites	61
Number of Swimming Pools	2
Number of Playgrounds	35
Number of Tennis Courts	10
Number of Soccer Fields	11
Number of Softball/Baseball Diamonds	12
Number of In-line Hockey Rinks	2
Miles of Hike & Bike Trails (hard surface)	16.4
Miles of Hike & Bike Trails (soft surface)	3.0
Number of Community Centers	1
Number of Senior Citizen Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played	71,706
Water and Sewer System:	
Number of Water Connections	14,517
Average Daily Water Consumption (MGD)	10.404
Water System Capacity (MGD)	27
Number of Sewer Connections	13,315
Number of Refuse Connections	11,964
Sewer System Capacity (MGD)	8.0

Accommodations:	
Number of Hotel Properties:	20
Number of Hotel Rooms:	5,411
Total square footage of meeting facilities	650,000
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	19
Total Employees	1,752
Number of Teachers	964
Total District Enrollment	13,614
Student / Teacher Ratio	14:1
Average Years Experience of Teachers	13.0
Percentage of Teachers with Masters Degrees	31%
Average Daily Attendance	13,435
Daily Attendance Rate	97%
District Dropout Rate	0.2%
Number of National Blue Ribbon Schools	11
Graduation Rate	94%
Tax Rate	\$1.32 per \$100 valuation
Operating Budget	\$139.6 million
Expenditure per Student	\$10,034
Average SAT Score (Reading/Math/Writing)	537/556/516
Average AP Exam Score	3.15
Total Appraised Value: \$9,866,693,050	
Net Taxable Value: \$6,246,787,751	
Total Value of New Construction: \$23,515,664	
Major Employers:	[Site Employment]
Gaylord Texan Resort & Convention Center	1,820
DFW International Airport	1,800
Grapevine-Colleyville ISD	1,752
United Parcel Service	1,200
Baylor Regional Medical Center	1,000
Atlantic Southeast Airlines, Inc.	1,000
Verizon Information Services (Idearc)	888
Verizon Internet Solutions	880
Gamestop.com	600
Federal Express Corporation	500
Great Wolf Lodge	500
AMR Eagle Holding Corporation	500
CAE Simuflite Training	450
United States Postal Service	435
Hilton DFW Lakes	400
Total Daytime Employment by Classification:	63,839

Services	65.4%
Retail	11.1%
Transport, Communications, Utilities	9.5%
Manufacturing	4.1%
Wholesale Trade	3.2%
Construction	2.9%
Finance, Insurance, Real Estate	2.4%
Government	1.0%
Agricultural & Natural Resources	0.4%
Estimated Average Travel Time to Work:	26.91 minutes
Average High Temperature:	January 54° / July 96°
Average Low Temperature:	January 31° / July 73°
Average Rainfall: (inches)	January 1.77 / July 2.2
Top Ten Principal Taxpayers:	Assessed Valuation
Opryland Hotel dba Gaylord Texan	\$278,139,403
American Airlines /American Eagle	\$255,238,038
Grapevine Mills Ltd. Partnership	\$230,100,000
Great Wolf Lodge	\$122,985,068
CAE Simuflite	\$97,077,743
Fund Riverwalk LLC	\$66,000,000
Rackspace US Inc.	\$54,326,336
Silver Oaks LP	\$53,969,000
Oncor Electric Delivery	\$49,553,602
A & B Properties Inc.	\$49,319,985
Bond Ratings:	General Obligation Revenue
Moody's	Aa2 A1
Standard & Poor's	AA A

FY 2013-14 Tax Rate Comparison					
	City	County	School	Hospital & College	Combined
<i>Grapevine</i>	<i>0.342500</i>	<i>0.264000</i>	<i>1.320100</i>	<i>0.376867</i>	<i>2.303467</i>
Arlington	0.648000	0.264000	1.335000	0.376867	2.623867
Bedford	0.499115	0.264000	1.288189	0.376867	2.428171
Carrollton	0.617875	0.253100	1.342200	0.370230	2.583405
Cedar Hill	0.695690	0.253100	1.400000	0.370230	2.719020
Dallas	0.797000	0.253100	1.271343	0.370230	2.691673
Euless	0.470000	0.264000	1.288189	0.376867	2.399056
Fort Worth	0.855000	0.264000	1.322000	0.376867	2.817867
Garland	0.704600	0.253100	1.253300	0.370230	2.581230
Grand Prairie	0.669998	0.253100	1.465000	0.370230	2.758328
Haltom City	0.651740	0.264000	1.425000	0.376867	2.717607
Hurst	0.608498	0.266500	1.288189	0.376867	2.540054
Irving	0.598600	0.253100	1.425000	0.370230	2.646930
Keller	0.442190	0.264000	1.530600	0.376867	2.613657
Mansfield	0.710000	0.264000	1.496000	0.376867	2.846867
Mesquite	0.640000	0.253100	1.420000	0.370230	2.683330

STATUTORY REQUIREMENTS TRUTH-IN-TAXATION

The single most important financial resource of the City is the ad valorem tax, better known as the property tax. It is important for all citizens to fully understand the makeup of the taxes levied against their properties. The following synopsis provides a basic working knowledge of property taxes and how they are determined.

Much of what taxing authorities such as cities, school districts, counties, and special districts are allowed to levy for property taxes is determined by the State of Texas. Several years ago, the state legislature provided for the establishment of county appraisal districts. The purpose of these appraisal districts is to determine fair market values of all taxable property within a specific county. The taxable value of property is determined as of January 1 of each year.

The appraisal district generally notifies taxpayers of their assessed valuations in March and allows for them to challenge the valuations if the taxpayers believe them to be in error. A tax appraisal review board hears all tax protests and determines if the original valuation is correct or in error. On May 25 of each year, the appraisal district is required to provide taxing authorities with a certified estimate of total appraised value. This preliminary estimate is used by the City to help project what revenues will be available in the next fiscal year. The preliminary estimate, while providing indications of an increasing or decreasing tax roll, is subject to fluctuations because of possible tax protests mentioned above.

The most important date relating to the appraisal district is July 25. On that date a certified appraisal roll must be provided to all taxing authorities. This certified roll provides a basis upon which a tax rate can be applied to produce necessary revenues for the operation of City services.

After determination of a tax rate for the upcoming budget year there are several procedures and tests that must be applied to the rate in order for state law to be met. They include:

- ◆ **Calculation and publication of the effective tax rate.**

The effective tax rate is the tax rate that, when applied to the taxable assessed valuation, would produce the same total taxes as last year when properties taxed in both years are compared. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations from different years.

- ◆ **Determination of whether the proposed tax rate is more than 3% over the effective tax rate.**

Texas state law requires that if a taxing authority raises the tax rate more than 3% over the effective tax rate there must be published notices of the increase and a public hearing must be held. This is true even if the tax rate does not change. For example, for FY 2001, the City's tax rate was reduced by \$.005, yet state law required the City to advertise a tax increase because of the growth in the assessed valuation.

◆ **Determination of whether the proposed tax rate is more than 8% over the effective tax rate.**

The 8% rule as set by state law imposes the maximum rate that may be adopted by taxing authorities without being subject to tax rollback procedures. If a taxing authority imposes a tax rate in excess of 8% of the effective tax rate, taxpayers may take measures that could rollback the adopted rate to an 8% increase. Generally, these procedures involve a petition of eligible voters and a rollback election.

Article XI, Section 5 of the State of Texas Constitution states in part:

"...but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city."

Calculation of Legal Debt Margin - October 1, 2013

Adjusted Tax Base Valuation	\$6,246,787,751
Constitutional Limit	2.5% of assessed valuation
Maximum Constitutional Revenue Available	\$156,169,694
Tax Rate to Achieve Maximum Tax Revenue	\$2.50 per \$100 of valuation
Adopted Tax Rate for 2013-14	\$0.3425 per \$100 of valuation
Available Unused Constitutional Max Tax Rate	\$2.1575

Other requirements relating to the adoption and levying of ad valorem taxes are the publication of the unencumbered fund balances of the General Fund and Debt Service Fund, the 2013-14 debt service requirements, and the 2013 property tax rates in the City of Grapevine.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criterion specifies that debt (Interest & Sinking) requirements must be met first, then operations. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 valuation.

Budget Glossary

ADA – Americans with Disabilities Act

Ad Valorem Tax - Tax computed from the taxable valuation of land and improvements.

Account – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Allocation - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

Assessed Valuation - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

Audit – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

Authorized Positions - Number of positions authorized in the final budget.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Bond – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

Bond Covenant – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

Bond Ordinance – A law approving the sale of bonds that specifies how proceeds may be spent.

Bond Funds - Resources derived from issuance of bonds for financing capital improvements.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Amendment - A revision of the adopted budget that, when approved by Council, replaces the original provision.

Budget Basis - The accounting system used in tracking the budget execution is GAAP.

Budget Glossary

Budget Calendar - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

Budget Manual – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Capital Assets – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

Capital Outlay - Expenditure which results in the acquisition of or addition to fixed assets.

Certificates of Obligation – Method for issuing long-term debt. Does not require voter approval.

Certification Pay – Additional pay attributable for completion of specified certification that enhances performance.

City Charter - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

Community Development Block Grants (CDBG) - Federal funds made available to municipalities specifically for community revitalization.

Comprehensive Annual Financial Report (CAFR) – This report summarizes financial data for the previous fiscal year in a standardized format.

Contingency – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

D.A.R.E. (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Deficit - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Department - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Budget Glossary

Division - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

EPA - Environmental Protection Agency

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Policy - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

Fixed Assets - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full Funding - Term used to designate full year payment for personnel or other budgeted items.

Full-Time Equivalent (FTE) - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

Budget Glossary

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Description of Funds:

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

Budget Glossary

GASB – Governmental Accounting Standards Board

GCISD - Grapevine/Colleyville Independent School District.

GFOA - Government Finance Officers Association of the United States and Canada.

General Obligation Bonds (G.O.) - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Grant - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Home Rule – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

Internal Service Fund - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I/I – Infiltration and Inflow

Infrastructure – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

Interfund transfer – The transfer of money from one fund to another.

Investment – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

L.F. - (Linear feet) Length in feet.

Lift Station – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

Budget Glossary

Line-item budget – A budget format in which departmental outlays are grouped according to the items that will be purchased.

Longevity - Annual monetary payments to qualified employees based on length of service.

MCL – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

MGD – Million gallons per day.

Modified Accrual Basis - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Municipal - Of or pertaining to a city or its Government.

NCTCOG - North Central Texas Council of Governments

Non-Departmental – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

NTRA - National Therapeutic Recreation Association

NTU - Nephthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

Object Code - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

Objectives - Specific, measurable targets set in relation to goals.

Operating Funds - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

Ordinance - An authoritative command or order. This term is used for laws adopted by a municipality.

Per Capita Costs - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

Performance Indicator - Specific quantitative and qualitative measure of work performed as an objective of the department.

Budget Glossary

Prompt Payment Act - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

Public Hearing – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

Purchase Order – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Rainy Day funds – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

Resolution – A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

Salary Savings – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

Revenue Bond – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

SFLUE - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

Special Assessments - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Funds - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

Strategic Goals /Objectives - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

TAAF - Texas Amateur Athletic Federation

Budget Glossary

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each \$1 00 of valuation.

Tax Roll - Official list showing the amount of taxes levied against each taxpayer or property.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TIF - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

TMRS - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

TPWD – Texas Parks and Wildlife Department

TRA – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

T.R.A.P.S. - Texas Recreation & Parks Society

TRE – Trinity Railway Express. A cooperative service provided by the Fort Worth Transportation Authority (the T) and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

Transfer-In – Funds expended in one fund and received in another.

Turbidity – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

TxDOT – Texas Department of Transportation

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

RESOLUTION NO. 2013-71

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR 2013 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on July 25, 2013, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and certified to the Grapevine City Council the Tax Rolls for 2013 with a total appraised value \$9,886,693,050 and having a net taxable value of \$6,246,787,751.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2013 for the City of Grapevine, Texas be and hereby approved in the amount of \$9,886,693,050 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$6,246,787,751 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$100,331,894 has been assigned to this property and \$79,927,758 in properties not on the rolls, for a total of \$180,259,652 used for budget purposes.

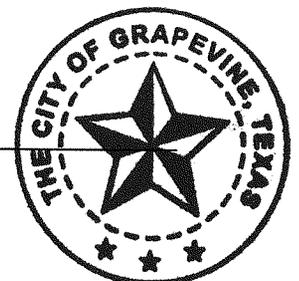
Section 5. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 6th day of August, 2013.

APPROVED:



William D. Tate
Mayor

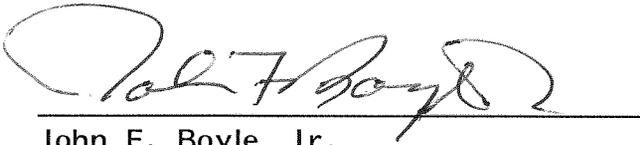


ATTEST:



Jodi C. Brown
City Secretary

APPROVED AS TO FORM:



John F. Boyle, Jr.
City Attorney

ORDINANCE NO. 2013-41

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2013-2014 (FY 2014) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That the appropriation amounts for the FY2013-2014 budget for the different funds of the City of Grapevine are hereby fixed as follows:

General Fund	\$58,339,600
Municipal Court Technology Fund	35,857
Convention & Visitors Bureau Fund	19,754,407
Stormwater Drainage Fund	2,362,410
Crime Control & Prevention District Fund	13,730,075
Lake Parks Special Revenue Fund	2,109,711
4B Economic Development Fund	9,204,163
Debt Service Fund	14,428,596
Utility Enterprise Fund	22,389,885
Lake Enterprise (Golf) Fund	3,389,586
General Permanent Capital Maintenance Fund	1,251,000
Permanent Street Maintenance Fund	1,558,000
Community Quality of Life Capital Project Fund	2,854,057
Streets, Drainage & Traffic Capital Projects	5,252,113
Buildings & Facilities Capital Projects	16,939,871
Water & Wastewater Capital Projects	9,757,225
Capital Equipment Acquisitions	1,886,000

Section 2. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2013 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2014 and appropriates the funds contained therein.

Section 3. That a copy of the official adopted FY2013-2014 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 4. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 5. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-1 in FY2013 and FY2014 is approved.

Section 6. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 7. That the City Manager, and/or Assistant City Manager and/or Director of Administrative Services and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 8. That the reserve requirement for the Lake Enterprise Fund is suspended for FY2013 and FY2014.

Section 9. That the fact that the fiscal year begins on October 1, 2013 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 10th day of September, 2013.

APPROVED:



William D. Tate
Mayor



ATTEST:



Jodi C. Brown
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney

ORDINANCE NO. 2013-42

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2013 LEVYING TAXES FOR THE TAX YEAR 2013 TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2013-2014 (FY2014), in compliance with appropriate state laws and the Charter of the City of Grapevine; and

WHEREAS, public hearings were held on the FY2014 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and

WHEREAS, an ad valorem tax rate of \$0.3425 per \$100 valuation has been considered for tax year 2013.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2013 at a rate of thirty-four twenty-five thousandths cents (\$0.3425) per one hundred dollars (\$100.00) valuation. As required by Tax Code §26.05(b)(1), THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.01 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.43.

Section 2. That there shall be and there is hereby levied the following taxes on each one hundred dollars (\$100.00) valuation on all taxable property within the City of Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2013, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

- A. For the General Fund, a tax rate of \$0.13144 per \$100 is levied.
- B. For Debt Service, a tax rate of \$0.21106 per \$100 is levied.

Section 3. That taxes levied by this ordinance shall be due and payable on the first day of October, 2013 and shall become delinquent on the first day of February, 2014, if

unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2014. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 4. That the fact that the fiscal year begins on October 1, 2013 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 10th day of September, 2013.

APPROVED:



William D. Tate
Mayor



ATTEST:



Jodi C. Brown
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2013-01

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 2. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2014.

Section 3. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 4. That the City Manager, and/or Assistant City Manager and/or Director of Administrative Services and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 5. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2014.

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 10th day of September, 2013.

APPROVED:



William D. Tate
President



ATTEST:



Jodi C. Brown
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney

CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2013-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed FY 2014 budget for the CGCCPD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed FY 2014 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT on this the 10th day of September,
2013.

APPROVED:



William D. Tate, Presiding Officer
Crime Control and Prevention District
Board



ATTEST:



Jodi C. Brown
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney