
City of Grapevine, Texas

ANNUAL OPERATING BUDGET

October 1, 2011 to September 30, 2012

AS ADOPTED BY THE CITY COUNCIL





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Grapevine
Texas**

For the Fiscal Year Beginning

October 1, 2010

Two handwritten signatures in black ink. The signature on the left is for the President, and the signature on the right is for the Executive Director.

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Grapevine for its annual budget for the fiscal year beginning October 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The City of Grapevine has received the Distinguished Budget Presentation Award for twenty-four consecutive years.

CITY OF GRAPEVINE, TEXAS

ELECTED OFFICIALS



The members of the Grapevine City Council pose outside the historic Nash Farmhouse in Grapevine. Members include, from left to right, include: Mike Lease, Place 3; Chris Coy, Place 5; Sharron Spencer, Place 2; Mayor William D. Tate; Roy Stewart, Place 6; Mayor Pro Tem C. Shane Wilbanks, Place 1, and Darlene Freed, Place 4.

The 5.2 acre Nash Farm is located near historic downtown Grapevine. The farmstead, purchased by Thomas Jefferson Nash in 1859, consists of the original house, the original barn and a family cemetery. Nash Farm is owned by the Grapevine Heritage Foundation, a private non-profit entity.

CITY OF GRAPEVINE, TEXAS
ADMINISTRATIVE OFFICIALS

Bruno Rumbelow
City Manager

Jennifer Hibbs
Assistant City Manager

John F. Boyle, Jr.
City Attorney

Linda Huff
City Secretary

John F. McGrane
Director of Administrative Services

David Florence
Municipal Court Judge

Scott Williams
Director of Development Services

John S. Laster
Director of Public Works

Eddie Salame
Chief of Police

Steve Bass
Fire Chief

Douglas M. Evans
Director of Parks and Recreation

Janis Roberson
Library Director

P. W. McCallum
Executive Director, Convention & Visitors Bureau

Russell Pulley
Director of Golf

Karen Walker
Controller

Carolyn Van Duzee
Personnel Director

Gary W. Livingston
Budget Manager

2011-2012 BOARD AND COMMISSION APPOINTMENTS

Animal Shelter Advisory Board:

Dr. Larry Epperson, Joy Mayo, Bill McClesky, Debra Brantner and Captain Tim Hall

Board Of Zoning Adjustments

Ron Cook, Deborah Holt, Richard Adams, Ken White, Robert Rainwater and George Dalton

Building Board Of Appeals

Joe Lipscomb, Russell Kidd, Jerrold Sklar, Howard Hallman, Hal Hardister, and Paul Biesiadny

Convention & Visitors Bureau Advisory Board

John Imaizumi, Paul Slechta, Peggy Weaver, LuAnn Chapman Gatts, Dennis Roberts, Daniel Weinberger and Thomas Cherry

Golf Course Advisory Board

Gary Davis, Doug DeWaters, Danny Langley, Elbridge Christison, Dan Driscoll, John Springer, Tom Kormondy, Shelley Ruddick and Jonathan Wall

Grapevine Heritage Foundation

Melva Stanfield, Patricia Stinson, Dr. Curtis Ratliff, Jacob Miles, Duff O'Dell, Don Vaughn, Rick Lawlis, Balla Wright, Sue Franks and Nathan Loftice

Historic Preservation Commission

Burl Gilliam, R. Lee Derr, Sean Shope, Margaret Telford, Ashley Anderson, Ted Ware, Elspeth McDonald and Justin Powers

Housing Authority Board of Commissioners

Cathy Martin, Randy Bacon, Joetta King, Jane Everett and Doris Waite

Library Board

Janice Cook, Bruce Rider, Susan Peabody, Diane DeWaters, Debbie Venable, Fred Sheffler and Lynda Brown

Parks & Recreation Board

Roy Robertson, Larry Francis, Ray Harris, John Dalri, Debra Tridico, Larry Baker, Dave Buhr, Elizabeth Kaufman, Ben Dyer, Becky St. John and Seth Gillitzer

Planning & Zoning Commission

Larry Oliver, Wayne Szot, Herbert Fry, Elaine Martin, Betty "BJ" Wilson, Beth Tiggelaar, Monica Hotelling, Jim Fechter and Gary Martin

Senior Citizens Advisory Board

Carey Miller, Tena Burrell, Dick Guckel, Paul Ernst, Pam Price, Kay Blanding, Joetta King Francia Arrigan and Dorothy Kritz

Grapevine 4B Economic Development Board

William D. Tate, C. Shane Wilbanks, Sharron Spencer, Darleen Freed, Matt Carnes, Martin Honeycutt and Chris Reyher

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October 1, 2011

Honorable Mayor and Members of the City Council:

On behalf of the entire City organization, I am pleased to present the City's FY 2012 program of services for the City of Grapevine. While this year proved particularly difficult in examining choices, the adopted budget responds to the Council's priorities and represents our continued commitment to meeting the objectives necessary to achieve the City's goals.

The City has overcome several challenges during the past two fiscal years as overall sales tax receipts in FY10 posted a modest 3% recovery from the recession of FY09, and gained a healthy 8% in FY11. Hotel occupancy tax receipts increased \$1.3 million in FY11, which equates to a 13% gain, after increasing 2% the previous year. These results indicate that we may be in the midst of a recovery from the recession of 2008-09. We remain cautiously optimistic, budgeting sales tax at a slight increase over FY11 actual receipts. We continue to monitor sales tax collections closely, and will make monthly reports to Council.

Another challenge in FY12 continues to be traffic congestion, as construction continues on the DFW Connector project, the long-awaited reconstruction of seven state highways which converge in Grapevine. The project is slated to reach the 50% completion mark in December 2011, with the dedication of the rebuilt Main Street bridge over SH 114. To assist local merchants who have been adversely affected by the traffic congestion and frequent road closures, the City has worked with the chamber of commerce to develop an incentive program to draw customers to these establishments. The "Unwind the Vine" program's goal is to encourage people to wind their way through construction to stop at local restaurants and retailers while also inviting visitors to unwind, or relax, in Grapevine. titled "Unwind the Vine"

Despite the economic recession, Grapevine continues to be active in economic development. With advantages such as high median incomes, superior access to major highways, its proximity to DFW Airport, a large existing tourist industry and a stable political climate, the City saw several projects completed in FY11 and others prepare for development in FY12. The City welcomed several new restaurants in 2011, including Winewood Grill; Mi Dia from Scratch; Freebirds World Burrito; Plucker's Wing Bar; Press Box Grill; and The Flats Bar and Grill.

Projects slated for FY12 completion include Eatzi's; Pappadeaux's Seafood Kitchen; and an In-N-Out Burger. Though Grapevine itself is certainly a selling point for developers, the City will also seek to remain competitive through selective and targeted recruitment efforts.

Grapevine also continues to build upon its reputation as a top-notch tourist and recreation destination. In 2011, Merlin Entertainment, the 2nd largest visitor attraction company in the world, opened both the Legoland Discovery Center, and Sea Life Aquarium.



The Legoland Discovery Center is a 40,000 square foot, \$12 million dollar development that will draw 400,000 visitors per year. The Sea Life Aquarium is a 45,000 square foot, \$15 million dollar development that will draw 700,000 visitors per year. The aquarium includes an amazing 360° underwater ocean tunnel, 30 incredible displays and over 5,000 sea creatures.

The Gaylord Texan Resort and Conference Center also opened a new water park in 2011. The main attractions include a 6,000 square foot lagoon, a 600 foot lazy river, water slide, walk-in beach, game areas, and a full-service bar and restaurant.

In May, Grapevine voters reauthorized the half-cent sales tax levy for the Crime Control and Prevention Fund for an additional fifteen years. This will provide City Council with the resources to begin discussions for a new public safety and courts complex that will replace the current Police and Courts building on Dallas Road. The FY12 budget provides funding for a needs analysis study.

Other notable events of 2011 include Grapevine being named one of “America’s 20 Most Stable Housing Markets” by Forbes.com. The criteria focused on identifying cities where home values have appreciated for at least three straight quarters, the rate of home sales is healthy, and foreclosure rates are low.

Grapevine has also recently been designated as one of sixteen “Scenic Cities of Texas” by the Scenic City Certification Program of Scenic Texas. The City received special recognition for stringent control of off-premise signage, park set-aside ordinances for development, and landscaping and tree preservation ordinances.

The FY12 budget sets forth the City’s financial plan for the upcoming fiscal year, and allocates resources accordingly. The goals for the upcoming year remain focused on the Council’s vision of maintaining Grapevine as a safe, livable, vibrant community and a world-class tourist destination. The goals, as established in January 2007, are as follows:

- Maintain financial stability and strong fiscal management
- Sustain existing programs at high service levels
- Provide a safe, secure community
- Address future transportation needs
- Continue to enhance tourism development
- Invest in “Quality of Life” capital projects

The City has developed strategic objectives in relation to each of the goals listed above. A review of FY 2011 accomplishments and FY 2012 program highlights for each goal is outlined below.

FY 2011 ACCOMPLISHMENTS:

Goal: Maintain financial stability and strong fiscal management

- Charges for Services, which include recreation and leisure fees, facility rentals, festival proceeds, and utility services increased by \$3.6 million (10%).
- Sales tax collections increased by \$3.4 million (8%).
- Revenue for the Grapevine Vintage Railroad increased by \$216,000 (15%).
- Ambulance fee collections increased by \$95,000 (7%).
- Total Citywide expenditures for personnel decreased by \$624,000 (1%).
- Total Citywide expenditures for supplies decreased by \$348,000 (4%).
- The General, Debt Service, Utility Enterprise, Convention & Visitors and Stormwater Drainage funds ended FY11 with healthy fund balances that meet or exceed their requirement.
- Total fund balance Citywide increased by \$2.6 million (4%).

Goal: Sustain existing programs at high service levels

- Despite revenue fluctuations in the General fund, there was no marked impact on service delivery and no reductions in force.
- Cash financing of capital facilities and street maintenance programs were unaffected; cash purchases of vehicles and equipment deemed critical to maintain existing service levels were approved.

Goal: Provide a safe, secure community

- Completed a home smoke detector “Smoke Alarm Blitz” campaign which included Fire department personnel visiting 2,041 homes. A total of 262 smoke detectors were installed and batteries were replaced on 151 units.
- Completed the first full year of the Commercial Vehicle Inspection program, whereby specially trained police officers stop and inspect commercial vehicles for safety violations to improve the safety of the roadways / freeways within the City limits of Grapevine.
- Constructed 11,794 square feet of sidewalk for safe pedestrian passage.

Goal: Invest in “Quality of Life” capital projects

- Completed the School Zone Flasher Upgrade project. This project consisted of the replacing an antiquated pager system with radios that permit a two-way communication system for 27 school flashers with the city.
- Provided matching funds for the Meadowmere Park Boat Ramp project. This boat ramp is a low water boat ramp that will allow boaters to access the lake and keeps the revenue coming in for the Lake Parks. The city received a grant from the Texas Parks & Wildlife Department for this project.

FY 2012 HIGHLIGHTS:

Goal: Maintain financial stability and strong fiscal management

- Reduced the Ad Valorem tax rate from \$0.35 to \$0.3480.
- General Fund revenues and expenditures are balanced.
- The FY12 ending fund balance in the General Fund is projected to equal 21% of expenditures, and exceeds the 20% policy requirement by \$580,000.
- The FY12 ending fund balance in the Convention and Visitors Bureau Fund is projected to equal 35% of expenditures, and exceeds the 60-day requirement by \$2.7 million.
- The FY12 ending fund balance in the Debt Service, Stormwater Drainage and Utility Enterprise funds exceed the balance requirement.
- Projected revenues meet or exceed expenditures in the Crime Control & Prevention, Lake Parks, 4B and Lake Enterprise (Golf) funds.

Goal: Sustain existing programs at high service levels

- There are no planned water or sewer rate increases for FY12.
- Cash funding of Permanent Capital and Street Maintenance programs are budgeted to increase by 5% over the previous year.
- Cash funding of vehicle and equipment replacements maintained at a sufficient level to ensure the high reliability rate of the City’s rolling stock and major equipment.
- As Grapevine approaches build-out, the methodology of how management allocates its resources will be reviewed. In FY12 Council will receive the final report of a comprehensive staffing study which reviewed current personnel and facility needs expected over the next five years.

-
- The City will kickoff “Grapevine University”, a program which will provide customer service and leadership development training to employees throughout the organization. All employees will be required to attend a Business Culture Guiding Values training session in which participants will be introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.

Goal: Provide a safe, secure community

- The FY12 provides funding for a space needs analysis in conjunction with the development of a new public safety and courts building to house the police department, fire administration, dispatch, detention facilities and municipal court.

Goal: Continue to enhance tourism development

- The upcoming year looks promising as there are projects in development:
 - 1) ***Towers of Grapevine***: A new 13,000 square-foot retail building with a construction value of \$1.3 million to be constructed at the northeast corner of State Highway 114 and William D. Tate Avenue. The development also includes the construction of an In-N-Out Burger restaurant and a future restaurant pad site.
 - 2) ***Silver Lake Crossings***: A 52-acre master-planned, mixed-use development at Bass Pro Drive and Texas 26 that will feature a seven-story, 301-room Courtyard by Marriott hotel.
 - 3) ***Pappadeaux Seafood Kitchen***: A new 11,617 square-foot restaurant with a construction value of \$3 million.

Goal: Invest in “Quality of Life” capital projects

- The FY12 budget includes an appropriation of \$3,000,000 to the Quality of Life Fund.
- Cash transfers to the Quality of Life CIP since the fund’s inception are as follows:

FY07 (actual)	\$ 3,861,529
FY08 (actual)	\$ 8,500,000
FY09 (actual)	\$ 3,500,000
FY10 (actual)	\$ 4,260,000
FY11 (estimated)	\$ 3,000,000
<u>FY12 (projected)</u>	<u>\$ 3,000,000</u>
Six year period	\$26,121,529

SUMMARY:

I am confident that this budget proposal continues to lay a firm foundation for a sound financial future. Throughout the upcoming year, we will continue to monitor and evaluate the City's priorities and allocate resources appropriately so that we continue to deliver a positive program of operations for the City. Our Budget and Finance staff will continue to analyze and evaluate financial data and submit monthly financial reports to Council. If there are significant changes in the City's financial condition, we will prepare and submit a mid-year budget report with proposed alternative strategies.

Sincerely,

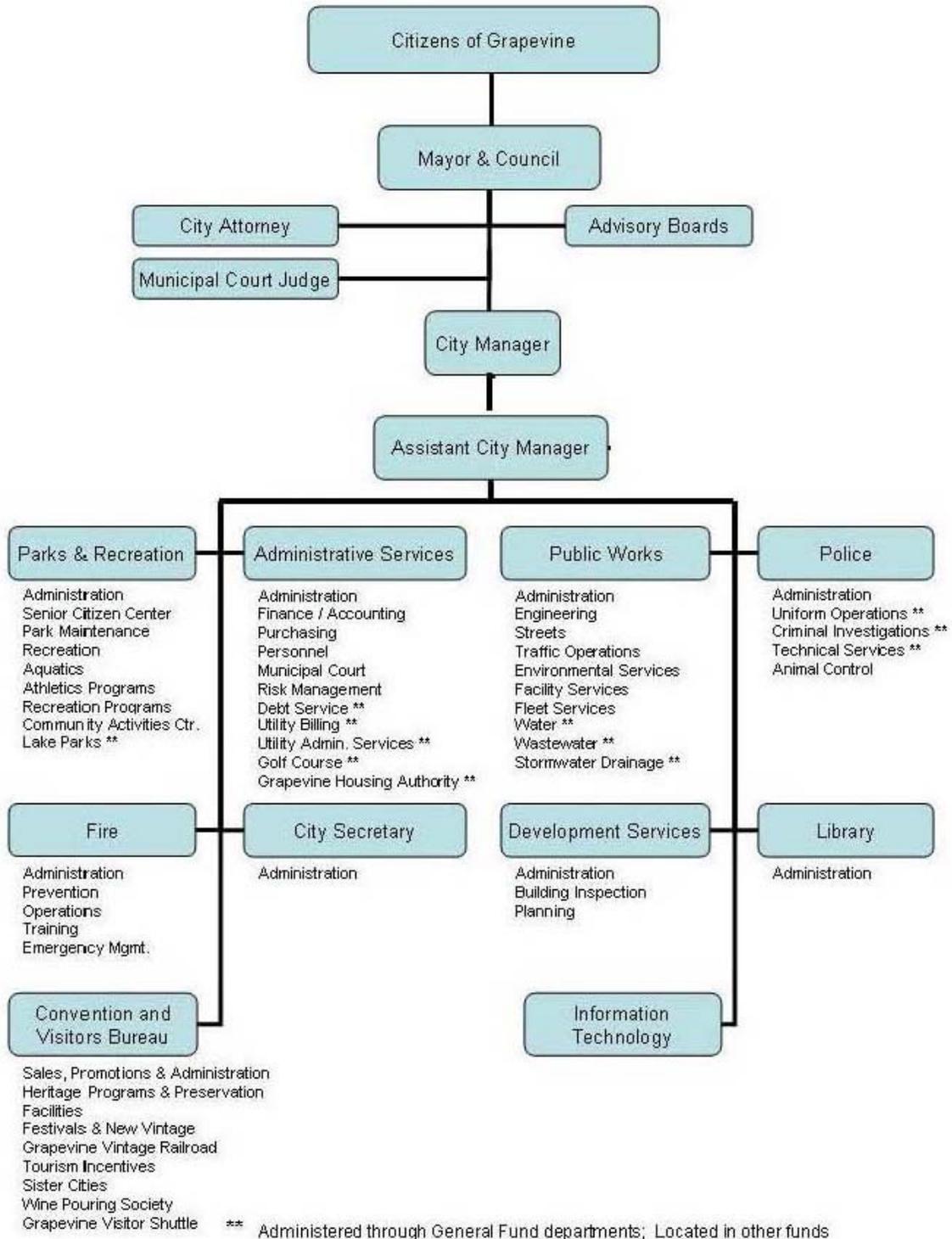


John F. McGrane
Director of Administrative Services



Bruno Rumbelow
City Manager

City of Grapevine Organization Chart



Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2012 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budget for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process.
8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program, and Capital Improvement Plan (CIP) program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund. The CIP program oversees the acquisition or construction of major capital facilities. CIP projects are primarily funded by the issuance of long-term debt instruments.

The following funds are appropriated and included within this document:

<u>Fund No.</u>	<u>Fund Title</u>
100	General
111	Municipal Court Technology
115	Convention and Visitors Bureau
116	Stormwater Drainage
117	Crime Control and Prevention
119	Lake Parks
120/122	4B Transit / 4B Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Lake Enterprise (Golf)
121	Quality of Life Capital Improvements
176/177/179	Buildings & Facilities Capital Improvements
178	Streets, Drainage & Traffic Capital Improvements
200	Water & Wastewater Capital Improvements
325	Capital Equipment Acquisition & Replacement

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Budget-At-A-Glance (includes Personnel Summary by division)
- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Objectives (by division)
- ◆ Performance Indicators (by division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2011 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2010 and September 30, 2009.

BASIS OF ACCOUNTING / BUDGETING

The accounts of the City are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The accounting policies of the City conform to generally accepted accounting principles for governmental entities as promulgated by the Governmental Accounting Standards Board. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the combined balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all Governmental Fund types. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recorded when the related fund liability is incurred. However, principal of and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year. Major revenue sources which have been treated as susceptible to accrual under the modified accrual basis of accounting include property taxes, charges for services, intergovernmental revenues, and investment of idle funds.

The accrual basis of accounting is used by all Proprietary Fund types. Under the accrual basis of accounting, revenues are accounted for on a flow of economic resources measurement focus. With this measurement focus, revenue is recorded when earned and expenses are recorded at the time liabilities are incurred. All assets and all liabilities associated with the operation of these funds are included on the combined statement of net assets. Net assets is segregated into net assets invested in capital assets, net of related debt, restricted net assets and uninvested net assets. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in total net assets. For purposes of this budget presentation, depreciation is not displayed and capital expenditures and bond principal payments are shown as uses of funds.

Governmental Fund Types

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City’s expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City’s governmental fund types.

-
1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety and Public Health, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
 2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.
 3. Capital Projects Funds - The Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types) and have been divided into five categories:
 - Streets, Drainage and Traffic
 - Buildings and Facilities
 - Community Quality of Life
 - Water & Wastewater System Improvements
 - Capital Equipment and Vehicle Replacement

Proprietary Fund Types

Proprietary fund types operate in a manner similar to private business. Beginning this fiscal year, the City will utilize only the enterprise fund type.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget message
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, the Budget Manager prepares a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

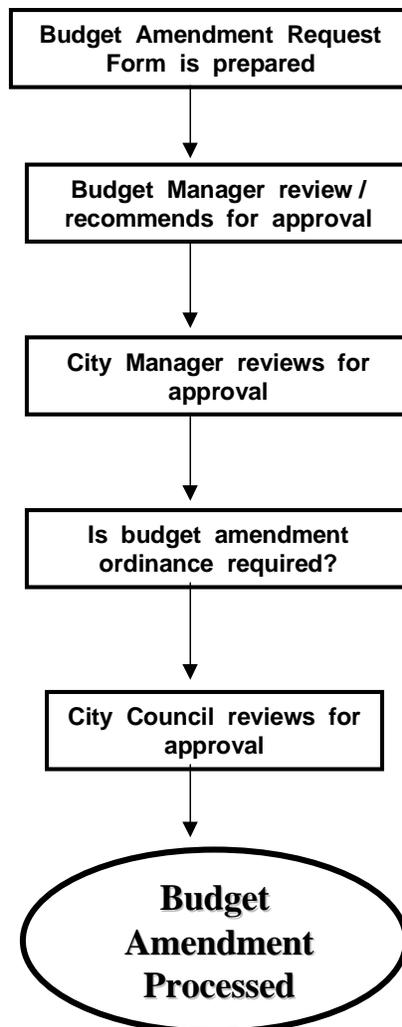
The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

In May, departmental objectives and performance indicators are submitted to the City Manager. Following the review and approval of the objectives and indicators, department heads submit proposed baseline expenditures for current service levels. Proposals for program enhancements or Increased Service Levels are also submitted at this time. Meetings are then held with the Budget Team (City Manager, Assistant City Manager, Director of Administrative Services, and Budget Manager) and each department.

After all funding levels are established, the proposed budget is presented by the City Manager to the City Council in a workshop session. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. A public hearing is held after the City Council has reviewed the budget during the budget workshop session. In a special meeting held prior to September 15, the City Council approves the level of expenditure (“appropriation”) for each fund to become effective October 1.

BUDGET AMENDMENT PROCESS

To amend the current year budget, the requesting individual/department head must first contact the Budget Manager. The Budget Manager will assist in preparing the necessary budgetary documentation. Upon the recommendation of the Budget Manager, the documentation is forwarded to the City Manager for final approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.



FY 2011-2012 CITY OF GRAPEVINE BUDGET CALENDAR

May 10	Tuesday	Budget Kickoff
May 31	Tuesday	Submission Deadline
June 1 – June 24		Budget Office Review
June 30 – July 1	Thur - Fri	Departmental Budget Hearings
July 15	Friday	Major Issues Report distributed to City Council
July 18	Monday	Major Issues Report Review to City Council
July 26	Monday	Receive Certified Tax Roll from TAD
July 29	Friday	Operating Budget Submitted to City Council
August 16	Tuesday	City Council Resolution to Accept Certified Tax Roll
August 22	Monday	First City Council Budget Workshop
August 29	Monday	Notice to Adopt Tax Rate and Budget posted to City's Website
September 6	Tuesday	Crime Control & Prevention District Public Hearing on FY12 Budget
September 6	Tuesday	City Council Public Hearing on FY12 Operating Budget
September 13	Tuesday	4B Economic Development Board FY12 Budget Adoption
September 13	Tuesday	Crime Control & Prevention District Board FY12 Budget Adoption
September 13	Tuesday	City Council Adoption of FY12 Operating Budget and Tax Rate
October 1	Thursday	Fiscal Year 2011-12 begins

THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

Financial Planning Policies

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

Investment Policy

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an “early warning” mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

BUDGET CONTINGENCY PLAN	
Operational Area	Recommended Action
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

Name Of Plan	Type Of Planning Process	Description Of Planning Process	Budget Impact
General Government Long-Range Financial Forecast	Five-year operating plan to facilitate financial planning	Forecast of revenues, expenditures, service levels and staffing needs	Allows for reallocation of resources
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2008-09 Actual	2009-10 Actual	2010-11 Estimate	2011-12 Approved
Taxes	72,941,028	74,435,546	78,460,402	77,144,479
Licenses, Fees & Permits	7,397,849	7,248,312	7,446,480	7,142,511
Fines and Forfeitures	2,208,279	2,172,033	1,877,699	2,065,875
Charges for Services	35,635,172	36,310,260	39,930,037	40,033,545
Federal /State /Local Funds & Grants	481,414	4,517,348	1,879,734	82,221
Private Participation	2,669,504	50,000	67,628	0
Interest Income	1,237,852	416,664	315,449	936,241
Transfers In	17,405,498	14,601,182	13,257,837	14,275,480
Bond proceeds / other debt issues	32,820,812	8,991,176	500,000	1,324,121
Miscellaneous	2,860,619	3,862,218	3,395,027	1,828,527
TOTAL	175,658,028	152,604,740	147,130,292	144,833,000

EXPENDITURES AND OTHER FINANCING USES:	2008-09 Actual	2009-10 Actual	2010-11 Estimate	2011-12 Approved
Personnel	42,294,416	43,566,003	42,942,455	44,076,391
Supplies	8,003,725	7,947,710	7,599,509	7,917,616
Maintenance	1,642,528	1,657,603	1,846,032	1,771,774
Services	27,276,958	25,661,150	29,842,807	30,706,106
Insurance	8,149,704	9,265,925	10,054,061	9,424,819
Debt Service	31,464,856	22,784,074	12,176,219	13,197,313
Transfers Out	17,506,219	14,601,182	13,257,837	14,275,480
Interlocal / Inter-Agency	7,258,382	7,165,037	7,568,875	7,372,818
Engineering / Design	1,047,129	1,000,728	809,056	597,173
Construction	12,914,588	12,342,306	9,978,356	6,495,606
Contingency	1,396,172	1,334,303	1,078,741	1,827,113
Furnishings / Equipment	2,094,258	2,001,455	1,618,112	3,921,570
Permanent Capital / Street Maint.	2,530,145	2,497,379	2,141,822	2,581,500
Capital Outlay	2,033,441	1,790,636	1,278,067	1,348,959
TOTAL	165,612,520	153,615,491	142,191,950	145,514,238

CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY OF ALL FUNDS

- Budget At-A-Glance -

EXPENDITURES BY FUND:	2008-09 Actual	2009-10 Actual	2010-11 Estimate	2011-12 Approved
General	50,621,712	53,202,945	52,875,970	53,253,516
Municipal Court Technology Fund	0	0	619	71,220
Convention & Visitors Bureau	16,312,468	17,712,064	16,660,361	17,781,306
Stormwater Drainage	1,412,398	1,207,955	1,016,752	1,819,471
Crime Control & Prevention	11,626,744	12,185,253	11,878,360	12,963,649
Lake Parks	1,239,618	1,282,766	1,947,612	1,592,047
Utility Enterprise	18,901,310	19,563,167	19,739,325	20,717,145
Lake Enterprise (Golf)	3,084,961	3,167,216	2,943,505	3,197,528
Debt Service	32,192,576	19,718,857	12,117,919	10,761,248
Capital / Street Maintenance	2,131,842	2,223,325	1,323,210	2,571,500
4B Transit & Economic Development	10,636,746	7,812,789	8,211,548	7,944,146
Streets & Drainage Capital Projects	4,226,673	2,185,737	1,218,645	3,011,928
Buildings & Facilities Capital Projects	580,324	5,879,950	7,694,688	1,442,362
Traffic Improvement Capital Projects	994	1,179,093	576,577	406,151
Community Quality of Life Capital Projects	10,553,862	266,195	192,408	1,350,804
Water and Wastewater Capital Projects	629,042	2,095,398	1,887,701	3,740,795
Capital Equipment & Replacement	1,461,251	3,932,779	1,906,750	2,889,422
TOTAL	165,612,519	153,615,490	142,191,950	145,514,238

PERSONNEL BY FUND:	2008-09 Actual	2009-10 Actual	2010-11 Estimate	2011-12 Approved ⁽¹⁾
General	351.23	351.76	347.45	346.45
Convention & Visitors Bureau	78.09	79.09	75.09	75.09
Stormwater Drainage	8.00	8.00	8.00	8.00
Crime Control & Prevention	120.43	119.43	120.43	120.43
Lake Parks	1.38	1.69	1.69	1.69
Utility Enterprise	51.54	51.54	51.04	51.04
Lake Enterprise (Golf)	28.64	28.64	26.14	26.14
Debt Service	0.00	0.00	0.00	0.00
Capital / Street Maintenance	0.00	0.00	0.00	0.00
4B Transit & Economic Development	0.00	0.00	0.00	0.00
Streets & Drainage Capital Projects	0.00	0.00	0.00	0.00
Buildings & Facilities Capital Projects	0.00	0.00	0.00	0.00
Traffic Improvement Capital Projects	0.00	0.00	0.00	0.00
Community Quality of Life Projects	0.00	0.00	0.00	0.00
Water and Wastewater Capital Projects	0.00	0.00	0.00	0.00
Capital Equipment & Replacement	0.00	0.00	0.00	0.00
TOTAL	639.31	640.15	629.84	628.84

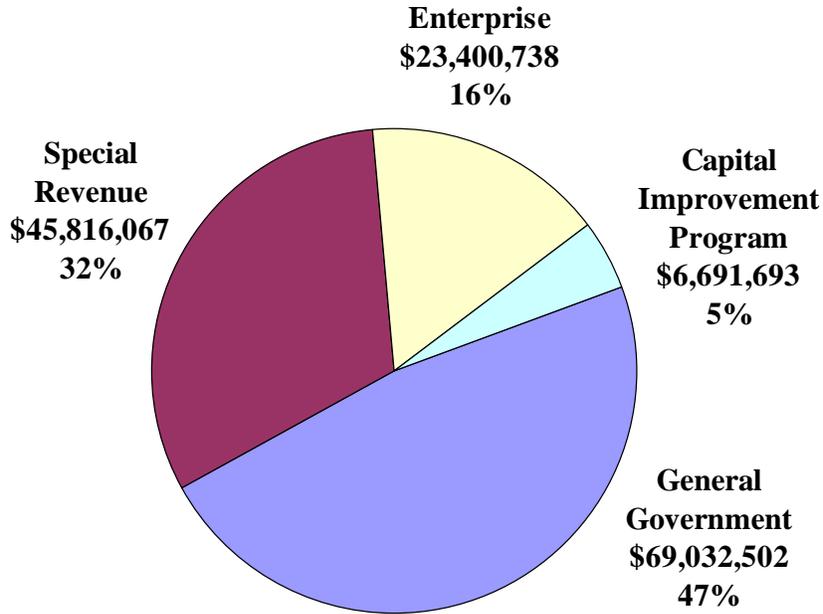
⁽¹⁾ In full-time equivalents

CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

	General Government Funds	Special Revenue Funds	Enterprise Funds	Capital Improvement Program Funds	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:					
Property Taxes	19,062,139				19,062,139
Sales & Use Taxes	23,950,000	22,700,000			46,650,000
Occupancy Taxes		11,432,340			11,432,340
Licenses, Fees & Permits	7,142,511				7,142,511
Fines and Forfeitures	2,023,875	42,000			2,065,875
Charges for Services	7,980,030	9,328,805	22,724,710		40,033,545
Interlocal / Inter-Agency	82,221				82,221
Interest Income	165,000	71,320	250,650	449,271	936,241
Transfers In	7,805,726	1,859,453		4,610,301	14,275,480
Certificates of Obligation				1,324,121	1,324,121
Miscellaneous	821,000	382,149	425,378	200,000	1,828,527
Total Revenues	69,032,502	45,816,067	23,400,738	6,583,693	144,833,000
EXPENDITURES AND OTHER FINANCING USES:					
Personnel	24,845,222	15,007,685	4,223,484		44,076,391
Supplies	2,488,189	4,215,928	1,213,499		7,917,616
Maintenance	709,134	550,700	511,940		1,771,774
Services	7,445,401	10,035,547	13,225,158		30,706,106
Insurance	9,424,819				9,424,819
Debt Service	10,754,248		2,443,065		13,197,313
Transfers Out	8,311,801	4,274,414	1,689,265		14,275,480
Interlocal / Inter-Agency		7,372,818			7,372,818
Engineering / Design				597,173	597,173
Construction				6,495,606	6,495,606
Contingency				1,827,113	1,827,113
Furnishings / Equipment				3,921,570	3,921,570
Permanent Capital / Street Maint.	2,571,500	10,000			2,581,500
Capital Outlay	35,950	704,747	608,262		1,348,959
Total Expenditures	66,586,264	42,171,839	23,914,673	12,841,462	145,514,238

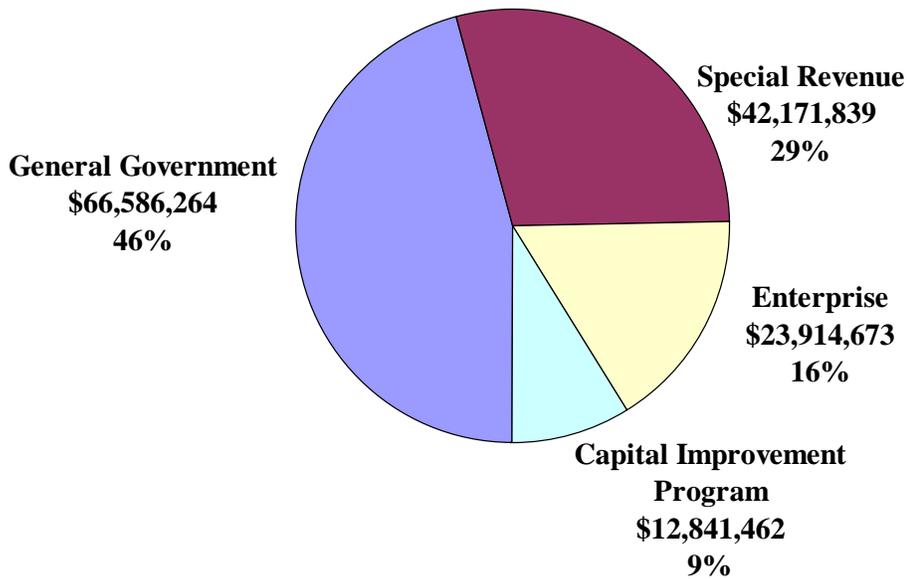
REVENUE FUNDING SOURCES

"Where The Money Comes From"



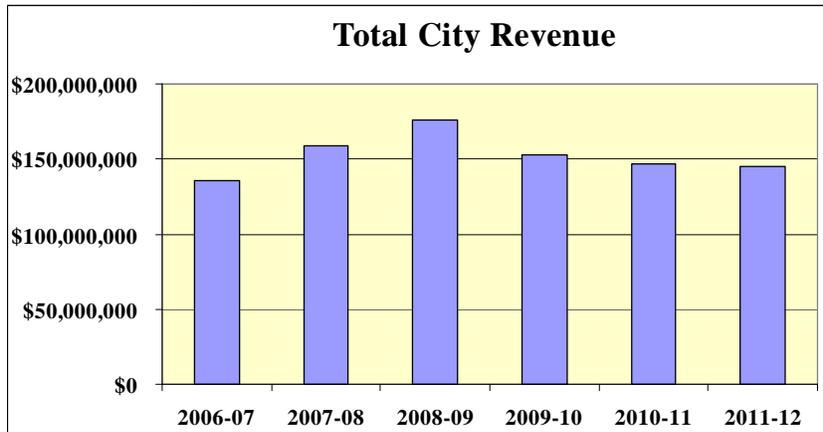
EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

Total City revenue (all funding sources) is budgeted at \$144.8 million, an increase of \$8.2 million (6%) from the previous year. Both the General Government and Special Revenue fund segments



are projecting revenue increases of 7%, while the Enterprise fund segment projects an increase of 1%. The Capital Improvement Funds segment is projected to decrease by \$103,000 as there are no anticipated receipts of state or federal funding, nor are there any proposed bond issues.

Taxes (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at \$77 million (53%) and represent an increase of \$7 million (10%) from the prior year. Sales & Use taxes, the largest component, are budgeted at \$46.6 million, of which \$23.9 million is in the General Government sector and \$22.7 million is in the Special Revenue sector.

Charges for Services are the second largest revenue stream at \$40 million (28%) and represent an increase of \$2 million from the previous year. The increase is primarily due to a projected \$1 million increase in water and wastewater charges in the Utility Enterprise fund. Forecasts call for another extremely dry summer season in 2012. The summer of 2011 was the worst one-year drought in the state's history. Water and wastewater charges in FY11 were up over \$2 million (12%) over the previous year.

The Tarrant Regional Water District (TRWD), the raw water supplier for almost all of Tarrant County, requested that all customer cities implement Stage 1 of their Drought Contingency Plan. Grapevine complied with TRWD's request and implemented Stage 1 effective August 29, 2011. The Stage 1 implementation is a result of the combined storage in TRWD reservoirs declining to 75% of the reservoirs' capacity. The goal of this measure is to conserve our water supplies until the reservoirs are replenished by rainfall and runoff. With Stage 1 implementation, Grapevine enacts an odd/even day watering schedule.

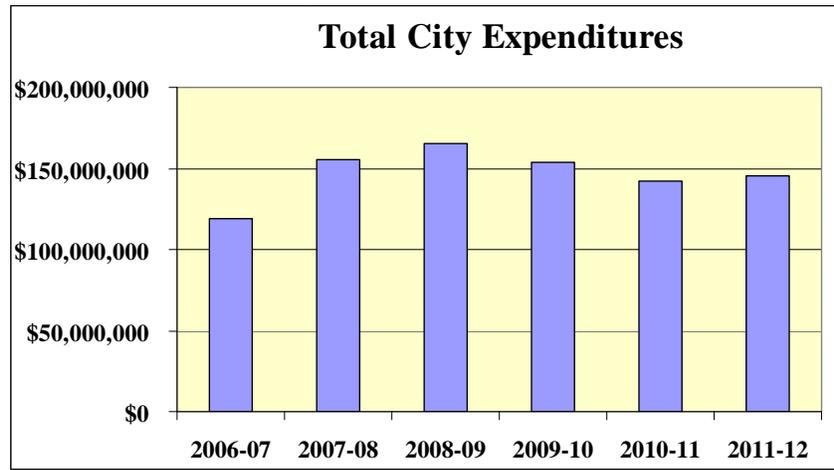
Transfers In are the third largest revenue stream at \$14.3 million (10%) and represent an increase of \$500,000 from the previous year, due to projected revenue increases in the Convention and Visitors and Utility Enterprise funds. These funds pay an administrative fee to the General fund which is calculated as 7.5% of their base revenue.

Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

Expenditures and Other Financing Uses

The FY 2011-12 adopted budget for all funds totals \$145.5 million dollars, a decrease of \$1.5 million (-1%) from the prior year budget. Estimated expenditures for FY11 total \$142 million and represent a decrease of \$5 million from the adopted budget as several capital projects that were scheduled to commence in FY11 have been pushed to FY12.

Personnel costs are the largest expenditure category, totaling \$44 million (30%), an increase of \$125,000 from the previous budget year. Estimated expenditures for



FY11 total \$43 and represent a decrease of \$1 million from the adopted budget as employee attrition and salary lag resulted in savings. The FY12 budget includes a 1% across-the-board market adjustment for all employees.

Services are the second largest expenditure category, totaling \$30 million (21%), at an increase of \$2.4 million from the previous budget year. The primary contributors are rate increases imposed by the Trinity River Authority (TRA) for treated water in Enterprise funds and increased utility costs across the board.

Operating Transfers Out is the third largest expenditure category, totaling \$14.2 million, and represents an increase of \$500,000 from the previous budget year. The increase is due to higher projected administrative fee charges in the Convention and Visitors and Utility Enterprise funds. The budgeted transfer from the General fund to the CIP fund for Quality of Life projects for FY12 is \$3 million, compared to \$2.8 million for FY11.

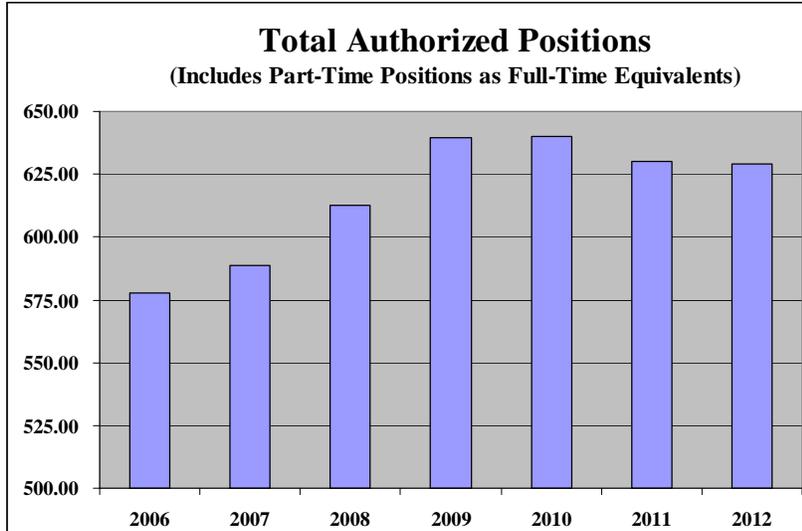
Debt Service is the fourth largest expenditure category, totaling \$13.2 million, and represents a decrease of \$1.3 million from the previous budget year. Estimated expenditures for FY11 total \$12 million and represent a decrease of \$2 million from the adopted budget as the City refinanced a portion of its debt and delayed issue of new debt.

Construction costs of capital improvement projects are budgeted at \$6.5 million in FY12 and represent a decrease of \$6 million from the previous year as most of the capital projects have surpassed their substantial completion phase.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

Total Authorized Positions

Authorized positions, including full- and part-time employees, are calculated in terms of full-time equivalents (FTEs). Total authorized positions citywide are budgeted at 628.84, and represent an increase of 1.02 FTE from last year's budgeted total of 627.82. Mid-year personnel changes,



primarily increases in part-time staffing in the Grapevine Vintage Railroad and the reclassification of one part-time staff member to full-time in Parks Administration resulted in an FTE of 629.84 at the end of FY11. The FY12 budget reduces this number by 1.0 with the elimination of a vacant assistant city manager position.

General Fund FTE is budgeted to decrease by 0.42 from last year's published figure as increases in part-time staffing have been offset by the elimination of the assistant city manager position and the transfer of a police officer to the Crime Control & Prevention fund.

Convention and Visitors FTE is budgeted to increase by 0.99 from last year's published figure due to increases in part-time train attendants to support the Grapevine Vintage Railroad.

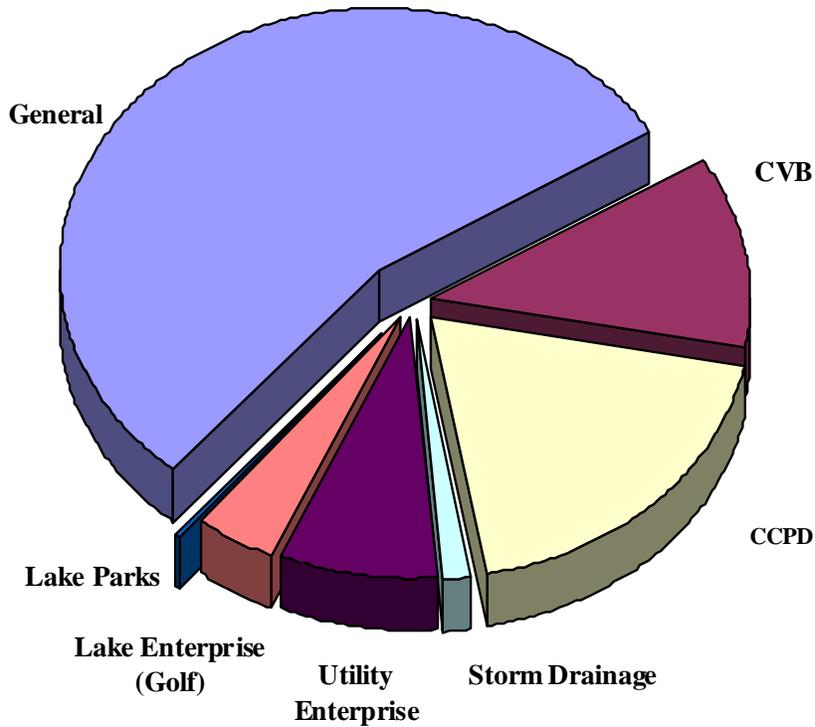
Crime Control & Prevention FTE is budgeted to increase by 1.0 from last year's published figure due to the transfer of a police officer to the Uniform Operations division from the Administration division in the General fund.

Utility Enterprise FTE is budgeted to decrease by 0.5 from last year's published figure due to the reclassification of an engineer position that was funded via a 50/50 split with the General fund.

Total FTEs in the Stormwater Drainage, Lake Parks and Golf funds remain unchanged from the previous year.

Total Authorized Positions

Citywide by Fund
FY 2011-12 Approved Budget



General Fund	346.45
Convention & Visitors Fund	75.09
Crime Control & Prevention Fund	120.43
Stormwater Drainage Fund	8.00
Utility Enterprise Fund	51.04
Lake Enterprise (Golf) Fund	26.14
Lake Parks Fund	1.69

TOTAL CITYWIDE AUTHORIZED POSITIONS: 628.84

TOTALS BY CLASSIFICATION

Full-Time	539.00
Part-Time	82.84
Elected Officials	7.00
TOTAL	628.84

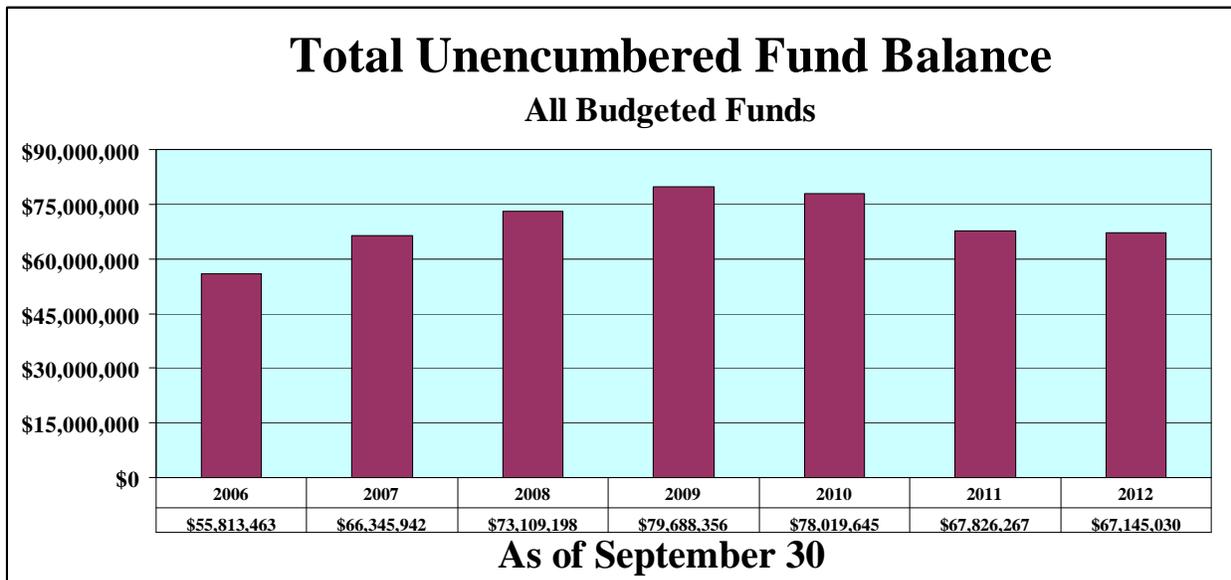
Fund Balances

The total citywide balance of all budgeted funds on October 1 is estimated at \$67.8 million, an increase of \$2.6 million (4%) from the previous year. The 4B Economic Development fund increased its fund balance by \$3.2 million, an increase of 44%. The Convention & Visitors fund increased its fund balance by \$2 million, an increase of 78%. The Debt Service fund increased its fund balance by \$1.7 million, an increase of 22%. The General fund increased its fund balance by \$1.2 million, an increase of 15%. The Utility Enterprise fund increased its fund balance by \$1 million, an increase of 22%. The Stormwater Drainage fund increased its fund balance by \$350,000 for an increase of 13%.

Fund balances in the capital projects groups decreased by a combined \$7.7 million (22%). The Buildings & Facilities balance decreased by \$7 million as construction at the Vineyards Campgrounds was completed. In addition, construction at the new CVB Headquarters and Museum complex was in full swing in FY11 and heads toward completion in FY12.

The Golf and Lake Parks funds continue to carry negative balances as they recover from deficits incurred in previous years. During FY11, the Quality of Life CIP fund balance increased by \$2.8 million as no new projects were initiated.

The total citywide ending fund balance projected at FY12 year-end is \$67.1 million, a decrease of \$700,000. Increases in the balances of the Debt Service, Convention & Visitors, Quality of Life and 4B Economic Development funds are projected to be offset by the drawdown of fund balances in the capital project fund groups.



Note: The totals for years 2005 through 2010 are actual (audited); the total for 2011 is estimated; and the total for year 2012 is projected.

**ESTIMATED FUND BALANCES
FISCAL YEAR 2010-11**

Fund	Actual Beginning Fund Balance 10/1/2010	Estimated Revenues and other Financing Sources 2010-11	Estimated Expenditures and other Financing Uses 2010-11	Estimated Ending Fund Balance 9/30/2011
General	\$8,185,106	\$54,135,851	\$52,875,970	\$9,444,986
Debt Service	\$7,585,111	\$13,810,599	\$12,117,919	\$9,277,791
Convention & Visitors	\$2,643,894	\$18,727,540	\$16,660,361	\$4,711,074
Stormwater Drainage	\$2,656,455	\$1,367,345	\$1,016,752	\$3,007,049
Crime Control & Prevention	(\$502,399)	\$12,689,133	\$11,878,360	\$308,373
4B Economic Development	\$7,420,356	\$11,478,915	\$8,211,548	\$10,687,723
Utility Enterprise	\$5,070,892	\$20,836,094	\$19,739,325	\$6,167,661
Lake Enterprise (Golf)	(\$2,327,976)	\$2,862,631	\$2,943,505	(\$2,408,850)
Lake Parks	(\$712,632)	\$1,510,364	\$1,947,612	(\$1,149,880)
Municipal Court Technology	\$46,457	\$41,890	\$619	\$87,728
Capital / Street Maintenance	\$761,162	\$1,599,246	\$1,323,210	\$1,037,199
Streets, Drainage & Traffic CIP	\$9,016,152	\$361,131	\$1,289,593	\$8,087,690
Buildings & Facilities CIP	\$8,610,929	\$515,346	\$7,694,688	\$1,431,586
Quality of Life CIP	\$5,718,004	\$3,016,434	\$192,408	\$8,542,031
Water & Wastewater CIP	\$5,441,829	\$466,262	\$1,887,701	\$4,020,390
Capital Equipment Acquisition	\$5,561,488	\$918,979	\$1,906,750	\$4,573,716
TOTAL	\$65,174,829	\$144,337,759	\$141,686,319	\$67,826,267

**PROJECTED FUND BALANCES
FISCAL YEAR 2011-12**

Fund	Estimated Beginning Fund Balance 10/1/2011	Budgeted Revenues and other Financing Sources 2011-12	Budgeted Expenditures and other Financing Uses 2011-12	Projected Ending Fund Balance 9/30/2012
General	\$9,444,986	\$53,253,516	\$53,253,516	\$9,444,986
Debt Service	\$9,277,791	\$13,202,486	\$10,761,248	\$11,719,029
Convention & Visitors	\$4,711,074	\$18,249,793	\$17,781,306	\$5,179,561
Stormwater Drainage	\$3,007,049	\$1,374,905	\$1,819,471	\$2,562,483
Crime Control & Prevention	\$308,373	\$12,963,649	\$12,963,649	\$308,373
4B Economic Development	\$10,687,723	\$11,400,000	\$7,944,146	\$14,143,577
Utility Enterprise	\$6,167,661	\$20,203,210	\$20,717,145	\$5,653,726
Lake Enterprise (Golf)	(\$2,408,850)	\$3,197,528	\$3,197,528	(\$2,408,850)
Lake Parks	(\$1,149,880)	\$1,785,500	\$1,592,047	(\$956,427)
Municipal Court Technology	\$87,728	\$42,220	\$71,220	\$58,728
Capital / Street Maintenance	\$1,037,199	\$2,576,500	\$2,571,500	\$1,042,199
Streets, Drainage & Traffic CIP	\$8,087,690	\$14,000	\$3,418,079	\$4,683,611
Buildings & Facilities CIP	\$1,431,586	\$251,930	\$1,442,362	\$241,155
Quality of Life CIP	\$8,542,031	\$3,015,000	\$1,350,804	\$10,206,227
Water & Wastewater CIP	\$4,020,390	\$400,000	\$3,740,795	\$679,595
Capital Equipment Acquisition	\$4,573,716	\$2,902,763	\$2,889,422	\$4,587,057
TOTAL	\$67,826,267	\$144,833,000	\$145,514,238	\$67,145,030

Short-term initiatives for the upcoming year

They FY 2011-12 budget reflects the City's response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City's long-term policies.

Continued emphasis on long-range financial planning

The FY12 budget contains an updated Long-Range Financial Forecast which identifies key revenue and expenditure drivers while assessing historical financial trends and their potential impact upon the city's financial stability. The Forecast looks out three years into the future, through they FY15 fiscal year. Staff continues to produce a monthly financial report for City Council that monitors and analyzes trends in the General and Utility Enterprise funds. The report serves as a tool to assist in developing a proactive, rather than reactive approach to changing financial trends.

Continue to improve the efficiency and effectiveness of service delivery

Grapevine is approaching build-out as the areas for new development continue to decrease. Although new and redeveloped commercial property may bring additional daily or overnight visitors to the city, the permanent residential population should remain constant. With this in mind, the methodology of how management allocates its resources needs to be reviewed. The FY11 budget included funding for a comprehensive staffing study reviewing current and future personnel needs. In FY12, the final results and recommendations will be delivered to City Council.

The City is also conducting comprehensive studies of facility needs expected over the next five years. The FY12 budget provides continued funding for development of a new public safety and courts facility that will house the police department, fire administration, and municipal court. Funding is also included for a review of the current and future needs of the Community Activities Center as it relates to possible expansion.

The FY12 budget also contains \$50,000 funding for the redesign of the City website. The goal of the redesign is to develop a website that is more user-friendly and provides more services to Grapevine citizens and web visitors.

Continue to explore new ways to combat spiraling health care costs

In preparation for the FY12 budget, Risk Management performed a comprehensive evaluation of its health and wellness services. Costs were starting to increase to an unsustainable level at 10% per year, and significant employee contribution increases and/or plan design changes were inevitable. Ultimately, the decision was made to partner with United Healthcare (dba UMR) for the 2012 plan year.

Through UMR we will be able to combine many of the areas of the City's insurance program including medical, PPO network, prescriptions, FSA, HRA and HSA. Combined with increased discounts in the PPO and Rx networks, this decision is projected to reduce insurance expenditures by nearly \$700,000 in FY12.

In addition, the FY12 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Studies have shown that good wellness programs with high participation rates can get about a \$3 return on investment for every dollar spent. Funding is provided for a New Weight Watchers at Work program; the continuation of the popular Biggest Loser program; and the WELLPOINTS Reward Program which is designed to inspire and reward employees for taking steps to improve and enhance their personal health.

Continue to use excess reserves to invest in “Quality of Life” capital projects

The FY12 budget projects excess reserves of \$3 million to be transferred to the Quality of Life CIP fund at fiscal year-end. To date, the General fund has made contributions in excess of \$23 million to the fund.

Continue to enhance tourism by promoting Grapevine as a “destination”

As part of a massive targeted plan for the city, the CVB, in conjunction with Grapevine’s Economic Development team, aggressively push leads for new developments that are concentrated in the tourist industry: hospitality, retail, restaurants and entertainment. To help facilitate movement throughout the city, and to draw hotel visitors and other guests to the downtown historic district, the FY12 budget continues funding of the Grapevine Visitor Shuttle, a circulator trolley transportation system between DFW Airport and Grapevine hotels and attractions. The 23-passenger buses operate limited hours and transport hotel guests and other passengers to Grapevine. In FY11, the shuttle had a ridership of 43,695 passengers with an estimated economic impact of \$2.3 million.

Continue to pursue economic development opportunities to bring new businesses to Grapevine

The FY12 budget provides funding for staff travel and lodging to economic development conferences and trade shows as well as for site visits to business prospects the City seeks to have locate or expand in the City.

Continue to emphasize cash financing of vehicles and capital equipment

The FY12 budget continues to utilize cash for vehicle and capital equipment replacements. This strategy has been successful in reducing the ratio of debt service expenditures to General fund expenditures from 22% in FY08 to 16%. The strategy has also been instrumental in helping staff to identify alternative funding sources, such as unallocated interest earning from previous equipment note debt issues, as well as tapping excess funds allocated for copier replacement.

Maintain a healthy General Fund balance of at least 20% annually

The FY12 ending fund balance is projected to equal 21% of expenditures, and exceeds the 20% policy requirement by \$580,000.

Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past decade, the City of Grapevine has issued long-term general obligation (GO) debt of \$106.7 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

Outstanding GO Bond Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
GO Bonds Series 2000	\$7,665,000	03/01/00	Library, Park, Streets, Drainage
GO Bonds Series 2000A	\$7,000,000	11/01/00	Library, Park, Streets, Drainage
GO Ref & Improv Bonds Series 2002	\$10,100,000	03/15/02	Refunding, Streets
GO Ref & Improv Bonds Series 2003	\$15,710,000	01/01/03	Refunding, Streets, Utilities, Drainage, Landscaping, Sidewalks, Land Purchase
GO Ref Bonds Series 2004	\$7,345,000	10/15/04	Refunding
GO Ref Bonds Series 2005	\$11,920,000	06/15/05	Refunding
GO Bonds Series 2006	\$5,245,000	07/15/06	Streets
GO Ref Bonds Series 2006	\$7,015,000	11/15/06	Refunding, 100% Water & Sewer
GO Ref Bonds Series 2009	\$24,280,000	05/21/09	Refunding
GO Ref Bonds Series 2010	\$10,475,000	06/15/10	Refunding, 39% Water & Sewer

During the same period, the City has also issued certificates of obligation (CO) debt of \$43.7 million to finance vehicle and capital equipment replacements, computers, golf carts, land acquisitions, construction of the Palace Arts Center, construction of the CVB Headquarters & Museum Complex, improvements at the Vineyards Campground, and for the purchase of mobile electronic hand-held ticket writers.

The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

Outstanding CO Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Comb Tax & Rev CO Series 2000	\$5,635,000	03/01/00	Communications, Vehicles, Equipment
Comb Tax & Rev CO Series 2000A	\$7,880,000	11/01/00	Drainage, Equipment, Streets, Water, Wastewater, Vehicles, Parking Garage
Comb Tax & Rev CO Series 2001	\$4,385,000	07/15/01	Palace Arts Center
Comb Tax & Rev CO Series 2003	\$3,175,000	01/01/03	Building, Parking, Vehicles, Equipment, Golf Carts, Computers
Comb Tax & Rev CO Series 2005	\$3,225,000	05/01/05	Vehicles, Equipment, Signage
Comb Tax & Rev CO Series 2005A	\$2,380,000	10/15/05	Lake Parks, CVB Property Acquisition
Comb Tax & Rev CO Series 2006	\$3,760,000	07/15/06	Computers, Vehicles, Equipment, Golf Carts, Radio System, Fire Apparatus
Comb Tax & Rev CO Series 2007	\$2,250,000	05/01/07	CVB Expansion
Comb Tax & Rev CO Series 2009	\$8,995,000	05/01/09	Vehicles, CVB Expansion
Comb Tax & Rev CO Series 2009A	\$2,005,000	12/01/09	Mobile electronic citation system, Vineyards Campground improvements
Comb Tax & Rev CO Series 2010	\$500,000	11/02/10	Lake Parks improvements at the Vineyards Campground

The City has also issued tax notes, which are generally short-term debt instruments, in the amount of \$7.6 million for the acquisition of computers and equipment, street renovations, and the demolition of buildings related to the CVB Headquarters expansion project.

Outstanding Tax Note Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
Tax Notes Series 2007	\$3,360,000	05/01/07	Streets, Drainage, Computers, Equipment
Tax Notes Series 2008	\$4,260,000	12/15/08	Demolition, CVB Expansion

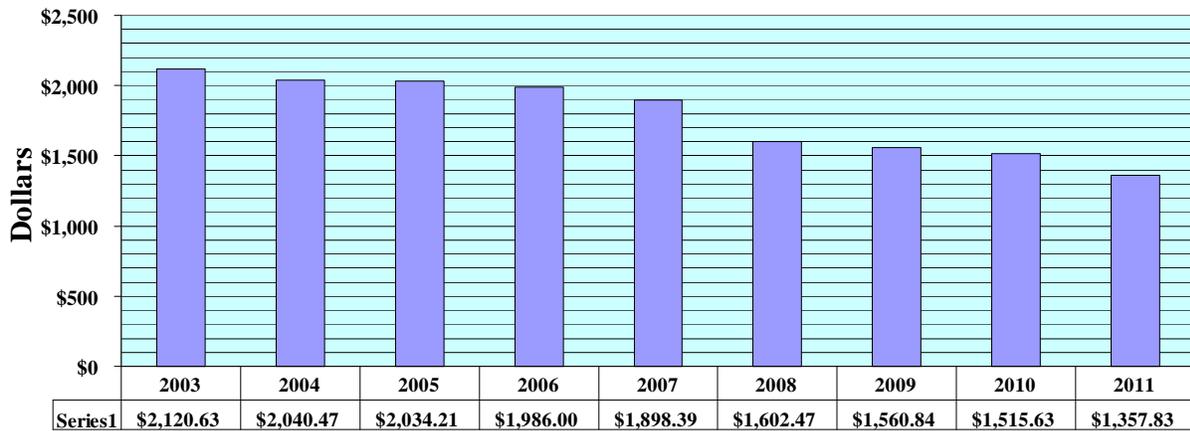
Tax notes, GO bonds and COs all represent tax-supported debt, also called governmental debt. Although the CO issues are a combination of tax and revenue supported debt, in the event of a revenue shortfall the City has pledged its taxing authority as surety. Overall, current outstanding governmental debt is \$94.6 million, of which \$75.5 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from a general property tax levy.

The City has also issued waterworks and sewer revenue bonds to finance utility infrastructure improvements and expansion of the City's capability to produce, store and treat potable water and its treatment and reclamation of wastewater. Currently, the outstanding debt on these issues is \$16.3 million, of which \$13.7 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from Utility fund revenues. The outstanding balance on debt issued for reconstruction and expansion of the Grapevine Golf Course is \$3.9 million, of which \$3.2 million represents principal. The debt service for this instrument is paid from Golf fund user fee revenues.

City of Grapevine Long Term Debt Summary	Total Principle	Total Interest	Total Debt
<u>General Obligation Bonds</u>			
2002 GO Refunding & Improvement	945,000	68,707	1,013,707
2003 GO	3,795,000	1,059,970	4,854,970
2004 GO	7,015,000	1,021,000	8,036,000
2005 GO Refunding	11,385,000	3,146,695	14,531,695
2006 GO	4,375,000	1,684,559	6,059,559
2009 GO Refunding	12,305,000	1,384,062	13,689,062
2010 Go Refunding	5,515,000	1,449,371	6,964,371
Total General Obligation Bonds	45,335,000	9,814,364	55,149,364
<u>Certificates of Obligation</u>			
2001 CO	685,000	66,070	751,070
2003 CO	440,000	44,640	484,640
2005 CO	570,000	41,275	611,275
2005-A CO	1,770,000	695,218	2,465,218
2006 CO	840,000	71,219	911,219
2007 CO	1,970,000	770,598	2,740,598
2009 CO	8,250,000	3,284,055	11,534,055
2009-A CO	1,895,000	742,623	2,637,623
2010 CO	452,663	79,048	531,711
Total Certificates of Obligation	16,872,663	5,794,746	22,667,409
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	1,455,000	86,694	1,541,694
2008 Tax Note	3,170,000	253,110	3,423,110
2011 Tax Note (estimate)	1,530,000	82,500	1,612,500
Anderson Note Payable	226,989	117,010	343,999
Total Tax and Note Payable	6,381,989	539,314	6,921,303
Total Governmental Debt			
	68,589,652	16,148,424	84,738,076
<u>Water / Wastewater Fund</u>			
2002	1,035,000	105,031	1,140,031
2006GO RFD	5,380,000	978,531	6,358,531
2009 GO RFD	1,900,000	248,000	2,148,000
2010 GO RFD	3,910,000	757,011	4,667,011
Total Water / Wastewater Bonds	12,225,000	2,088,573	14,313,573
<u>Golf Fund</u>			
2009 GO RFD	2,910,000	575,750	3,485,750
Total Golf Course Bonds	2,910,000	575,750	3,485,750
Total Enterprise Fund Bonds			
	15,135,000	2,664,323	17,799,323
Total Citywide Debt			
	83,724,652	18,812,747	102,537,399

The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at \$1,357.83 and represents a decrease of \$157.79 (-10%) from the FY11 calculation of \$1,515.63. A table of previous years' net direct debt per capita is shown below.

Net Direct Debt Per Capita
General Debt Outstanding Principal Only



Population and net direct debt amounts for the periods listed below are as follows:

Year	Net Direct Debt	Population
2000	\$72,015,000	39,190
2001	\$93,720,000	42,443
2002	\$95,344,546	44,390
2003	\$96,539,546	45,524
2004	\$94,245,000	46,188
2005	\$94,965,000	46,684
2006	\$94,531,601	47,599
2007	\$92,535,000	48,744
2008	\$79,538,716	49,635
2009	\$77,725,000	49,797
2010	\$75,596,365	49,878
2011	\$68,589,652	50,514

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's FY12 ratio of net direct debt as a percentage of assessed value is 1.16%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2000	\$72,015,000	\$4,089,979,800	1.76%
2001	\$93,720,000	\$4,372,544,371	2.14%
2002	\$95,344,546	\$4,773,863,018	1.99%
2003	\$96,539,546	\$4,766,361,580	2.02%
2004	\$94,245,000	\$4,894,958,382	1.96%
2005	\$94,965,000	\$5,243,478,637	1.81%
2006	\$94,531,601	\$5,230,966,070	1.81%
2007	\$92,535,000	\$5,815,838,701	1.59%
2008	\$79,538,716	\$5,954,088,371	1.33%
2009	\$77,725,000	\$5,829,604,089	1.33%
2010	\$75,596,365	\$5,864,643,146	1.29%
2011	\$68,589,652	\$5,912,257,208	1.16%

Debt Policy

The City's policy is to use bond proceeds for capital expenditures only. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

Net General Debt Service as Percentage of General Fund Expenditures	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Estimate	FY12 Approved
General Debt Service	12,679,935	32,074,763	19,718,857	12,117,919	10,761,248
Less: Transfer Funding	(1,062,785)	(21,305,798)	(8,646,278)	(2,304,418)	(2,359,510)
Net General Debt Service	11,617,150	10,768,965	11,072,579	9,813,501	8,401,738
General Fund Expenditures	52,746,333	50,621,712	53,202,569	52,875,970	53,253,516
Percentage of General Fund Expenditures	22%	21%	21%	19%	16%

2011 Property Tax Rates in City of Grapevine

This notice concerns the 2011 property tax rates for City of Grapevine. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$8,168,191
Last year's debt taxes	\$13,071,534
Last year's total taxes	\$21,239,725
Last year's tax base	\$6,068,492,857
Last year's total tax rate	\$0.350000/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$19,504,626
÷ This year's adjusted tax base (after subtracting value of new property)	\$5,604,082,548
=This year's effective tax rate \$0.348043/\$100 (Maximum rate unless unit publishes notices and holds hearings.)	

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$8,155,189
÷ This year's adjusted tax base	\$5,604,082,548
=This year's effective operating rate	\$0.145522/\$100
× 1.08 =this year's maximum operating rate	\$0.157163/\$100
+ This year's debt rate	\$0.205688/\$100
= This year's total rollback rate	\$0.362851/\$100

Statement of Increase/Decrease

If City of Grapevine adopts a 2011 tax rate equal to the effective tax rate of \$0.348043 per \$100 of value, taxes would decrease compared to 2010 taxes by \$-1,535,126.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	8,182,000
Debt Service	7,587,000

Schedule B - 2011 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2002 General Obligation	300,000	37,545	0	337,545
2003 GO/Refunding	580,000	157,050	0	737,050
2003 CO	105,000	17,344	0	122,344
2004 GO/Refunding	40,000	269,700	0	309,700
2005 Equipment CO	165,000	19,081	0	184,081
2005 GO/Refunding	120,000	415,300	0	535,300
2006 General Obligation	205,000	188,996	0	393,996
2006 Equipment CO	215,000	29,638	0	244,638
2007 Tax Note	485,000	47,894	0	532,894
2009 GO Refunding	3,710,000	512,525	0	4,222,525
2009 CO Equipment	215,000	42,200	0	257,200
2009-A Combination CO	0	32,729	0	32,729
2010 GO Refunding	0	145,975	0	145,975
2011 Tax Note	280,000	20,000	0	300,000
GCISD Middle School Payment	1,548,060	0	0	1,548,060
2005-A Obligation to CO/TIRZ Refunding	0	809,001	0	809,001
1996 Obligation to CO/TIRZ	0	923,179	0	923,179
Paying Agent	0	0	8,900	8,900
Total required for 2011 debt service			\$11,645,117	
- Amount (if any) paid from Schedule A			\$0	
- Amount (if any) paid from other resources			\$0	
- Excess collections last year			\$0	
= Total to be paid from taxes in 2011			\$11,645,117	
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2011			\$0	
= Total debt levy			\$11,645,117	

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 3072 Mustang Dr, Grapevine, TX 76051.

Name of person preparing this notice: Colette Franklin
 Title: Tax Assessor-Collector
 Date Prepared: 07/28/2011



Long-Range Financial Forecast

The Long-Range Financial Forecast takes a forward look at the City’s General Government (General, Debt Service and Capital / Street Maintenance funds) revenues and expenditures. Its purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. It does so by projecting out into the future the fiscal results of continuing the City’s current service levels and policies, providing a snapshot of what the future will look like as a result of the decisions made in the recent past. The Long-Range Financial Forecast is not intended as a budget, or as a proposed plan. Instead, it sets the stage for the budget process, facilitating both Council and staff in establishing priorities and allocating resources appropriately.

Goals of Long-Range Planning

To maximize the benefit of long-range planning, Council established the following goals:

- Sustain existing programs at high service levels
- Maintain a healthy General Fund balance of at least 20% annually
- Maintain competitive employee compensation at the 50th percentile of the market
- Provide adequate and stable funding for street and facility maintenance projects
- Pay cash for fleet, capital and technology equipment replacements
- Cap debt service at 25% of the General Fund budget
- Use excess reserves to invest in “Quality of Life” capital projects

The Long-Range Financial Forecast is based on assumptions regarding what will happen in the regional and state economy over the next three years, and on near-term and long-term revenue and expenditure drivers.

Key Revenue Drivers

Tax Rate
Net Taxable Value
Sales Tax
Mixed Beverage Tax
Franchise Fees
Licenses & Permits
Charges for Services
Intergovernmental Revenues
Fines & Forfeitures
Interest Income

Key Expenditure Drivers

Overtime Costs
Operating Supplies
Apparatus & Tools
Motor Vehicle Fuel
Maintenance
Travel, Training & Dues
Utility Costs
Professional Services
Insurance Costs
Fleet/Capital Equipment Replacements

Key Accomplishments

A key objective of the Long-Range Financial Forecast is to meet and/or exceed the long-range financial goals established by the City Council. The following table provides a summary of how the FY12 budget met the objectives.

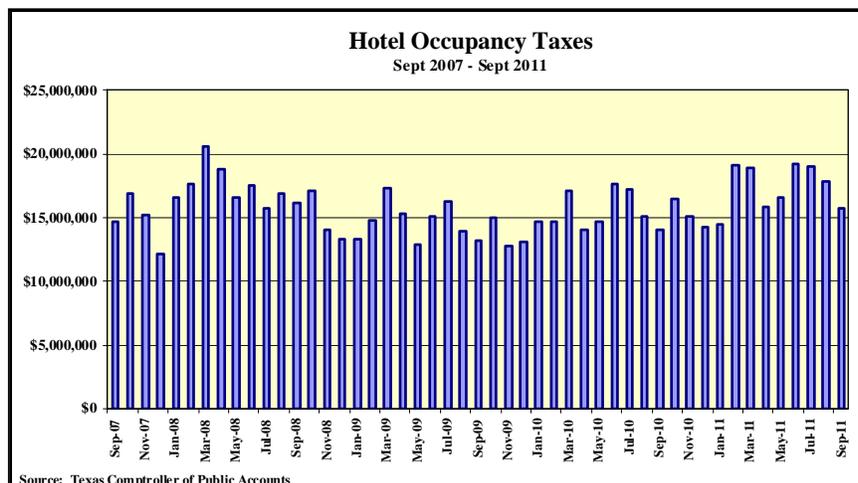
Goal	Result
Sustain existing program service levels	Yes; No reductions in service levels projected
Maintain General Fund balance of at least 20% annually	Yes; FY12 projected ending balance is 21%
Maintain competitive employee compensation at the 50 th percentile of the market	Yes; FY12 budget includes 1% across-the-board salary increase
Adequate and stable street / facility maintenance funding	Yes; funding has increased a total of 25% since FY08
Cash funding of fleet, capital and technology equipment replacements	Yes
Cap debt service at 25% of the General Fund budget	Yes; FY12 ratio is 16%
Use excess reserves to invest in "Quality of Life" capital projects	Yes; Estimated \$3 million investment in FY12

Current Economic Trends Impacting Long-Range Forecasting

Although some economic indicators point toward an upturn in the national economy, many uncertainties still exist within the financial realm. The City's initial forecast, completed two years ago, assumed a relatively stable economy, low unemployment, and moderate growth in both sales and property taxes. However, with an extended lag in retail sales, combined with elevated foreclosure rates and a slowdown in job growth within the DFW Metroplex, the task of long-range planning has become much more important, as well as much more difficult.

Within the last twelve months, sales tax collections citywide increased by \$3.4 million (8%), which followed a \$1.3 million (3%) increase the previous year. Now two years removed from the dramatic \$4.5 million loss in FY09, sales tax are projected to increase at a more moderate pace of 2% annually through the three-year outlook.

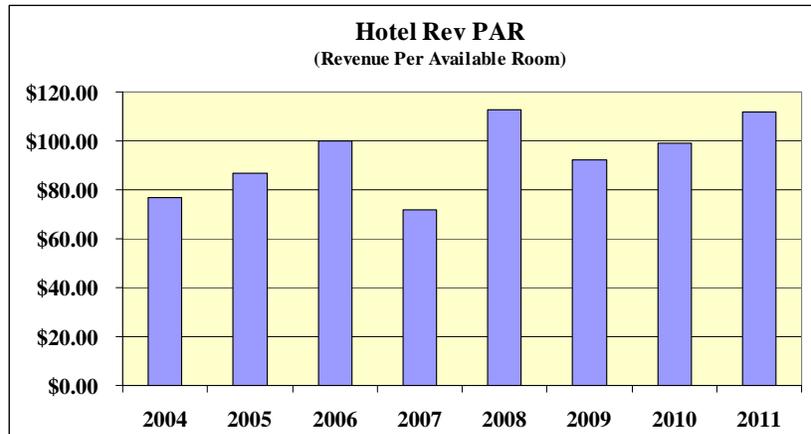
Another indicator of an improved local economy is hotel occupancy tax collections. An analysis of data from the state Comptroller website indicates that monthly occupancy tax collections



increased in 11 of the 12 months of FY11 when compared with the same corresponding month of the previous year. In fact, the average monthly increase in FY11 was 12.6%. The increase in hotel occupancy can be directly related to the increase in sales tax collections.

Another indicator of economic activity associated with hotel occupancy is revenue per available room (Rev PAR). This is a ratio of total occupancy tax collections for the month divided by the total amount of rooms available for rent during the month. This is an unscientific tool, as many hotel properties take blocks of rooms out of service at any given time for maintenance, repair or upgrades. However, for the purposes of this report, it is presumed that all rooms are available for rent at all times.

In FY11, average Rev PAR for the 5,191 rooms available in Grapevine was \$111.97, which represents an increase of \$13.06 (13%) over FY10, which also posted an increase of 7% over FY09. Now two years removed from the dramatic 18% million drop in FY09, hotel Rev PAR is projected to remain relatively stable through the three-year outlook.



The Long-Range Financial Forecast, as presented below, provides a view of the city's fiscal plan for general government operations, debt service obligations and capital maintenance needs for the next three years. The forecast assumes that the current tax rate of \$0.3480 per \$100 valuation either remains constant, or is lowered to the effective rate, if necessary. The forecast does not assume a tax rate increase.

The forecast also includes estimated principal and interest payments for future debt issues for large capital equipment, such as fire apparatus, which require such a long lead time and have such a long useful life that it is economically prudent to finance via debt rather than cash. The forecast also assumes the issuance of debt as part of a potential future bond election during the next three years.

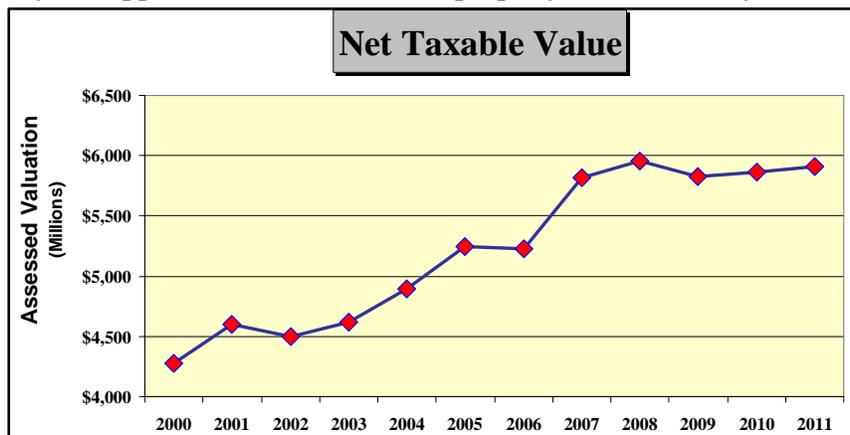
The forecast also projects a stable employment level, with no increase or decrease in authorized full-time equivalent (FTE) levels throughout the three-year forecast period. Annual across-the-board market salary adjustments of 2% projected.

GENERAL GOVERNMENT LONG-RANGE FINANCIAL FORECAST

	2009-10 Actual	2010-11 Estimate	2011-12 Approved	2012-13 Projected	2013-14 Projected	2014-15 Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	42,924,170	43,930,050	43,032,433	42,666,150	43,356,661	43,438,687
Licenses, Fees & Permits	7,248,312	7,446,480	7,142,511	7,175,000	7,160,000	7,145,000
Fines, Forfeitures & Charges for Services	9,984,072	9,634,174	10,003,905	9,700,000	9,850,000	10,000,000
Interest & Miscellaneous	1,600,248	1,552,114	1,068,221	933,478	985,902	988,296
Bond Refunding Proceeds	6,899,001	0	0	0	0	0
Transfers In	6,838,300	6,982,877	7,785,432	7,508,500	7,325,900	7,400,000
TOTAL SOURCES OF FUNDS	75,494,103	69,545,696	69,032,502	67,983,128	68,678,463	68,971,983
EXPENDITURES AND OTHER FUNDING USES						
Personnel	24,353,769	24,433,320	24,845,222	25,763,555	26,257,341	26,754,883
Supplies, Maintenance & Services	10,640,289	10,799,200	10,642,724	10,925,000	11,186,250	11,455,563
Capital / Street Maintenance & Outlays	2,270,414	2,074,888	2,607,450	2,148,500	1,945,900	2,000,000
Insurance	9,265,925	10,054,061	9,424,819	10,100,000	10,275,000	10,400,000
Debt Service	12,652,580	12,110,963	10,454,248	10,126,150	9,904,661	9,059,492
Bond Refunding Payments	6,954,389	0	0	0	0	0
Payments on Future Debt Issues	0	0	300,000	2,250,000	2,500,000	2,750,000
Transfers Out	9,007,761	6,844,667	8,311,801	6,823,500	6,395,900	6,225,000
TOTAL USES OF FUNDS	75,145,127	66,317,099	66,586,264	68,136,705	68,465,052	68,644,937
NET CHANGE IN FUND BALANCE	348,976	3,228,597	2,446,238	(153,577)	213,411	327,046
BEGINNING FUND BALANCE	16,182,403	16,531,379	19,759,976	22,206,214	22,052,637	22,266,048
ENDING FUND BALANCE	16,531,379	19,759,976	22,206,214	22,052,637	22,266,048	22,593,094

Key Revenue Drivers and Assumptions

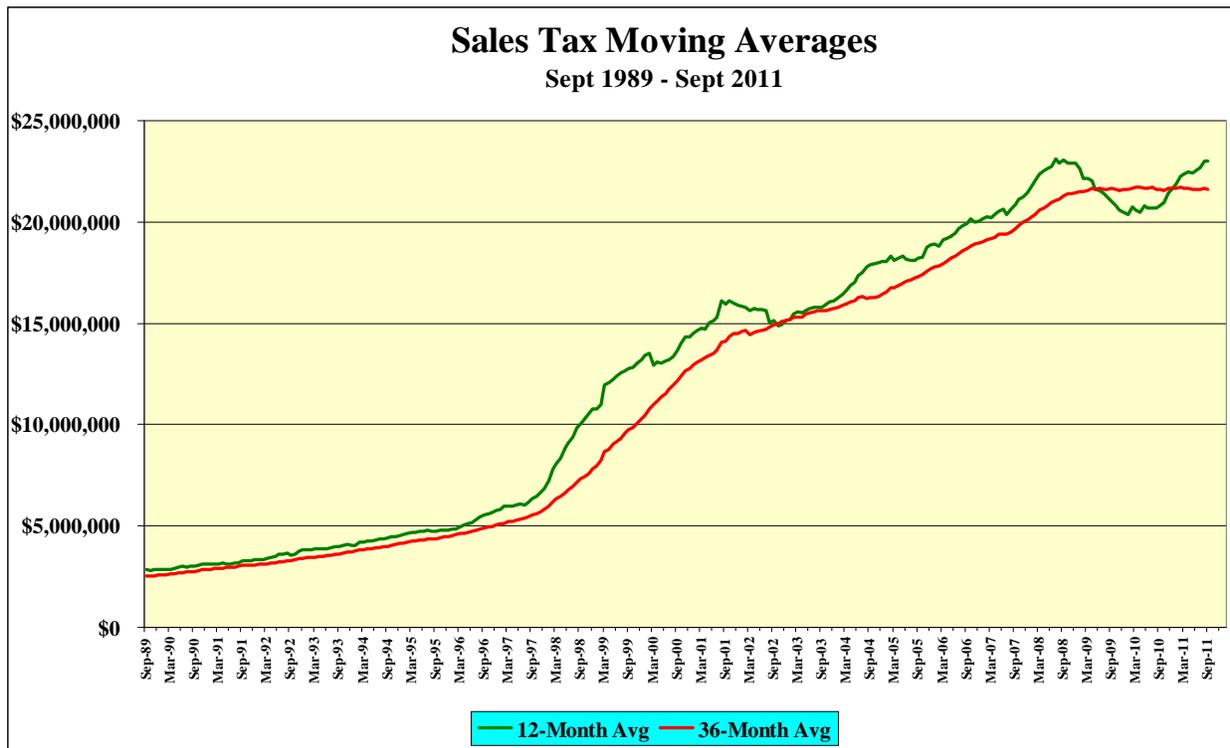
Property taxes are determined by the appraised value of taxable property within the city and the rate of taxation levied by the city. The tax rate is assumed to remain at the current rate of \$0.3480 per \$100 of valuation or less throughout the three-year forecast window. The net taxable value (NTV) of all property within the city increased by 0.8% in 2011, following a 0.6% increase the previous year.



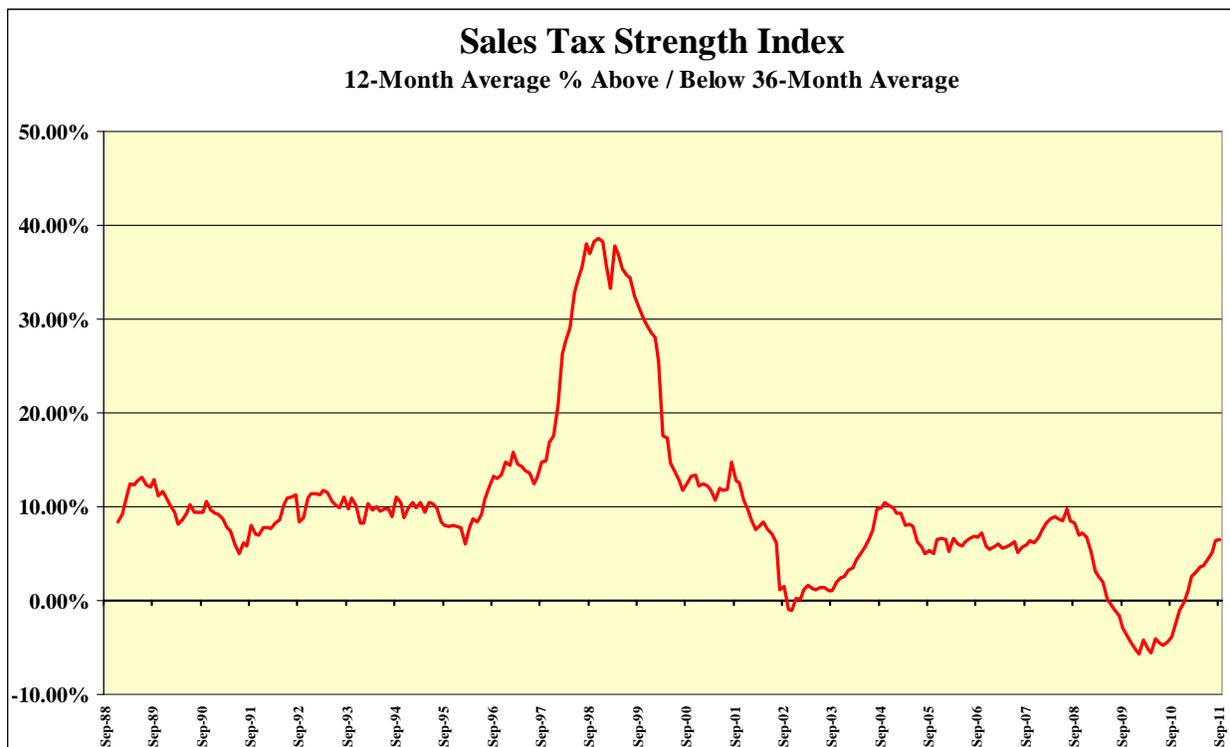
Although NTV has increased by an average of 2.8% annually since 2001, it is projected to increase by 1% annually during the forecast window.

Sales Taxes are a volatile revenue source in times of economic uncertainty. Factors such as consumer confidence, unemployment, retail store relocations and weather conditions are just a few of the many unpredictable circumstances which can affect collections. Another factor is sales tax audits conducted by the state Comptroller's office. Recent audits have determined that \$1.9 million in sales tax payments were credited to Grapevine in error over the past several years. The city has successfully negotiated both 10-year and 7-year, zero-interest paybacks and lowered sales tax projections by \$635,000 annually in FY11.

In order to make sense of sale tax revenue, the sales tax moving average tool is utilized to zoom in on small changes and to help identify trends. This is accomplished by computing the difference between a 12-month average and a 36-month average. When the 12-month moving average is above the 36-month moving average, growth is rising, as most local governments would like to see. When the moving averages rise to the point that the gap is wide, concern should be registered as to the sustainability of such a rise. When the 12-month narrows, touches or finally goes below the 36-month moving average, a yellow flag should turn to red, as this could be an indicator of trouble on the horizon. At some point the actual revenues collected will decline in absolute terms if the downward trend is steep enough or long enough.



The following chart dramatizes the data spread so that the tremors can be better identified, along with the trend. The city's 12-month moving average remained relatively consistent from 1989 to 1997, averaging 10% above the 36-month figure. Beginning in mid-1997, it began to rise sharply and skyrocketed upon the opening of Grapevine Mills mall in October 1997. It reached its top peak of 38.55% in October 1998, and has dipped below the 36-month moving average only two times in the past 20+ years. The first instance was in October 2002, which correlates to one year after 9/11, and reflects the negative impact the terrorist act had on sales tax collections. The dip lasted for two months and returned positive after December 2002.

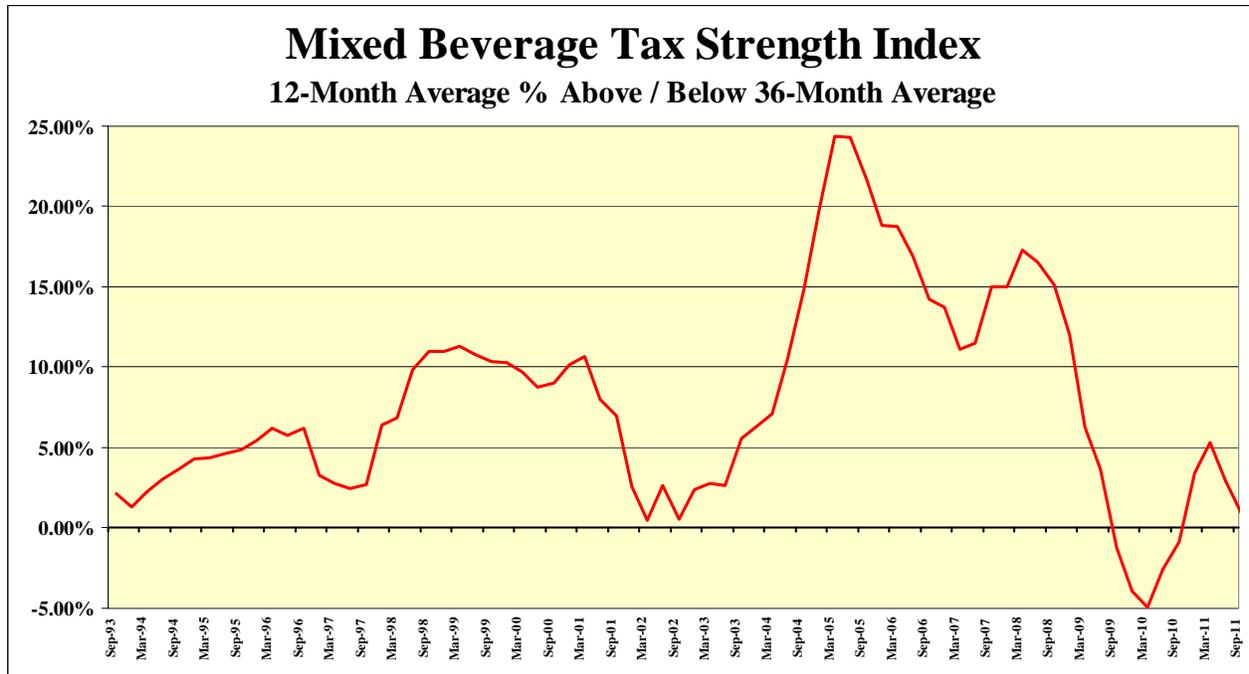


The second instance of the 12-month moving average falling below the 36-month average occurred in June 2009 and has continued to the current time. In January 2010 it reached its lowest point of -5.65%. Since that time it has steadily increased. In April 2010, the Conference Board said that its Consumer Confidence index reached its highest point since September 2008.

The most recent sales tax receipts indicate that perhaps we are in the midst of a modest recovery. In light of this trend and the previously mentioned audit adjustment, a more conservative forecast is projected. Sales tax collection, which grew by 8% in FY11, are projected to remain relatively flat in FY12 and increase by 2.5% annually in the three-year planning window.

Mixed Beverage Tax collection trends closely mirror sales tax trends, albeit collections are received on a quarterly, rather than monthly basis. One notable exception is that the 12-month moving average did not dip below the 36-month average in 2002, but rather bottomed out at 0.5% in April 2002. The 12-month average remained above the 36-month average until the last collection of FY09, during the height of the recession. It continued a downward trend for two quarters, reaching its lowest point of -4.96% in April 2010. The 12-month average then began to climb steadily the next four quarters, peaking at 5.33% in April 2011. It has experienced a decline the last two quarters, ending FY11 at 0.86%.

FY12 collections are projected to remain relatively flat in comparison to FY11. During the three-year planning horizon, mixed beverage tax collections are projected to remain flat at \$1.25 million annually.



Licenses, Fees & Permits include franchise fees, building permits and other development and code-related fees. Franchise fees increased by 4% in FY11, mirroring their average of 4.3% over the last seven years. Franchise fees are projected to increase gradually over the next three years, at less than 1% annually.

Fines, Forfeitures and Charges for Services include municipal court fines, parks and recreation service fees, library fines, vital statistics fees and internal charges to non-General fund departments for employee health insurance, fleet maintenance and information technology services.

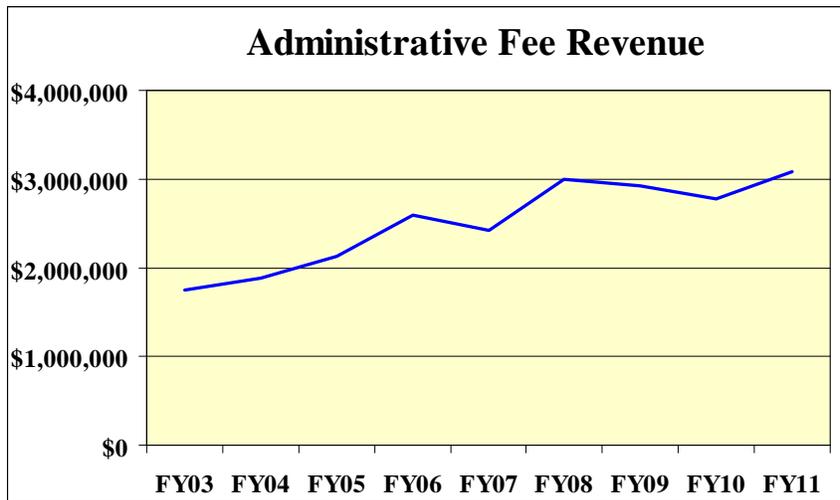
Municipal court fines experienced a dramatic decrease in FY11, falling 19% from the previous year. Construction on the DFW Connector project throughout Grapevine on state highways 114 and 121, combined with the ongoing widening of state highway 26 in the southwest portion of town have severely impaired enforcement activities. A bright spot has been the new Commercial Vehicle Enforcement program, which generated \$128,000 in revenue during its first full year of operations.

Charges for services have increased at an annual pace of 10% over the past eight years, including 31.3% in both FY07 and FY08. The rapid increase was fueled by ambulance fees, which rose nearly 400% in FY06 with the privatization of collection fee services. Revenue growth during FY10 declined to 6%, and declined to 1% for FY11. Charges for services are projected to increase 1.2% annually during the forecast window.

Interest and Miscellaneous Revenues include interest income from investment, intergovernmental revenue, insurance reimbursements, subrogation revenue and lease income from the collocation of communications antennae on city property. Interest income earnings continue their decline that began in FY09 as rates continue to fall and tight budgets have put a strain on cash flow. The city received \$333,350 in FY11 as a gas lease payment. As interest rates are not projected to rise substantially in the near future, overall revenue in this category is projected to remain relatively flat over the forecast period.

Transfers In consist of payments in lieu of taxes from outside funds to the General fund for administrative services and contributions to the Debt Service fund for principal and interest payments on each fund's portion of outstanding debt obligations.

Administrative fee payments are calculated at 7.5% of revenue for the following funds: Utility Enterprise (Water & Sewer), Lake Enterprise (Golf), Convention & Visitors Bureau (CVB), Stormwater Drainage (SDUS) and 4B Economic Development. Payments have increased at an annual rate of 7.5% over the last seven years, with double-digit spikes in FY06 following the opening of the Gaylord Texan, and again in FY08 following the creation of the 4B fund in 2007.

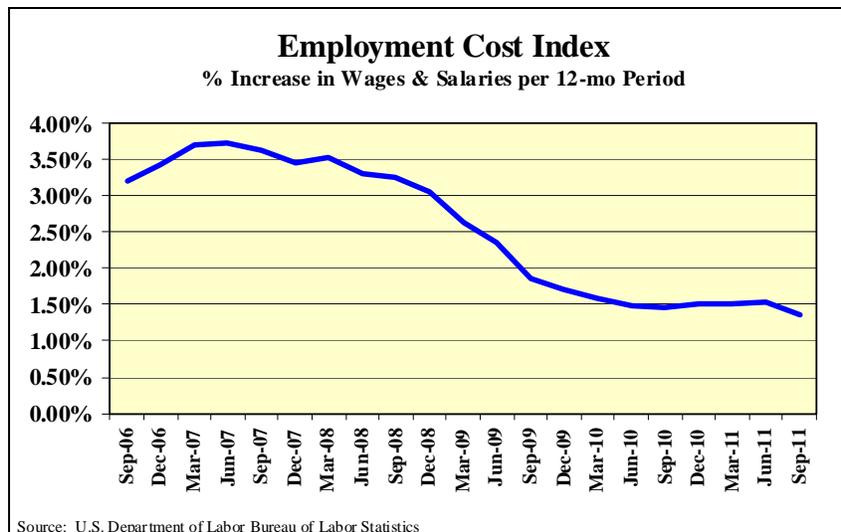


Payments increased by 19% in FY11 as hotel occupancy tax receipts rebounded and severe drought conditions led to increased water usage and subsequently, higher Utility Enterprise fund revenue. Overall, administrative fee payments are projected to increase at less than 1% annually over the next three years.

Key Expenditure Drivers and Assumptions

Personnel costs are based upon the assumption of full employment, with no additional personnel during the next three years. In addition, there are no planned reductions in force, as all 17.407 FTE slated for elimination as a result of the General Fund Reorganization in FY07 have been achieved through attrition.

For FY12, Council authorized employees to receive an across-the-board market adjustment pay increase equal to one percent of their current annual base pay rate. The city's compensation plan relies in part on the Employee Cost Index (ECI), an indicator produced by the federal Labor Department's Bureau of Labor Statistics. An index used to monitor inflation, the ECI measures the relative changes in wages, benefits and bonuses for a specific group of occupations. The reason the ECI is thought to be an indicator of inflation is that as wages increase, the added cost is often passed to consumers shortly thereafter in the form of higher prices.



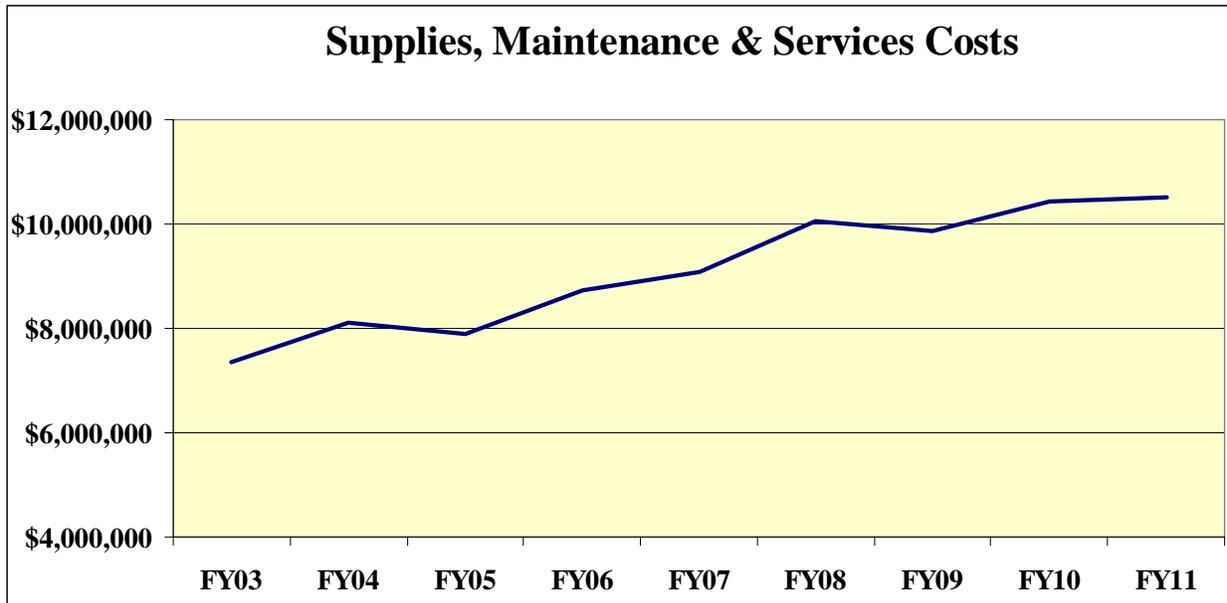
The index is updated quarterly. Although the ECI continues to increase quarterly, the rate of the increase declined for ten consecutive quarters from June 2008 through September 2010. It remained virtually flat for three quarters through June 2011. The latest ECI update recorded an increase of 1.36%, the smallest increase in over five years.

During the FY12 City Council budget workshop, staff presented survey results from Grapevine's 18 comparison cities. Final survey results at that time revealed the average increase planned by the other 18 cities was at 3%. Consequently, it was decided that staff would re-survey the 18 cities after the start of the new fiscal year to determine the average increase that was actually implemented by those cities.

Survey results confirm that the actual average increase given by the 18 cities for FY12 is a total of 3%. While a 1% increase was implemented for Grapevine employees on 10/1/11 as budgeted, staff will recommend that an additional 2% be implemented retroactively to October 1 to maintain a competitive salary position relative to the 18 comparison cities.

The forecast for FY13 through FY15 is a 2% across-the-board market adjustment pay increase each year. Personnel costs also include the planned annual increase in the TMRS rate to accomplish the eight-year phase-in approved by Council in 2008.

Supplies, Maintenance and Services are projected to increase at a rate of 6% per year. Supplies have risen at an average rate of 2.9% over the past six years, and are projected to increase by 3% annually. Maintenance costs have actually decreased by an average rate of 1.9% over the past six years and are projected to remain relatively flat. Service costs have increased an average of 7.2% over the past six years and are projected to continue that trend over the next three years.



Capital / Street Maintenance costs are derived from the five-year plan submitted by the facilities, parks maintenance, streets and traffic divisions. The plan consists of a detailed program of activities for each piece of capital infrastructure within the city.

Insurance costs, which include property and casualty coverage as well as employee medical, dental, vision and life insurance coverage, have risen at an average rate of 10.2% over the past seven years. Major changes in the health plan for FY12 are expected to result in a savings of \$700,000 over FY11. Costs during the three year forecast are projected to increase at an average rate of 3.3% annually.

Debt Service costs are budgeted to decline from \$12.1 million in FY11 to \$10.7 million in FY12. As debt has been restructured to take advantage of lower interest rates, the amount of property tax required to support debt obligations (the I&S portion of the tax rate) will fall correspondingly as existing debt is paid off. As the I&S portion of the debt rate decreases, the ability to generate additional revenue for the General fund (the M&O portion of the tax rate) is limited due to rollback provisions. To maintain the tax rate at the current level of \$0.35, some financial considerations must be made. The city may choose to issue new debt...perhaps by financing capital equipment replacements with an equipment note, or by funding capital street maintenance through a bond issue. The city is in the early stages of updating its capital improvement plan which will identify major infrastructure needs to be addressed in a potential bond election campaign. To this effort, \$2.25 million in additional debt service cost has been programmed in FY13, \$2.5 million in FY14 and \$2.75 million in FY15.

Transfers out include payments to the Capital Equipment Replacement fund for the acquisition of new and/or replacement capital equipment, vehicles, heavy machinery, and technology items. Transfers out also include funds earmarked for the Quality of Life CIP (QOL) fund.

With the creation of the Crime Control & Prevention District (CCPD) in April 2007, Council has directed that at the end of each fiscal year, all unencumbered funds in excess of the 20% balance requirement be transferred to the QOL fund to provide cash funding of projects which add to the community's quality of life. Total transfers from the General fund to QOL to date are \$20.1 million, with an additional \$2.8 million budgeted for transfer at the end of FY11.

Transfers to QOL in the three-year forecast window total \$8.25 million, compared to \$10.76 million in actual transfers in the preceding three-year period of FY09-FY11. The amounts available to transfer have been impacted by the decline in revenue, particularly sales tax. As the CCPD is solely supported by sales tax, it is projected that \$4.4 million dollars in funds that would have been available for QOL will be needed to support the CCPD over the next three years. A total of \$4.6 million has been transferred to CCPD through FY11, with an additional \$1.5 million programmed in FY12. As noted previously, any decrease in the M&O portion of the tax rate will affect the amount of funding available for QOL projects. Alternatives may include issuing debt for capital equipment replacement, thereby freeing up funds for QOL, or debt financing of QOL capital projects.

Fund Balance Summary

The General and Debt Service funds each have a fund balance requirement of 20% of net operating expenditures, the equivalent of 72 days of operations. The General fund meets the balance requirement each of the three years, with funds in excess of the 20% requirement transferred to the QOL fund. The Debt Service fund also exceeds the 20% requirement each of the three years. The Capital / Street Maintenance fund does not currently have a fund balance requirement, as its sole sources of revenue are operating transfers and interest earnings.

GENERAL GOVERNMENT FUND BALANCE SUMMARY						
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
	Actual	Estimate	Approved	Projected	Projected	Projected
<u>GENERAL FUND</u>						
Beginning Balance	8,738,034	8,185,105	9,444,986	9,444,986	9,236,409	9,394,820
Net Operating Surplus / (Deficit)	(552,929)	1,259,881	0	(208,577)	158,411	272,046
Ending Balance	8,185,106	9,444,986	9,444,986	9,236,409	9,394,820	9,666,866
Percentage of Operating Expenditures	19%	21%	21%	20%	20%	20%
Days of Operation	68	75	77	72	72	73
FUND BALANCE REQUIREMENT	8,717,954	9,080,147	8,865,215	9,209,797	9,393,256	9,569,184
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<u>DEBT SERVICE FUND</u>						
Beginning Balance	6,791,544	7,585,111	9,277,791	11,719,029	11,769,029	11,819,029
Net Operating Surplus / (Deficit)	793,567	1,692,680	2,441,238	50,000	50,000	50,000
Ending Balance	7,585,111	9,277,791	11,719,029	11,769,029	11,819,029	11,869,029
Percentage of Operating Expenditures	38%	77%	109%	94%	95%	100%
Days of Operation	140	279	397	344	345	364
FUND BALANCE REQUIREMENT						
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<u>CAPITAL / STREET MAINTENANCE FUND</u>						
Beginning Balance	652,825	761,163	1,037,199	1,042,199	1,047,199	1,052,199
Net Operating Surplus / (Deficit)	108,338	276,036	5,000	5,000	5,000	5,000
Ending Balance	761,163	1,037,199	1,042,199	1,047,199	1,052,199	1,057,199
FUND BALANCE REQUIREMENT	--- NONE					

Summaries for the three funds that comprise the General Government Funds group are as follows:

LONG-RANGE FINANCIAL FORECAST - GENERAL FUND						
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
	Actual	Estimate	Approved	Projected	Projected	Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	31,113,172	32,454,993	32,289,457	32,550,000	33,207,000	33,879,195
Licenses, Fees & Permits	7,248,312	7,446,480	7,142,511	7,175,000	7,160,000	7,145,000
Fines, Forfeitures & Charges for Services	9,984,072	9,634,174	10,003,905	9,700,000	9,850,000	10,000,000
Transfers In	2,776,023	3,085,299	2,854,422	3,000,000	3,025,000	3,050,000
Interest & Miscellaneous	1,528,437	1,514,904	963,221	878,478	930,902	933,296
TOTAL SOURCES OF FUNDS	52,650,016	54,135,851	53,253,516	53,303,478	54,172,902	55,007,491
EXPENDITURES AND OTHER FUNDING USES						
Personnel	24,353,769	24,433,320	24,845,222	25,763,555	26,257,341	26,754,883
Supplies, Maintenance & Services	10,528,401	10,792,244	10,635,724	10,825,000	11,086,250	11,355,563
Capital / Street Maintenance & Outlays	47,089	751,678	35,950	0	0	0
Insurance	9,265,925	10,054,061	9,424,819	10,100,000	10,275,000	10,400,000
Transfers Out	9,007,761	6,844,667	8,311,801	6,823,500	6,395,900	6,225,000
TOTAL USES OF FUNDS	53,202,945	52,875,970	53,253,516	53,512,055	54,014,491	54,735,445
NET CHANGE IN FUND BALANCE	(552,929)	1,259,881	0	(208,577)	158,411	272,046
BEGINNING FUND BALANCE	8,738,034	8,185,105	9,444,986	9,444,986	9,236,409	9,394,820
ENDING FUND BALANCE	8,185,105	9,444,986	9,444,986	9,236,409	9,394,820	9,666,866
FUND BALANCE REQUIREMENT	8,717,954	9,080,147	8,865,215	9,209,797	9,393,256	9,569,184
PERCENTAGE OF COVERAGE	19%	21%	21%	20%	20%	20%

LONG-RANGE FINANCIAL FORECAST - DEBT SERVICE FUND

	2009-10 Actual	2010-11 Estimate	2011-12 Approved	2012-13 Projected	2013-14 Projected	2014-15 Projected
REVENUE AND OTHER FUNDING SOURCES						
Taxes	11,810,998	11,475,057	10,742,976	10,116,150	10,149,661	9,559,492
Transfers In	1,747,277	2,304,418	2,359,510	2,360,000	2,355,000	2,350,000
Interest & Miscellaneous	55,148	31,124	100,000	50,000	50,000	50,000
Bond Refunding Proceeds	6,899,001	0	0	0	0	0
TOTAL SOURCES OF FUNDS	20,512,424	13,810,599	13,202,486	12,526,150	12,554,661	11,959,492
EXPENDITURES AND OTHER FUNDING USES						
G.O. Bond Principal & Interest	7,672,721	8,090,304	6,887,526	6,642,270	6,638,924	6,742,785
Cert. of Obligation Principal & Interest	3,743,842	2,577,944	2,145,956	2,086,645	1,888,713	1,431,460
Tax Notes & Notes Payable	1,236,017	1,442,715	1,420,766	1,397,235	1,377,024	885,247
Fiscal Agent & Bond Fees	111,888	6,956	7,000	100,000	100,000	100,000
Bond Refunding Payments	6,954,389	0	0	0	0	0
Payments on Future Debt Issues	0	0	300,000	2,250,000	2,500,000	2,750,000
TOTAL USES OF FUNDS	19,718,857	12,117,919	10,761,248	12,476,150	12,504,661	11,909,492
NET CHANGE IN FUND BALANCE	793,567	1,692,680	2,441,238	50,000	50,000	50,000
BEGINNING FUND BALANCE	6,791,544	7,585,111	9,277,791	11,719,029	11,769,029	11,819,029
ENDING FUND BALANCE	7,585,111	9,277,791	11,719,029	11,769,029	11,819,029	11,869,029
FUND BALANCE REQUIREMENT	3,889,747	2,390,384	2,122,767	2,461,049	2,466,673	2,349,270
PERCENTAGE OF COVERAGE	38%	77%	109%	94%	95%	100%

LONG-RANGE FINANCIAL FORECAST - CAPITAL / STREET MAINT. FUND

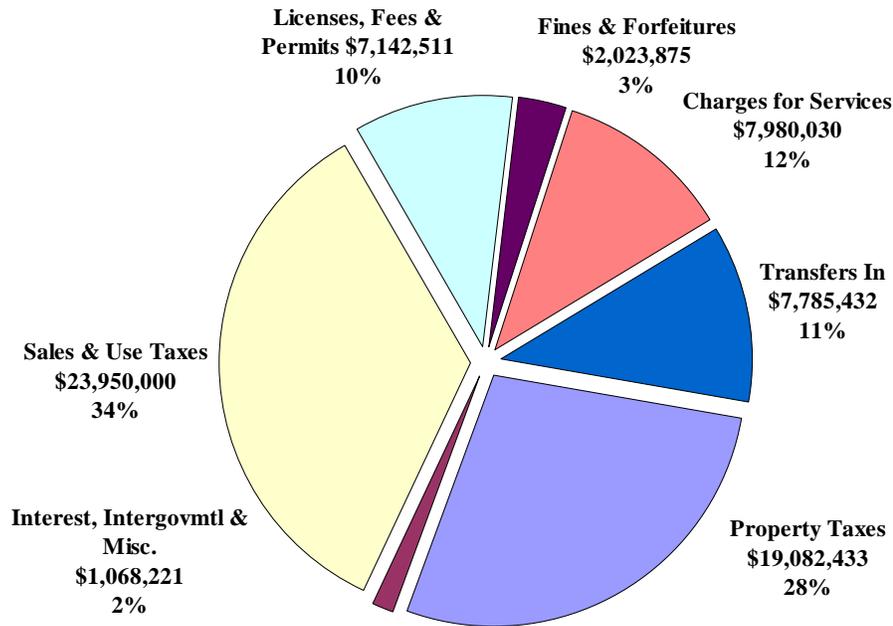
	2009-10 Actual	2010-11 Estimate	2011-12 Approved	2012-13 Projected	2013-14 Projected	2014-15 Projected
REVENUE AND OTHER FUNDING SOURCES						
Transfers In	2,315,000	1,593,160	2,571,500	2,148,500	1,945,900	2,000,000
Interest & Miscellaneous	16,663	6,086	5,000	5,000	5,000	5,000
TOTAL SOURCES OF FUNDS	2,331,663	1,599,246	2,576,500	2,153,500	1,950,900	2,005,000
EXPENDITURES AND OTHER FUNDING USES						
Facilities Capital Maintenance	261,168	224,162	480,500	310,000	157,000	200,000
Parks Capital Maintenance	479,583	558,344	691,000	388,500	328,900	300,000
Streets and Traffic Capital Maintenance	1,482,574	540,704	1,400,000	1,450,000	1,460,000	1,500,000
TOTAL USES OF FUNDS	2,223,325	1,323,210	2,571,500	2,148,500	1,945,900	2,000,000
NET CHANGE IN FUND BALANCE	108,338	276,036	5,000	5,000	5,000	5,000
BEGINNING FUND BALANCE	652,825	761,163	1,037,199	1,042,199	1,047,199	1,052,199
ENDING FUND BALANCE	761,163	1,037,199	1,042,199	1,047,199	1,052,199	1,057,199

CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

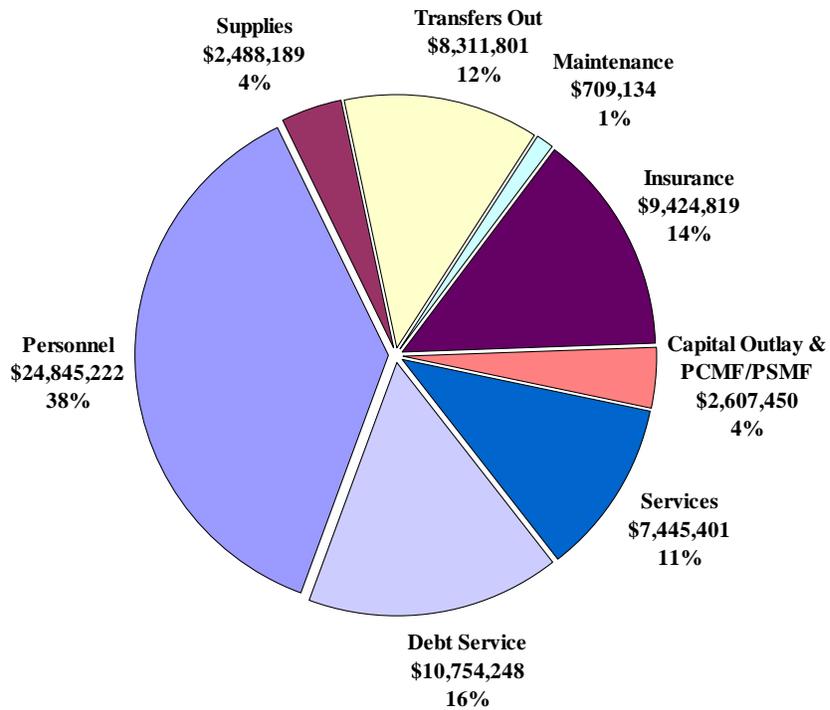
-- GENERAL GOVERNMENT FUNDS --

	General Fund	Debt Service Fund	Capital / Street Maintenance Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:				
Property Taxes	8,339,457	10,742,976		19,082,433
Sales & Use Taxes	23,950,000			23,950,000
Licenses, Fees & Permits	7,142,511			7,142,511
Fines and Forfeitures	2,023,875			2,023,875
Charges for Services	7,980,030			7,980,030
Intergovernmental / Inter-Agency	82,221			82,221
Interest Income	60,000	100,000	5,000	165,000
Transfers In	2,854,422	2,359,510	2,571,500	7,785,432
Miscellaneous	821,000			821,000
Total Revenues	53,253,516	13,202,486	2,576,500	69,032,502
EXPENDITURES AND OTHER FINANCING USES:				
Personnel	24,845,222			24,845,222
Supplies	2,488,189			2,488,189
Maintenance	709,134			709,134
Services	7,438,401	7,000		7,445,401
Insurance	9,424,819			9,424,819
Debt Service		10,754,248		10,754,248
Transfers Out	8,311,801			8,311,801
Permanent Capital / Street Maint.			2,571,500	2,571,500
Capital Outlay	35,950			35,950
Total Expenditures	53,253,516	10,761,248	2,571,500	66,586,264
NET CHANGE IN FUND BALANCE	-	2,441,238	5,000	2,446,238
BEGINNING FUND BALANCE	9,444,986	9,277,791	1,037,199	19,759,976
ENDING FUND BALANCE	9,444,986	11,719,029	1,042,199	22,206,214

REVENUE FUNDING SOURCES
 "Where The Money Comes From"



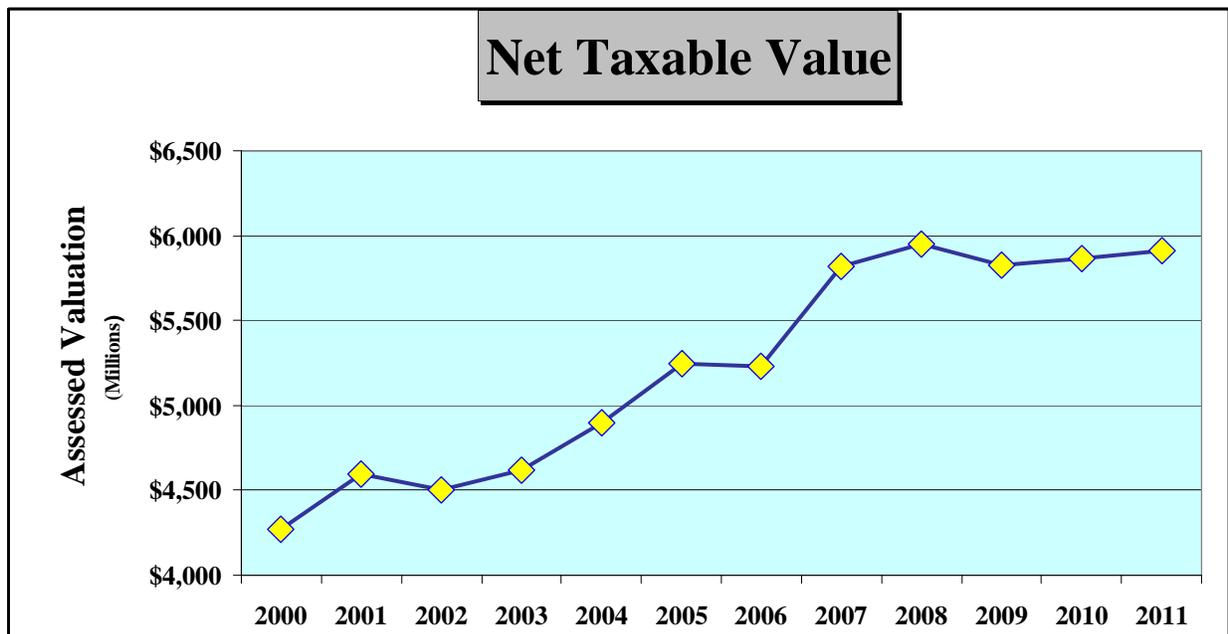
EXPENDITURE FUNDING USES
 "Where the Money Goes"



Revenue and Other Financing Sources

General Government revenue is budgeted at \$69 million, an increase of \$4.5 million (7%) from the previous year. The increase in budgeted revenue is primarily within property taxes, which are projected to increase by \$2.4 million (14%) and sales and use taxes, as sales tax receipts are projected to increase by \$1.8 million (8%) from the FY11 budget amount.

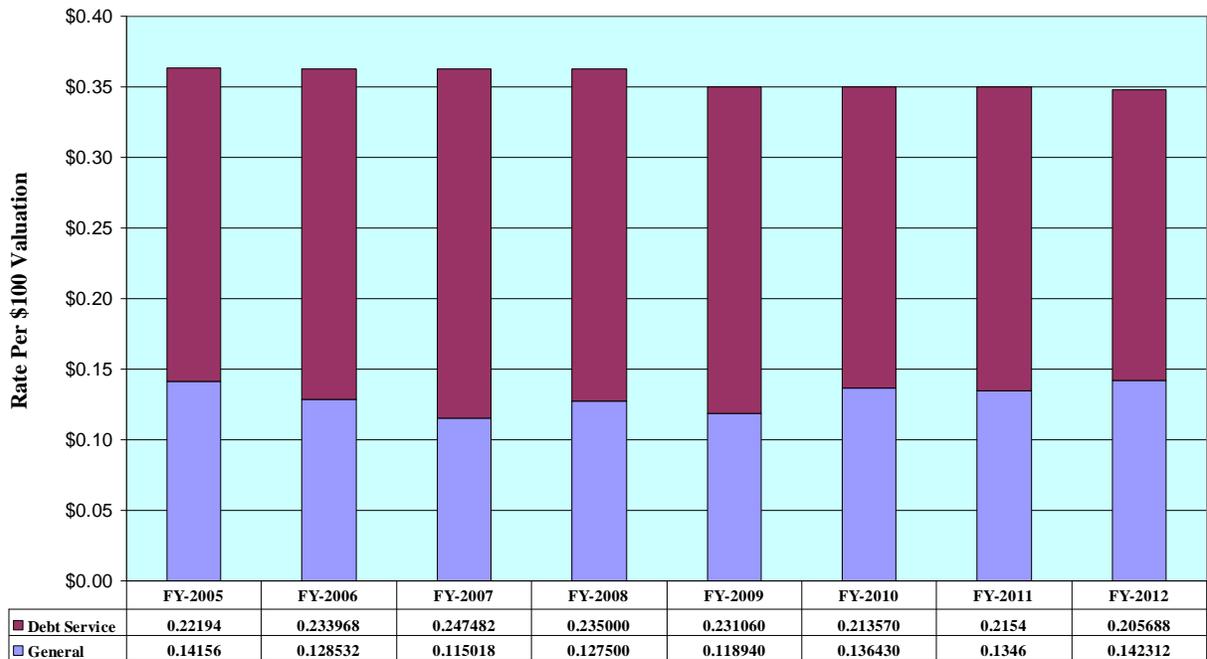
Ad Valorem Taxes, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.



The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals \$5,912,257,208 and is reflective of all taxable property in the City as of January 1, 2011. This represents an increase of \$47 million (0.8%) from the 2010 tax roll.

There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of \$0.142312 for the General Fund, meaning 35% percent of tax collections fund maintenance and operations. In comparison, last year's M&O rate of \$0.1346 represented 32% of tax collections. The total tax levy for FY12 is budgeted at \$19 million. Ad Valorem taxes represent 28% of General Government revenues.

Ad Valorem Tax Rates



Ad Valorem tax collections totaled \$19.7 million in FY11, a decrease of 3.8% from the previous year. Actual collections exceeded the budgeted estimate by \$3 million.

AD VALOREM TAXES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$17,279,972	\$17,988,685	\$19,475,291	\$20,542,483	\$20,484,203	\$19,709,433
Gain / (Loss)	(\$138,053)	\$708,713	\$1,486,606	\$1,067,192	(\$58,280)	(\$774,770)
% Change	-1%	4%	8%	5%	-0.3%	-3.8%

Sales & Use Taxes are the largest General Government revenue stream, at 35%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed in the City of Grapevine is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 10.7143% of those taxes to the City. Combined sales and use taxes represent 45% of total general fund revenues, up from 44% the previous year.

SALES TAX	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$19,993,129	\$21,212,479	\$22,922,623	\$20,595,865	\$21,214,000	\$22,997,850
Gain / (Loss)	\$1,247,524	\$1,219,350	\$1,710,144	(\$2,326,758)	\$618,135	\$1,783,850
% Change	7%	6%	8%	-10%	3%	8%

Sales tax receipts are budgeted at \$22.7 million, an increase of \$1.8 million (9%) from the previous year. Annual collections in FY11 increased 8%, after posting an increase of 3% the past year. The marked increase is hopefully a sign that the local economy will continue to rebound from the downturn that began in 2008. Recent reports indicate that consumer confidence is on the rise, and the local unemployment rate has stabilized.

Mixed beverage taxes are budgeted at \$1.25 million for FY12, an increase of \$50,000 from the previous year. Actual collections for FY11 were down slightly (-0.3%) from the previous year, after experiencing a 3% increase in FY10. The budget amount for FY12 reflects a degree of caution with regard to the current economic climate, and thereby the hotel convention market, which accounts for a significant portion of mixed beverage taxes.

MIXED BEVERAGE TAX	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$952,072	\$1,127,730	\$1,294,801	\$1,188,431	\$1,225,967	\$1,222,767
Gain / (Loss)	\$89,294	\$175,658	\$167,071	-\$106,370	\$37,536	-\$3,200
% Change	10%	18%	15%	-8%	3%	-0.3%

Franchise fees represent those revenues collected from utilities operating within the City that use the City's rights-of way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of \$6 million, down \$200,000 from the previous year. Actual FY11 collections were \$6.4 million and represent a 4% increase from the previous year.

FRANCHISE FEE COLLECTIONS	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Electric	3,475,816	3,595,811	3,555,918	3,791,360	3,517,029	3,879,344
Telephone	708,072	699,250	702,711	709,441	655,813	635,712
Natural Gas	673,363	649,178	720,097	485,793	549,056	471,940
Cable Television	332,283	426,494	511,242	584,144	722,239	711,706
Refuse Collection	755,874	820,419	805,348	747,933	689,248	702,603
Collections	\$5,945,408	\$6,191,153	\$6,295,317	\$6,318,671	\$6,133,385	\$6,401,305
Gain / (Loss)	\$576,154	\$245,745	\$104,164	\$23,354	(\$185,286)	\$267,919
% Change	11%	4%	2%	0%	-3%	4%

License and permit revenue includes fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at \$1.1 million, an increase of \$33,000 from the previous year's budget as development activity is expected to increase with the planned addition of several new restaurants. Total license & permit revenue decreased \$69,752 (-6%) from FY10.

LICENSES & PERMITS	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$1,519,263	\$1,757,395	\$1,220,657	\$1,079,178	\$1,114,927	\$1,045,175
Gain / (Loss)	\$22,252	\$238,132	(\$536,738)	(\$141,479)	\$35,749	(\$69,752)
% Change	1%	16%	-31%	-12%	3%	-6%

Charges for services consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY12 are budgeted at \$7.9 million and reflect a 6% decrease from the previous year.

Charges for fleet maintenance, insurance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for employee health insurance coverage, property and casualty premiums and costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is \$4.3 million, up \$252,000 (6%) from FY11. Total charges for services in FY11 were \$7.9 million and represent a 1% increase from the prior year.

CHARGES FOR SERVICES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$4,247,343	\$5,575,360	\$7,322,278	\$7,433,671	\$7,858,057	\$7,921,714
Gain / (Loss)	\$285,995	\$1,328,017	\$1,746,918	\$111,393	\$424,386	\$63,657
% Change	7%	31%	31%	2%	6%	1%

Fines and forfeitures represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$2 million, a decrease of \$243,000 (-11%) from the previous year's budget, as construction on the DFW Connector project along state highways 114 and 121 has hampered traffic enforcement activity. Actual collections in FY11 total \$1.7 million and represent a -19% decrease from the previous year.

FINES AND FORFEITURES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$1,859,773	\$1,606,562	\$2,197,098	\$2,208,111	\$2,126,014	\$1,712,460
Gain / (Loss)	\$147,229	(\$253,211)	\$590,536	\$11,013	(\$82,097)	(\$413,554)
% Change	9%	-14%	37%	1%	-4%	-19%

Intergovernmental revenue consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and reimbursements from adjacent cities for firefighter mutual aid services. Intergovernmental revenue is budgeted at \$82,221 and represents a 5% increase from the previous year.

Interest Income is budgeted at \$165,000 for FY12, a decrease of \$50,000 (-23%) from the previous year. As the sluggish national economy continues, interest rates continue to fall. Actual interest earnings in FY11 were \$127,000, down -34% from \$194,000 the previous year.

Miscellaneous revenue includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at \$325,000 and reflects an increase of \$14,000 from the previous year. Income from tower/ground communications leases is budgeted at \$145,000 and reflects a decrease of \$30,000 from the previous year. Total miscellaneous revenue is budgeted at \$821,000 for FY12 and represents 1% of General Government revenue.

Transfers In represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B and Stormwater Drainage funds total \$2.85 million, a decrease of \$50,000 from the previous year. Transfers to the Debt Service fund for principal and interest payments on debt issued to finance capital improvements of non-General Government funds total \$2.35 million, an increase of \$50,000 from the previous year. Total General Government transfers in FY12 equal \$7.8 million and represent 11% of revenues.

OPERATING TRANSFERS IN	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Utility Enterprise	1,522,459	1,300,193	1,440,790	1,392,331	1,349,725	1,501,990
Convention & Visitors	1,369,718	1,242,804	1,585,602	2,130,574	2,089,222	2,878,096
Lake Enterprise (Golf)	218,057	204,732	216,025	199,964	191,666	199,141
Stormwater Drainage	365,603	287,272	396,681	491,953	336,442	191,532
General (Cap. Maint)	537,500	599,175	1,855,076	2,199,000	2,315,000	1,593,160
Lake Parks	125,132	31,842	157,080	154,210	156,238	337,132
4B Economic Devl.	-	-	264,173	209,261	244,206	257,059
Crime Control & Prev.	-	-	-	79,800	155,800	0
Collections	\$4,138,469	\$3,666,018	\$5,915,428	\$6,857,093	\$6,838,300	\$6,958,109
Gain / (Loss)	(\$972,121)	(\$472,451)	\$2,249,410	\$941,665	(\$18,793)	\$119,809
% Change	-19%	-11%	61%	16%	-0.3%	1.8%

Total income from General Government transfers in FY11 was \$6.9 million and represents an increase of \$119,809 (1.8%) from the previous year.

Expenditures and Other Financing Uses

The FY12 adopted budget for General Government funds totals \$66.5 million dollars, an increase of \$2.8 million (5%) from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at \$58 million and represent a 3% increase from the previous year.

Personnel costs represent the single largest expenditure category, accounting for 37% of all General Government expenditures. Budgeted at \$24.8 million, personnel expenditures are down \$5,000 from the prior year's budget.

PERSONNEL COSTS	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Expenditures	\$27,073,777	\$25,188,112	\$22,393,316	\$23,870,555	\$24,353,769	\$24,433,320
Increase / (Decrease)	(\$189,888)	(\$1,885,665)	(\$2,794,796)	\$1,477,239	\$483,214	\$79,551
% Change	-1%	-7%	-11%	7%	2%	0.3%

Actual expenditures in FY11 were \$24.4 million and represent an increase of \$79,551 from the previous year. Total authorized positions for FY12 are 346.45 FTE, and reflect a decrease of 1.0 from the previous year.

AUTHORIZED POSITIONS GENERAL FUND	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>	<u>FY-2012</u>
Full-Time Equivalents (FTEs)	351.06	349.58	351.23	351.76	347.45	346.45
Increase / (Decrease)	(124.83)	(1.48)	1.65	0.53	(4.31)	(1.00)
% Change	-26.23%	-0.42%	0.47%	0.15%	-1.23%	-0.29%

Supplies are budgeted at \$2.49 million, an increase of \$222,000 from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at \$410,000 and represent an increase of \$100,000 from the FY11 budget. Operating supplies are budgeted at an increase of \$46,000 from the previous year. Expenditures for postage are budgeted to decrease by \$9,500. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY11 expenditures totaled just under \$2.3 million and represented a 0.3% increase from the previous year. Supplies represent 4% of total General Government expenditures.

SUPPLIES GENERAL FUND	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Expenditures	\$2,654,741	\$2,145,309	\$2,194,098	\$2,184,285	\$2,289,944	\$2,296,038
Increase / (Decrease)	\$197,192	(\$509,432)	\$48,789	(\$9,813)	\$105,659	\$6,094
% Change	8.0%	-19.2%	2.3%	-0.4%	4.8%	0.3%

Maintenance costs are budgeted at \$3.28 million and are composed of \$709,000 of general maintenance in the General fund and \$2.57 million in permanent capital and street maintenance. Maintenance costs account for 4% of General Government expenditures.

Services are budgeted at \$7.4 million and represent a \$701,000 increase from the FY11 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at \$3.5 million for FY12, an increase of \$300,000 (9%). Utility costs (electricity/gas/water/telephone) represent the second-largest segment at \$2 million, and represent an increase of \$255,000 over the previous year. Actual expenditures in FY11 are estimated to total \$7.6 million, and represent an increase of 5.1% over FY10. Expenditures for services account for 11% of General Government expenditures.

SERVICES GENERAL FUND	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Expenditures	\$6,238,145	\$6,245,940	\$7,022,346	\$7,057,886	\$7,312,725	\$7,688,382
Increase / (Decrease)	\$620,496	\$7,795	\$776,406	\$35,540	\$254,839	\$375,657
% Change	11.0%	0.1%	12.4%	0.5%	3.6%	5.1%

Insurance Costs, which include property, casualty and health insurance, are budgeted at \$9.4 million, and represent an increase of \$1.9 (25%) from the FY11 budget. Property and casualty (P&C) expenditures are budgeted at \$1.34 million, an increase of \$36,000 (2.8%) from the prior year. Actual P&C expenditures in FY11 are estimated at \$1.31 million.

Health insurance costs, which include medical, dental, vision, and life coverage, is budgeted at \$8 million. Actual costs for FY11 are estimated at \$8.7 million, which represents an 8.8% increase. Risk Management has made significant changes to the health plan for FY12, including partnering with United Healthcare to lower costs. These changes are projected to reduce costs by \$700,000 in the upcoming year.

HEALTH INSURANCE GENERAL FUND	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Expenditures	\$5,095,608	\$5,435,610	\$6,446,954	\$6,520,340	\$8,039,514	\$8,745,052
Increase / (Decrease)	\$64,192	\$340,002	\$1,011,344	\$73,386	\$1,519,174	\$705,538
% Change	1.3%	6.7%	18.6%	1.1%	23.3%	8.8%

Operating Transfers Out are budgeted at \$8.3 million and includes transfers of \$3 million from the General fund to the Capital Improvement fund for Community Quality of Life projects, \$2.5 million from the General fund to the Capital / Street Maintenance fund, \$1.5 million from the General fund to the CCPD fund, and \$1.2 million for cash purchase of fleet, capital and technology equipment items. Actual transfers in FY11 were \$6.8 million. Per Council policy, revenues in excess of the 20% balance requirement in the General fund are to be transferred to the Quality of Life CIP fund at fiscal year end.

OPERATING TRANSFERS OUT	FY-2006	FY-2007	FY-2008	FY-2009	FY-2010	FY-2011
Capital Maintenance	337,500	229,175	675,076	819,000	785,000	987,160
Street Maintenance	200,000	370,000	1,180,000	1,380,000	1,530,000	606,000
CIP / Quality of Life	0	3,861,529	8,500,000	3,500,000	4,260,000	3,000,000
Equipment Acquisition	10,650	165	1,762,669	1,688,450	429,085	751,507
Crime Control & Prever	NA	0	0	1,100,000	2,003,300	1,500,000
Total Transfers Out	\$548,150	\$4,464,869	\$12,117,745	\$8,487,450	\$9,007,385	\$6,844,667
Increase / (Decrease)	(\$1,198,150)	\$3,916,719	\$7,652,876	(\$3,630,295)	\$519,935	(\$2,162,718)
% Change	-69%	715%	171%	-30%	6%	-24%

Debt Service is budgeted at \$10.7 million, and represents a decrease of \$1.3 million from the previous year. The City issued \$500,000 in certificates of obligation in December 2010 to purchase cabins and furnishings for in support of the Vineyards Campground capital improvements project. Debt service costs represent 16% of General Government expenditures, down from 19% the previous year.

FY 2011-12 APPROVED OPERATING BUDGET
FUND 100 - GENERAL

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Ad Valorem Taxes	8,673,204	6,286,740	8,234,376	8,339,457
Sales & Use Taxes	22,439,968	22,100,000	24,220,617	23,950,000
Franchise Fees	6,133,385	6,245,000	6,401,305	6,035,000
Licenses & Permits	1,114,927	1,074,381	1,045,175	1,107,511
Charges for Services	7,858,057	7,550,010	7,921,714	7,980,030
Intergovernmental	78,914	78,639	123,424	82,221
Fines and Forfeitures	2,126,014	2,263,910	1,712,460	2,023,875
Transfers In	2,776,023	2,900,324	3,085,299	2,854,422
Miscellaneous	1,449,523	809,079	1,391,480	881,000
Total	52,650,016	49,308,083	54,135,851	53,253,516

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	24,353,769	24,840,208	24,433,320	24,845,222
Supplies	2,289,944	2,265,798	2,296,038	2,488,189
Maintenance	838,467	692,246	719,250	709,134
Services	7,399,990	6,736,956	7,776,956	7,438,401
Insurance	9,265,925	7,528,208	10,054,061	9,424,819
Transfers Out	9,007,385	7,244,667	6,844,667	8,311,801
Capital Outlay	47,089	0	751,678	35,950
Total	53,202,569	49,308,083	52,875,970	53,253,516

EXPENDITURES AND PERSONNEL BY PROGRAM:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved	Personnel ⁽¹⁾
City Manager	3,827,224	3,445,229	4,305,464	3,369,914	15.58
Mayor & Council	108,043	122,528	101,023	121,741	7.00
City Secretary	320,651	347,635	314,238	399,411	4.00
Administrative Services	12,214,942	10,516,934	13,029,204	12,612,491	30.34
Police	1,678,835	1,738,310	1,705,046	1,687,169	15.00
Fire	10,103,801	10,102,133	10,442,343	10,374,057	102.17
Parks & Recreation	6,286,689	5,997,119	6,531,305	6,313,609	65.98
Library	1,533,099	1,655,128	1,471,800	1,666,647	25.96
Public Works	6,899,088	6,973,446	6,893,374	7,212,325	65.42
Development Services	1,135,548	1,164,954	1,148,931	1,184,351	15.00
Permanent Capital & Street Maintenance	2,315,000	1,593,160	1,593,160	2,571,500	NA
Transfer to Equipment Replacement Fund	429,085	751,507	751,507	1,240,301	NA
Transfer to CCPD Fund	2,003,300	2,100,000	1,500,000	1,500,000	NA
Transfer to Quality of Life Fund	4,260,000	2,800,000	3,000,000	3,000,000	NA
Total	53,202,569	49,308,083	52,875,970	53,253,516	346.45

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	8,918,614	8,738,034	8,185,482	8,185,482	9,445,362
OPERATING REVENUE:					
Ad Valorem Taxes	7,615,206	8,673,204	6,286,740	8,234,376	8,339,457
Sales Taxes	20,595,865	21,214,000	20,900,000	22,997,850	22,700,000
Mixed Beverage Taxes	1,188,431	1,225,967	1,200,000	1,222,767	1,250,000
Franchise Fees	6,318,671	6,133,385	6,245,000	6,401,305	6,035,000
Licenses & Permits	1,079,178	1,114,927	1,074,381	1,045,175	1,107,511
Charges for Services	7,433,671	7,858,057	7,550,010	7,921,714	7,980,030
Intergovernmental	77,157	78,914	78,639	123,424	82,221
Fines and Forfeitures	2,208,111	2,126,014	2,263,910	1,712,460	2,023,875
Miscellaneous	996,354	1,449,523	809,079	1,391,480	881,000
Total Operating Revenue	47,512,644	49,873,993	46,407,759	51,050,551	50,399,094
TRANSFERS IN:					
Admin. Fee - Utility Fund	1,392,331	1,349,725	1,457,772	1,501,990	1,462,603
Admin. Fee - CVB Fund	874,896	890,772	771,855	999,309	846,008
Admin. Fee - Lake Ent. Fund	199,964	175,187	238,096	199,141	231,388
Administrative Fee - SDUS	241,655	103,133	236,663	103,033	102,548
Administrative Fee - 4B Fund	219,643	244,206	195,938	257,059	211,875
Total Transfers In	2,928,488	2,776,023	2,900,324	3,085,299	2,854,422
TOTAL REVENUE AND TRANSFERS	50,441,132	52,650,016	49,308,083	54,135,851	53,253,516
OPERATING EXPENDITURES:					
Personnel	23,870,555	24,353,769	24,840,208	24,433,320	24,845,222
Supplies	2,184,285	2,289,944	2,265,798	2,296,038	2,488,189
Maintenance	620,864	838,467	692,246	719,250	709,134
Services	7,144,129	7,399,990	6,736,956	7,776,956	7,438,401
Capital Outlay	114,444	47,089	0	751,678	35,950
Insurance	8,149,704	9,265,925	7,528,208	10,054,061	9,424,819
Total Operating Expenditures	42,083,980	44,195,184	42,063,416	46,031,303	44,941,715
TRANSFERS OUT:					
To Permanent Capital Maintenance	819,000	785,000	987,160	987,160	1,171,500
To Permanent Street Maintenance	1,380,000	1,530,000	606,000	606,000	1,400,000
To Capital Equipment Acquisition Fund	1,688,450	429,085	751,507	751,507	1,240,301
To Community Quality of Life Fund	3,500,000	4,260,000	2,800,000	3,000,000	3,000,000
To Crime Control & Prevention District Fund	1,100,000	2,003,300	2,100,000	1,500,000	1,500,000
Total Transfers Out	8,537,732	9,007,385	7,244,667	6,844,667	8,311,801
TOTAL EXPENDITURES AND TRANSFERS	50,621,712	53,202,569	49,308,083	52,875,970	53,253,516
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(180,580)	(552,552)	0	1,259,881	0
ENDING FUND BALANCE:	8,738,034	8,185,482	8,185,482	9,445,362	9,445,362
FUND BALANCE REQUIREMENT:	8,301,497	8,717,954	8,297,441	9,080,147	8,865,215

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

The FY 2011-12 projected Ending Fund Balance represents **21%** of total budgeted expenditures (77 days of operation).

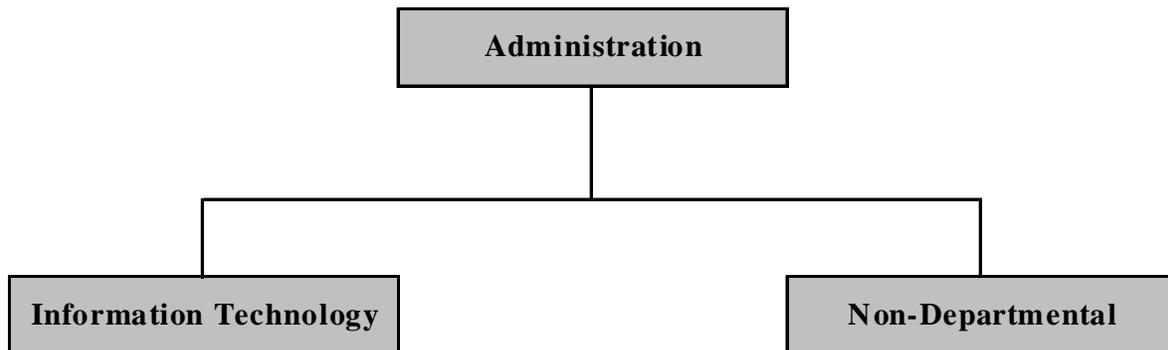


City Manager

The City Manager’s Office serves as the chief administrative branch for all city operations to implement the goals and policies established by the City Council and apply the Code of Ordinances written in the City Charter.

The Information Technology division operates and maintains the City’s data and voice networks. This includes monitoring for performance and failures, planning for growth and disaster recovery, and integrating diverse applications among the user departments. The division consults with user departments on hardware and software needs and handles user requests for repairs and changes.

The Non-Departmental-Administrative division serves as an interdepartmental resource to fund activities and purchases that benefit the entire organization and community. Funds budgeted in Non-Departmental accounts are under the control of the City Manager’s office.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of public hearings conducted	59
Number of agenda items	455
Number of ordinances	66
Number of resolutions	70
Number of technology hardware items	798
Value of annual technology replacement program	\$168,000

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
101 - CITY MANAGER

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	855,514	882,126	860,187	843,942	663,530
Information Technology	1,094,272	1,107,697	1,152,838	1,109,282	1,183,593
Non-Departmental	1,869,168	1,837,402	1,432,204	2,352,241	1,522,791
Total	3,818,954	3,827,224	3,445,229	4,305,464	3,369,914

<u>CITY MANAGER'S OFFICE</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
City Manager	1	1	1	1	1
Assistant City Manager	2	2	2	2	1
Development Manager	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
IT Manager	1	1	1	1	1
Asst IT Mgr/Internet Svc Adm	1	1	1	1	1
Network Administrator II	1	1	1	1	1
GIS Manager	1	1	1	1	1
IT Customer Service Coordinator	1	1	1	1	1
Network Administrator I	1	1	1	1	1
Lan/Wan Administrator	1	1	1	1	1
IT Technician	1	1	1	1	1
GIS Analyst	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	15.00	15.00	15.00	15.00	14.00

PART-TIME POSITIONS					
IT Assistant	0.98	0.98	0.98	0.98	0.98
Clerk Typist/Receptionist	0.60	0.60	0.60	0.60	0.60
GIS Technician	0.46	0.46	0	0	0
TOTAL PART-TIME POSITIONS	2.04	2.04	1.58	1.58	1.58

TOTAL CITY MANAGERS OFFICE	17.04	17.04	16.58	16.58	15.58
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**City Manager - Administration
100-101-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	795,387	815,103	828,830	754,096	624,015
Supplies	22,027	13,123	17,500	49,091	17,500
Maintenance	0	0	0	0	0
Services	38,100	53,900	13,857	40,754	22,015
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	855,514	882,126	860,187	843,942	663,530

Objectives

- Maintain the City's technological competitiveness and customer service orientation through the development and maintenance of the city web page and the organizational intranet.
- Continue support of city facility development to accommodate city's growth.
- Facilitate communication with DFW Airport to resolve funding issues and for the development of viable property within Grapevine city limits.
- Continue efforts to develop public transportation program focused on tourism and to implement citywide signage program.
- Encourage development of new business by continuing to establish commercial and industrial development contacts through existing sources.
- Prepare and publish the annual Economic Profile and Economic Update.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Newsletters published	6	6	6	6	6
Average response time to citizen telephone and web page inquiries	4 day	4 day	4 day	4 day	4 day
Industrial Marketing Missions	4	8	4	4	4
Complete Economic Summary by 02/28	100%	100%	100%	100%	100%
Complete Economic Profile by 02/01	100%	100%	100%	100%	100%

**City Manager - Information Technology
100-101-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	791,160	806,359	818,442	807,522	831,327
Supplies	40,975	25,994	18,640	28,223	24,182
Maintenance	50,940	49,414	80,417	44,594	77,873
Services	211,197	225,929	235,339	228,943	250,211
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,094,272	1,107,697	1,152,838	1,109,282	1,183,593

Objectives

- Provide courteous customer service to our Department end users, maintain current hardware in a timely manner, and upgrade hardware when financing is available.
- Maintaining the current equipment and software inventories.
- Implement a storage area network dedicated to storing document images in conjunction with the municipal court automation project
- Continue to replace and upgrade network equipment and software
- Replace one remote fire station broadband Internet/VPN data link with a Motorola Canopy radio data link
- Begin implementation of virtual desktops
- Continue to complete GIS map requests in a timely, professional manner.
- Update all Pictometry installations and workstations with the new 2011 imagery
- Develop and implement a replacement application for the Zoning Analyst software
- Import and mosaic new 2011 6" aerial photography and upgrade all web sites to reflect the current imagery

**City Manager - Non-Departmental
100-120-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	0	0	0	0	0
Supplies	59,631	79,799	27,090	56,210	61,300
Maintenance	0	90	4,000	0	4,000
Services	1,721,355	1,733,873	1,897,918	1,887,878	1,955,508
Capital Outlay	88,182	23,639	0	408,153	0
Transfers	0	0	0	0	0
Total	1,869,168	1,837,402	1,432,204	2,352,241	1,522,791

Objectives

- Utilize technology to enhance communications with Grapevine citizens.
- Maintain strong legal services, consulting assistance, legislative support and communication systems throughout the organization.
- Increase exposure and participation in regional, state and national municipal organizations.
- Continue to pursue opportunities for community-based activities such as neighborhood meetings, information sharing and citywide functions.

**Mayor & Council
100-102-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	86,287	86,168	88,728	79,034	88,941
Supplies	12,923	11,905	15,100	15,590	15,100
Maintenance	0	0	0	0	0
Services	27,379	9,969	18,700	6,399	17,700
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	126,590	108,043	122,528	101,023	121,741

Objectives

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of public hearings	58	61	70	65	70
Number of ordinances	60	71	80	75	80
Number of resolutions	45	38	60	50	60
Number of agenda items	390	373	350	360	350

<u>MAYOR AND COUNCIL</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Mayor	1	1	1	1	1
Council	6	6	6	6	6
TOTAL POSITIONS	7	7	7	7	7



City Secretary

The City Secretary's Office maintains accurate records for the City that are available to the public, City Council and City Staff through a Records Management Program mandated by State law and adopted by City ordinance.

The City Secretary's Office prepares City Council and Planning & Zoning Commission agendas and packets, records and maintains City Council minutes, resolutions and ordinances. This department conducts municipal elections, coordinates City Boards and Commission appointments, issues City alcoholic beverage permits, mobile home permits and door-to-door solicitor permits. The City Secretary serves as the local registrar for birth and death records for the City of Grapevine.

To obtain City of Grapevine information including:

- City Council agendas, minutes, ordinances and resolutions
- Planning & Zoning Commission agendas and minutes
- City Boards and Commission agendas
- Application for appointment to City Boards and Commission
- Application for obtaining certified birth and death records
- How to apply for City alcoholic beverage permits
- Rules, regulations and applications for door-to-door solicitors

Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of requests for public information received	20,295
Number of passport applications processed	57
Number of required legal captions published	56
Number of documents scanned	347
Number of post-Council documents processed	222
Number of birth records processed	4,502
Number of death records processed	1,630

FY 2011-12 APPROVED OPERATING BUDGET
 GENERAL FUND DEPARTMENTAL SUMMARY
 103 - CITY SECRETARY

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	280,493	287,277	289,915	285,614	304,718
Supplies	23,625	17,143	19,106	9,703	23,564
Maintenance	0	0	0	0	0
Services	14,251	16,230	38,614	18,921	71,129
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
	318,368	320,651	347,635	314,238	399,411

<u>CITY SECRETARY</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
City Secretary	1	1	1	1	1
Assistant City Secretary/Records Manager	1	1	1	1	1
Vital Records Specialist	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL CITY SECRETARY POSITIONS	4.00	4.00	4.00	4.00	4.00

**City Secretary's Office
100-103-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	280,493	287,277	289,915	285,614	304,718
Supplies	23,625	17,143	19,106	9,703	23,564
Maintenance	0	0	0	0	0
Services	14,251	16,230	38,614	18,921	71,129
Total	318,368	320,651	347,635	314,238	399,411

Objectives

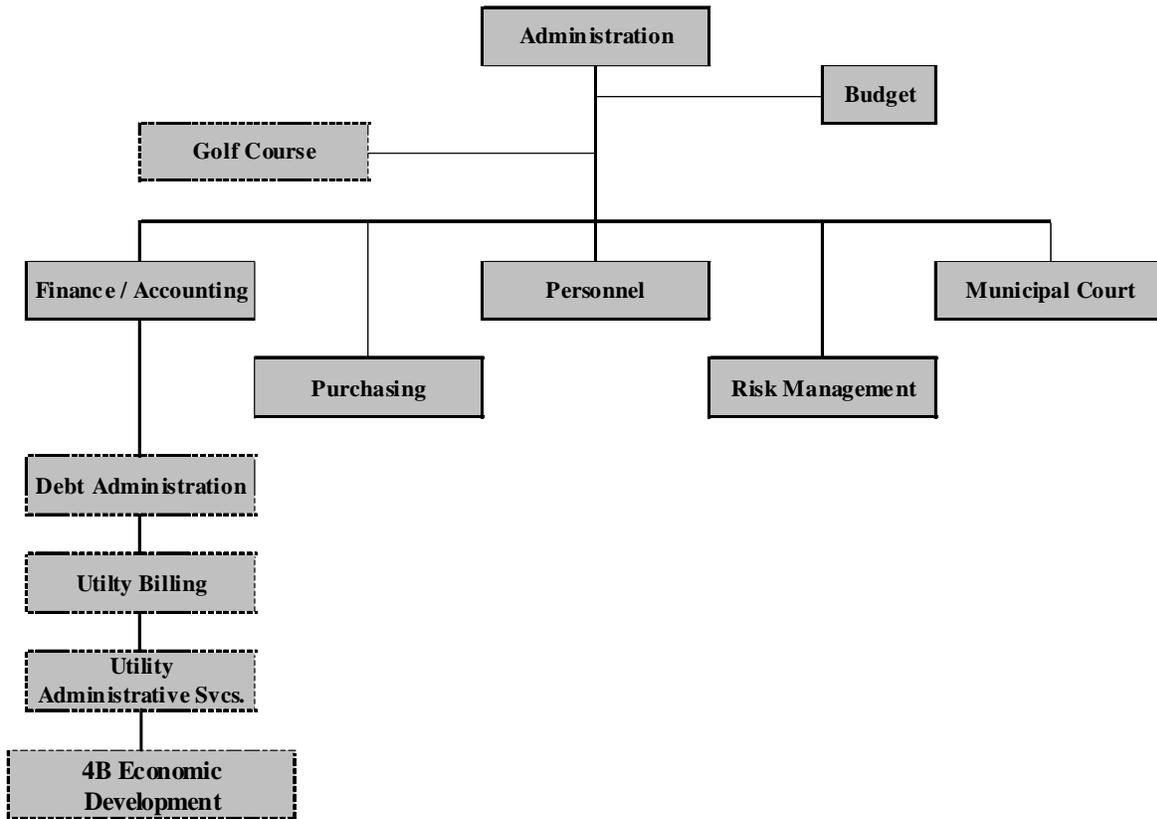
- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Post-Council meeting documents:					
- Ordinance/Resolution (2 days)	111	119	100	111	100
- Minutes transcribed (2 days)	86	76	72	75	72
- Minutes/contracts indexed (2 weeks)	4/09	6/10	6/10	5/11	6/12
- Documents scanned (5 days)	317	303	285	305	291
- Required legal captions published	51	59	60	57	60
Customer Inquiries annually:	13,501	14,380	13,500	13,663	13,500
Passport applications processed:	833	515	600	57	0
Open records average process time:					
- Public information (5 days)	160	279	210	282	225
- Birth records					
Newborns/mail (5 days)	3,731	3,551	3,490	3,664	3,500
Walk-in (<1/2 hour)	1,055	938	1,100	860	900
- Death records (<1/2 hour)	3,345	2,461	2,900	1,655	1,500
Records management:					
- Manpower hours	219	118	100	76	100
- Microfilm prior year's vital records	0%	0%	100%	100%	100%
- Amount of records eligible for destruction and destroyed by end of the 3rd quarter	587.75 CF	5	250 CF	100 CF	250 CF



Administrative Services

The Administrative Services Department manages and controls divisions which provide a wide variety of services for the City of Grapevine. Areas of responsibility include accounting, accounts payable, auditing, budget preparation and administration, debt management, human resource management, investments, municipal court, payroll, purchasing, risk management, taxation and utility billing. In addition, the department also oversees operation of the City's municipal golf course.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of budget amendments processed	140
Number of amendment line item entries	924
Surplus dispositions via online auctions	297
Number of municipal court cases filed (DFW Airport and Grapevine)	22,619
Number of applications and resumes received annually	9,648
Number of new hires processed (full-time, part-time and casual)	150
Number of payroll checks processed	20,248

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
105 - ADMINISTRATIVE SERVICES

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	402,328	399,003	399,964	403,243	470,802
Accounting	775,455	774,658	803,711	831,447	806,726
Purchasing	234,228	210,402	222,562	218,995	241,428
Personnel	553,468	582,506	572,138	592,043	595,144
Municipal Court	656,851	630,006	648,790	609,410	658,237
Risk Management	8,463,226	9,618,365	7,869,769	10,374,066	9,840,154
Total	11,085,555	12,214,942	10,516,934	13,029,204	12,612,491

<u>ADMINISTRATIVE SERVICES</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Administrative Services Director	1	1	1	1	1
Controller	0	0	0	1	1
Managing Director of Financial Services	1	1	1	0	0
Budget Manager	1	1	1	1	1
Administrative Service Coordinator	1	1	1	1	1
GHA Executive Director	1	1	1	1	1
Accountant	1	1	1	0	0
Internal Auditor	1	1	1	1	1
Payroll/Accounting Tech	1	1	1	1	1
Sr. Accountant	1	1	1	2	2
Accounting Technician	1	1	1	1	1
Purchasing Agent	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1
Sr. Warehouse Worker	1	1	1	1	1
Acct Payable Clerk	0.5	0.5	0.5	0.5	0.5
Personnel Director	1	1	1	1	1
Secretary	1	1	1	1	1
Personnel Analyst II	1	1	1	1	1
Personnel Analyst I	1	1	1	1	1
Personnel Tech	1	1	1	1	1
Municipal Court Manager	1	1	1	1	1
Municipal Court Supervisor	1	1	1	1	1
Municipal Court Clerk	4	3	3	3	3
Cashier	1	1	1	1	1
Clerk Typist	1	1	1	1	1
Municipal Court Judge	1	1	1	1	1
Risk Manager	1	1	1	1	1
Benefits/Claims Coordinator	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	30.50	29.50	29.50	29.50	29.50

PART-TIME POSITIONS					
Budget Assistant	0.17	0.17	0.09	0.09	0.09
Bailiff	0.60	0.60	0.60	0.60	0.60
Clerk Typist/Receptionist	0.15	0.15	0.15	0.15	0.15
TOTAL PART-TIME POSITIONS	0.92	0.92	0.84	0.84	0.84

TOTAL ADMINISTRATIVE SERVICES	31.42	30.42	30.34	30.34	30.34
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**Administrative Services - Administration
100-105-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	357,817	364,410	373,764	372,937	380,083
Supplies	23,844	22,728	15,400	21,763	22,500
Maintenance	0	0	0	0	0
Services	20,667	11,866	10,800	8,542	68,219
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	402,328	399,003	399,964	403,243	470,802

Objectives

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.
- Implement and enhance employee health insurance training programs.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
GFOA Distinguished Budget Awards received	22	23	24	24	25
GFOA Budget Review "Outstanding" Ratings	7	11	12	13	14
Budget Amendment Requests processed	144	170	150	150	150
Budget Documents & CAFRs produced on CD	20	15	20	10	10
Monthly financial status reports completed	9	9	9	9	9

**Administrative Services - Accounting
100-105-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	495,992	510,440	492,116	546,422	503,776
Supplies	14,737	16,828	19,350	13,280	20,000
Maintenance	0	0	0	0	0
Services	264,725	247,389	292,245	271,745	282,950
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	775,455	774,658	803,711	831,447	806,726

Objectives

- Continue to meet payroll and account payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of Payroll Checks	15,201	20,820	21,000	20,350	21,200
Number of Accounts Payable	18,824	15,200	16,500	13,186	15,000

**Administrative Services - Purchasing
100-105-3**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	221,225	201,305	212,092	211,399	215,796
Supplies	3,291	3,205	3,720	3,387	4,132
Maintenance	0	0	0	0	0
Services	9,712	5,892	6,750	4,210	21,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	234,228	210,402	222,562	218,995	241,428

Objectives

- Review / re-bid 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts
- Reduce inventory
- Increase inventory turns
- Increase the number of solicitations because of the new e-bidding system

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Conduct at least 3 Internet surplus auctions.	6	1	3	5	N/A
Annual contracts with no gap in service	99%	90%	99%	90%	95%
Requisitions converted to PO's < 4 days	99%	99%	99%	94%	N/A
Number of new contracts established	20	19	20	18	8
Reduce inventory to \$150,000	N/A	N/A	N/A	N/A	\$150,000
Increase inventory turns	N/A	N/A	N/A	N/A	3
Increase the number of solicitations because of the new e-bidding system	N/A	N/A	N/A	N/A	200

**Administrative Services - Personnel
100-104-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	473,741	480,018	474,371	481,085	482,237
Supplies	13,706	14,882	23,232	16,988	23,372
Maintenance	0	0	0	0	0
Services	66,021	87,606	74,535	93,970	89,535
Total	553,468	582,506	572,138	592,043	595,144

Objectives

- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues so that unemployment claims result from less than 10% of all terminations, employment-related lawsuits result from less than 1% of all terminations, and full-time employee turnover falls below 10%.
- Advertise each full-time vacancy through a minimum of 4 different sources to obtain a diverse application pool of at least 30 candidates on average for the hiring department to select from.
- Provide annual, mandatory training to all new employees on sexual harassment.
- Conduct new employee orientation to assimilate new employees into the organization successfully and quickly. New employee orientation will be scheduled no later than the third week of employment, on average, with the City. Business Culture Policy training for new hires will be conducted at least twice each year.
- Annually survey approximately 40 of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Training contacts made with employees/supervisors	103/61	153/82	200/100	50/180	100/100
Applications received annually	2,570	8,765	9,000	9,000	8,000
# of full/part-time new hires processed	32/124	34/121	50/120	35/120	50/120
# of full/part-time resignations/terms processed	30/115	32/105	40/110	40/100	40/100
Orientations held within 3 weeks of hire	53%	69%	70%	75%	75%
Payroll/benefit transactions performed	2,656	1,787	2,600	1,700	2,600
Employee turnover (full-time only)	5.74%	6.35%	8.50%	8.50%	8.50%
Full-time employees per 100 citizens	1.129	1.109	1.120	1.120	1.120
Personnel employees per 100 employees	0.919	0.913	0.930	0.930	0.930
Employees tracked on leave (FMLA, SL Pool, Personal Leave) or on Modified Duty	231	251	250	290	290

**Administrative Services - Municipal Court
100-107-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	495,122	459,676	463,704	460,132	471,858
Supplies	23,187	22,289	31,855	25,464	26,800
Maintenance	675	700	2,093	735	7,255
Services	137,868	147,341	151,138	123,079	152,324
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	656,851	630,006	648,790	609,410	658,237

Objectives

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of cases filed per year with COG	27,385	26,579	27,300	21,869	26,794
Number of cases filed per year with DFW	1,820	2,360	1,829	2,200	2,100
Average number of minutes to process each case	20	20	20	20	20
Average number of minutes to process at window	25	25	25	25	25
Average number of hours to prepare for Jury Trial	4	4	4	4	4
Number of teens requesting Teen Court	412	356	415	280	350

**Administrative Services - Risk Management
100-109-1**

Expenditures By Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	240,252	242,796	252,671	253,795	257,035
Supplies	15,769	12,480	15,100	10,908	17,975
Services	31,240	94,575	73,790	54,237	140,325
Capital Outlay	26,262	2,589	0	1,065	0
Property & Casualty	1,629,364	1,226,411	1,307,755	1,309,009	1,343,669
Health Insurance	6,520,340	8,039,514	6,220,453	8,745,052	8,081,150
Total	8,463,226	9,618,365	7,869,769	10,374,066	9,840,154

Objectives

- Initiate self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries
- Direct the City's self-funded major medical health plan for employees and their families
- Implement new plan design for HSA and HRA programs in the City's self-funded health plan.
- Manage prescription benefit plan
- Manage and direct expansion of the SIR liability and property protection program.
- Reduce legal and expert witness fees by contracting with excess liability carriers and third parties.
- Provide LTD insurance for employees and their families while stabilizing premiums.
- Provide cost effective life insurance for City employees and their families.
- Continue Citywide HIPAA program and privacy compliance office.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Cost savings with SIR Program					
Insurance premium savings	\$579,000	\$594,500	\$610,700	\$590,400	\$655,400
% of premium savings	57%	62%	67%	64%	68%
Transfer litigation fees to excess carrier	\$195,600	\$205,700	\$174,500	\$158,500	\$205,100
Paid liability claims vs. total claims	14%	15%	18%	18%	19%
Recover subrogation revenue	\$973,916	\$398,686	\$310,600	\$295,100	\$355,500
Vehicle accidents	17	22	15	26	28
Fleet accidents as percentage of total fleet	5%	7%	5%	7%	8%
Worker's Compensation:					
Standard premium	\$1,316,597	\$1,241,499	\$1,241,499	\$1,169,437	\$1,205,300
Experience rated discounted premium	\$513,473	\$337,688	\$484,000	\$299,376	\$355,400
W/C premium savings	\$431,317	\$903,811	\$757,499	\$870,061	\$849,900
Worker's Compensation Injuries:					
Medical only injuries	41	27	39	37	44
Medical only injuries to total staff	6%	4%	6%	5%	7%
Lost time injuries	18	14	12	17	19
Lost time injuries to total staff	5%	2%	3%	4%	4%

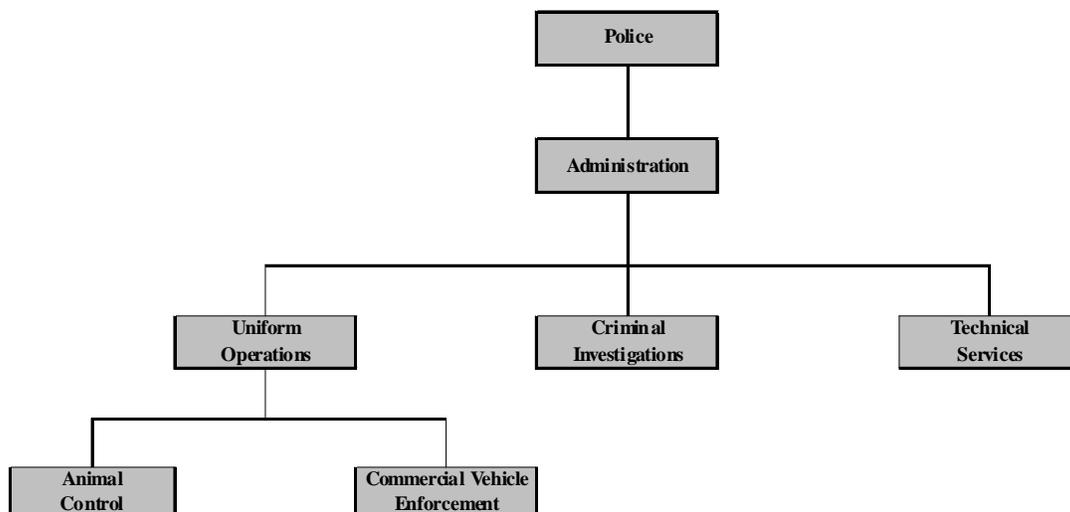


Police

The Grapevine Police Department continually strives to provide the citizens of Grapevine as well as visitors to the City with the best possible service that ensures all citizens and visitors a safe and secure environment.

The department is organized in the following divisions:

- **Administration** Includes the Office of the Chief of Police, Community Relations, Internal Affairs, Hiring, Training, Public Information and Volunteers
- **Uniform Operations** Includes Patrol Operations, Traffic Unit, Animal Control, Jail Operations S.W.A.T. and K9 Operations
- **Criminal Investigations** Includes of all case investigations plus Evidence & Property Unit, Special Investigative Unit, and Warrant Officers
- **Technical Services** Includes records, communications and emergency dispatch.
- **Commercial Vehicle Enforcement** Inspection of commercial vehicles for safety violations and enforcement of regulations to improve the safety of the roadways / freeways within the City limits.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of stations	2
Calls for service	28,976
Number of traffic citations issued	19,174
Number of hazardous moving violations	10,161
Number of criminal offenses	2,714
Number of vehicular patrol units on duty	26
Average response time for all Priority 1 calls	3:44
Average response time for non-emergency calls	4:35
Number of animals impounded	800
Number of animals adopted	240

NOTE: Uniform Operations, Criminal Investigations, Technical Services and Commercial Vehicle Enforcement are funded via the CCPD.

FY 2011-12 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

GENERAL FUND ONLY					
Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	1,444,831	1,536,398	1,540,215	1,555,527	1,474,681
Animal Control	194,236	142,437	198,095	149,518	212,488
Total	1,639,068	1,678,835	1,738,310	1,705,046	1,687,169

<u>POLICE</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Police Chief	1	1	1	1	1
Assistant Police Chief	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	3	3	3	3	3
Sr. Officer	6	6	6	5	5
Animal Control Supervisor	1	1	1	1	1
Animal Control Officer	2	2	2	2	2
TOTAL FULL-TIME POSITIONS	16.00	16.00	16.00	15.00	15.00

TOTAL GENERAL FUND POSITIONS	16.00	16.00	16.00	15.00	15.00
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**Police - Administration
100-209-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,310,659	1,387,622	1,386,495	1,426,398	1,317,929
Supplies	77,015	82,429	67,050	51,382	70,082
Maintenance	1,014	572	2,850	409	2,850
Services	56,144	65,775	83,820	77,338	83,820
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,444,831	1,536,398	1,540,215	1,555,527	1,474,681

Objectives

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Conduct a review of all operational guidelines to ensure they are current and relevant.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Citizen's police academy classes	2	6	2	2	2
Mandate TCLEOSE training requirements for all personnel	100%	500%	100%	100%	100%
Conduct a review of the General Manual and divisional operating procedures	1	5	1	1	1
Conduct crime prevention seminars	NA	NA	60	55	60

**Police - Animal Control
100-209-5**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	159,168	119,406	159,623	128,076	173,064
Supplies	34,320	22,119	33,877	17,817	34,829
Maintenance	0	0	0	0	0
Services	749	913	4,595	3,625	4,595
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	194,236	142,437	198,095	149,518	212,488

Objectives

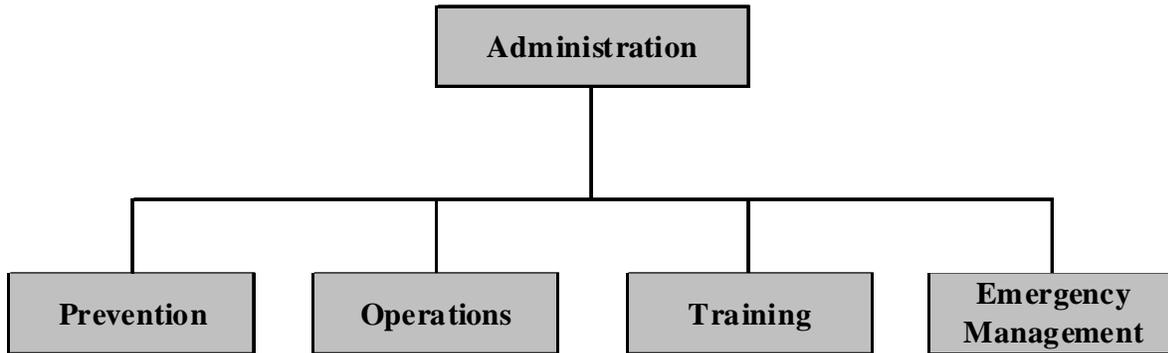
- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of educational presentations delivered	48	51	55	180	190
Number of animals adopted	258	229	200	190	200
Number of animals impounded	1,150	1,074	1,000	1,100	1,200



Fire

The Grapevine Fire Department is a team of dedicated professionals providing not only fire suppression functions but also advanced life support Emergency Medical Services, rescue services, fire prevention, public education, fire/arson investigation, hazardous materials response, water rescue, and community emergency management.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of stations	5
Number of fire runs	5,079
Number of EMS runs	3,341
Percentage of emergency incident response time less than 5 minutes	76.6%
Number of fire inspections performed	3,876
Number of homes visited in smoke detector campaign	2,041
Number of smoke detectors installed	262
Number of smoke detector batteries installed	151

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
210 - FIRE

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	608,876	613,937	664,011	635,802	686,111
Prevention	322,563	390,074	433,722	427,657	483,250
Operations	8,464,122	8,710,607	8,604,539	8,982,846	8,754,568
Training	280,874	274,289	272,146	273,832	301,952
Emergency Management	112,269	114,893	127,715	122,204	148,176
Total	9,788,704	10,103,801	10,102,133	10,442,343	10,374,057

<u>FIRE</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Fire Chief	1	1	1	1	1
Assistant Fire Chief	1	1	0	0	0
Deputy Chief	0	0	3	3	3
Administrative Secretary	1	1	1	1	1
Fire Marshal	1	1	0	0	0
Fire Inspector/Investigator	2	2	1	1	1
Emergency Management Coordinator	1	1	1	1	1
Training Officer	1	1	0	0	0
Battalion Chief	3	3	3	3	3
Fire Captain	18	18	19	19	19
Driver/Engineer	18	18	18	18	18
Firefighter/Paramedic	45	44	48	48	48
Firefighter/EMT	6	7	4	4	4
Support Service Technician	1	1	1	1	1
Secretary	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	100.00	100.00	101.00	101.00	101.00

<u>PART TIME POSITIONS</u>					
Fire Inspectors	1.20	1.20	1.17	1.17	1.17
TOTAL PART TIME POSITIONS	1.20	1.20	1.17	1.17	1.17

TOTAL FIRE POSITIONS	101.20	101.20	102.17	102.17	102.17
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**Fire - Administration
100-210-1**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	355,803	377,875	355,427	360,802	358,569
Supplies	27,054	32,342	25,800	25,596	29,064
Maintenance	152	415	25,500	27,260	28,770
Services	225,867	203,305	257,284	222,146	269,708
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	608,876	613,937	664,011	635,802	686,111

Objectives

- To increase the effectiveness and efficiency of the administrative functions of the fire department
- To provide surveys for customer satisfaction
- Provide opportunities for volunteer activities
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Streamline payroll system and reduce the use of paper forms	NA	NA	NA	NA	50%
Promote volunteer opportunities within the fire administration	NA	NA	NA	NA	25%
Percentage of customer satisfaction surveys returned	NA	NA	NA	NA	100%
Conduct 12 employee meetings	NA	NA	12	12	12

**Fire - Prevention
100-210-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	273,539	335,067	387,100	389,832	413,184
Supplies	39,132	38,094	34,122	29,188	57,566
Maintenance	0	297	1,000	162	1,000
Services	9,892	16,616	11,500	8,475	11,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	322,563	390,074	433,722	427,657	483,250

Objectives

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy
- Install Smoke Detectors

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Fire inspections	NA	4,074	4,000	3,500	4,000
Fire prevention programs	119	130	150	100	150
TCLEOSE / TCFP certifications	10	10	10	10	10
Conduct Citizens Fire Academy	1	1	1	1	1
Install Smoke Detectors	50	474	800	300	400

**Fire - Operations
100-210-3**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	7,955,302	8,227,897	8,237,070	8,277,764	8,350,435
Supplies	390,233	365,127	350,200	344,969	376,864
Maintenance	32,015	37,060	9,365	14,082	9,365
Services	86,571	71,937	7,904	3,571	7,904
Capital Outlay	0	8,585	0	342,461	10,000
Transfers	0	0	0	0	0
Total	8,464,122	8,710,607	8,604,539	8,982,846	8,754,568

Objectives

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Reduce the number of on duty injuries due to fire ground accidents by 60%
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Respond to 90% of 911 calls in 1st alarm district in 5 minutes or less	2,701	2,356	4,320	7,024	7,000
Reduce number of on-scene Firefighter injuries by 40%	15	9	16	20	20
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	10	4	40	36	40
Perform regular fitness assessments and physical conditioning program for all firefighters	NA	NA	90	90	91

**Fire - Training & Career Development
100-210-4**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	191,738	198,090	205,130	206,900	208,545
Supplies	1,159	6,555	3,200	2,702	3,280
Maintenance	0	0	0	0	0
Services	87,977	69,645	63,816	64,231	90,127
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	280,874	274,289	272,146	273,832	301,952

Objectives

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Provide a minimum of 20 hours TCFP training per firefighter	18	15	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to insure operational readiness of specialized rescue	16	18	16	15	16
Provide leadership classes for current and future officers	10	6	16	16	16

**Fire - Emergency Management
100-210-5**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	96,020	95,562	99,455	101,211	101,144
Supplies	8,409	8,857	8,500	15,590	11,632
Maintenance	0	0	0	0	0
Services	7,841	10,475	19,760	5,403	20,400
Capital Outlay	0	0	0	0	15,000
Transfers	0	0	0	0	0
Total	112,269	114,893	127,715	122,204	148,176

Objectives

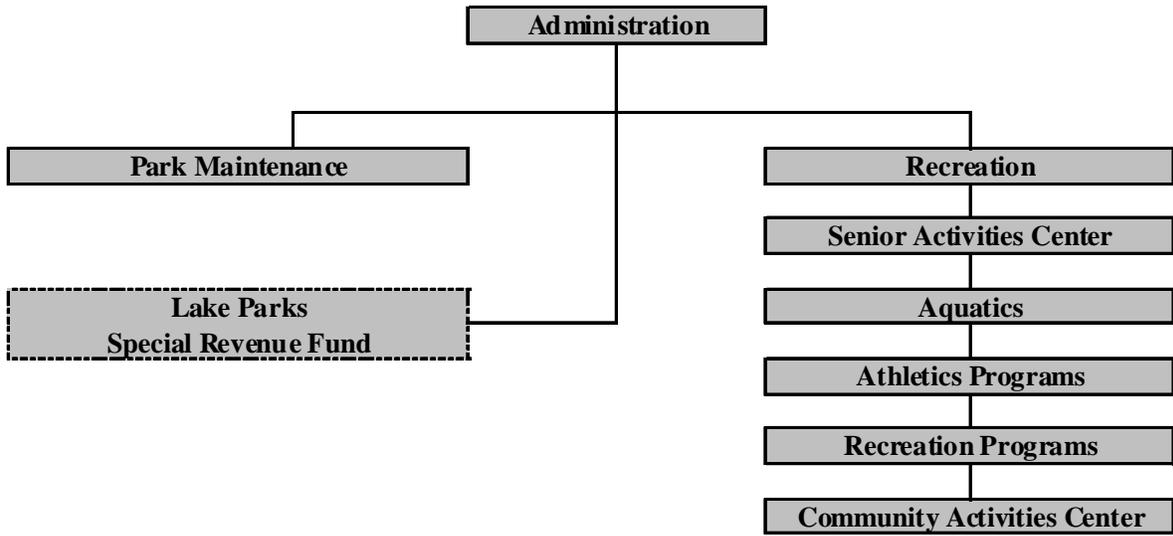
- Deliver a public information brochure to a wide audience at least semi-annually.
- Update the Emergency Management website to post seasonal information quarterly.
- Design and conduct one tabletop exercise annually.
- Complete the update of Emergency Operations Plan and Annexes.
- Report and file all Tier 1 & 2 submittals.
- Test all outdoor warning sirens monthly.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Public Education and Outreach	6	2	4	8	4
Update Emergency Management website	4	4	4	4	4
Design and conduct tabletop exercise	1	1	1	1	1
Complete the update of the Emergency Management Plan	100%	100%	100%	100%	100%
Maintain all Tier 1 & 2 submittals for accessibility by state, local and federal agencies	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%



Parks and Recreation

The Parks and Recreation Department is dedicated to providing quality leisure activities to all Grapevine citizens. Our available resources are Lake Grapevine, the Community Activities Center (CAC), the Senior Activities Center (SAC), Dove and Pleasant Glade Swimming Pools, more than 26 individual parks, more than 22 miles of hard surface trails, and over 700 acres of park land.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Total Recreation division program registrations	62,337
Total acres maintained (including parks, medians and rights-of-way)	1,596
Number of classes/programs/special events offered at SAC	588
Number of SAC participants (facility users)	21,401
Number of CAC fitness room users	82,031
Number of CAC memberships (individual and family)	7,860
Number of recreation program registrants (youth and adult)	33,929
Number of athletics league registrants (youth and adult)	15,048
Total public swim attendance	31,744

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
312 - PARKS AND RECREATION

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	461,986	529,671	479,138	605,343	541,965
Senior Activities Center	338,655	332,209	380,840	281,143	348,772
Park Maintenance	3,110,735	3,413,709	3,111,592	3,550,049	3,319,598
Recreation	443,744	463,326	489,465	466,274	500,594
Aquatics	365,005	315,197	342,249	320,750	350,744
Athletics Programs	317,779	330,387	307,822	396,208	353,633
Recreation Programs	412,939	428,492	423,248	413,407	426,736
Community Activities Center	450,595	473,698	462,765	498,130	471,567
Total	5,901,438	6,286,689	5,997,119	6,531,305	6,313,609

<u>PARKS & RECREATION</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Parks & Recreation Director	1	1	1	1	1
Assistant Parks & Recreation Director	0.5	0.5	1.5	1.5	1.5
Administrative Coordinator	1	1	1	1	1
Secretary	1	1	1	1	1
Marketing Manager	1	1	1	1	1
Volunteer Services Manager	0	0	1	1	1
Recreation Superintendent	1	1	1	1	1
Recreation/Aquatics Supervisor	1	1	1	1	1
Athletic Supervisor	1	1	1	1	1
Community Activities Center Supervisor	1	1	1	1	1
Recreation Coordinator	5	5	5	5	5
Contract Compliance Coordinator	1	1	0	0	0
Parks Superintendent	1	1	0	0	0
Park Manager	0	0	1	1	1
Park Foreman	3	3	2	2	2
Athletics Groundskeeper	0	0	1	1	1
Parks Crewleader	2	2	2	2	2
Equipment Operator I	4	4	4	4	4
Irrigation Technician II	2	2	2	2	2
Irrigation Technician I	1	1	1	1	1
Horticulturalist	1	1	1	1	1
Crew Worker	4	5	5	5	5
Sr Activities Center Director	1	1	1	1	1
Asst. Sr. Activities Center Director	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	34.50	35.50	36.50	36.50	36.50

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
312 - PARKS AND RECREATION

<u>PART-TIME POSITIONS</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Park Laborer	2.810	0.000	0.000	0.000	0.000
Crew Worker (Seasonal)	0.000	2.810	2.810	2.810	2.810
Recreation Coordinator	0.500	0.500	0.500	0.500	0.500
Community Resource Coordinator	0.620	0.620	0.000	0.000	0.000
RCA I	4.736	3.236	3.236	3.236	3.236
RCA II	5.855	7.883	7.883	7.883	7.883
Intern	0.270	0.270	0.270	0.270	0.270
Recreation Specialist	4.718	4.718	4.718	4.718	4.718
Bus Driver	0.980	0.980	0.980	0.980	0.980
SAC Instructor	0.880	0.880	0.000	0.000	0.000
Pool Manager	0.957	0.957	0.957	0.957	0.957
Assistant Pool Manager	0.980	0.980	0.980	0.980	0.980
Learn to Swim Coordinator	0.520	0.520	0.520	0.520	0.520
WSI	0.395	0.395	0.395	0.395	0.395
Swim Lesson Aide	0.352	0.352	0.352	0.352	0.352
Lifeguard	5.043	5.043	5.043	5.043	5.043
Cashier	0.837	0.837	0.837	0.837	0.837
TOTAL PART-TIME POSITIONS	30.453	30.981	29.481	29.481	29.481
TOTAL GENERAL FUND	64.953	66.481	65.981	65.981	65.981

Parks & Recreation - Administration
100-312-1

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	378,455	427,721	425,538	448,036	457,265
Supplies	27,091	25,159	21,100	30,730	36,200
Maintenance	0	0	0	0	0
Services	56,441	76,791	32,500	126,577	48,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	461,986	529,671	479,138	605,343	541,965

Objectives

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine
- Utilize marketing to maximize sponsorships, promote attendance, and educate Grapevine Citizens about departmental events, parks, programs, and lake park opportunities.
- Utilizing a volunteer based workforce, coordinate and cooperate with the Keep Grapevine Beautiful organization and the Solid Waste Program to promote a "Cleaner, Greener, Grapevine".

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Grant dollars Approved	\$350,000	\$10,000	\$50,000	\$8,300	\$10,000
Number of areas adopted by citizens	52	65	50	76	78
Sponsorship dollars secured	\$15,000	\$14,500	\$15,000	\$14,750	\$15,000
Volunteer hours	8,942	10,434	10,800	11,754	14,000
Value of volunteer hours	\$119,448	\$227,669	\$235,764	\$256,590	\$305,620

**Parks & Recreation - Senior Activities Center
100-312-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	306,426	294,729	334,155	241,197	298,587
Supplies	24,012	27,360	36,350	33,008	39,850
Maintenance	0	0	0	0	0
Services	8,218	10,120	10,335	6,937	10,335
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	338,655	332,209	380,840	281,143	348,772

Objectives

- To achieve and maintain a 95% customer satisfaction rating with all programs, activities and services.
- Survey a minimum of 12 programs per year.
- Maintain quality in all aspects of the Senior Activities Center.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Customer surveys completed / satisfaction rate	15 / 99.49%	12 / 98.78%	12 / 95%	12 / 98%	12 / 95%
Number of special events, classes and programs offered / made	718 / 709	734 / 726	650 / 625	700 / 690	650 / 625
Average number of daily riders in City vehicles	52	58	55	58	55
Senior Mover trips requested / provided	322 / 300	224 / 197	315 / 290	220 / 190	315 / 290
Persons registered for SAC programs	9,278	10,103	8,500	10,000	8,500
Total participants (facility users)	22,455	22,702	22,000	22,000	22,000

**Parks & Recreation - Park Maintenance
100-312-3**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,107,929	1,101,223	1,128,332	1,178,349	1,136,234
Supplies	154,998	204,578	176,000	162,505	200,164
Maintenance	142,532	331,951	135,000	190,125	144,000
Services	1,705,276	1,763,682	1,672,260	2,019,070	1,839,200
Capital Outlay	0	12,275	0	0	0
Transfers	0	0	0	0	0
Total	3,110,735	3,413,709	3,111,592	3,550,049	3,319,598

Objectives

- Conduct monthly playground safety inspections and make necessary repairs.
- Retrofit playgrounds and parks to meet ADA accessibility requirements.
- Evaluate aging landscapes at City facilities and medians, and replace as funding becomes available.
- Conduct monthly shop safety inspections to meet new citywide safety program standards. Make All necessary corrections within the allotted time frame.
- Conduct monthly inspections of facilities, parks, medians and trails from October to March and bi-monthly inspections April through September and make necessary repairs.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Total park acres maintained	1,522	1,522	1,522	1,522	1,522
Total ROW and median acres maintained	137	137	140	140	140
Total acres maintained	1,659	1,659	1,659	1,659	1,659
Total acres under irrigation	178	200	200	200	210
Playgrounds maintained	35	35	35	35	35
ADA / CPSC playgrounds retrofitted	2	4	2	3	2
Facility / median landscapes enhanced	2	5	2	2	2
Customer satisfaction rate	96%	100%	99%	100%	96%
Man hours per non-department events	4,160	4,515	4,500	4,500	4,500

**Parks & Recreation - Recreation
100-312-4**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	385,376	402,113	422,355	404,674	429,502
Supplies	24,209	27,116	25,500	27,317	26,332
Maintenance	0	11	0	0	0
Services	34,159	34,086	41,610	34,284	44,760
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	443,744	463,326	489,465	466,274	500,594

Objectives

- Achieve and maintain an overall minimum customer satisfaction rating of 95% with all programs, facilities and services.
- Achieve 100% employee satisfaction rating with internal communication.
- Achieve 100% employee rating regarding employee training programs.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Total program registrations	49,337	53,782	47,000	53,800	50,000
Customer satisfaction rate	97.84%	97.87%	95.00%	96.00%	95.00%
Internal communication overall satisfaction rating	91.40%	84.04%	100.00%	95.00%	100.00%
Employee training effectiveness rating	91.00%	98.70%	100.00%	98.00%	100.00%

**Parks & Recreation - Aquatics
100-312-5**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	259,391	218,981	250,044	222,183	252,444
Supplies	45,451	52,574	47,700	44,964	47,400
Maintenance	31,618	12,119	16,000	17,995	18,000
Services	28,546	31,523	28,505	35,609	32,900
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	365,005	315,197	342,249	320,750	350,744

Objectives

- To achieve and maintain a 96% satisfaction rating with all programs, activities and services.
- To achieve a class success rate of 90%.
- To register at least 1,600 people in the Learn To Swim program.
- To survey each swim class during each of the five summer sessions in order to achieve at least 475 survey responses.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Total public swim attendance	34,231	33,039	40,000	35,000	38,000
Learn To Swim participants	1,475	1,188	1,600	1,600	1,500
Special event attendance	828	743	1,200	1,200	1,500
Customer surveys/ satisfaction rate	400 / 96.7%	400 / 96.5%	475 / 96%	475 / 96%	475 / 96%
Swim team participants	119	142	150	125	140
Class success rate	76.00%	82.75%	90.00%	90.00%	85.00%

Parks & Recreation - Athletics Programs
100-312-6

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	42,255	31,650	56,172	39,735	56,733
Supplies	47,412	45,325	54,580	61,159	54,580
Maintenance	802	1,180	2,980	655	2,980
Services	227,309	252,232	194,090	294,659	239,340
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	317,779	330,387	307,822	396,208	353,633

Objectives

- To achieve and maintain participant numbers for youth and adult programs.
- To achieve and maintain a 96% customer satisfaction with a programs, activities and services.
- To achieve and maintain a 110% cost recovery for all programs and leagues.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Athletic leagues / youth registrants	6 / 4,100	6 / 4,100	7 / 4,000	7 / 4,750	7 / 4,250
Athletic leagues / adult registrants	17 / 9,025	17 / 9,025	18 / 10,000	18 / 9,500	18 / 10,000
Sport camps / youth registrants	2 / 252	2 / 252	5 / 200	7 / 200	5 / 200
Customer satisfaction rate	97%	97%	96%	97%	96%
Percent of cost recovery	113%	113%	110%	120%	110%

Parks & Recreation - Recreation Programs
100-312-7

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	44,560	39,201	48,603	38,199	49,091
Supplies	52,349	71,544	53,900	64,831	56,100
Maintenance	0	0	0	0	0
Services	316,030	317,747	320,745	310,377	321,545
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	412,939	428,492	423,248	413,407	426,736

Objectives

- A minimum of 20,000 participants in recreation programs
- To achieve and maintain a success rate of 80%
- Achieve and maintain a 125% cost recovery ratio for all programs.
- To maintain a 96% satisfaction rating.
- To survey 200 classes, programs and activities.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Youth registered in recreation programs	13,523	11,576	11,000	12,000	11,000
Adults registered in recreation programs	11,481	10,234	9,000	11,000	10,000
Customer satisfaction rate	96.28%	97.60%	96.00%	96.00%	96.00%
Cost recovery	153.70%	159.00%	125.00%	163.00%	135.00%
Class success rate	83.04%	83.50%	80.00%	83.00%	82.00%

**Parks & Recreation - CAC
100-312-8**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	385,804	406,895	401,200	424,383	410,002
Supplies	44,263	45,954	44,670	56,037	44,670
Maintenance	6,648	5,376	5,000	5,009	5,000
Services	13,879	15,473	11,895	12,702	11,895
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	450,595	473,698	462,765	498,130	471,567

Objectives

- To achieve and maintain a 96% customer satisfaction rating on all programs, activities and services.
- To maintain 8,000 active CAC memberships throughout the fiscal year.
- To maintain a 100% 48-hour response rate on citizen request forms.
- To achieve and maintain a 50% retention rate of existing memberships.
- To maintain a minimum average of 90 users per hour.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Customer surveys / satisfaction rate	1 / 98.7%	1 / 98.4%	1 / 96%	1 / 97%	1 / 96%
Citizen request forms received / responded to within 48 hours	27 / 27	23 / 23	20 / 20	12	20
Average facility uses per hour	100	107	90	108	95
Family memberships	5,077	5,161	5,000	5,100	5,000
Individual memberships	3,128	2,969	3,000	3,000	3,000
Retention rate	49%	49%	50%	50%	50%
Classroom occupancy rate	31%	25%	25%	25%	25%
Annual number of track users	31,761	36,560	27,000	33,000	28,000
Annual number of fitness room users	80,899	88,031	72,000	82,000	75,000
Annual number of racquetball users	11,197	11,648	10,000	11,000	10,000
Annual number of open court users	46,466	52,971	40,000	47,000	42,000



Library

The Library provides access to information, cultural resources and opportunities for personal growth and enrichment in the most efficient and effective way possible.

In the Adult Services area you can find selected bibliographies, read book reviews submitted to our website, and submit your own book review. You can also find out information about upcoming events at the Library, request Interlibrary loans and find links to databases such as the Reference USA for business and residential information and online newspaper indexes.

In the Genealogy Room there is an extensive collection of books, CD-ROMs, databases, microfilm, and a host of other resources to encourage researchers in the discovery and documentation of their ancestors. The focus is on Texas and the South, but other areas of the country are being built up as researchers' interest indicates.

The children's collection contains classic and current favorites for all ages, from picture books to beginning readers to chapter books. We also have an extensive non-fiction collection containing a wealth of information for anyone with a homework assignment or just a curious mind. New books, Newbery and Caldecott award winners, Bluebonnet books, and reference volumes are prominently displayed for the convenience of our patrons, and recommended reading lists are available at the Children's Desk.

The Teen Zone is an area of the Grapevine Public Library specifically created for teens. Books on the Lone Star and Tayshas reading lists are prominently displayed just below the library's collection of new fiction for teens. The library subscribes to numerous teen magazines, such as Teen People, Electronic Gaming Monthly, and Seventeen. There are also two computers with databases, word processing, and internet access for those with library cards or with parental permission for temporary computer access.

Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of volumes	205,194
Annual circulation	330,975
Number of materials purchased	10,311
Number of reference questions answered	12,957
Number of visitors	194,209
Number of computer terminals	36
Number of computer users	41,252
Hours of computer usage	30,862
Average waiting time to check out materials (minutes)	3

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
313 - LIBRARY

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,189,724	1,190,454	1,326,389	1,137,138	1,315,662
Supplies	287,396	295,052	288,410	293,819	307,151
Maintenance	500	500	500	500	500
Services	44,385	47,093	39,829	40,344	43,334
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,522,005	1,533,099	1,655,128	1,471,800	1,666,647

<u>LIBRARY</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Library Director	1	1	1	1	1
Library Manager	0	1	1	1	1
System Administrator	1	0	0	0	0
Public Services Administrator	1	0	0	0	0
Librarian II	4	5	5	5	5
Circulation Services Librarian	1	1	1	1	1
Acquisition Assistant	1	1	1	1	1
Children's Assistant Librarian	1	1	1	1	1
Library Assistant	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	11.00	11.00	11.00	11.00	11.00

PART-TIME POSITIONS					
Children's Assistant Librarian	0.475	0.475	0.475	0.475	0.475
Librarian I	0.050	0.050	0.050	0.050	0.050
Librarian II	0.575	0.575	0.575	0.575	0.575
Library Technician	0.750	0.750	0.750	0.750	0.750
Library Assistant	11.500	11.500	10.255	10.255	10.255
Library Aide	2.850	2.850	2.850	2.850	2.850
TOTAL PART-TIME POSITIONS	16.20	16.20	14.96	14.96	14.96

TOTAL LIBRARY POSITIONS	27.20	27.20	25.96	25.96	25.96
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**Library - Administration
100-313-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,189,724	1,190,454	1,326,389	1,137,138	1,315,662
Supplies	287,396	295,052	288,410	293,819	307,151
Maintenance	500	500	500	500	500
Services	44,385	47,093	39,829	40,344	43,334
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,522,005	1,533,099	1,655,128	1,471,800	1,666,647

Objectives

- Provide patrons remote access to downloadable materials
- Provide homework assistance for children and young adults.
- Provide expanded resources in the Genealogy area.
- Provide teen volunteers opportunities in all departments.

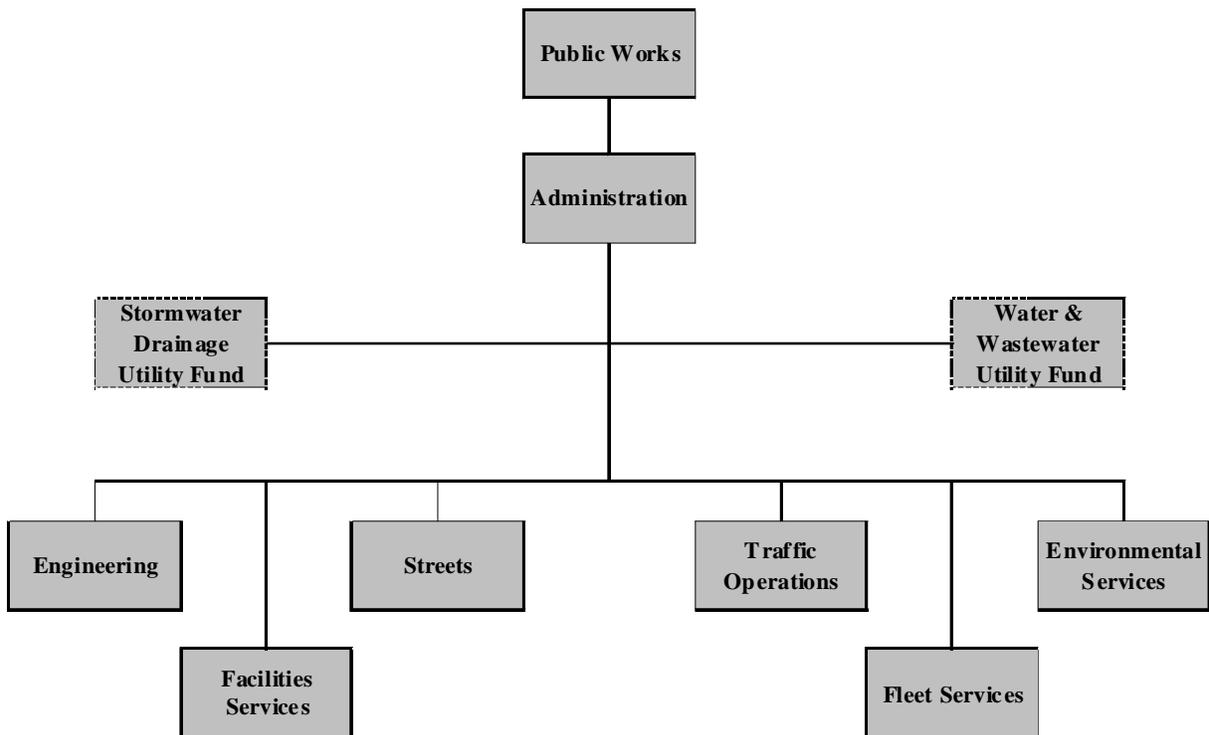
Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Average waiting time to check out materials (minutes)	3	3	3	3	3
Reference questions answered	25,525	16,786	20,000	13,000	12,000
Number of materials purchased	13,464	11,935	13,000	12,000	11,500
Percent of first time checkouts on Express Check	92%	93%	97%	95%	96%
Electronic database usage	NA	NA	NA	NA	100,000



Public Works

The Public Works Department is responsible for protecting the public welfare through the maintenance, design and construction of the following:

- City Streets
- City Fleet
- City Buildings
- Water Distribution & Treatment Facilities
- Traffic Signals
- Wastewater Collection & Treatment Facilities
- Environmental & Hazardous Waste



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of plats processed	57
Square feet of sidewalk constructed	11,794
Square yards of concrete pavement completed	5,791
Number of blocks crack-sealed	105
Linear feet of water lines constructed	3,130
Linear feet of wastewater lines constructed	5,665
Linear feet of storm drain lines constructed	1,166
Facilities maintenance major work orders completed	7,270
Non-Emergency work orders completed within seven working days	98%
Percent of preventative maintenance tasks completed on schedule	99%

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	368,252	398,035	395,587	377,858	395,842
Engineering	915,449	892,505	815,793	781,938	830,654
Streets	1,335,090	1,339,192	1,409,289	1,375,206	1,483,694
Traffic	967,125	1,006,715	1,052,598	1,044,852	1,107,325
Environmental Services	239,914	263,043	267,823	260,019	283,947
Facilities Services	1,690,721	1,750,861	1,701,564	1,686,791	1,768,287
Fleet Services	1,184,080	1,248,737	1,330,792	1,366,710	1,342,576
Total	6,700,632	6,899,088	6,973,446	6,893,374	7,212,325

<u>PUBLIC WORKS</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Senior Civil Engineer	1.5	1.5	1	1	1
Engineering Manager	1	1	1	1	1
Chief Construction Inspector	1	1	1	1	1
Construction Inspector	2	2	1	1	1
Engineering Technician	2	2	2	2	2
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
Administrative Manager	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1	1	1	1	1
Street Foreman	2	2	2	2	2
Equipment Operator III	2	2	2	2	2
Equipment Operator II	3	3	3	3	3
Equipment Operator I	8	8	8	8	8
Crew Leader	3	3	3	3	3
Traffic Operations Manager	1	1	1	1	1
Traffic Foreman	1	1	1	1	1
Signal Tech II	1	1	1	1	1
Signal Tech I	1	1	1	1	1
Traffic Tech II	1	1	1	1	1
Traffic Tech I	2	2	2	2	2
Secretary	0.5	0.5	0.5	0.5	0.5

FY 2011-12 APPROVED OPERATING BUDGET
GENERAL FUND DEPARTMENTAL SUMMARY
415 - PUBLIC WORKS

<u>PUBLIC WORKS (continued)</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Assistant PW Director/Transportation & Utilities	0.5	0.5	0.5	0.5	0.5
Traffic Engineer	1	1	1	1	1
Facility Services Manager	1	1	1	1	1
Facilities Services Foreman	1	1	1	1	1
Sr. Building Maintenance Technician	2	2	2	2	2
Facility Svc. Coordinator	1	1	1	1	1
Building Maintenance Technician II	2	2	2	2	2
Building Maintenance Technician I	2	2	2	2	2
Environmental Manager	1	1	1	1	1
Environmental Spec II	2	2	2	2	2
Fleet Services Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Fleet Services Foreman	1	1	1	1	1
Fleet Warehouse Coordinator	1	1	1	1	1
Master Mechanic	2	2	2	2	2
Journeyman Mechanic	3	3	3	3	3
Fleet Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	61.50	61.50	60.00	60.00	60.00
PART-TIME POSITIONS					
Director of Transportation Projects	0.48	0.48	0.48	0.48	0.48
Civil Engineer	1.10	1.10	1.10	1.10	1.10
GIS Engineer Coordinator	0.60	0.60	0.60	0.60	0.60
GIS Engineer Tech	0.24	0.24	0.24	0.24	0.24
Laborer (Summer)	2.10	2.10	2.10	2.10	2.10
Secretary	1.40	1.40	0.90	0.90	0.90
TOTAL PART-TIME POSITIONS	5.92	5.92	5.42	5.42	5.42
TOTAL PUBLIC WORKS POSITIONS	67.42	67.42	65.42	65.42	65.42

**Public Works - Administration
100-415-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	325,350	331,907	334,589	338,008	334,844
Supplies	12,195	15,464	14,673	14,553	14,673
Maintenance	0	0	0	0	0
Services	30,707	50,664	46,325	25,297	46,325
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	368,252	398,035	395,587	377,858	395,842

Objectives

- Support Development in the City including Gaylord Hotel & CC Expansion on Corps Property
- Maintain an active role in the design and construction of the DFW Connector Project by the CDA Team to insure that the interests of the City are protected.
- Participate with each private, non-residential development submitted in FY 2011 in the design and construction of needed thoroughfare roadway improvements utilizing GO bond funds available for this purpose.
- Provide assistance to the CDA Team as needed in acquisition of ROW for DFW Connector.
- Coordinate briefing meetings throughout the City relative to the DFW Connector Corridor.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Citizen / Business Owner meetings - DFW Connector Corridor	3	3	10	6	12
Design and construct private / public thoroughfares serving developments	0	0	1	1	1
Assist in ROW & Easement acquisition for DFW Connector	1	1	5	20	10
Address Corps Issues - Gaylord Expansion	1	1	1	1	1

**Public Works - Engineering
100-415-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	896,314	867,111	776,026	761,059	788,894
Supplies	8,940	7,306	13,471	8,831	15,471
Maintenance	0	0	0	0	0
Services	10,196	18,089	26,296	12,049	26,289
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	915,449	892,505	815,793	781,938	830,654

Objectives

- Award the Design Contract for the Hudgins Street Pedestrian & Roadway Improvements
- Monitor and Inspect the W & WW Relocations within the DFW Connector Corridor
- Review plat submittals promptly to provide responsive service to the developer.
- Review private development construction plans promptly to provide responsive service to the developer.
- Develop successful Capital Improvement Plan projects through detailed construction plans and meeting project design schedules.
- Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of CIP projects through dedicated inspection and construction management.
- Ensure that CIP projects remain within allocated funding through detailed budget preparation, payment review, cost projection and records maintenance.
- Minimize response time for the public and respond to requests for information in a timely manner.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Pavement constructed (square yards)	3,550	47,897	2,400	6,000	10,071
Water line constructed (linear feet)	10,549	10,449	13,044	6,240	11,558
Wastewater line constructed (linear feet)	1,665	33,149	16,329	14,165	24,954
Storm drain line constructed (linear feet)	13,245	424	455	1,166	455
Sidewalk constructed (square feet)	14,758	34,965	10,161	19,294	145,961
Plats processed	63	30	40	26	30
Design contracts awarded	1	1	1	4	1

**Public Works - Streets
100-415-3**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,066,389	1,058,210	1,121,939	1,088,285	1,169,663
Supplies	81,040	98,537	101,146	85,743	127,810
Maintenance	2,348	567	4,000	3,358	4,000
Services	185,313	181,879	182,204	197,819	182,221
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,335,090	1,339,192	1,409,289	1,375,206	1,483,694

Objectives

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Install fabric underseal and overlay 90,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 25,000 square feet of concrete for rehab.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Square yards of overlay completed	96,121	101,100	90,000	99,000	90,000
Linear feet of gutter wedge milled	15,345	16,278	15,000	17,500	15,000
Linear feet of curb and gutter replaced	3,533	1,847	1,500	1,600	1,500
Number of blocks crack sealed	168	193	200	210	200
Square feet of concrete rehab	39,512	43,340	25,000	40,000	25,000

**Public Works - Traffic
100-415-4**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	525,256	544,656	596,456	571,445	585,041
Supplies	20,187	29,438	27,906	28,830	34,064
Maintenance	0	23	0	0	0
Services	421,681	432,599	428,236	444,577	477,270
Capital Outlay	0	0	0	0	10,950
Transfers	0	0	0	0	0
Total	967,125	1,006,715	1,052,598	1,044,852	1,107,325

Objectives

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Annual maintenance of traffic signals [71]	4	0	30	0	71
Annual striping program [110,000 lf]	57,200	73,135	60,000	37,500	40,000
Repair / replace traffic signs	554	242	500	300	500
Replace crosswalks annually	22	12	20	7	20

**Public Works - Environmental Services
100-415-5**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	187,429	197,609	202,478	200,784	206,019
Supplies	12,359	15,806	18,646	13,319	19,478
Maintenance	588	0	1,000	290	1,000
Services	39,539	49,628	45,699	45,627	57,450
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	239,914	263,043	267,823	260,019	283,947

Objectives

- Solid Waste - Perform outreach, education and technical assistance to customers. Perform field evaluation of service.
- Water Quality - Perform outreach, education and technical assistance to customers. Maintain management system for backflow and cross-connection prevention.
- Pre-Treatment - Perform outreach, education and technical assistance. Perform inspections and sampling of industrial and commercial generators.
- Storm Water - Perform outreach, education, technical assistance and drainage inspections.
- Storm Water - Implement the storm water management plan best management practices.
- Sustainability - Prepare implementation strategies for Energy Efficiency and Emission Reduction targets.
- Perform emergency / spill response and respond to customers within 24 hours.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Outreach and education initiatives	12	13	12	12	12
Field evaluation / audits of solid waste service provider	13	13	12	12	12
Inspections for backflow and cross-connection prevention	51	51	50	50	50
Inspections and sampling on industrial and commercial pre-treatment	51	58	50	50	50
Storm water drainage inspections	12	10	12	14	12
Perform Phase II storm water audits	20	24	24	24	24
Implement Phase II storm water BMPs	1	1	1	1	1

**Public Works - Facilities Services
100-118-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	578,780	576,408	595,102	507,641	559,211
Supplies	42,877	60,555	56,333	58,033	60,333
Maintenance	206,559	228,104	219,541	229,209	219,541
Services	862,505	885,794	830,588	891,909	929,202
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,690,721	1,750,861	1,701,564	1,686,791	1,768,287

Objectives

- City Hall - Carpet replacement, restroom floor maintenance, Waterproofing Penthouse above Council Chambers, and Casework in CMO office.
- Community Activity Center - Carpet replacement
- Library - HVAC replacements and Efis repair and paint.
- Roof Program - continue program to evaluate current roof conditions, prioritize areas in need of repair, and forecast future capital needs. Fire Station 1 Roof replacement.
- Municipal Service Center - Painting.
- Police Department- Painting and HVAC replacements.
- Fire Stations - Station-1 Casework and Fencing. Sta. 2+3 -carpet replacement in sleeping area. Sta. 4- HVAC, build captains office, and ext. wood repair and paint. Sta. 5- Ext. wood repair and paint.
- Animal Control- Replacement of ceiling insulation in dog kennel area.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Annual major work orders completed	5,308	6,241	6,000	6,500	6,000
Non-emergency work orders completed	89%	98%	95%	95%	95%
Annual emergency call outs (after hours)	79	67	80	80	80
Number of facilities maintained	55	96	60	96	96
Percent of preventative maintenance tasks	93%	98%	95%	95%	95%

**Public Works - Fleet Services
100-108-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	594,017	624,263	627,257	630,997	639,041
Supplies	422,093	427,590	498,566	530,121	498,566
Maintenance	144,474	170,088	183,000	184,868	183,000
Services	23,496	26,796	21,969	20,724	21,969
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,184,080	1,248,737	1,330,792	1,366,710	1,342,576

Objectives

- Maintain a low on the job, shop accident rate.
- Maintain an aggressive Preventative, Predictive Maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency.
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.

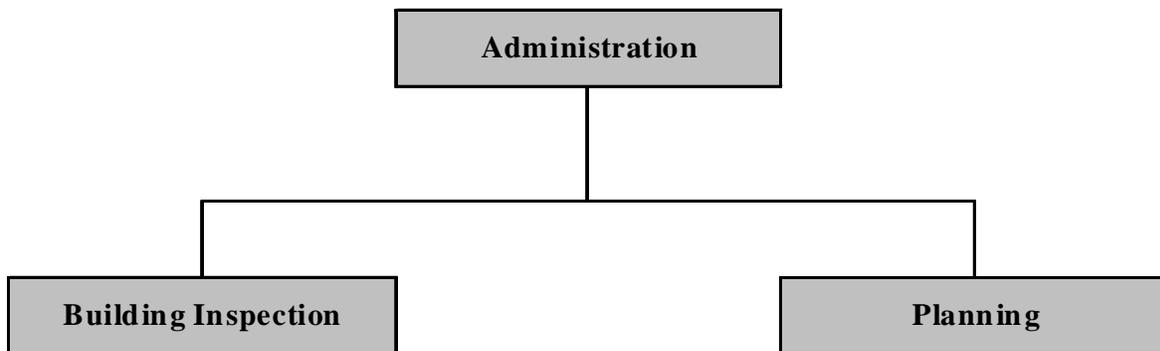
Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Percent of user satisfaction with services	98%	98%	98%	98%	98%
Percent of total fleet availability (daily)	98%	98%	98%	98%	98%
Percent of repairs completed within 24 hours	96%	96%	96%	96%	96%
Average number of work orders performed monthly	300	300	300	300	300



Development Services

The mission of the Department of Development Service is to provide the highest quality professional services in the areas of comprehensive planning and research, economic development, building inspections and plan review, and code enforcement to all citizens of Grapevine, Texas.

The Department is responsible for protecting the public health, safety and welfare by coordinating all development activities in a manner responsive to citizen needs and growth management objectives. Through this coordination, the department seeks to accommodate projected growth and recognize the social diversity of the City to provide social equity and opportunities for all to achieve a desirable quality of life.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of building permits issued	4,927
Total Construction Value	\$106,944,889
Building permit revenue collected	\$637,172
Total fees collected	\$1,074,514
Certificates of occupancy issued	482
Average number of days to respond to nuisance and zoning complaints	1
Average number of days for plan review comments to be forwarded to applicant:	
- residential	2.33
- signs	0.43
- commercial alterations and finish outs	2.38
- new commercial buildings	4.23

FY 2011-12 APPROVED OPERATING BUDGET
 GENERAL FUND DEPARTMENTAL SUMMARY
 417 - DEVELOPMENT SERVICES

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	171,101	178,126	183,945	176,074	186,624
Building Inspection	667,634	686,355	706,272	707,528	718,596
Planning	257,690	271,066	274,737	265,329	279,131
Total	1,096,425	1,135,548	1,164,954	1,148,931	1,184,351

<u>DEVELOPMENT SERVICES</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Development Services Director	1	1	1	1	1
Planning Tech	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Plans Examiner/Field Coordinator	1	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Building Inspector II	4	4	4	4	4
Development Services Assistant	1	1	1	1	1
Building Permit Clerk	2	2	2	2	2
Planner II	1	1	1	1	1
Planning & Development Manager	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	15.00	15.00	15.00	15.00	15.00

Development Services - Administration
100-417-1

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	151,985	158,015	160,245	159,765	162,924
Supplies	13,415	13,308	16,200	11,528	16,200
Maintenance	0	0	0	0	0
Services	5,702	6,804	7,500	4,781	7,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	171,101	178,126	183,945	176,074	186,624

Objectives

- Continue to ensure timely, accurate, and thorough customer service is provided from the Building Department.
- Work closely with Economic Development Manager to ensure that the goals of the city are met through the efforts of the development department.
- Continue to provide immediate zoning and economic development assistance to customers that call or walk in.
- Implement site visits to local businesses and industry to promote business development.
- Provide miscellaneous pamphlets, brochures and marketing material to facilitate and promote development in the community.
- Work with Economic Development Manager, Information Technology Department, Chamber of Commerce Manager to update the City website as it relates to Economic Development.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Square feet of commercial construction	607,183	252,199	450,000	150,000	200,000
Square feet of industrial construction	0	9,300	25,000	2,000	2,000

**Development Services - Building Inspections
100-417-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	620,429	636,437	653,188	643,912	651,808
Supplies	22,910	26,112	25,775	26,839	33,375
Maintenance	0	0	0	0	0
Services	24,295	23,806	27,309	36,777	33,413
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	667,634	686,355	706,272	707,528	718,596

Objectives

- Obtain certifications in adopted technical codes.
- Provide in-house training for certification exams.
- Convert permit documents to CD-ROM format.
- Continue to provide effective code enforcement and notification of violation to property owners.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Average number of days for plan review comments to					
- residential	3	3	3	3	3
- signs	1	2	3	3	3
- commercial alterations and finish	4	4	10	10	10
- new commercial buildings	3	5	15	15	15
Number of new professional licenses / certifications					
- ICC Inspector	1	0	2	1	1
Average number of days to respond to nuisance and zoning complaints	1	1	1	1	1

Development Services - Planning
100-417-3

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	244,981	251,113	255,207	254,511	259,601
Supplies	10,054	5,267	16,030	6,021	16,030
Maintenance	0	0	0	0	0
Services	2,654	14,687	3,500	4,797	3,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	257,690	271,066	274,737	265,329	279,131

Objectives

- Respond to all zoning / development activity inquiries in a timely manner.
- Maintain / update zoning case files and maintain a log of all such activity for reference.
- Create and maintain the official city zoning map in-house.
- Provide a thorough staff review of applicant requests and allow applicants more time to resolve development issues associated with zoning, conditional / special uses and variance applications.
- Conduct required tri-annual workshops and additional workshops as needed with the Planning and Zoning Commission to review the Comprehensive Master Plan and Zoning Ordinance.
- Create and maintain the official Land Use Map (current and future).
- Maintain and update the official Master Plan.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Average staff processing time for initial review of zoning, conditional and special use applications (days)	19	19	19	19	19
Average response from applicant regarding initial review (days)	7	7	7	7	7
Public hearing case preparation time	16	16	16	16	16
Variance application processing time	36	36	36	36	36
Administrative site plan processing	30	30	30	30	30
Number of workshops with the Planning and Zoning Commission	2	2	3	3	3

FY 2011-12 APPROVED OPERATING BUDGET
FUND 130 - DEBT SERVICE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Property Taxes	11,810,999	10,383,567	11,475,057	10,742,976
Transfers from Other Funds	8,646,278	2,304,418	2,304,418	2,359,510
Interest Income	55,148	125,000	31,124	100,000
Total	20,512,424	12,812,985	13,810,599	13,202,486

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
General Obligation Debt Payments	7,672,721	8,081,139	8,090,304	6,887,526
Certificates of Obligation Debt Payments	3,743,842	2,518,786	2,577,944	2,445,956
Tax Notes and Notes Payable	1,236,017	1,442,713	1,442,715	1,420,766
Fiscal Agent & Bond Issuance Fees	111,888	7,000	6,956	7,000
Transfers to Other Funds	0	0	0	0
Pymt to Refund Bond Escrow Agent	6,954,389	0	0	0
Total	19,718,857	12,049,638	12,117,919	10,761,248

TOTAL OUTSTANDING DEBT: ⁽¹⁾	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
General Obligation	63,230,503	63,230,503	63,230,503	55,149,364
Certificates of Obligation	24,654,483	24,654,483	24,713,641	22,667,409
Tax Notes and Notes Payable	6,751,516	6,751,516	6,751,516	6,921,303
Total	94,636,502	94,636,502	94,695,660	84,738,076

⁽¹⁾ Total Principal and Interest

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
DEBT SERVICE FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	4,584,316	6,791,544	7,585,111	7,585,111	9,277,791
OPERATING REVENUE:					
Property Taxes - Current	12,815,611	11,585,855	10,273,567	11,272,759	10,642,976
Property Taxes - Delinquent	111,666	225,143	110,000	202,298	100,000
Interest Income	166,729	55,148	125,000	31,124	100,000
Total Operating Revenue	13,094,006	11,866,146	10,508,567	11,506,181	10,842,976
TRANSFERS IN:					
Transfer from Municipal Ct. Technology Fund	0	0	0	0	22,446
Transfer from CVB Fund	904,600	1,185,451	1,799,931	1,799,931	1,557,740
Transfer from SDUS Fund	250,298	233,309	88,499	88,499	113,863
Transfer from CCPD Fund	79,800	155,800	0	0	0
Transfer from Lake Parks Fund	154,210	156,238	337,132	337,132	336,566
Transfer from Foundation (Palace Note)	351,078	0	78,856	78,856	328,895
Bond Proceeds/Refunding/Premiums	19,565,812	6,899,001	0	0	0
Total Transfers In	21,305,798	8,646,278	2,304,418	2,304,418	2,359,510
TOTAL REVENUE AND TRANSFERS	34,399,804	20,512,424	12,812,985	13,810,599	13,202,486
OPERATING EXPENDITURES:					
G.O. Bond Interest Payments	2,350,977	2,187,721	2,126,139	2,135,304	1,907,526
G.O. Bond Principal Payments	5,960,000	5,485,000	5,955,000	5,955,000	4,980,000
C.O. Interest Payments	478,805	814,818	667,341	679,162	650,133
C.O. Principal Payments	2,485,000	2,630,000	1,605,000	1,652,337	1,548,603
Tax and Note Interest Payments	122,184	365,462	221,337	221,337	173,507
Tax and Note Principal Payments	509,798	870,555	1,221,376	1,221,378	1,247,259
Palace Arts Center Payments	351,078	299,024	246,445	246,445	247,220
Fiscal Agent & Bond Fees	164,960	111,888	7,000	6,956	7,000
Pymt to Refund Bond Escrow Agent	19,651,962	6,954,389	0	0	0
Total Operating Expenditures	32,074,763	19,718,857	12,049,638	12,117,919	10,761,248
TRANSFERS OUT:	117,813	0	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	32,192,576	19,718,857	12,049,638	12,117,919	10,761,248
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:					
	2,207,228	793,567	763,347	1,692,680	2,441,238
ENDING FUND BALANCE:	6,791,544	7,585,111	8,348,459	9,277,791	11,719,029
FUND BALANCE REQUIREMENT:	6,327,077	3,889,747	2,376,915	2,390,384	2,122,767

* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).
The FY 2011-12 projected Ending Fund Balance represents **397** days of operation.

General Government Long Term Debt Summary	Total Principle	Total Interest	Total Debt
<u>General Obligation Bonds</u>			
2002 GO Refunding & Improvement	945,000	68,707	1,013,707
2003 GO	3,795,000	1,059,970	4,854,970
2004 GO	7,015,000	1,021,000	8,036,000
2005 GO Refunding	11,385,000	3,146,695	14,531,695
2006 GO	4,375,000	1,684,559	6,059,559
2009 GO Refunding	12,305,000	1,384,062	13,689,062
2010 Go Refunding	5,515,000	1,449,371	6,964,371
Total General Obligation Bonds	45,335,000	9,814,364	55,149,364
<u>Certificates of Obligation</u>			
2001 CO	685,000	66,070	751,070
2003 CO	440,000	44,640	484,640
2005 CO	570,000	41,275	611,275
2005-A CO	1,770,000	695,218	2,465,218
2006 CO	840,000	71,219	911,219
2007 CO	1,970,000	770,598	2,740,598
2009 CO	8,250,000	3,284,055	11,534,055
2009-A CO	1,895,000	742,623	2,637,623
2010 CO	452,663	79,048	531,711
Total Certificates of Obligation	16,872,663	5,794,746	22,667,409
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	1,455,000	86,694	1,541,694
2008 Tax Note	3,170,000	253,110	3,423,110
2011 Tax Note (estimate)	1,530,000	82,500	1,612,500
Anderson Note Payable	226,989	117,010	343,999
Total Tax and Note Payable	6,381,989	539,314	6,921,303
Total Governmental Debt	68,589,652	16,148,424	84,738,076

Schedule of Requirements Governmental Activities	FY 2011 - 2012		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2002 GO Refunding & Improvement	300,000	37,545	337,545
2003 GO	580,000	157,049	737,049
2004 GO	40,000	269,700	309,700
2005 GO Refunding	120,000	529,163	649,163
2006 GO	205,000	198,894	403,894
2009 GO Refunding	3,710,000	512,525	4,222,525
2010 Go Refunding	25,000	202,650	227,650
Total General Obligation Bonds	4,980,000	1,907,526	6,887,526
<u>Certificates of Obligation</u>			
2001 CO	215,000	113,895	328,895
2003 CO	105,000	17,344	122,344
2005 CO	165,000	19,081	184,081
2005-A CO	80,000	74,985	154,985
2006 CO	215,000	29,636	244,636
2007 CO	85,000	84,275	169,275
2009 CO	465,000	321,660	786,660
2009-A CO	110,000	67,643	177,643
2010 CO	43,603	15,509	59,112
2011 CO (Estimate)	198,325	20,000	218,325
Total Certificates of Obligation	1,681,928	764,028	2,445,956
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	485,000	47,894	532,894
2008 Tax Note	750,000	109,005	859,005
Anderson Note Payable	12,259	16,608	28,867
Total Tax and Note Payable	1,247,259	173,507	1,420,766
Total Governmental Debt	7,909,187	2,845,061	10,754,248

Schedule of Requirements Governmental Activities	FY 2012 - 2013		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2002 GO Refunding & Improvement	315,000	23,242	338,242
2003 GO	235,000	141,622	376,622
2004 GO	40,000	268,300	308,300
2005 GO Refunding	125,000	524,875	649,875
2006 GO	215,000	187,869	402,869
2009 GO Refunding	4,020,000	319,275	4,339,275
2010 Go Refunding	25,000	202,087	227,087
Total General Obligation Bonds	4,975,000	1,667,270	6,642,270
<u>Certificates of Obligation</u>			
2001 CO	230,000	22,330	252,330
2003 CO	110,000	13,406	123,406
2005 CO	170,000	12,694	182,694
2005-A CO	85,000	71,603	156,603
2006 CO	215,000	21,038	236,038
2007 CO	90,000	80,500	170,500
2009 CO	420,000	306,172	726,172
2009-A CO	115,000	64,831	179,831
2010 CO	45,142	13,929	59,071
2011 CO (Estimate)	270,000	17,500	287,500
Total Certificates of Obligation	1,750,142	624,003	2,374,145
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	485,000	29,100	514,100
2008 Tax Note	775,000	79,268	854,268
Anderson Note Payable	13,210	15,657	28,867
Total Tax and Note Payable	1,273,210	124,025	1,397,235
Total Governmental Debt	7,998,352	2,415,298	10,413,650

Schedule of Requirements Governmental Activities	FY 2013 - 2014		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2002 GO Refunding & Improvement	330,000	7,920	337,920
2003 GO	240,000	132,271	372,271
2004 GO	1,960,000	233,300	2,193,300
2005 GO Refunding	1,325,000	496,188	1,821,188
2006 GO	225,000	176,320	401,320
2009 GO Refunding	1,090,000	191,525	1,281,525
2010 Go Refunding	30,000	201,400	231,400
Total General Obligation Bonds	5,200,000	1,438,924	6,638,924
<u>Certificates of Obligation</u>			
2001 CO	240,000	11,520	251,520
2003 CO	110,000	9,143	119,143
2005 CO	115,000	7,100	122,100
2005-A CO	85,000	68,118	153,118
2006 CO	215,000	12,438	227,438
2007 CO	95,000	76,453	171,453
2009 CO	370,000	292,347	662,347
2009-A CO	120,000	61,594	181,594
2010 CO	46,736	12,335	59,071
2011 CO (Estimate)	260,000	15,000	275,000
Total Certificates of Obligation	1,656,736	566,048	2,222,784
<u>Tax Notes and Notes Payable</u>			
2007 Tax Note	485,000	9,700	494,700
2008 Tax Note	805,000	48,457	853,457
Anderson Note Payable	14,236	14,631	28,867
Total Tax and Note Payable	1,304,236	72,788	1,377,024
Total Governmental Debt	8,160,972	2,077,760	10,238,732

Schedule of Requirements Governmental Activities	FY 2014 - 2015		
	Principal	Interest	Total
<u>General Obligation Bonds</u>			
2002 GO Refunding & Improvement			
2003 GO	250,000	122,156	372,156
2004 GO	2,035,000	158,300	2,193,300
2005 GO Refunding	1,375,000	442,188	1,817,188
2006 GO	235,000	164,243	399,243
2009 GO Refunding	995,000	139,399	1,134,399
2010 Go Refunding	635,000	191,499	826,499
Total General Obligation Bonds	5,525,000	1,217,785	6,742,785
<u>Certificates of Obligation</u>			
2001 CO			
2003 CO	115,000	4,747	119,747
2005 CO	120,000	2,400	122,400
2006 CO	100,000	6,088	106,088
2007 CO	100,000	72,188	172,188
2009 CO	390,000	279,047	669,047
2009-A CO	125,000	57,919	182,919
2010 CO	48,386	10,685	59,071
2011 CO (Estimate)	250,000	12,500	262,500
Total Certificates of Obligation	1,248,386	445,574	1,693,960
<u>Tax Notes and Notes Payable</u>			
2008 Tax Note	840,000	16,380	856,380
Anderson Note Payable	15,341	13,526	28,867
Total Tax and Note Payable	855,341	29,906	885,247
Total Governmental Debt	7,628,727	1,693,265	9,321,992

Schedule of Requirements Governmental Activities	FY 2016 - 2030		
	Principle	Interest	Debt
<u>General Obligation Bonds</u>			
2003 GO	2,490,000	506,872	2,996,872
2004 GO	2,940,000	91,400	3,031,400
2005 GO Refunding	8,440,000	1,154,281	9,594,281
2006 GO	3,495,000	957,233	4,452,233
2009 GO Refunding	2,490,000	221,338	2,711,338
2010 Go Refunding	4,800,000	651,735	5,451,735
Total General Obligation Bonds	24,655,000	3,582,859	28,237,859
<u>Certificates of Obligation</u>			
2005-A CO	1,520,000	480,512	2,000,512
2006 CO	95,000	2,019	97,019
2007 CO	1,600,000	457,182	2,057,182
2009 CO	6,605,000	2,084,829	8,689,829
2009-A CO	1,425,000	490,636	1,915,636
2010 CO	268,796	26,590	295,386
2011 CO (Estimate)	470,000	17,500	487,500
Total Certificates of Obligation	11,983,796	3,559,268	15,543,064
<u>Tax Notes and Notes Payable</u>			
Anderson Note Payable	171,943	56,588	228,531
Total Tax and Note Payable	171,943	56,588	228,531
Total Governmental Debt	36,810,739	7,198,715	44,009,453

FY 2011-12 APPROVED OPERATING BUDGET
FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Transfers In	2,315,000	2,343,160	1,593,160	2,571,500
Interest Income	16,663	10,000	5,898	5,000
Miscellaneous Income	0	0	188	0
Total	2,331,663	2,353,160	1,599,246	2,576,500

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Facilities Maintenance Projects	261,168	339,460	224,162	480,500
Parks Maintenance Projects	479,583	647,700	558,344	691,000
Street and Signal Maintenance Projects	1,482,574	1,356,000	540,704	1,400,000
Total	2,223,325	2,343,160	1,323,210	2,571,500

Capital / Street Maintenance Program

The Capital / Street Maintenance Program consists of systematic facility repairs and major maintenance projects funded by an operating transfer from the General fund. Project lists are developed each year from a long-range facility maintenance schedule, which incorporates routine scheduled maintenance and recommended replacement and upgrading of facilities and permanent capital assets. The schedule lists all planned capital maintenance projects within the next five years.

Capital maintenance projects are grouped in two categories: facilities maintenance and parks maintenance, and funded by an operating transfer from the General fund. Facilities maintenance projects are budgeted at \$480,500 and Parks maintenance projects are budgeted at \$691,000 as the City continues to pursue its diligent preventative maintenance program that has extended the useful life of infrastructure assets and allows the City flexibility in expenditure planning.

The Street Maintenance program consists of overlay projects designed to maintain a five-year maintenance schedule and street reconstruction. Street maintenance projects are funded by an operating transfer from the General fund. Expenditures are budgeted at \$1.2 million. The Traffic Signal, Signing & Striping Maintenance Program is responsible for the maintenance, repair and/or replacement of traffic and school zone signals, pavement and crosswalk markings, and street signs. Expenditures are budgeted at \$200,000 for FY12.

Impact of Capital / Street Maintenance Projects to Operating Budget

Some projects may have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next three years. Upon approval of the project for annual expenditure, the fiscal impact is integrated into the operating budget.

The estimated operating budget impact of Facilities Maintenance projects is calculated on a cost per square-foot basis. The comprehensive preventative maintenance program implemented for general facilities incorporates tasks such as routine repairs, preventive maintenance and replacement costs. The amount is adjusted annually for inflation.

Square Footage Maintained	263,387
Cost per Square Foot	\$0.86
Estimated Operating Impact	\$227,774

Capital / Street Maintenance Long-Range Planning Process

The long-range planning process is used as a tool to identify major capital maintenance needs in advance of requirement. By identifying major needs in advance, projects can then be ranked and prioritized. The long-range plan can also be used to reduce the severity of major spikes in maintenance costs.

The planning process for Facilities and Parks maintenance is a five-year plan by facility and maintenance activity or project. The Facilities Services division of the Public Works department prioritizes other departmental requests for projects along with known maintenance requirements.

The Parks and Recreation department schedules identified ground improvements maintenance projects according to priorities and funding level. The long-range planning effort provides for a stable annual level of expenditures to insure the continued maintenance of general purpose and recreational facilities and grounds.

The Planning process for Street maintenance is a five-year plan to maintain and improve the City's roadways, sidewalks, signals, signs and pavement markings. The Public Works department is responsible for the surface repair and preventive maintenance of streets throughout the City. This is accomplished by reducing pavement deterioration with proper maintenance techniques and systematic inspection. The program of work resurfaces 130,000 square yards, or 8.2 miles of streets annually, repairs 800 linear feet of deteriorated curb and gutter, and crack seals 200 blocks each year.

**FY 2011-12 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
FACILITIES MAINTENANCE PROJECTS**

<u>FACILITIES MAINTENANCE PROJECTS:</u>		<u>FY 2011-12 APPROVED</u>
174-74004-001	City Hall	129,000
174-74004-002	Community Activities Center	37,000
174-74004-003	Police & Courts Building	20,000
174-74004-004	Municipal Service Center	5,000
174-74004-005	Library	97,000
174-74004-007	Fire Stations	42,000
174-74004-008	Animal Control	7,500
174-74004-009	Park Facilities	15,000
174-74004-012	Roof Program	110,000
174-74004-013	Emergency Fund	5,000
174-74004-016	Indoor Air Quality Testing	5,000
174-74004-020	Electrical Maintenance & Repairs	8,000
TOTAL FACILITIES MAINTENANCE PROJECTS:		\$480,500

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Facilities Maintenance Projects

<i>Project Name:</i> City Hall	<i>Project Account Number:</i> 174-74004-001	<i>Project Budget:</i> \$129,000
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DESCRIPTION / JUSTIFICATION:

City Hall is a 37,500 sq ft facility. Projects for FY 2012 include carpet replacement, restroom floor maintenance, case work in CMO area, and waterproofing penthouse brick walls on top of the council chambers.

<i>Project Name:</i> Community Activity Center	<i>Project Account Number:</i> 174-74004-002	<i>Project Budget:</i> \$37,000
----------------------------------------------------------	--------------------------------------------------------	-------------------------------------------

DESCRIPTION / JUSTIFICATION:

The Community Activity Center is a 47,900 sq ft facility. FY 2012 projects include painting, and HVAC replacements.

<i>Project Name:</i> Police/Courts Building	<i>Project Account Number:</i> 174-74004-003	<i>Project Budget:</i> \$20,000
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DESCRIPTION / JUSTIFICATION:

Police/Courts is a 27,000 sq ft facility. FY 2012 include painting and HVAC replacement.

<i>Project Name:</i> Municipal Service Center	<i>Project Account Number:</i> 174-74004-004	<i>Project Budget:</i> \$5,000
---------------------------------------------------------	--------------------------------------------------------	------------------------------------------

DESCRIPTION / JUSTIFICATION:

The Municipal Service Center is a 40,200 sq ft facility. FY 2012 project is painting.

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Facilities Maintenance Projects

<i>Project Name:</i> Library	<i>Project Account Number:</i> 174-74004-005	<i>Project Budget:</i> \$97,000
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DESCRIPTION / JUSTIFICATION:

The Library is a 53,072 sq ft facility. FY 2012 project include HVAC replacement and Efis exterior wall repairs and paint.

<i>Project Name:</i> Fire Station Repairs & Maint.	<i>Project Account Number:</i> 174-74004-007	<i>Project Budget:</i> \$42,000
------------------------------------------------------------------	--------------------------------------------------------	-------------------------------------------

DESCRIPTION / JUSTIFICATION:

The City of Grapevine has five(5) fire stations which total 31,674 sq ft. They include: Central Fire Station (13,039 sq ft), Station #2 (3,281 sq ft), Station #3 (3,281 sq ft), Station #4 (5,281 sq ft), and Station #5 (6,792 sq ft). FY 2012 Projects include fence replacement and added case work at sta.#1, overhead door maintenance, additional office, and HVACs at sta.#4. Flooring at Sta.2&3.

<i>Project Name:</i> Animal Control	<i>Project Account Number:</i> 174-74004-008	<i>Project Budget:</i> \$7,500
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DESCRIPTION / JUSTIFICATION:

Animal Control is a 2,924 sq ft facility. FY 2012 projects include spray foam insulation on ceiling to help with efficiency and bird nesting.

<i>Project Name:</i> Park Facilities	<i>Project Account Number:</i> 174-74004-009	<i>Project Budget:</i> \$15,000
------------------------------------------------	--------------------------------------------------------	-------------------------------------------

DESCRIPTION / JUSTIFICATION:

Facilities at City parks total 35,060 sq ft. They include: the Mitchell House (1,800 sq ft), Dove Pool (2,679 sq ft), Pleasant Glade Pool (3,912 sq ft), Oak Grove Complex (10,335 sq ft), pavilions (13,310 sq ft), gazebos (1,517 sq ft), and restrooms (1,507 sq ft). FY 2012 project is painting.

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Facilities Maintenance Projects

<i>Project Name:</i> Roof Program	<i>Project Account Number:</i> 174-74004-012	<i>Project Budget:</i> \$110,000
---------------------------------------------	--------------------------------------------------------	--------------------------------------------

DESCRIPTION / JUSTIFICATION:

In an effort to preserve capital investments and reduce maintenance expenses, a comprehensive roof program will be utilized. The program will include an evaluation of approximately 400,000 sq ft of roofing systems on City facilities. The evaluation will determine current conditions, prioritize areas in need of repair, and will be an effective tool to forecast future capital needs. Roof and Gutter replacement for FY 2012 is Fire Station 1.

<i>Project Name:</i> Emergency Fund	<i>Project Account Number:</i> 174-74004-013	<i>Project Budget:</i> \$5,000
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DESCRIPTION / JUSTIFICATION:

The emergency fund will be utilized for unforeseen repairs and emergency equipment replacements.

<i>Project Name:</i> Indoor Air Quality Testing	<i>Project Account Number:</i> 174-74004-016	<i>Project Budget:</i> \$5,000
-----------------------------------------------------------	--------------------------------------------------------	------------------------------------------

DESCRIPTION / JUSTIFICATION:

This project will ensure indoor air quality throughout City Facilities, through a comprehensive sampling / testing / evaluation program.

<i>Project Name:</i> Electrical Maintenance & Repair	<i>Project Account Number:</i> 174-74004-020	<i>Project Budget:</i> \$8,000
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DESCRIPTION / JUSTIFICATION:

Electrical maintenance and repair on main distribution panels to infrared panels to find problems before major shut down and down time occurs. This would include Police, Fire, I.T., Library, CAC, City Hall, and Service Center.

**FY 2011-12 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
PARKS MAINTENANCE PCMF PROJECTS**

<u>PARKS MAINTENANCE PROJECTS:</u>		<u>FY 2011-12 APPROVED</u>
174-74015-051	Irrigation Systems	50,000
174-74015-052	Landscaping	50,000
174-74015-053	Lamp Replacement at Athletic Facilities	5,000
174-74015-054	Court Resurfacing	115,000
174-74015-055	Atheltic Field Maintenance	40,000
174-74015-056	Trail Maintenance	10,000
174-74015-057	Fence Replacement	10,000
174-74015-059	Water Drinking Fountains	15,000
174-74015-060	Park Signage Replacement	120,000
174-74015-061	Trash Receptacle Replacement	10,000
174-74015-062	Senior Activities Center Equipment Replacement	7,000
174-74015-063	Park Maintenance Projects	30,000
174-74015-065	Playground Surfacing Replacement	15,000
174-74015-066	Small Park Amenities Replacement	16,000
174-74015-067	Playground Accessibility Improvements	60,000
174-74015-068	Special Event Equipment Replacement	3,000
174-74015-069	CAC Equipment Replacement	30,000
174-74015-070	Aquatics Repairs and Replacements	60,000
174-74015-075	Holiday Decorations Upgrade & Replacement	20,000
174-74015-077	Park Facilty Upgrade/Improvements	25,000
TOTAL PARKS MAINTENANCE PROJECTS		\$ 691,000

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Irrigation Systems	<i>Project Account Number:</i> 174-74015-051	<i>Project Budget:</i> \$50,000
<u>DESCRIPTION / JUSTIFICATION:</u> Upgrade of aging irrigation systems and implementation of a centralized irrigation system.		

<i>Project Name:</i> Landscaping	<i>Project Account Number:</i> 174-74015-052	<i>Project Budget:</i> \$50,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will upgrade aging landscaping throughout the City. The FY2012 proposal addresses the removal of turf and replacement with groundcover on medians/roadways. Enhancements at the Library.		

<i>Project Name:</i> Lamp Replacements	<i>Project Account Number:</i> 174-74015-053	<i>Project Budget:</i> \$5,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the systematic replacement of athletic field lighting at City parks. Athletic field lamps have a useful life of approximately 4 years.		

<i>Project Name:</i> Court Resurfacing	<i>Project Account Number:</i> 174-74015-054	<i>Project Budget:</i> \$115,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project consists of the resurfacing and painting of tennis courts, basketball courts, and in-line hockey rinks. Heritage tennis court is beyond repair and needs to be rebuilt.		

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Athletic Field Maintenance	<i>Project Account Number:</i> 174-74015-055	<i>Project Budget:</i> \$40,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replace infield surface mix at Bear Creek Park, Oak Grove Softball Fields, Oak Grove Ballfield Complex, Parr Park and Pickering Park as needed. Repair/replace turf grass as needed on athletic fields. Repair/replace goals, nets, bases, etc. as needed .		

<i>Project Name:</i> Trail Maintenance	<i>Project Account Number:</i> 174-74015-056	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the upgrade and replacement of concrete trails, bridges, safety railing, joints, trails amenities, and landscaping.		

<i>Project Name:</i> Fence Replacement	<i>Project Account Number:</i> 174-74015-057	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the annual replacement of fences throughout the parks system. Bear Creek Park, and Parr Park fences will be replaced.		

<i>Project Name:</i> Water Drinking Fountains	<i>Project Account Number:</i> 174-74015-059	<i>Project Budget:</i> \$15,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the systematic replacement of drinking fountains with new freeze-proof drinking fountains. This will allow the fountains to remain on year-round.		

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Park Signage Replacement	<i>Project Account Number:</i> 174-74015-060	<i>Project Budget:</i> \$120,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the replacement of aging park signage. This program includes new park signage.		

<i>Project Name:</i> Trash Receptacle Replacement	<i>Project Account Number:</i> 174-74015-061	<i>Project Budget:</i> \$10,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will replace aging trash receptacles in parks and trails throughout the city.		

<i>Project Name:</i> SAC Equipment Replacement	<i>Project Account Number:</i> 174-74015-062	<i>Project Budget:</i> \$7,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of tables, chairs, kiln, multi-media at the Senior Activities Center.		

<i>Project Name:</i> Park Maintenance Projects	<i>Project Account Number:</i> 174-74015-063	<i>Project Budget:</i> \$30,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of park features. FY 2012 project is replacement of the Heritage Park pavilion.		

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> Playground Surfacing Replacement	<i>Project Account Number:</i> 174-74015-065	<i>Project Budget:</i> \$15,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the replacement of safety surfacing at various playgrounds. The wood "fibar" surface decays so new mulch must be added per the manufacturers specifications for the playground to remain compliant.		

<i>Project Name:</i> Small Park Amenities Replacement	<i>Project Account Number:</i> 174-74015-066	<i>Project Budget:</i> \$16,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the systematic replacement of picnic tables, benches, and other park amenities.		

<i>Project Name:</i> Playground Accessibility Improvements	<i>Project Account Number:</i> 174-74015-067	<i>Project Budget:</i> \$60,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project will add safety surfacing material, sidewalks, bench/picnic pads, and ADA compliant playground pieces. The FY12 program addresses playground at Faith Christian School Park.		

<i>Project Name:</i> Special Event Equipment Replacement	<i>Project Account Number:</i> 174-74015-068	<i>Project Budget:</i> \$3,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of canopies, tables, and chairs used for special events and reservations. Replacement of tables for reservations at the Mitchell House.		

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Parks Maintenance Projects

<i>Project Name:</i> CAC Equipment Replacement	<i>Project Account Number:</i> 174-74015-069	<i>Project Budget:</i> \$30,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replacement of aging game room equipment, lobby furniture, membership card printer, tables and chairs.		

<i>Project Name:</i> Aquatic Repairs & Replacements	<i>Project Account Number:</i> 174-74015-070	<i>Project Budget:</i> \$60,000
<u>DESCRIPTION / JUSTIFICATION:</u> Replace aging pool filter system at Pleasant Glade Pool. Replacement of pool furniture (deck and office).		

<i>Project Name:</i> Holiday Decorations Upgrade & Repl.	<i>Project Account Number:</i> 174-74015-075	<i>Project Budget:</i> \$20,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses the upgrade and replacement of aging holiday decorations.		

<i>Project Name:</i> Park Facility Upgrade/Improvements	<i>Project Account Number:</i> 174-74015-077	<i>Project Budget:</i> \$25,000
<u>DESCRIPTION / JUSTIFICATION:</u> This project addresses aging structures, pavilions, and kiosk in parks .		

**FY 2011-12 APPROVED OPERATING BUDGET
CAPITAL / STREET MAINTENANCE PROGRAM
STREET AND SIGNAL MAINTENANCE PROJECTS**

<u>STREET & SIGNAL MAINTENANCE PROJECTS:</u>		<u>FY 2011-12 APPROVED</u>
174-43301-090	Annual Street Maintenance & Overlay Program	1,200,000
174-43301-093	Traffic Signal, Signing & Striping Maintenance	200,000
TOTAL STREET & SIGNAL MAINTENANCE PROJECTS:		\$1,400,000

**City of Grapevine, Texas
FY 2011-12 Approved Budget**

Street & Traffic Maintenance Projects

<i>Project Name:</i> Annual Street Maintenance Program	<i>Project Account Number:</i> 174-43301-090	<i>Project Budget:</i> \$1,200,000
<u>DESCRIPTION / JUSTIFICATION:</u> Street Maintenance to include: Overlay and Underseal (5.68 miles), Wedge Mill (1.6 miles), Full Depth Mill (4.0 miles) and rehab damaged concrete failures where required. Cut out and repair prior to overlay, daily maintenance, pothole repair and crack seal program. Daily maintenance to be performed as needed on all city streets, including sanding roads, bridges and other emergencies as necessary.		

<i>Project Name:</i> Annual Traffic Signal, Striping & Signing Maint.	<i>Project Account Number:</i> 174-43301-093	<i>Project Budget:</i> \$200,000
<u>DESCRIPTION / JUSTIFICATION:</u> Maintenance, repair and replacement of traffic signals, school zone flashers, street signs, striping and pavement markings.		

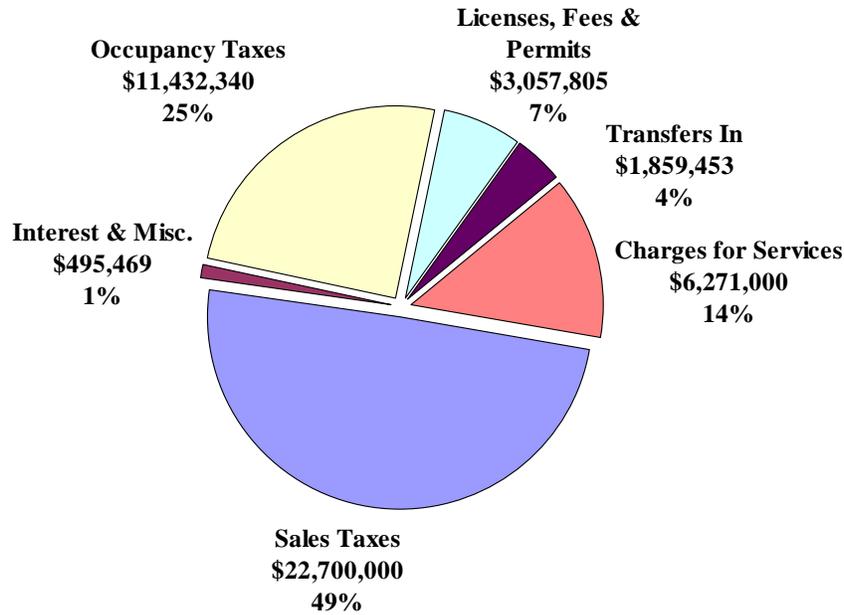
CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- SPECIAL REVENUE FUNDS --

	Convention & Visitors Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Economic Development Fund	Court Technology Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:							
Sales Taxes			11,350,000		11,350,000		22,700,000
Occupancy Taxes	11,432,340						11,432,340
Licenses, Fees & Permits		1,367,305		1,690,500			3,057,805
Fines and Forfeitures						42,000	42,000
Charges for Services	6,171,000		100,000				6,271,000
Interest Income	6,000	7,600	7,500		50,000	220	71,320
Transfers In	359,453		1,500,000				1,859,453
Miscellaneous	281,000		6,149	95,000			382,149
Total Revenues	18,249,793	1,374,905	12,963,649	1,785,500	11,400,000	42,220	45,816,067
EXPENDITURES AND OTHER FINANCING USES:							
Personnel	4,802,741	455,040	9,614,062	135,842			15,007,685
Supplies	3,339,512	69,700	614,462	143,500		48,754	4,215,928
Maintenance	159,900	205,000	120,800	65,000			550,700
Services	6,637,510	248,320	2,238,578	911,139			10,035,547
Transfers Out	2,802,643	541,411		336,566	571,328	22,466	4,274,414
Intergovernmental / Inter-Agency					7,372,818		7,372,818
Permanent Capital / Street Maint.	10,000						10,000
Capital Outlay	29,000	300,000	375,747				704,747
Total Expenditures	17,781,306	1,819,471	12,963,649	1,592,047	7,944,146	71,220	42,171,839
NET CHANGE IN FUND BALANCE	468,487	(444,566)	-	193,453	3,455,854	(29,000)	3,644,228
BEGINNING FUND BALANCE	4,711,074	3,007,049	308,373	(1,149,880)	10,687,723	87,728	17,652,067
ENDING FUND BALANCE	5,179,561	2,562,483	308,373	(956,427)	14,143,577	58,728	21,296,295

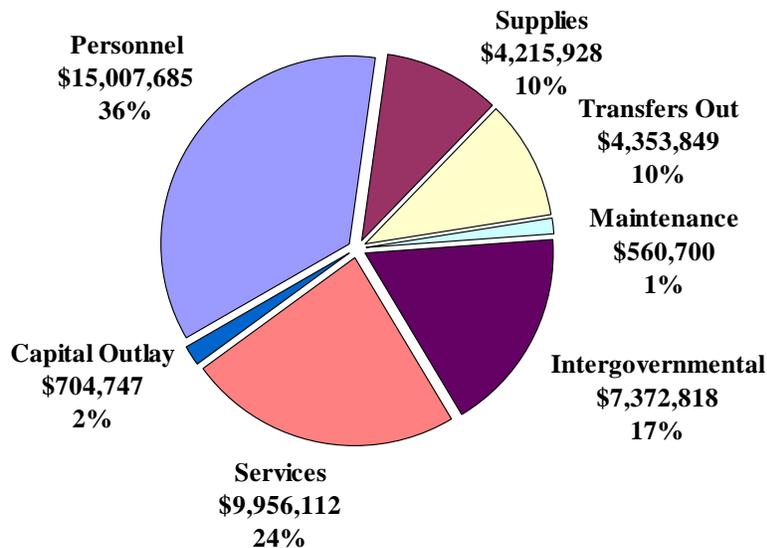
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

FY12 revenue is budgeted at \$45.8 million, an increase of \$3 million (7%) from the previous year. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at \$18.2 million and represents an increase of \$1.6 million from the previous budget year as the economic climate continues to improve business travel and hotel occupancy tax receipts.

Sales Taxes represent the largest revenue stream at 50% of total revenues, up from 49% the previous year. Sales taxes are budgeted at \$22.7 million, split equally between the CCPD and 4B funds. Collections in FY11 were \$22.4 million.

Occupancy Taxes are obtained through the assessment of a 6% tax levy to the rental rate of hotel and motel rooms within the City. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$11.4 million and are the second largest source of revenue at 25%, up from 24% the prior year. FY11 collections are estimated at \$12.1 million and represent an increase of \$11.38 million (13%) over the previous year's collections. The City collects occupancy taxes from twenty properties within its jurisdiction with a combined capacity of 5,191 rooms.

OCCUPANCY TAXES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$9,194,033	\$10,125,868	\$11,841,930	\$10,497,960	\$10,724,986	\$12,104,906
Increase / (Decrease)	\$1,627,595	\$931,835	\$1,716,062	(\$1,343,970)	\$227,026	\$1,379,920
% Change	22%	10%	17%	-11%	2%	13%

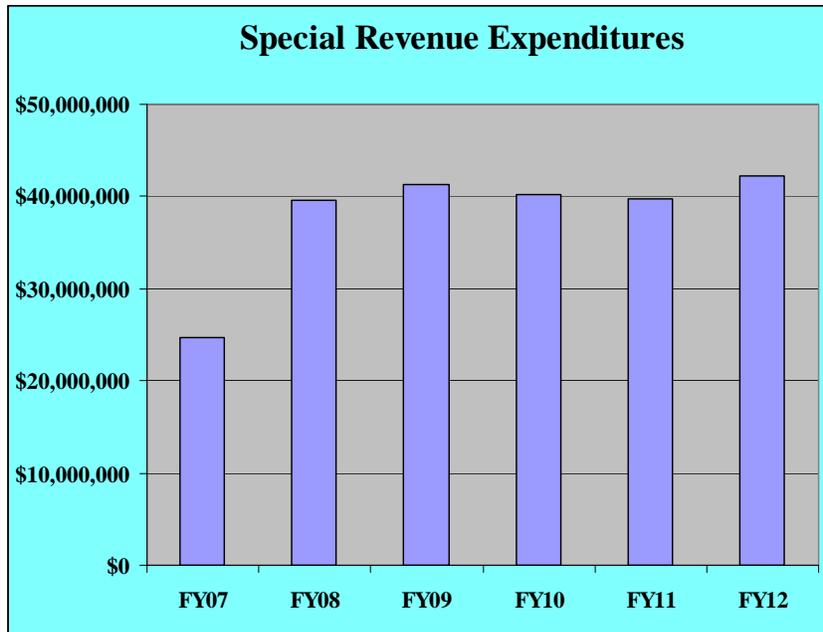
Charges for Services includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenues in this category are budgeted at \$9.3 million, and represent an 8% increase from the previous year. Revenue for the Grapevine Visitor Shuttle is budgeted at \$154,000. Facility rental income is budgeted at \$803,000.

Stormwater drainage fee revenue, budgeted at \$1.37 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is \$4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, taking into account the existing impervious area of the land. An evaluation has been made for each property in order to determine the appropriate charge.

Recreation and camping fees are budgeted at \$1.69 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. The lease includes 188 acres at Meadowmere Park, 453 acres at Oak Grove Park and 129 acres at Silver Lake Park. Charges for services represent 20% of total revenue in this category.

Expenditures and Other Financing Uses

Expenditures of Special Revenue funds total \$42 million, an increase of \$1.9 million (5%) from the prior year. The Convention & Visitors fund accounts for the largest percentage of expenditures, at



42% and represents an increase from 41% from the previous budget year. The CCPD fund is the second largest cost center at 31%, while the 4B Economic Development fund accounts for 19% of total expenditures.

Personnel expenses continue to be the largest expenditure category, totaling 36% of budgeted expenditures. Personnel expenses are budgeted at \$15 million, with public safety employees in the CCPD fund accounting for 64% of the total. The CCPD fund also contains the majority of total authorized positions with 120.43 FTE, up 1.0 from the previous budget year. Authorized positions in the Convention & Visitors fund increased by 0.99 FTE. Actual expenditures in FY11 totaled \$14.3 million and represented a \$500,000 decrease from FY10.

Convention & Visitors	\$4,802,741	32.0%
Stormwater Drainage	\$455,040	3.0%
Crime Control & Prevention	\$9,614,062	64.1%
Lake Parks	\$135,842	0.9%
Total	\$15,007,685	100.0%

Supplies are budgeted at \$4.2 million and represent an increase of \$400,000 (11%) from the previous budget. Actual expenditures in FY11 totaled \$3.4. Supplies represent 10% of Special Revenue Fund expenditures, up from 9% the previous budget year.

Convention & Visitors	\$3,339,512	79.2%
Stormwater Drainage	\$69,700	1.7%
Crime Control & Prevention	\$614,462	14.6%
Lake Parks	\$143,500	3.4%
Court Technology	\$48,754	1.2%
Total	\$4,215,928	100.0%

Services are budgeted at \$9.1 million and represent a \$748,000 (9%) increase from the FY10 budget. Expenditures in the Convention & Visitors fund are budgeted at \$5.9 million and represent 64.5% of the total. Expenditures for services in the CCPD fund total \$2.1 million and are primarily comprised of charges for employee health/life/dental coverage, fleet maintenance charges, and technology charges. Actual expenditures in FY10 totaled \$8.9 million and represented a 5% increase from FY09. Services represent 23% of Special Revenue Fund expenditures, up from 20% the previous budget year.

Convention & Visitors	\$6,558,075	65.9%
Stormwater Drainage	\$248,320	2.5%
Crime Control & Prevention	\$2,238,578	22.5%
Lake Parks	\$911,139	9.2%
Total	\$9,956,112	100.0%

Intergovernmental expenditures are budgeted at \$7.3 million and represents contractual payments from the 4B fund to The “T” transit authority for future commuter rail service. This amount represents 75% of the ½ cent sales tax collected for economic development.

Transfers Out are budgeted at \$4.2 million, up 9% from the previous year. Transfers out primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for replacement vehicles and equipment purchased via the Capital Equipment Acquisition fund. Actual expenditures in FY11 totaled \$4.1 million. Transfers represent 10% of Special Revenue Fund expenditures.

Convention & Visitors	\$2,882,078	67.8%
Stormwater Drainage	\$541,411	12.7%
4B Economic Development	\$471,328	11.1%
Lake Parks	\$336,566	7.9%
Court Technology	\$22,466	0.5%
Total	\$4,253,849	100.0%

FY 2011-12 APPROVED OPERATING BUDGET
FUND 115 - CONVENTION AND VISITORS BUREAU

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Occupancy Taxes	10,724,986	10,437,365	12,104,906	11,432,340
Facility Rental Income	649,131	837,830	609,923	803,600
Interest Income	18,312	5,500	20,381	6,000
Sales & Merchandise	286,507	270,536	285,446	330,800
Train Operations	1,480,751	1,323,800	1,696,654	1,501,600
Festivals & New Vintage	2,616,958	3,105,902	3,011,118	3,381,000
Visitor Shuttle System	48,031	144,000	83,758	154,000
Transfers In	327,472	362,299	368,759	359,453
Miscellaneous	766,961	182,518	546,596	281,000
Total	16,919,108	16,669,750	18,727,540	18,249,793

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	5,113,933	4,821,625	4,689,665	4,802,741
Supplies	3,291,452	3,132,105	2,668,651	3,339,512
Maintenance	125,229	144,067	108,548	159,900
Services	2,729,816	2,746,673	2,855,833	3,266,190
Festival & Train Operations	3,482,229	3,169,637	3,429,800	3,291,885
Transfers Out	2,188,541	2,655,643	2,907,864	2,892,078
Capital Outlay	780,863	0	0	29,000
Total	17,712,064	16,669,750	16,660,361	17,781,306

EXPENDITURES AND PERSONNEL BY PROGRAM:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved	Personnel ⁽¹⁾
Sales, Promotions and Administration	9,388,701	8,743,729	8,908,399	9,340,241	33.83
Heritage Programs & Preservation	398,495	214,821	175,073	231,183	2.00
Facilities	1,034,360	1,134,834	1,095,911	1,412,845	13.08
Festivals & New Vintage	3,066,267	3,050,115	3,115,567	3,029,829	5.24
Grapevine Vintage Railroad	2,099,914	1,378,847	1,466,911	1,447,846	12.99
Visitor Shuttle System	578,425	734,938	654,888	718,906	7.95
Tourism Incentives	1,134,979	1,403,266	1,166,582	1,575,856	NA
Sister Cities	4,757	4,800	42,480	17,000	NA
Wine Pouring Society	6,167	4,400	34,550	7,600	NA
Total	17,712,064	16,669,750	16,660,361	17,781,306	75.09

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CONVENTION AND VISITORS BUREAU FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	3,409,157	3,436,850	2,643,894	2,643,894	4,711,074
OPERATING REVENUE:					
Occupancy Taxes	10,497,960	10,724,986	10,437,365	12,104,906	11,432,340
Facility Rental Income	575,992	649,131	837,830	609,923	803,600
Interest Income	34,765	18,312	5,500	20,381	6,000
Sales & Merchandise	282,285	286,507	270,536	285,446	330,800
Train Operations	1,399,100	1,480,751	1,323,800	1,696,654	1,501,600
Festivals & New Vintage	2,643,892	2,616,958	3,105,902	3,011,118	3,381,000
Visitor Shuttle System	0	48,031	144,000	83,758	154,000
Miscellaneous Income	906,167	766,961	182,518	546,596	281,000
Total Operating Revenue	16,340,161	16,591,637	16,307,451	18,358,781	17,890,340
TRANSFERS IN:					
Transfer from 4B Economic Development Fund	0	327,472	362,299	368,759	359,453
Total Transfers In	0	327,472	362,299	368,759	359,453
TOTAL REVENUE AND TRANSFERS	16,340,161	16,919,108	16,669,750	18,727,540	18,249,793
OPERATING EXPENDITURES:					
Personnel	4,718,349	5,113,933	4,821,625	4,689,665	4,802,741
Supplies	3,362,895	3,291,452	3,132,105	2,668,651	3,339,512
Maintenance	254,089	125,229	144,067	108,548	159,900
Services	3,152,193	2,729,816	2,746,673	2,855,833	3,266,190
Festival & Train Operations	2,322,088	3,482,229	3,169,637	3,429,800	3,291,885
Capital Outlay	7,054	780,863	0	0	29,000
Total Operating Expenditures	13,816,667	15,523,523	14,014,107	13,752,497	14,889,228
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	874,896	903,771	771,855	1,024,077	846,008
Transfer to GTRP Fund	0	25,000	0	0	25,000
Trans. to Debt Service Fund	1,255,678	1,185,451	1,878,788	1,878,787	1,966,070
Transfer to Capital Projects Fund	327,000	0	0	0	45,000
Transfer to Permanent Capital Maintenance	11,018	18,060	5,000	5,000	10,000
Transfer to Historic Preservation Fund	27,209	27,209	0	0	0
Total Transfers Out	2,495,801	2,188,541	2,655,643	2,907,864	2,892,078
TOTAL EXPENDITURES AND TRANSFERS	16,312,468	17,712,064	16,669,750	16,660,361	17,781,306
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:					
	27,693	(792,956)	0	2,067,180	468,487
ENDING FUND BALANCE:	3,436,850	2,643,894	2,643,894	4,711,074	5,179,561
FUND BALANCE REQUIREMENT:	2,271,233	2,551,812	2,303,689	2,260,684	2,447,544

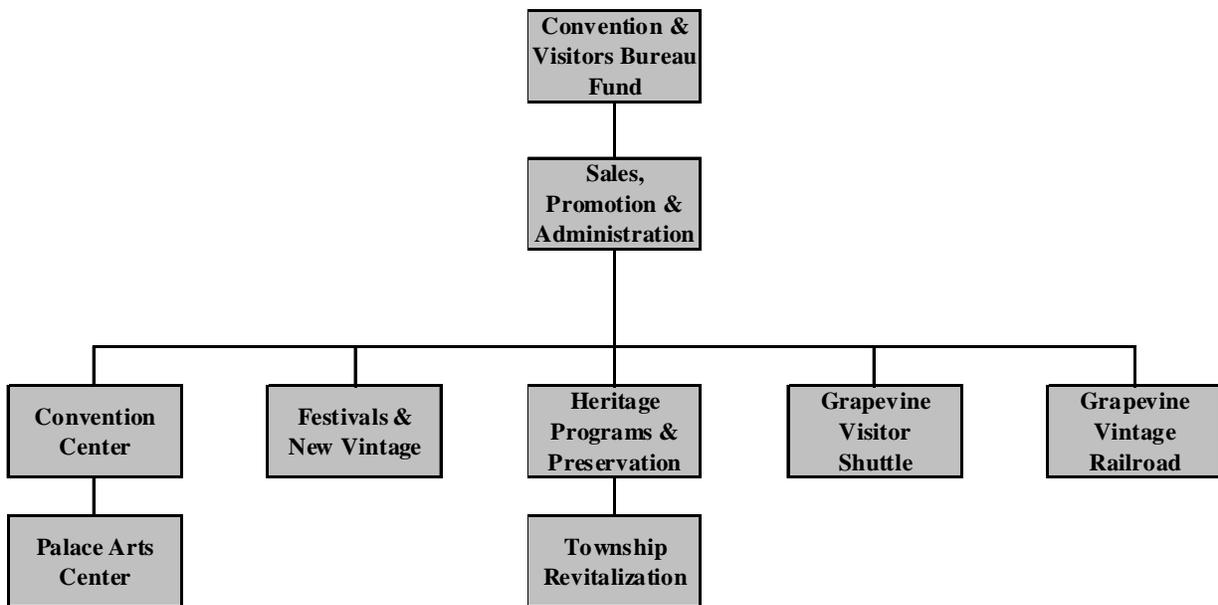
* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2011-12 projected Ending Fund Balance represents 127 days of operation.



Convention and Visitors Bureau

The Grapevine Convention & Visitors Bureau is the fourth largest CVB in Texas with 61 full-time employees. Services include: one-stop shopping for accommodations; registration assistance; convention and meeting materials; media relations; and tourism services.

The CVB also manages and operates the Grapevine Convention Center, a flexible, multi-use facility with 23,500 square feet of space; the Palace Arts Center, a multi-purpose performing arts and meeting facility; the Grapevine Vintage Railroad; the Grapevine Visitor Shuttle; and historic preservation programs.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of information packets	43,883
Number of convention & tourism site visits	158
Web site traffic (unique visitors)	2,229,647
Hotel occupancy tax collections	\$12,104,906
Convention Center rental income	\$350,761
Palace Arts Center rental income	\$181,217
Festivals income	\$3,011,118
Festivals attendance	404,170
Grapevine Vintage Railroad ticket sales, charters and special events income	\$1,696,654
Grapevine Visitor Shuttle ridership	43,631

FY 2011-12 APPROVED OPERATING BUDGET
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
 BY DIVISION

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Administration	9,608,820	9,388,701	8,743,729	8,908,399	9,340,241
Heritage Programs & Preservation	429,895	398,495	214,821	175,073	231,183
Facilities	1,012,113	1,034,360	1,134,834	1,095,911	1,412,845
Grapevine Vintage Railroad	1,517,269	2,099,914	1,378,847	1,466,911	1,447,846
Festivals & New Vintage	2,686,517	3,066,267	3,050,115	3,115,567	3,029,829
Tourism Incentives	1,039,659	1,134,979	1,403,266	1,166,582	1,575,856
Sister Cities	13,286	4,757	4,800	42,480	17,000
Wine Pouring Society	4,909	6,167	4,400	34,550	7,600
Visitor Shuttle System	0	578,425	734,938	654,888	718,906
Total	16,312,468	17,712,064	16,669,750	16,660,361	17,781,306

CONVENTION & VISITORS BUREAU-ADMIN	2009	2010	2011	2011	2012
CVB Executive Director	1	1	1	1	1
Asst. Executive CVB Director	1	1	1	1	1
Communications Manager	0	0	1	1	1
Media Relations Manager	1	1	0	0	0
Director of Marketing	1	1	1	1	1
Advertising & Creative Manager	1	1	1	1	1
Assistant Executive Director of Sales & Marketing	1	1	0	0	0
Director of Destination Services	1	1	1	1	1
Convention Service Assistant	1	1	1	1	1
Director of Convention Sales	1	1	1	1	1
Sales Manager II	2	3	4	4	4
Sales Manager I	3	2	2	2	2
Director of Tourism Sales	1	1	1	1	1
Tourism Sales Manager	1	1	1	1	1
Artist in Residence	1	1	0	0	0
Assistant to CVB Executive Director	1	1	1	1	1
Sister City Program Manager	1	1	0	0	0
Accountant II	1	1	1	1	1
Director of Finance and Administration	1	1	1	1	1
Depot Visitor Services Supervisor	1	1	1	1	1
Marketing Research Manager	1	1	1	1	1
Sales Associate	1	1	1	1	1
Secretary	2	2	2	2	2
Web Master	1	1	1	1	1
Facility Worker	1	1	1	1	1
Sponsorship Sales Manager	1	1	0	0	0
TOTAL FULL-TIME POSITIONS	29.00	29.00	26.00	26.00	26.00

FY 2011-12 APPROVED OPERATING BUDGET
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
 BY DIVISION

<u>PART-TIME POSITIONS</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Tourism Coordinator	0.80	0.80	0.80	0.80	0.80
Budget & Membership Assistant	0.47	0.47	0.47	0.47	0.47
Registration Assistant/Project Assistant	3.23	3.23	3.23	3.23	3.23
Secretary	0.80	0.80	0.80	0.80	0.80
Information Specialist	1.48	1.48	1.48	1.48	1.48
Intern	0.80	0.80	0.80	0.80	0.80
Volunteer Program Administrator	0.25	0.25	0.25	0.25	0.25
TOTAL PART-TIME POSITIONS	7.83	7.83	7.83	7.83	7.83

DIVISION TOTAL POSITIONS	36.83	36.83	33.83	33.83	33.83
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HERITAGE PROGRAMS & PRESERVATION

Director of Heritage Programs & Preservation	1	1	0	0	0
Historic Preservation Adm. Secretary	1	1	0	0	0
Heritage Program Manager	1	1	1	1	1
Historic Preservation Manager	0	0	1	1	1
Township Restoration Coordinator	1	1	0	0	0
DIVISION TOTAL POSITIONS	4.00	4.00	2.00	2.00	2.00

CONVENTION & VISITOR BUREAU - FESTIVALS

Director of Festivals & Events	1	1	1	1	1
Asst. Director of Festivals & Events	1	1	1	1	1
Festivals & Events Manager	2	2	0	0	0
Festivals & Events Manager II	0	0	1	1	1
Festivals & Events Manager I	0	0	1	1	1
Festivals & Events Assistant	1	1	1	1	1
TOTAL FULL TIME POSITIONS	5.00	5.00	5.00	5.00	5.00

PART-TIME POSITIONS

Accounting Assistant	0.24	0.24	0.24	0.24	0.24
TOTAL PART TIME POSITIONS	0.24	0.24	0.24	0.24	0.24

DIVISION TOTAL POSITIONS	5.24	5.24	5.24	5.24	5.24
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CONVENTION & VISITORS BUREAU-FACILITIES

Director of Facilities	1	1	1	1	1
Convention Center Supervisor	1	1	1	1	1
Manager of Meeting & Events Facilities	1	1	1	1	1
Events Coordinator	4	4	4	4	4
Secretary	1	1	1	1	1
Food & Beverage Coordinator	1	1	1	1	1
Set-Up Worker	2	2	2	2	2
Facility Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	12.00	12.00	12.00	12.00	12.00

FY 2011-12 APPROVED OPERATING BUDGET
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY
 BY DIVISION

<u>PART-TIME POSITIONS</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Nite Supervisor	0.081	0.081	0.081	1.081	1.081
TOTAL PART-TIME POSITIONS	0.08	0.08	0.08	1.08	1.08
DIVISION TOTAL POSITIONS	12.08	12.08	12.08	13.08	13.08
<u>GRAPEVINE VINTAGE RAILROAD</u>					
General Manager	1	1	1	1	1
Train Master	0	1	1	1	1
Supt. Of Train Operations	1	0	0	0	0
Train Service Personnel III	2	2	1	1	1
Train Supervisor	1	1	1	1	1
Roundhouse Mechanic II	0	0	1	1	1
TOTAL FULL-TIME POSITIONS	5.00	5.00	5.00	5.00	5.00
<u>PART-TIME POSITIONS</u>					
Accounting Assistant	0.24	0.24	0.24	0.24	0.24
Train Service Personnel III	1.42	1.42	1.42	1.92	1.92
Train Service Personnel II	1.32	1.32	1.32	1.32	1.32
Train Service Personnel I	0.82	0.82	0.82	0.32	0.32
Lead Train Attendants	0.95	0.95	0.95	0.95	0.95
Train Attendants	2.78	2.78	2.78	2.78	2.78
Hostler	0.46	0.46	0.46	0.46	0.46
TOTAL PART-TIME POSITIONS	7.99	7.99	7.99	7.99	7.99
DIVISION TOTAL POSITIONS	12.99	12.99	12.99	12.99	12.99
<u>VISITOR SHUTTLE SYSTEM</u>					
Lead Shuttle Driver	1	1	1	1	1
Shuttle Drivers	5	5	5	5	5
TOTAL FULL-TIME POSITIONS	6.00	6.00	6.00	6.00	6.00
<u>PART-TIME POSITIONS</u>					
Shuttle Drivers	0.95	1.95	1.95	1.95	1.95
TOTAL PART-TIME POSITIONS	0.95	1.95	1.95	1.95	1.95
DIVISION TOTAL POSITIONS	6.95	7.95	7.95	7.95	7.95
TOTAL CONVENTION & VISITORS FUND	78.09	79.09	74.09	75.09	75.09

Convention & Visitors - Sales, Promotions & Administration
115-350-01

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	2,734,279	2,882,596	2,449,561	2,486,193	2,495,310
Supplies	2,688,189	2,575,059	2,115,827	1,923,489	2,002,712
Maintenance	53,003	55,679	66,107	33,635	78,300
Services	1,637,549	1,596,759	1,456,591	1,581,988	1,871,841
Capital Outlay	0	111,567	0	0	0
Transfers	2,495,801	2,167,042	2,655,643	2,883,096	2,892,078
Total	9,608,820	9,388,701	8,743,729	8,908,399	9,340,241

Objectives

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to Grapevine visitors.
- Service the needs of convention groups, tourism groups, and the individual traveler.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Potential economic impact of sales leads generated (in millions)	\$116	\$194	\$240	\$240	\$260
Potential economic impact of booked leads	\$39	\$78	\$70	\$71	\$90
Number of convention & tourism site visits	38	102	70	140	125
Number of media FAM trips per year	5	11	10	10	12
Media releases distributed per week	7	3	3	4	5
Value of publicity generated (in millions)	\$1.12	\$2.00	\$3.50	\$4.00	\$4.10
Web site traffic (unique visitors)	1,186,358	1,828,509	1,700,000	2,000,000	2,100,000
Number of information packets distributed	\$31,835.00	40,758	65,000	45,000	42,000
Number of groups serviced	80	198	150	155	175

**Convention & Visitors - Heritage Programs & Preservation
115-350-02**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	371,387	332,816	162,071	137,132	158,118
Supplies	30,453	29,596	26,550	10,805	24,900
Maintenance	51	38	0	0	0
Services	28,004	29,045	26,200	27,136	48,165
Capital Outlay	0	0	0	0	0
Transfers	0	7,000	0	0	0
Total	429,895	398,495	214,821	175,073	231,183

Objectives

- Assist Main Street merchants and building owners through programs and services consisting of schematic design, construction modifications, tax credits and ADA compatibility.
- Facilitate further implementation of the Historic Preservation Ordinance through coordination with the Preservation Commission and planning and zoning applications.
- Continue development of Township Revitalization Project through advertisement, award of grants and low interest loans for homeowners.
- Facilitate further development of the Cultural Resource Survey book.
- Assist the community volunteer leadership and supervise division operations in the areas of preservation programs, cultural arts programs and heritage education programs.
- Develop and facilitate all educational and promotional materials for the programs of Heritage Programs & Preservation.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Certificate of Appropriateness (CA)	92	111	110	90	110
Number of properties researched & added to the Cultural Resource Survey	25	61	40	30	30
Number of grants awarded	5	4	4	0	1
Assisted historic housing projects	28	37	35	35	40
Main Street merchants assisted	30	33	30	35	30
Heritage Experience school tours	45	73	50	40	55

Convention & Visitors - Facilities
115-350-03

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	645,942	681,391	701,151	698,469	709,505
Supplies	116,098	109,187	147,150	126,500	338,750
Maintenance	64,297	69,513	76,160	74,810	79,600
Services	178,722	174,270	210,373	196,132	255,990
Capital Outlay	7,054	0	0	0	29,000
Transfers	0	0	0	0	0
Total	1,012,113	1,034,360	1,134,834	1,095,911	1,412,845

Objectives

- Increase revenues at all rental facilities (Convention Center, Palace Arts Center, Concourse, Nash Farm, and Heritage Center.)
- Increase number of new and repeat clients.
- Direct overflow event referrals to other local meeting facilities including Beach Club, Austin Ranch, the Ranch of the Lonesome Dove, and Grapevine hotels.
- Development and implementation of the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Program and promote entertainment, performing arts, and movies at Palace Arts Center.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Convention Center number of events held.	540	502	600	400	500
Number of days Convention Center building in use.	349	322	349	320	340
Palace Arts Center number of events held.	370	380	390	325	370
Number of days Palace Arts Center building in use.	265	263	300	290	300
Concourse number of events held.	NA	NA	120	130	140
Number of days Concourse building in use.	NA	NA	195	140	170
All facilities number of repeat bookings.	375	364	400	420	420
All facilities number of new client bookings.	150	166	200	155	150
All facilities economic impact.	\$6,000,000	\$7,213,788	\$7,500,000	\$7,000,000	\$7,500,000
Number of leads referred to other facilities.	200	207	200	280	260

Convention & Visitors - Festivals & New Vintage
115-350-05

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	350,996	476,623	742,813	602,257	678,779
Supplies	0	0	0	0	0
Maintenance	0	0	0	0	0
Services	2,335,521	2,588,143	2,307,302	2,513,310	2,351,050
Capital Outlay	0	0	0	0	0
Transfers	0	1,500	0	0	0
Total	2,686,517	3,066,267	3,050,115	3,115,567	3,029,829

Objectives

- Develop and produce festivals and events that promote Grapevine as a tourism and meetings destination.
- Increase awareness of Grapevine Market and Grapevine Farmers Market and increase vendors.
- Create an expanded program of the "Christmas on Main Street" activities in conjunction with the Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Work with local service organizations to provide them the opportunity for revenue-generating activities by members working on behalf of their organization or having a booth at festivals.
- Work with the Sales division and Grapevine hotels to create specific packages to promote the City as a meetings and tourism destination.
- Support the Grapevine Wine Pouring Society and the participation of that organization in festivals and other City events.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Attendance at New Vintage tastings	1,095	1,124	1,100	857	1,100
New Vintage Wine Train attendance	733	758	700	738	700
Attendance at New Vintage Blessing	650	500	800	600	800
Main Street Days attendance	109,000	110,148	125,000	160,990	155,000
GrapeFest attendance	215,000	226,124	225,000	225,000	225,000
GrapeFest People's Choice attendance	6,500	5,230	7,000	7,000	7,000
Number of Events and Activities supported	120	189	120	150	160
Wine Pouring Society Activities supported	35	36	35	35	40

**Convention & Visitors - Grapevine Vintage Railroad
115-350-07**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	615,745	557,392	516,512	550,344	507,011
Supplies	253,626	0	0	0	0
Maintenance	136,738	0	0	13	0
Services	511,160	894,086	862,335	916,555	940,835
Capital Outlay	0	648,436	0	0	0
Transfers	0	0	0	0	0
Total	1,517,269	2,099,914	1,378,847	1,466,911	1,447,846

Objectives

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Total annual passengers	95,304	94,188	130,000	130,000	132,600
Average ridership per week	1,833	1,811	2,500	2,450	2,550
Charters	12	3	18	10	15
Special runs	140	177	220	200	220

**Convention & Visitors - Convention Tourism Incentives
215-225-01**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	0	0	0	0	0
Supplies	256,334	500,977	734,778	447,724	845,950
Maintenance	0	0	0	0	0
Services	783,325	634,001	668,488	718,858	729,906
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	1,039,659	1,134,979	1,403,266	1,166,582	1,575,856

Objectives

- Expand convention services and increase number of conventions serviced. Services provided include such items as: electronic attendance building; housing bureau; registration staffing; press release distribution; website link; welcome signs; spouse programs; and convention support resources.
- Sell housing bureau services to all conventions requiring multiple hotels to guarantee that occupancy in all Grapevine hotels is maximized.
- Increase the level of visitor services provided at the visitor information kiosk and through convention registration personnel.
- Educate meeting planners on ways the CVB can assist them to promote the convention destination, drive attendance and maximize occupancy.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Economic impact of conventions serviced (in millions)	\$83.0	\$72.0	\$83.0	\$79.0	\$83.0
Average hours worked at convention information kiosk (per month)	42	100	100	100	120

**Convention & Visitors - Sister City
115-350-10**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	0	0	0	0	0
Supplies	13,286	4,757	4,800	42,480	17,000
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	13,286	4,757	4,800	42,480	17,000

Objectives

- To promote cultural exchange programs between Grapevine and the three sister cities.
- To promote cultural awareness between the sister cities through exchange of groups with common interests.
- To create opportunities for travel between citizens of the four sister cities.
- To experience economic benefits from the sister city program.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of exchange programs between Grapevine and her sister cities	NA	10	2	8	10
Number of student interns	NA	1	3	2	3
Number of participants in sister city committees and programs	NA	325	100	320	300
Number of participants in sister city programs originating in our sister cities	NA	104	30	200	200

**Convention & Visitors - GV Wine Pouring Society
115-350-11**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	0	0	0	0	0
Supplies	4,909	6,167	4,400	34,550	7,600
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	4,909	6,167	4,400	34,550	7,600

Objectives

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine pourers through training.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of events serviced by the Grapevine Wine Pouring Society	NA	20	25	20	25
Number of hours of service provided by Grapevine wine pourers	NA	3,230	780	768	800
Average attendance at monthly Grapevine Wine Pouring Society meetings	NA	76	90	85	92
Number of TABC certifications	NA	57	90	90	90

**Convention & Visitors - Visitor Shuttle System
216-350-12**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	0	183,115	249,517	215,269	254,018
Supplies	0	65,709	98,600	83,105	102,600
Maintenance	0	0	1,800	91	2,000
Services	0	295,741	385,021	331,655	360,288
Capital Outlay	0	20,860	0	0	0
Transfers	0	12,999	0	24,768	0
Total	0	578,425	734,938	654,888	718,906

Objectives

- Connect hotel guests with Grapevine's attractions, shopping and dining venues.
- Increase visitor expenditures within Grapevine.
- Enhance the visitor experience through affordable shuttle transportation.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Total Ridership for the year	NA	37,675	43,800	43,631	45,000

FY 2011-12 APPROVED OPERATING BUDGET
FUND 116 - STORMWATER DRAINAGE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Drainage Utility Fees	1,359,089	1,370,010	1,359,412	1,367,305
Interest Income	16,020	15,000	12,421	7,000
Interest Income - 2000 C.O.	725	700	427	600
Miscellaneous	77,372	0	-4,915	0
Transfers In	0	0	0	0
Total	1,453,206	1,385,710	1,367,345	1,374,905

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	430,407	444,155	429,485	455,040
Supplies	38,360	54,700	50,825	69,700
Maintenance	72,396	105,000	115,517	205,000
Services	268,711	238,852	229,392	248,320
Transfers Out	336,442	325,162	191,532	541,411
Capital Outlay	61,639	900,000	0	300,000
Total	1,207,955	2,067,869	1,016,752	1,819,471

PERSONNEL SUMMARY: ⁽¹⁾	2011-12 Approved
Foreman	1.00
Crew Leader	1.00
Equipment Operator III	2.00
Equipment Operator II	2.00
Equipment Operator I	1.00
GIS Specialist	1.00
Total	8.00

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
STORMWATER DRAINAGE UTILITY FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	2,481,751	2,411,205	2,656,455	2,656,455	3,007,049
OPERATING REVENUE:					
Drainage Utility Fees	1,297,457	1,359,089	1,370,010	1,359,412	1,367,305
Interest Income	29,296	16,020	15,000	12,421	7,000
Interest Income - 2000 C.O.	3,140	725	700	427	600
Miscellaneous	787	77,372	0	(4,915)	0
Total Operating Revenue	1,330,681	1,453,206	1,385,710	1,367,345	1,374,905
TRANSFERS IN:	11,171	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,341,852	1,453,206	1,385,710	1,367,345	1,374,905
OPERATING EXPENDITURES:					
Personnel	403,322	430,407	444,155	429,485	455,040
Supplies	32,014	38,360	54,700	50,825	69,700
Maintenance	108,553	72,396	105,000	115,517	205,000
Services	259,660	268,711	238,852	229,392	248,320
Capital Outlay	1,896	61,639	900,000	0	300,000
Total Operating Expenditures	805,444	871,513	1,742,707	825,219	1,278,060
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	241,655	103,133	236,663	103,033	102,548
Transfer to Debt Service Fund	250,298	233,309	88,499	88,499	113,863
Transfer to Capital Projects Fund	0	0	0	0	0
Transfer to Equipment Acquisition Fund	115,000	0	0	0	325,000
Total Transfers Out	606,953	336,442	325,162	191,532	541,411
TOTAL EXPENDITURES AND TRANSFERS	1,412,398	1,207,955	2,067,869	1,016,752	1,819,471
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(70,546)	245,250	(682,159)	350,593	(444,566)
ENDING FUND BALANCE:	2,411,205	2,656,455	1,974,296	3,007,049	2,562,483
FUND BALANCE REQUIREMENT:	132,402	143,262	286,472	135,653	210,092

* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).
The FY 2011-12 projected Ending Fund Balance represents 732 days of operation.

FY 2011-12 APPROVED OPERATING BUDGET
 STORMWATER DRAINAGE UTILITY FUND
 DEPARTMENTAL SUMMARY

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	403,322	430,407	444,155	429,485	455,040
Supplies	32,014	38,360	54,700	50,825	69,700
Maintenance	108,553	72,396	105,000	115,517	205,000
Services	258,055	267,105	237,247	228,612	246,715
Capital Outlay	1,896	61,639	900,000	0	300,000
Transfers	608,558	338,047	326,767	192,312	543,016
Total	1,412,398	1,207,955	2,067,869	1,016,752	1,819,471

<u>SDUS - OPERATIONS</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Street Foreman	1	1	1	1	1
Crew Leader	1	1	1	1	1
Equip Op III	2	2	2	2	2
Equip Op II	2	2	2	2	2
Equip Op I	1	1	1	1	1
GIS Engineer Specialist	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	8.00	8.00	8.00	8.00	8.00

**Public Works - Stormwater Drainage
116-535-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	403,322	430,407	444,155	429,485	455,040
Supplies	32,014	38,360	54,700	50,825	69,700
Maintenance	108,553	72,396	105,000	115,517	205,000
Services	258,055	267,105	237,247	228,612	246,715
Capital Outlay	1,896	61,639	900,000	0	300,000
Transfers	608,558	338,047	326,767	192,312	543,016
Total	1,412,398	1,207,955	2,067,869	1,016,752	1,819,471

Objectives

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Ditch excavation (linear feet)	11,078	7,015	12,000	11,000	12,000
Reset reinforced concrete pipe (linear feet)	971	1,817	800	650	800
Clean storm sewer structures	510	1,044	950	800	950
Clean debris adjacent to bridges (times / year)	4	4	4	4	4
Sweeping miles	15,530	15,867	17,000	16,000	17,000

FY 2011-12 APPROVED OPERATING BUDGET
 FUND 117 - CRIME CONTROL & PREVENTION

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Sales Tax (1/2 cent)	10,146,900	10,450,000	10,976,699	11,350,000
Commercial Vehicle Enforcement	0	120,000	123,750	100,000
Interest Income	3,779	5,000	3,751	7,500
Transfers In	2,017,035	2,185,000	1,585,000	1,500,000
Miscellaneous	21,581	0	-68	6,149
Total	12,189,295	12,760,000	12,689,133	12,963,649

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	9,184,394	9,374,015	9,110,676	9,614,062
Supplies	652,837	506,137	493,700	614,462
Maintenance	82,654	120,800	87,179	120,800
Services	2,086,224	2,126,995	2,086,065	2,238,578
Transfers Out	155,800	0	0	0
Capital Outlay	23,344	109,080	100,740	375,747
Total	12,185,253	12,237,027	11,878,360	12,963,649

EXPENDITURES AND PERSONNEL BY PROGRAM:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved	Personnel ⁽¹⁾
Uniform Operations	7,622,204	7,431,631	7,225,221	8,083,945	73.34
Criminal Investigations	2,382,334	2,376,242	2,381,364	2,451,159	22.00
Technical Services	2,176,586	2,338,064	2,214,480	2,419,545	25.09
Commercial Vehicle Enforcement	4,129	91,090	57,294	9,000	0.00
Total	12,185,253	12,237,027	11,878,360	12,963,649	120.43

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
CRIME CONTROL & PREVENTION DISTRICT

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	324,598	(506,441)	(502,399)	(502,399)	308,373
OPERATING REVENUE:					
Sales Tax (1/2 cent)	9,671,146	10,146,900	10,450,000	10,976,699	11,350,000
Commercial Vehicle Enforcement	0	0	120,000	123,750	100,000
Interest Income	17,970	3,779	5,000	3,751	7,500
Miscellaneous	6,589	21,581	0	(68)	6,149
Total Operating Revenue	9,695,705	10,172,260	10,575,000	11,104,133	11,463,649
TRANSFERS IN:					
Transfer from Special Revenue Fund	0	13,735	0	0	0
Transfer from Capital Equipment Fund	0	0	85,000	85,000	0
Transfer from General Fund	1,100,000	2,003,300	2,100,000	1,500,000	1,500,000
Total Transfers In	1,100,000	2,017,035	2,185,000	1,585,000	1,500,000
TOTAL REVENUE AND TRANSFERS	10,795,705	12,189,295	12,760,000	12,689,133	12,963,649
OPERATING EXPENDITURES:					
Personnel	8,933,357	9,184,394	9,374,015	9,110,676	9,614,062
Supplies	545,800	652,837	506,137	493,700	614,462
Maintenance	93,219	82,654	120,800	87,179	120,800
Services	1,932,880	2,086,224	2,126,995	2,086,065	2,238,578
Capital Outlay	41,687	23,344	109,080	100,740	375,747
Total Operating Expenditures	11,546,944	12,029,453	12,237,027	11,878,360	12,963,649
TRANSFERS OUT:					
Transfer to Debt Service	79,800	155,800	0	0	0
Total Transfers Out	79,800	155,800	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	11,626,744	12,185,253	12,237,027	11,878,360	12,963,649
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(831,039)	4,042	522,973	810,772	0
ENDING FUND BALANCE:	(506,441)	(502,399)	20,574	308,373	308,373

FY 2011-12 APPROVED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY					
Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Uniform Operations	7,218,101	7,622,204	7,431,631	7,225,221	8,083,945
Criminal Investigations	2,349,806	2,382,334	2,376,242	2,381,364	2,451,159
Technical Services	2,058,837	2,176,586	2,338,064	2,214,480	2,419,545
Commercial Vehicle Enforcement	0	4,129	91,090	57,294	9,000
Total	11,626,744	12,185,253	12,237,027	11,878,360	12,963,649

<u>POLICE</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Police Captain	2	2	2	2	2
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Corporal	1	1	0	0	0
Sr. Officer	24	25	24	24	24
Police Officer	35	37	40	40	40
Police Recruit	3	0	0	0	0
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	5
Technical Services Manager	1	1	1	1	1
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Specialist	4	4	4	4	4
Crime Scene Technician II	1	1	2	2	2
Crime Scene Technician I	1	1	0	0	0
Investigative Assistant	1	1	1	1	1
Secretary	4	3	3	3	3
TOTAL FULL-TIME POSITIONS	118.00	117.00	118.00	118.00	118.00

<u>PART-TIME POSITIONS</u>					
School Crossing Guard	2.34	2.34	2.34	2.34	2.34
Telecommunicator	0.09	0.09	0.09	0.09	0.09
TOTAL PART TIME POSITIONS	2.43	2.43	2.43	2.43	2.43

TOTAL CCPD FUND	120.43	119.43	120.43	120.43	120.43
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**CCPD - Uniform Operations
117-209-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	5,750,583	5,950,907	6,030,518	5,811,416	6,195,448
Supplies	379,106	459,585	349,702	351,453	457,041
Maintenance	807	3,681	6,000	1,870	6,000
Services	1,007,806	1,045,208	1,045,411	1,053,352	1,114,709
Capital Outlay	0	7,023	0	7,130	310,747
Transfers	79,800	155,800	0	0	0
Total	7,218,101	7,622,204	7,431,631	7,225,221	8,083,945

Objectives

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Hazardous Moving Violations	10,537	11,413	11,000	12,289	12,000
Specialized Patrol Operations	60	60	65	65	65

**CCPD - Criminal Investigations
117-209-3**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,920,742	1,892,764	1,936,912	1,935,186	1,974,522
Supplies	47,503	60,158	36,550	40,931	45,214
Maintenance	0	0	0	0	0
Services	381,560	420,273	402,780	405,247	431,423
Capital Outlay	0	9,140	0	0	0
Transfers	0	0	0	0	0
Total	2,349,806	2,382,334	2,376,242	2,381,364	2,451,159

Objectives

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Follow-up investigation for 100% of all applicable arrests	1,096	1,236	1,100	1,354	1,200
Follow-up investigation for 100% of all high solvability cases	1,621	1,761	2,000	1,791	2,000

**CCPD - Technical Services
117-209-4**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	1,262,033	1,340,724	1,406,585	1,364,075	1,444,092
Supplies	119,191	128,965	105,275	98,873	105,607
Maintenance	92,413	78,973	114,800	85,309	114,800
Services	543,513	620,744	672,404	627,243	690,046
Capital Outlay	41,687	7,180	39,000	38,981	65,000
Transfers	0	0	0	0	0
Total	2,058,837	2,176,586	2,338,064	2,214,480	2,419,545

Objectives

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 4-minute response time to dispatch non-emergency calls for service.
- Conduct five education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Average response time for all Priority 1 calls (minutes)	3:08	3:00	3:00	3:00	3:00
Average response time for non-emergency calls (minutes)	4:01	4:00	4:00	4:00	4:00
Education programs conducted	5	5	5	5	5

CCPD - Commercial Vehicle Enforcement
117-209-9

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	0	0	0	0	0
Supplies	0	4,129	14,610	2,443	6,600
Maintenance	0	0	0	0	0
Services	0	0	6,400	222	2,400
Capital Outlay	0	0	70,080	54,629	0
Transfers	0	0	0	0	0
Total	0	4,129	91,090	57,294	9,000

Objectives

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanical issues, equipment violations, etc.).

FY 2011-12 APPROVED OPERATING BUDGET
FUND 119 - LAKE PARKS SPECIAL REVENUE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Boat Ramp Fees	145,183	150,000	150,411	150,000
Pavilion Fees	36,207	55,000	39,231	40,000
Camping Fees	645,180	1,050,000	968,338	1,200,500
Entrance Fees	231,070	270,000	274,939	300,000
Interest & Misc. Income	36,960	30,000	77,445	95,000
Transfers In	0	0	0	0
Total	1,094,600	1,555,000	1,510,364	1,785,500

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	126,993	133,589	144,737	135,842
Supplies	148,713	113,000	238,155	143,500
Maintenance	42,777	49,000	86,530	65,000
Services	745,033	819,630	934,249	911,139
Transfers Out	219,250	400,144	400,144	336,566
Capital Outlay	0	0	143,797	0
Total	1,282,766	1,515,363	1,947,612	1,592,047

PERSONNEL SUMMARY: ⁽¹⁾	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Assistant Director of Parks & Recreation	0.500	0.500	0.500	0.500
Lake Parks Foreman	1.000	1.000	1.000	1.000
Temporary / Seasonal	0.190	0.190	0.190	0.190
Total	1.690	1.690	1.690	1.690

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE PARKS SPECIAL REVENUE FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	(779,834)	(524,465)	(712,632)	(712,632)	(1,149,880)
OPERATING REVENUE:					
Boat Ramp Fees	152,213	145,183	150,000	150,411	150,000
Pavilion Fees	33,726	36,207	55,000	39,231	40,000
Camping Fees	675,270	645,180	1,050,000	968,338	1,200,500
Entrance Fees	173,713	231,070	270,000	274,939	300,000
Interest & Misc. Income	30,781	36,960	30,000	77,445	95,000
Total Operating Revenue	1,065,703	1,094,600	1,555,000	1,510,364	1,785,500
TRANSFERS IN:					
Transfer from General Fund	39,111	0	0	0	0
Transfer from Lease/Equity Fund Balance	390,172	0	0	0	0
Total Transfers In	429,283	0	0	0	0
TOTAL REVENUE AND TRANSFERS	1,494,986	1,094,600	1,555,000	1,510,364	1,785,500
OPERATING EXPENDITURES:					
Personnel	125,669	126,993	133,589	144,737	135,842
Supplies	114,237	148,713	113,000	238,155	143,500
Maintenance	48,326	42,777	49,000	86,530	65,000
Services	734,163	745,033	819,630	934,249	911,139
Capital Outlay	0	0	0	143,797	0
Total Operating Expenditures	1,022,396	1,063,516	1,115,219	1,547,468	1,255,481
TRANSFERS OUT:					
Transfer to Debt Service Fund	154,210	156,238	337,132	337,132	336,566
Transfer to Utility Fund	63,012	63,012	63,012	63,012	0
Total Transfers Out	217,222	219,250	400,144	400,144	336,566
TOTAL EXPENDITURES AND TRANSFERS	1,239,618	1,282,766	1,515,363	1,947,612	1,592,047
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:					
	255,369	(188,167)	39,637	(437,248)	193,453
ENDING FUND BALANCE:	(524,465)	(712,632)	(672,995)	(1,149,880)	(956,427)

* A Fund Balance Requirement has not yet been established for the Lake Parks Special Revenue Fund.

**Parks & Recreation - Lake Parks
119-312-9**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	125,669	126,993	133,589	144,737	135,842
Supplies	114,237	148,713	113,000	238,155	143,500
Maintenance	48,326	42,777	49,000	86,530	65,000
Services	734,163	745,033	819,630	934,249	911,139
Capital Outlay	0	0	0	143,797	0
Transfers	217,222	219,250	400,144	400,144	336,566
Total	1,239,618	1,282,766	1,515,363	1,947,612	1,592,047

Objectives

- Obtain and maintain high national, state, and professional campground ratings
- Market / advertise / promote campground to meet 75% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parks

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Campground occupancy rate	55%	68%	71%	57%	71%
Annual boat ramp passes sold (resident / non-resident)	701 / 446	780 / 394	720 / 480	844 / 330	720 / 480
Pavilion rentals	77	85	90	123	90
Revenue	\$1,065,657	\$1,094,600	\$1,555,000	\$1,510,364	\$1,785,500

FY 2011-12 APPROVED OPERATING BUDGET
FUNDS 120 & 122 - 4B ECONOMIC DEVELOPMENT

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Sales Tax	10,639,489	10,450,000	11,448,748	11,350,000
Interest Income	32,723	75,000	30,067	50,000
Total	10,672,211	10,525,000	11,478,815	11,400,000

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Supplies	0	0	0	0
Professional Services	52,057	75,000	15,697	0
Contractual Services	7,165,037	7,128,064	7,568,793	7,372,818
Capital Outlay	24,017	0	1,240	0
Transfers	571,678	558,237	625,818	571,328
Total	7,812,789	7,761,301	8,211,548	7,944,146

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
4B ECONOMIC DEVELOPMENT FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:	4,660,533	4,560,934	7,420,356	7,420,356	10,687,723
OPERATING REVENUE:					
Sales Tax	10,445,143	10,639,489	10,450,000	11,448,748	11,350,000
Interest Income	92,005	32,723	75,000	30,067	50,000
Miscellaneous	0	0	0	100	0
Total Operating Revenue	10,537,148	10,672,211	10,525,000	11,478,915	11,400,000
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	10,537,148	10,672,211	10,525,000	11,478,915	11,400,000
OPERATING EXPENDITURES:					
Supplies	0	0	0	0	0
Professional Services	64,666	52,057	75,000	15,697	0
Contractual Services - The T	7,258,382	7,165,037	7,128,064	7,568,793	7,372,818
Capital Outlay	3,094,056	24,017	0	1,240	0
Total Operating Expenditures	10,417,103	7,241,111	7,203,064	7,585,730	7,372,818
TRANSFERS OUT:					
Transfer to Visitor Shuttle Fund	0	327,472	362,299	368,759	359,453
Transfer to General Fund - Admin Fee	219,643	244,206	195,938	257,059	211,875
Total Transfers Out	219,643	571,678	558,237	625,818	571,328
TOTAL EXPENDITURES AND TRANSFERS	10,636,746	7,812,789	7,761,301	8,211,548	7,944,146
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(99,598)	2,859,422	2,763,699	3,267,366	3,455,854
ENDING FUND BALANCE:	4,560,934	7,420,356	10,184,055	10,687,723	14,143,577
RESERVES:					
Reserved for Economic Development Projects	1,151,739	1,671,903	2,171,903	2,212,005	2,712,005
Reserved for Train Station Improvements	3,409,195	5,748,453	8,012,152	8,475,718	11,431,572
Total Reserves	4,560,934	7,420,356	10,184,055	10,687,723	14,143,577

**4B Economic Development & Transit Funds
Funds 120 & 122**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	0
Maintenance	0	0	0	0	0
Services	7,323,048	7,217,094	7,203,064	7,584,490	7,372,818
Capital Outlay	3,094,056	24,017	0	1,240	0
Transfers	219,643	571,678	558,237	625,818	571,328
Total	10,636,746	7,812,789	7,761,301	8,211,548	7,944,146

Objectives

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.
- Provide seed money for economic development incentive agreements and capital improvements.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Contractual payments to the the Fort Worth Transit Authority (The "T")	7,258,382	7,165,037	7,128,064	7,568,793	7,372,818
Reserved for Train Station Improvements	3,409,195	5,748,453	8,012,152	8,475,718	11,431,572
Reserved for Economic Development Projects	1,151,739	1,671,903	2,171,903	2,212,005	2,712,005
Transfers to Grapevine Visitor Shuttle system	NA	327,472	362,299	368,759	359,453

FY 2011-12 APPROVED OPERATING BUDGET
FUND 111 - MUNICIPAL COURT TECHNOLOGY

- Budget At-A-Glance -

<u>REVENUE AND OTHER FINANCING SOURCES:</u>	<u>2009-10</u> Actual	<u>2010-11</u> Budget	<u>2010-11</u> Estimate	<u>2011-12</u> Approved
Court Technology Fees	46,019	0	41,488	42,000
Interest Income	270	0	402	220
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
Total	46,289	0	41,890	42,220

<u>EXPENDITURES AND OTHER FINANCING USES:</u>	<u>2009-10</u> Actual	<u>2010-11</u> Budget	<u>2010-11</u> Estimate	<u>2011-12</u> Approved
Personnel	0	0	0	0
Supplies	0	0	0	48,754
Maintenance	0	0	0	0
Services	0	0	619	0
Transfers Out	0	0	0	22,466
Capital Outlay	0	0	0	0
Total	0	0	619	71,220

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
MUNICIPAL COURT TECHNOLOGY FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING FUND BALANCE:		169	46,457	46,457	87,728
OPERATING REVENUE:					
Court Technology Fees	168	46,019	0	41,488	42,000
Interest Income	1	270	0	402	220
Total Operating Revenue	169	46,289	0	41,890	42,220
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	169	46,289	0	41,890	42,220
OPERATING EXPENDITURES:					
Personnel	0	0	0	0	0
Supplies	0	0	0	0	48,754
Maintenance	0	0	0	0	0
Services	0	0	0	619	0
Capital Outlay	0	0	0	0	0
Total Operating Expenditures	0	0	0	619	48,754
TRANSFERS OUT:					
Transfer to Debt Service Fund	0	0	0	0	22,466
Total Transfers Out	0	0	0	0	22,466
TOTAL EXPENDITURES AND TRANSFERS	0	0	0	619	71,220
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	169	46,289	0	41,271	(29,000)
ENDING FUND BALANCE:	169	46,457	46,457	87,728	58,728

**Municipal Court Technology Fund
111-107-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	48,754
Maintenance	0	0	0	0	0
Services	0	0	0	619	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	22,466
Total	0	0	0	619	71,220

Objectives

- Provide funding for the purchase, installation, training and maintenance of an easy-to-use system that will allow defendants to pay fines by credit card or electronic check via Internet.
- Allows court staff to manage files easily & effectively.
- Provides a simple indexing and search system.
- Eliminates printing costs of numerous NCR forms and moves court toward a “paper lite” or paperless system.

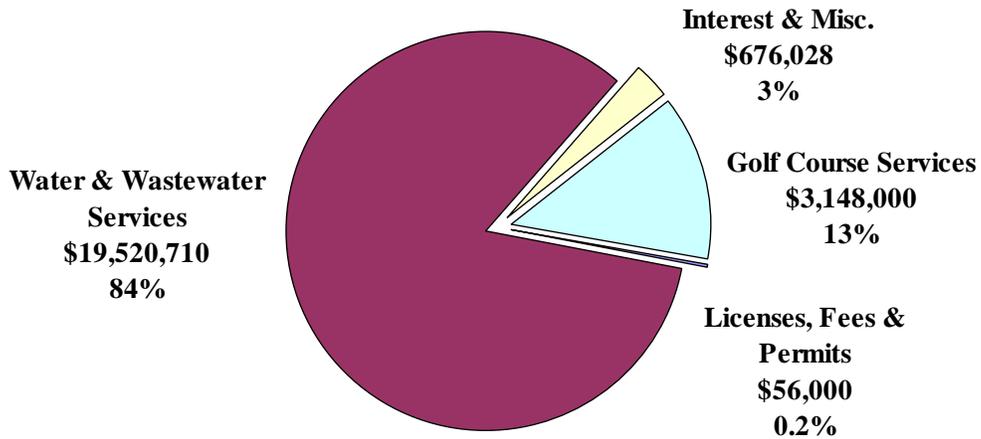
CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- ENTERPRISE FUNDS --

	Utility Enterprise Fund	Lake Enterprise Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:			
Licenses, Fees & Permits	51,000	5,000	56,000
Charges for Services	19,520,710	3,148,000	22,668,710
Interest Income	250,000	650	250,650
Miscellaneous	381,500	43,878	425,378
Total Revenues	20,203,210	3,197,528	23,400,738
EXPENDITURES AND OTHER FINANCING USES:			
Personnel	2,880,552	1,342,932	4,223,484
Supplies	831,273	382,226	1,213,499
Maintenance	414,559	97,381	511,940
Services	12,508,082	717,076	13,225,158
Debt Service	2,016,540	426,525	2,443,065
Transfers Out	1,457,877	231,388	1,689,265
Capital Outlay	608,262		608,262
Total Expenditures	20,717,145	3,197,528	23,914,673
NET CHANGE IN FUND BALANCE	(513,935)	-	(513,935)
BEGINNING FUND BALANCE	6,167,661	(2,408,850)	3,758,811
ENDING FUND BALANCE	5,653,726	(2,408,850)	3,244,876

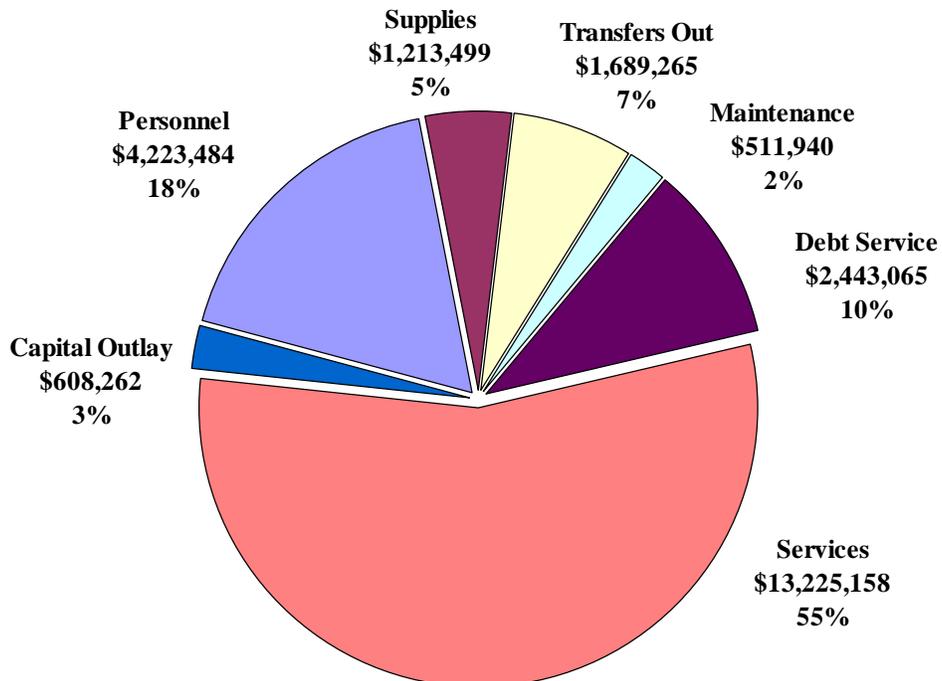
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where the Money Goes"



Revenue and Other Financing Sources

FY12 revenue is budgeted at \$23.4 million, an increase of \$788,000 (3%) from the previous year's budget. A vast majority (97%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Lake Enterprise fund.

Water Sales are budgeted at \$12.7 million, up from last year's budget of \$11.9 million. Water sales in FY11 were \$13.1 million and represented a 15% increase from the previous year. In addition, there is no increase in water rates for FY12.

WATER SALES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$12,597,487	\$9,910,639	\$11,818,609	\$11,255,031	\$11,364,424	\$13,124,652
Gain / (Loss)	\$1,810,675	(\$2,686,848)	\$1,907,970	(\$563,578)	\$109,393	\$1,760,228
% Change	17%	-21%	19%	-5%	1%	15%

Wastewater Charges are budgeted at \$6.6 million, and represent a no change from the previous year. Revenue in this category increased by 5% in FY11, up \$318,000 from the previous year. There is no increase in wastewater rates for FY12. Combined water and wastewater charges represent 85% of revenue in the Enterprise Funds category, up from 84% the previous year.

WASTEWATER SALES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$6,753,878	\$6,335,864	\$6,429,801	\$6,293,932	\$6,208,943	\$6,526,868
Gain / (Loss)	\$921,264	(\$418,014)	\$93,937	(\$135,869)	(\$84,989)	\$317,925
% Change	16%	-6%	1%	-2%	-1%	5%

Golf Course Green Fees are budgeted at \$1.7 million and represent a decrease of \$100,000 from the previous year. Actual green fee revenue in FY11 totaled \$1.5 million and represented an increase of 9% from the previous year.

GOLF COURSE GREEN FEES	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Collections	\$1,810,760	\$1,702,777	\$1,790,971	\$1,624,390	\$1,407,842	\$1,533,159
Gain / (Loss)	\$199,431	(\$107,983)	\$88,194	(\$166,581)	(\$216,548)	\$125,317
% Change	12%	-6%	5%	-9%	-13%	9%

The number of golf rounds played in FY11 was 65,852 and represented an increase of 14% from the previous year.

GOLF ROUNDS PLAYED	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Rounds	75,716	68,881	70,724	64,834	58,011	65,852
Gain / (Loss)	(1,566)	(6,835)	1,843	(5,890)	(6,823)	7,841
% Change	-2%	-9%	3%	-8%	-11%	14%

Expenditures and Other Financing Uses

Expenditures of Enterprise funds in FY12 are budgeted at \$23.9 million and represent an increase of 2% from the prior year budget. Utility fund operations account for 87% of the total, while Golf course operations account for 13%.

Personnel expenses are budgeted at \$4.2 million, a decrease of \$115,000 (-3%) from the previous year. There is a 1% across-the-board market salary adjustment included for FY12. Personnel expenses in the Utility fund, budgeted at \$2.9 million in FY11, account for 678 of total personnel costs.

ENTERPRISE FUND PERSONNEL COSTS	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Utility Fund	\$2,032,133	\$2,290,414	\$2,511,001	\$2,794,390	\$2,855,044	\$2,721,600
Golf Fund	\$1,112,367	\$1,183,574	\$1,236,403	\$1,326,968	\$1,367,684	\$1,281,797
Total	\$3,144,500	\$3,473,988	\$3,747,404	\$4,121,358	\$4,222,728	\$4,003,397
Increase / (Decrease)	\$44,470	\$329,488	\$273,416	\$373,954	\$101,370	(\$219,331)
% Change	1%	10%	8%	10%	2%	-5%

Personnel costs in FY11 totaled \$4 million and represented a decrease of \$219,331 (-53%) from the previous year. Total authorized positions in FY12 are 77.18 FTE.

Services are budgeted at \$13.2 million, and represent an increase of \$1 million from the prior year. The city recently renewed its contract for waste removal services and saw its costs increase \$139,000 for waste removal at the wastewater treatment plant. In the Golf fund, the Pro Shop has taken over operation of the practice range and merchandise sales, which were formally privatized. The cost of this operation is budgeted at \$147,000.

Utility costs for FY12 are budgeted at \$1.2 million and represent an increase of \$100,000 from the previous year's budget. Actual utility expenses in FY11 were \$1.1 million, and represented an increase of 17% from FY10.

ENTERPRISE FUND	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
UTILITY COSTS						
Utility Fund	\$715,457	\$1,021,956	\$1,067,181	\$905,483	\$815,087	\$934,907
Golf Fund	\$214,133	\$150,476	\$206,241	\$195,704	\$186,373	\$233,581
Total	\$929,590	\$1,172,432	\$1,273,422	\$1,101,187	\$1,001,460	\$1,168,488
Increase / (Decrease)	\$48,966	\$242,842	\$100,990	(\$172,235)	(\$99,727)	\$167,028
% Change	6%	26%	9%	-14%	-9%	17%

Purchase/Storage & Treatment costs are budgeted at \$9.3 million, an increase of \$1 million (13%) from the previous year. Actual expenditures in FY11 totaled \$835 million and represented an increase of 12% over the previous year. The FY12 projection includes water purchases from the Trinity River Authority (TRA) of 7.2 mgd; raw water purchases from the City of Dallas for irrigation of the golf course and ball fields of 1.8 mgd; and wastewater return flow purchases from the Dallas County Park Cities Municipal Utility District of 3.49 mgd.

PURCHASE / STORAGE & TREATMENT	<u>FY-2006</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>FY-2011</u>
Water	\$4,914,364	\$4,799,590	\$6,233,782	\$5,820,930	\$6,597,537	\$7,468,556
Wastewater	\$879,160	\$1,066,267	\$1,119,148	\$1,171,574	\$985,005	\$1,046,824
Total	\$5,793,524	\$5,865,857	\$7,352,930	\$6,992,504	\$7,582,542	\$8,515,380
Increase / (Decrease)	\$495,374	\$72,333	\$1,487,073	(\$360,426)	\$590,038	\$932,838
% Change	9%	1%	25%	-5%	8%	12%

Transfers Out are budgeted at \$1.7 million and is comprised of the 7.5% administrative fee to the General fund (\$1.45 million from Utility and \$238,000 from Golf). Actual expenditures in FY11 totaled \$1.7 million.

Debt Service expenditures are budgeted at \$2.4 million, virtually no change from the previous year. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

Total outstanding debt is \$17.8 million, a decrease of \$2.4 million from the previous year, as the 2010 refunding of a portion of utility debt has contributed to the decrease.

Enterprise Funds	Total	Total	Total
Long Term Debt Summary	Principle	Interest	Debt
<u>Water/Wastewater Fund</u>			
2002	1,035,000	105,031	1,140,031
2006GO RFD	5,380,000	978,531	6,358,531
2009 GO RFD	1,900,000	248,000	2,148,000
2010 GO RFD	3,910,000	757,011	4,667,011
Total Water/Wastewater Bonds	12,225,000	2,088,573	14,313,573
<u>Golf Fund</u>			
2009 GO RFD	2,910,000	575,750	3,485,750
Total Golf Course Bonds	2,910,000	575,750	3,485,750
Total Enterprise Fund Bonds	15,135,000	2,664,323	17,799,323

FY 2011-12 APPROVED OPERATING BUDGET
FUND 200 - UTILITY ENTERPRISE

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Water Sales	11,364,424	11,891,312	13,124,652	12,712,569
Wastewater Sales	6,208,943	6,583,141	6,526,868	6,583,141
Tap & Inspection Fees	72,929	48,000	50,920	51,000
Reconnects & Transfers	199,055	225,000	193,454	225,000
Interest Income	116,833	250,000	71,802	250,000
Transfers In	63,012	63,012	63,012	0
Miscellaneous	289,960	376,500	805,386	381,500
Total	18,315,157	19,436,965	20,836,094	20,203,210

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	2,855,044	2,986,967	2,721,600	2,880,552
Supplies	617,506	843,357	667,247	831,273
Maintenance	374,035	414,778	367,467	414,559
Services	10,455,571	11,355,947	11,475,806	12,508,082
Debt Service	3,071,340	2,009,920	2,012,077	2,016,540
Permanent Capital Maintenance	274,053	750,000	813,612	0
Transfers Out	1,915,618	1,457,772	1,501,990	1,457,877
Capital Outlay	0	368,700	179,526	608,262
Total	19,563,167	20,187,441	19,739,325	20,717,145

EXPENDITURES AND PERSONNEL BY PROGRAM:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved	Personnel ⁽¹⁾
Water Distribution	2,405,326	1,204,819	1,070,465	1,281,459	14.00
Water Treatment	8,087,873	8,785,546	9,001,531	9,712,823	12.24
Utility Billing	468,047	481,780	509,842	445,975	5.80
Wastewater Collection	859,340	935,796	900,767	1,354,814	9.50
Wastewater Treatment	3,235,978	2,829,544	2,466,088	2,904,717	9.50
Utility Administrative Services	4,232,550	5,199,956	4,977,022	5,017,357	0.00
Permanent Capital Maintenance	274,053	750,000	813,612	0	0.00
Total	19,563,167	20,187,441	19,739,325	20,717,145	51.04

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
UTILITY ENTERPRISE FUND

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING WORKING CAPITAL:	6,558,832	6,318,903	5,070,892	5,070,892	6,167,661
OPERATING REVENUE:					
Water Sales	11,255,031	11,364,424	11,891,312	13,124,652	12,712,569
Wastewater Sales	6,293,932	6,208,943	6,583,141	6,526,868	6,583,141
Tap & Inspection Fees	38,776	72,929	48,000	50,920	51,000
Reconnects & Transfers	215,770	199,055	225,000	193,454	225,000
Interest Income	238,852	116,833	250,000	71,802	250,000
Miscellaneous Income	556,008	289,960	376,500	805,386	381,500
Total Operating Revenue	18,598,369	18,252,145	19,373,953	20,773,082	20,203,210
TRANSFERS IN:	63,012	63,012	63,012	63,012	0
TOTAL REVENUE AND TRANSFERS	18,661,381	18,315,157	19,436,965	20,836,094	20,203,210
OPERATING EXPENDITURES:					
Personnel	2,794,390	2,855,044	2,986,967	2,721,600	2,880,552
Supplies	704,911	617,506	843,357	667,247	831,273
Maintenance	373,579	374,035	414,778	367,467	414,559
Services	9,737,817	10,455,571	11,355,947	11,475,806	12,508,082
Debt Service	3,173,190	3,071,340	2,009,920	2,012,077	2,016,540
Permanent Capital Maint.	387,285	274,053	750,000	813,612	0
Capital Outlay	0	0	368,700	179,526	608,262
Total Expenditures	17,171,172	17,647,549	18,729,669	18,237,336	19,259,268
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	1,392,331	1,349,725	1,457,772	1,501,990	1,457,877
Transfer to Capital Equipment Fund	337,807	565,893	0	0	0
Total Transfers Out	1,730,138	1,915,618	1,457,772	1,501,990	1,457,877
TOTAL EXPENDITURES AND TRANSFERS	18,901,310	19,563,167	20,187,441	19,739,325	20,717,145
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:					
	(239,929)	(1,248,010)	(750,476)	1,096,769	(513,935)
ENDING WORKING CAPITAL:	6,318,903	5,070,892	4,320,416	6,167,661	5,653,726
FUND BALANCE REQUIREMENT:	4,233,988	4,351,450	4,618,275	4,496,877	4,748,861

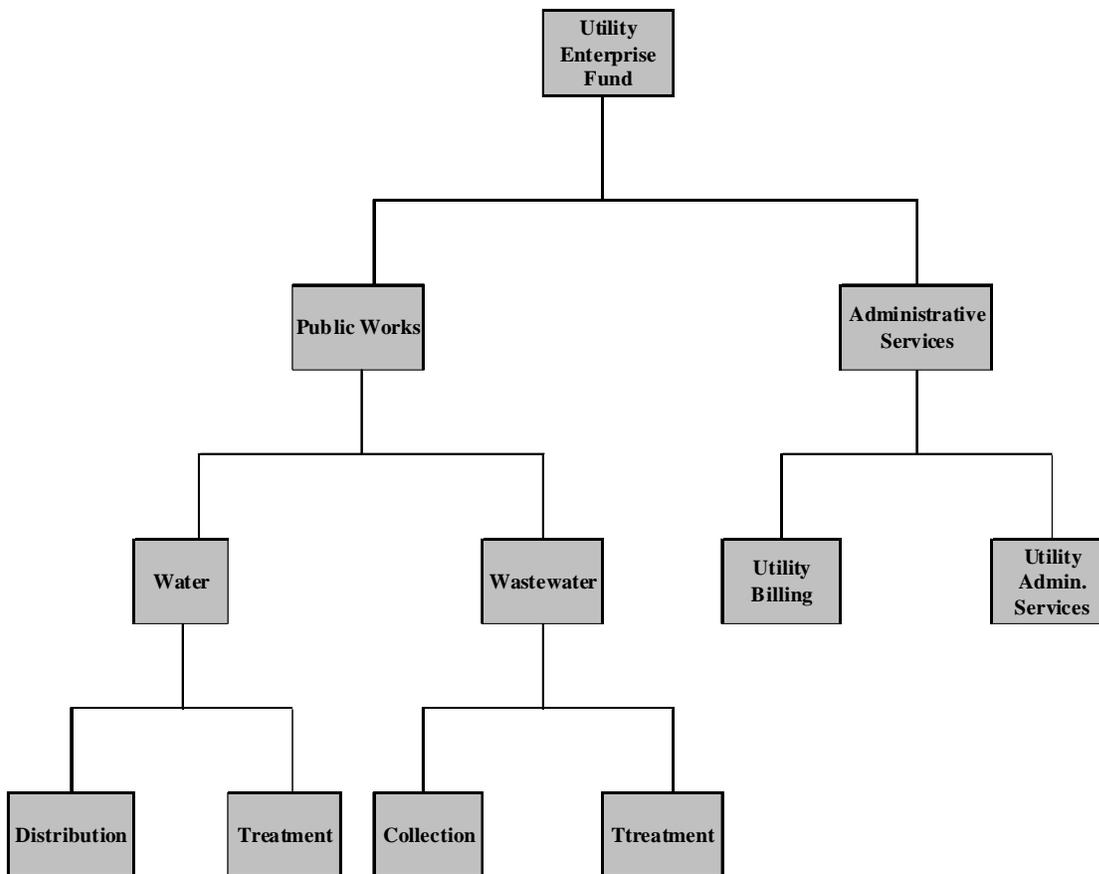
* Fund balance requirement is 16% of total net budgeted expenses or 60 days of operation.
The FY 2011-12 projected Ending Working Capital Balance represents **107** days of operation.



Water / Wastewater / Utility Billing

The Water and Wastewater Utilities Division within Public Works is responsible for wastewater treatment and collection and water treatment and distribution for the City of Grapevine. The water distribution system delivers a safe and adequate supply of drinking water from the treatment plants. Our staff also reads and maintains more than 13,864 water meters and provides the City's Utility Billing Department with monthly billing information. Wastewater Treatment responsibilities include the safe treatment and disposal of bio-solids to landfill and providing wastewater treatment in an efficient and cost-effective manner. Wastewater Collection responsibilities include the operation and maintenance of the wastewater collection system to minimize wastewater stoppages and safely deliver wastewater from the customers to the treatment plants, while providing the citizens of Grapevine with a high level of service.

The Utility Billing Office manages the City's billing for water, wastewater, recycling and trash service. Responsibilities include establishing new accounts, customer inquiries, and providing trash and recycling service information to new customers.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Number of water meter changeouts	936
Number of mainline valves cycled	786
Average number of bacteriological samples collected per quarter	57.5
Average maintenance cost per million gallons of water treated	\$30.04
Number of manholes inspected	1,092
Number of sewer pumps pulled and inspected	51
Linear feet of sewer mainline jet washed	824,206

FY 2011-12 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
 BY DIVISION

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Water Distribution	2,331,284	2,405,326	1,204,819	1,070,465	1,281,459
Water Treatment	7,421,915	8,087,873	8,785,546	9,001,531	9,712,823
Utility Billing	451,304	468,047	481,780	509,842	445,975
Wastewater Collection	808,423	859,340	935,796	900,767	1,354,814
Wastewater Treatment	3,436,959	3,235,978	2,829,544	2,466,088	2,904,717
Utility Administrative Services	4,064,140	4,232,550	5,199,956	4,977,022	5,017,357
Permanent Capital Maintenance	387,285	274,053	750,000	813,612	0
Total	18,901,310	19,563,167	20,187,441	19,739,325	20,717,145

<u>PUB WKS - WATER DISTRIBUTION</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Secretary	0.5	0.5	0.5	0.5	0.5
Administrative Manager	0.5	0.5	0.5	0.5	0.5
Utility Service Coordinator	1	1	1	1	1
Water Crew Leader	3	3	3	3	3
Sr Meter Reader	1	1	1	1	1
Meter Reader	2	2	2	2	2
Equipment Operator II	1	1	1	1	1
Equipment Operator I	3	3	3	3	3
Customer Service Technician	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	14.00	14.00	14.00	14.00	14.00

PART-TIME POSITIONS					
GIS Engineer Tech	0.24	0.24	0.24	0.24	0.24
TOTAL PART-TIME POSITIONS	0.24	0.24	0.24	0.24	0.24

DIVISION TOTAL POSITIONS	14.24	14.24	14.24	14.24	14.24
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<u>PUB WKS - WATER TREATMENT</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Utility Manager	1	1	1	1	1
Chief Plant Operator	1	1	1	1	1
Assistant Chief Plant Operator	1	1	1	1	1
Water Plant Shift Supervisor	2	2	2	2	2
Plant Operator	3	3	3	3	3
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	3	3	3	3	3
TOTAL FULL-TIME POSITIONS	12.00	12.00	12.00	12.00	12.00

FY 2011-12 APPROVED OPERATING BUDGET
 UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY
 BY DIVISION

<u>PUB WKS - WW COLLECTION</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Utility Service Coordinator	1	1	1	1	1
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Crew Leader	3	3	3	3	3
Crew Worker	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	9.50	9.50	9.50	9.50	9.50
<u>PUBLIC WORKS - WW TREATMENT</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant PW Director/Transportation & Utilities	0.5	0.5	0.5	0	0
Wastewater Plant Manager	0	0	0	1	1
Chief Plant Operator	1	1	1	0	0
Chief Operator	0	0	0	1	1
Wastewater Plant Shift Supervisor	1	1	1	0	0
Plant Operator	4	6	5	5	5
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	2	0	1	1	1
TOTAL FULL-TIME POSITIONS	10.00	10.00	10.00	9.50	9.50
<u>UTILITY BILLING</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Utility Billing Supervisor	1	1	1	1	1
Utility Billing Technician	1	1	1	1	1
Customer Service Representative	1	1	1	1	1
Cashier	2	2	2	2	2
A/P Clerk	0.5	0.5	0.5	0.5	0.5
TOTAL FULL-TIME POSITIONS	5.50	5.50	5.50	5.50	5.50
<u>PART-TIME POSITIONS</u>					
Mail Carriers	0.3	0.3	0.3	0.3	0.3
TOTAL PART-TIME POSITIONS	0.30	0.30	0.30	0.30	0.30
DIVISION TOTAL POSITIONS	5.80	5.80	5.80	5.80	5.80
TOTAL UTILITY FUND	51.54	51.54	51.54	51.04	51.04

**Public Works - Water Distribution
200-530-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	807,112	814,847	817,461	799,533	815,292
Supplies	53,785	55,907	64,212	53,426	74,544
Maintenance	82,058	99,967	135,600	79,044	136,081
Services	46,348	39,344	62,146	49,723	68,530
Capital Outlay	0	0	125,400	88,738	187,012
Total	2,331,284	2,405,326	1,204,819	1,070,465	1,281,459

Objectives

- Field test large water meters to improve accuracy and reduce unaccounted for water.
- Decrease water loss due to leaks in the distribution system.
- Decrease downtime for planned and emergency shutoffs.
- Maintain water quality in the distribution system by flushing dead-end lines and system-wide flushing (required by the Texas Commission on Environmental Quality).
- Update water maps and coordinate valve locations utilizing GPS data collectors.
- Maintain and repair 280.2 miles of water mains, 2,183 fire hydrants and 6,371 water valves.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Meter change outs due to failure or inaccuracy (< 1% of total meters)	<140	<140	<140	<140	<140
Unaccounted water loss	1.53%	-17.67%	3.00%		3.00%
Meter reading accuracy	99%	99%	99%	99%	99%
Cycle main line valves system wide	1,019	885	1,000	1,000	1,000
Flush entire water system annually	1 X year	1 X year	1 X year	1 X year	1 X year
Emergency callout response time	30	30	30	30	30
Flush dead-end water mains at minimum rate of 3 CFS	Monthly	Monthly	Monthly	Monthly	Monthly
Water meter change outs (per month)	95	87	118	118	118
Clean and inspect elevated and ground water storage tanks (x per year)	1 X year	1 X year	1 X year	1 X year	1 X year

**Public Works - Water Treatment
200-530-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	619,214	655,352	709,245	605,080	711,782
Supplies	409,456	294,274	489,965	345,346	491,297
Maintenance	60,411	63,671	58,753	60,460	58,753
Services	6,328,430	7,070,171	7,527,583	7,990,645	8,450,991
Capital Outlay	0	0	0	0	0
Total	7,421,915	8,087,873	8,785,546	9,001,531	9,712,823

Objectives

- Provide water conservation education to effectively manage water resources.
- Comply with EPA and the TCEQ regulations.
- Maintain turbidity <0.10 NTUs
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Cross-train two operators per year in wastewater treatment.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
TOC compliance	100%	100%	100%	100%	100%
Average NTU / turbidity level	0.059	0.083	< 0.10	<0.10	<0.10
Average manganese level	0.009	0.010	0.010	0.010	0.010
THM / HHA5s formation limit	47.01 / 21.01	51.33/22.6	< 50 / 30	< 50/30	< 50 / 30
Distribution system bacteriological samples per month	51.3	50.0	50.0	60.0	60.0
In-house safety inspections per year	12	12	12	12	12
Plant operators cross-trained per year	0	0	2	0	2
Plant water pumping capacity available (million gallons per day)	8.000	8.000	8.000	8.000	8.000
Maintenance costs (quarterly) per million gallons of water treated	\$35.34	\$40.47	<36.41	<36.41	<36.41

**Administrative Services - Utility Billing
200-530-3**

<u>Expenditures by Major Object</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	251,332	259,610	270,380	260,903	273,375
Supplies	80,116	83,885	99,500	89,224	51,500
Maintenance	5,496	1,243	700	210	0
Services	114,361	123,310	111,200	159,505	121,100
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
Total	451,304	468,047	481,780	509,842	445,975

Objectives

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner and report delinquent accounts to credit reporting agencies in a timely manner.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Average active residential accounts per month	12,188	11,974	12,200	12,200	12,200
Average active non-residential accounts per month	1,901	2,263	1,995	1,995	1,995
Average cut-off notices per month	1,205	1,163	1,200	1,200	1,200

**Public Works - Wastewater Collection
200-531-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	529,294	547,580	563,384	510,314	528,726
Supplies	64,604	69,117	84,800	70,336	103,132
Maintenance	85,358	102,688	134,100	98,030	134,100
Services	129,168	139,954	153,512	131,299	173,856
Capital Outlay	0	0	0	90,788	415,000
Total	808,423	859,340	935,796	900,767	1,354,814

Objectives

- Continue eradication of inflow and infiltration (I&I) sources in an effort to reduce the wastewater stream.
- Maintain lift stations to the best mechanical working condition to eliminate sanitary sewer overflows.
- Maintain sewer lines to eliminate sanitary sewer overflows.
- Update wastewater maps to provide accurate data for inspection, repair and location.
- Maintain and repair 226.6 miles of sanitary sewer lines, 3,218 manholes and 31 wastewater lift stations.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Pull and inspect lift station pumps	117	103	61	61	61
Reportable sanitary sewer overflows	4	6	0	2	0
Identify and repair I&I problem areas	59	58	36	36	36
Smoke testing of sewer lines (linear feet)	0	14,000	53,000	53,000	53,000
Sewer manholes inspected	795	675	322	500	322
Sewer manholes repaired	106	61	33	33	33
Sewer manholes rehabbed	106	58	33	33	33
Clean and inspect lift station wet wells	34	42	30	30	30
TV inspection of sewer lines in linear feet	56,128	59,057	53,000	53,000	53,000
Linear feet of sewer lines cleaned	1,246,470	903,570	607,200	607,200	607,200
Daily inspections of lift stations	365	365	365	365	365
Emergency callout response time	30	30	30	30	30

**Public Works - Wastewater Treatment
200-531-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	587,438	577,654	626,497	545,769	551,377
Supplies	96,951	113,758	103,380	108,868	109,300
Maintenance	140,256	106,466	85,625	129,723	85,625
Services	1,676,881	1,481,465	2,014,042	1,681,727	2,152,165
Capital Outlay	0	0	0	0	6,250
Total	3,436,959	3,235,978	2,829,544	2,466,088	2,904,717

Objectives

- Meet and/or exceeds TPDES permit and EPA requirements.
- Reduce volatile organic to 39% in bio-solids to achieve a Class B sludge to landfill.
- Cross-train two operators per year in water treatment.
- Reduce bio-solids hauls to <145 loads per quarter.
- Maintain Wastewater Plant equipment, to insure equipment downtime is reduced.
- Operate plant efficiently to minimize odor complaints.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Cross-trained operators per year	0	0	2	2	2
Ammonia mg/l Summer / Ammonia mg/l Winter Ammonia Nitrogen Seasonal (Permit)	.749 / 1.150	1	<1.5 / 3.0	<1.5 / 3.0	<1.5 / 3.0
BOD mg/l	4.8	2	<5	<5	<5
TSS mg/l	3	1	<5	<5	<5
Yearly plant inspection rating	100%	100%	100%	100%	100%
In-house operational safety inspections	12	12	12	12	12
Cost per 1000 gallon of treated wastewater less bonds	\$1.090	\$1.400	<\$1.25	<\$1.25	<\$1.25
Daily average flow (million gallons per day)	3.682	3.583	<3.49	<3.49	<3.49
Average peak flow (million gallons per day)	5.432	4.179	<5.75	<5.75	<5.75
Quarterly maintenance costs per million gallons treated	\$111.40	\$84.83	<\$66.75	\$134.20	<\$66.75

**Administrative Services - Utility Administrative Services
200-533-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	0	0	0	0	0
Supplies	0	565	1,500	48	1,500
Maintenance	0	0	0	0	0
Services	1,442,630	1,601,327	1,487,464	1,462,907	1,541,440
Utility Bond Payments	891,372	715,040	2,009,920	2,012,077	2,016,540
Capital Outlay	0	0	243,300	0	0
Transfers	1,730,138	1,915,618	1,457,772	1,501,990	1,457,877
Total	4,064,140	4,232,550	5,199,956	4,977,022	5,017,357

Objectives

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

FY 2011-12 APPROVED OPERATING BUDGET
FUND 210 - LAKE ENTERPRISE (GOLF)

- Budget At-A-Glance -

REVENUE AND OTHER FINANCING SOURCES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Cart Rentals	666,282	770,816	733,642	760,000
Tournament Fees	2,300	3,500	4,476	5,000
Driving Range	49,271	100,000	131,750	125,000
Golf Pro Shop % of Sales	14,020	220,000	182,869	300,000
Golf Course Green Fees	1,407,842	1,800,000	1,533,159	1,706,000
Restaurant % of Sales	31,985	45,000	40,768	45,000
Lesson Income	8,051	15,000	9,725	12,000
Interest Income	1,217	800	831	650
Golf Sub-Lease	175,169	200,000	183,580	200,000
Miscellaneous	21,613	20,000	41,831	43,878
Total	2,377,750	3,175,116	2,862,631	3,197,528

EXPENDITURES AND OTHER FINANCING USES:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel	1,367,684	1,351,234	1,281,797	1,342,932
Supplies	189,428	238,158	337,007	382,226
Maintenance	80,957	101,481	82,497	97,381
Services	757,864	792,928	618,892	717,076
Debt Service	560,317	428,175	424,170	426,525
Transfers Out	210,966	238,096	199,141	231,388
Total	3,167,216	3,150,072	2,943,505	3,197,528

EXPENDITURES AND PERSONNEL BY PROGRAM:	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved	Personnel ⁽¹⁾
Pro Shop	1,480,644	1,537,240	1,423,681	1,546,660	9.88
Course Maintenance	1,126,255	1,184,657	1,095,653	1,224,343	16.26
Debt Service	560,317	428,175	424,170	426,525	NA
Total	3,167,216	3,150,072	2,943,505	3,197,528	26.14

⁽¹⁾ In full-time equivalents

FY 2011-12 APPROVED OPERATING BUDGET
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
LAKE ENTERPRISE FUND

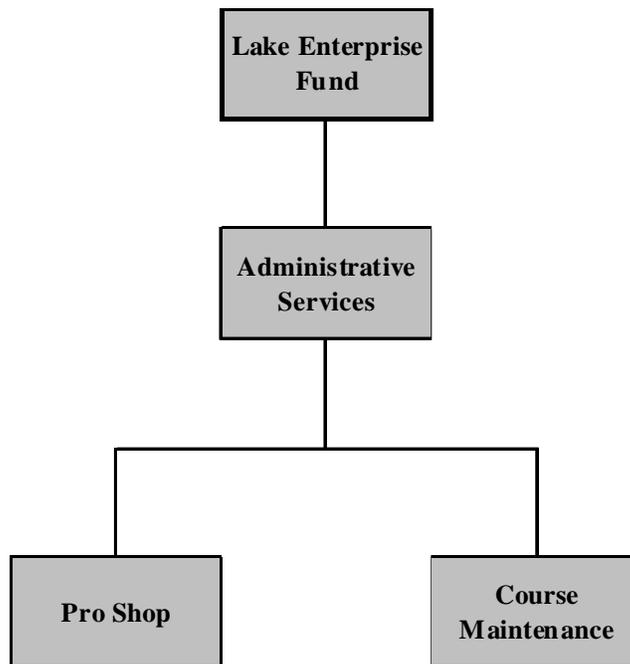
	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
BEGINNING WORKING CAPITAL:	(1,122,963)	(1,538,511)	(2,327,976)	(2,327,976)	(2,408,850)
OPERATING REVENUE:					
Cartand Club Rentals	745,341	666,282	770,816	733,642	760,000
Tournament Fees	2,872	2,300	3,500	4,476	5,000
Driving Range	26,509	49,271	100,000	131,750	125,000
Golf Pro Shop Sales	16,375	14,020	220,000	182,869	300,000
Golf Course Green Fees	1,624,390	1,407,842	1,800,000	1,533,159	1,706,000
Restaurant % of Sales	39,274	31,985	45,000	40,768	45,000
Lesson Income	9,118	8,051	15,000	9,725	12,000
Interest Income	3,180	1,217	800	831	650
Golf Sub-Lease	184,891	175,169	200,000	183,580	200,000
Miscellaneous Income	17,462	21,613	20,000	41,831	43,878
Total Operating Revenue	2,669,413	2,377,750	3,175,116	2,862,631	3,197,528
TRANSFERS IN:	0	0	0	0	0
TOTAL REVENUE AND TRANSFERS	2,669,413	2,377,750	3,175,116	2,862,631	3,197,528
OPERATING EXPENDITURES:					
Personnel	1,326,968	1,367,684	1,351,234	1,281,797	1,342,932
Supplies	193,575	189,428	238,158	337,007	382,226
Maintenance	115,859	80,957	101,481	82,497	97,381
Services	709,527	757,864	792,928	618,892	717,076
Debt Service	539,068	560,317	428,175	424,170	426,525
Total Operating Expenditures	2,884,997	2,956,250	2,911,976	2,744,364	2,966,140
TRANSFERS OUT:					
Transfer to General Fund - Admin Fee	199,964	175,187	238,096	199,141	231,388
Transfer to Debt Service Fund	0	16,479	0	0	0
Transfer to Capital Equipment Fund	0	19,300	0	0	0
Total Transfers Out	199,964	210,966	238,096	199,141	231,388
TOTAL EXPENDITURES AND TRANSFERS	3,084,961	3,167,216	3,150,072	2,943,505	3,197,528
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	(415,548)	(789,465)	25,044	(80,874)	0
ENDING WORKING CAPITAL:	(1,538,511)	(2,327,976)	(2,302,932)	(2,408,850)	(2,408,850)
FUND BALANCE REQUIREMENT:	711,369	728,938	718,021	676,692	731,377

* Fund balance requirement is 25% of total net budgeted expenses or 90 days of operation.
City Council has suspended the fund balance requirement for the Lake Enterprise Fund for FY 2011-12.



Grapevine Golf Course

Originally designed by Byron Nelson and Joe Finger, the Grapevine Golf Course opened to its first players in 1979. Located just east of Lake Grapevine Dam off Fairway Drive, the course has provided golfing challenges to all levels of players since 1979. The facility now has 27 holes with modern tif-eagle greens and naturally scenic roughs and water hazards. This course is one of the most popular courses in Tarrant County, playing more than 65,000 rounds of golf per year on the average.



Departmental Statistics

(for the fiscal year ended 9/30/11)

Golf rounds played	64,852
Number of tournaments held	56
Number of participants in special community development programs	1,766
Green fees collected	\$1,533,159
Cart fees collected	\$714,112
Verticut of greens (times per year)	15
Maintenance facility inspections	12

FY 2011-12 APPROVED OPERATING BUDGET
LAKE ENTERPRISE FUND DEPARTMENTAL SUMMARY
BY DIVISION

Expenditures by Division	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Pro Shop	1,420,945	1,480,644	1,537,240	1,423,681	1,546,660
Course Maintenance	1,124,947	1,126,255	1,184,657	1,095,653	1,224,343
Debt Service **	539,068	560,317	428,175	424,170	426,525
Permanent Capital Maint. **	0	0	0	0	0
Total	3,084,961	3,167,216	3,150,072	2,943,505	3,197,528

** Debt service and permanent capital maintenance are not separate operating divisions.

<u>LAKE ENTERPRISE FUND - PRO SHOP</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2012</u>
Director of Golf	1	1	1	1	1
Assistant Director of Golf/Head Pro	2	2	1	1	1
Assistant Golf Pro	4	4	3	3	3
Pro Shop Coordinator	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	8.00	8.00	6.00	6.00	6.00

PART-TIME POSITIONS

Pro Shop Maintenance Worker	3.88	3.88	3.88	3.88	3.88
DIVISION TOTAL POSITIONS	11.88	11.88	9.88	9.88	9.88

LAKE ENTERPRISE FUND - GOLF MAINTENANCE

Greens Superintendent	1	1	1	1	1
Assistant Greens Superintendent	2	2	2	2	2
Groundskeeper	9	9	9	9	9
Golf Course Mechanic	1	1	1	1	1
TOTAL FULL-TIME POSITIONS	13.00	13.00	13.00	13.00	13.00

PART-TIME POSITIONS

Groundskeeper	3.76	3.76	3.26	3.26	3.26
DIVISION TOTAL POSITIONS	16.76	16.76	16.26	16.26	16.26

TOTAL LAKE ENTERPRISE FUND	28.64	28.64	26.14	26.14	26.14
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**Administrative Services - Golf Pro Shop
210-340-1**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	662,928	657,698	643,454	646,535	623,964
Supplies	34,101	20,257	173,291	146,912	171,941
Maintenance	53,302	26,410	19,181	19,270	20,281
Services	470,651	601,092	463,218	411,824	499,086
Capital Outlay	0	0	0	0	0
Transfers	199,964	175,187	238,096	199,141	231,388
Total	1,420,945	1,480,644	1,537,240	1,423,681	1,546,660

Objectives

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building.

<u>Performance Indicators</u>	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of tournaments held annually	71		80	80	100
Number of participants in junior golf activities	335	393	400	350	400
Number of participants in special community development programs	652	751	700	1,022	1,700
Number of staff training sessions held	8	8	8	8	8
Annual rounds of golf played	63,909	58,011	65,052	63,000	63,000
	Paid rounds	Paid rounds	Paid rounds	Paid Rounds	Paid Rounds

**Administrative Services - Golf Course Maintenance
210-340-2**

Expenditures by Major Object	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Personnel Services	664,040	709,985	707,780	635,262	718,968
Supplies	159,474	169,171	194,867	190,095	210,285
Maintenance	62,558	54,547	82,300	63,228	77,100
Services	238,876	156,772	199,710	207,068	217,990
Capital Outlay	0	0	0	0	0
Transfers	0	35,779	0	0	0
Total	1,124,947	1,126,255	1,184,657	1,095,653	1,224,343

Objectives

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

Performance Indicators	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Approved
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	8	10	10	10	10
Number of greens top dressings annually	6	8	8	9	9
Number of greens verticuts annually	15	15	15	14	15
Number of maintenance facility inspections conducted annually	12	12	12	12	12

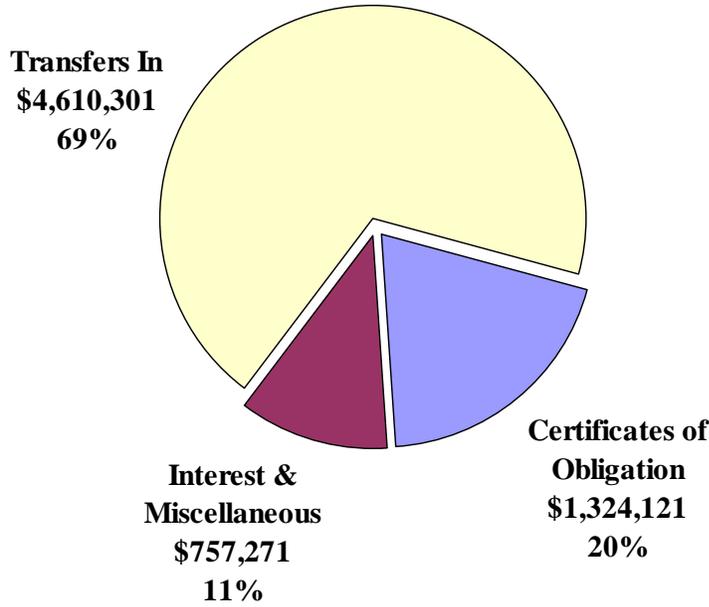
CITY OF GRAPEVINE, TEXAS
 FY 2011-12 APPROVED OPERATING BUDGET
 SUMMARY TABLE OF ALL FUNDS

-- CAPITAL IMPROVEMENT PROGRAM FUNDS --

	Streets Traffic & Drainage	Buildings & Facilities	Quality of Life	Water & Wastewater	Capital Equipment & Replacement	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:						
Certificates of Obligation					1,324,121	1,324,121
Interest Income	14,000	6,930	15,000	400,000	121,341	557,271
Transfers from Operating Funds		45,000	3,000,000		1,565,301	4,610,301
Miscellaneous		200,000				200,000
Total Revenues	14,000	251,930	3,015,000	400,000	3,010,763	6,691,693
EXPENDITURES AND OTHER FINANCING USES:						
Engineering / Design	205,085	86,541	81,099	224,448		597,173
Construction	2,529,378	1,067,348	130,692	2,768,188		6,495,606
Furnishings / Equipment	410,169	173,084		448,895	2,889,422	3,921,570
Contingency	273,447	115,389	1,139,013	299,264		1,827,113
Total Expenditures	3,418,079	1,442,362	1,350,804	3,740,795	2,889,422	12,841,462
NET CHANGE IN FUND BALANCE	(3,404,079)	(1,190,432)	1,664,196	(3,340,795)	121,341	(6,149,769)
BEGINNING FUND BALANCE	8,087,690	1,431,586	8,542,031	5,332,157	4,573,716	27,967,181
ENDING FUND BALANCE	4,683,611	241,155	10,206,227	1,991,362	4,695,057	21,817,412

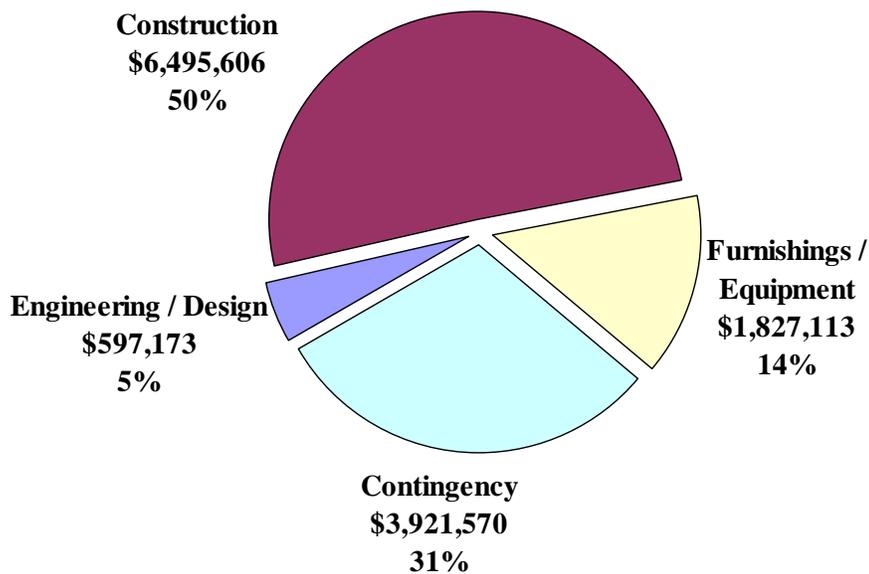
REVENUE FUNDING SOURCES

"Where The Money Comes From"



EXPENDITURE FUNDING USES

"Where The Money Goes"



Capital Improvement Program

The Capital Improvement Program outlines the City's plan to finance the acquisition or construction of major capital facilities typically costing over \$25,000. Most projects typically involve major infrastructure development and improvement and have a project life of over 12 months. CIP projects are primarily funded through General Obligation (GO) bonds, Certificates of Obligation (CO) and revenue bonds. Other funding sources are federal and / or state grants, interlocal agreements with neighboring cities, and participation with private developers.

The City of Grapevine's Capital Improvement Program consists of listings of capital improvement projects (CIPs), including expected costs and financing plans, for the upcoming five-year period, and scheduled according to priorities and timing. A CIP project is defined as a major, nonrecurring expenditure used to expand or improve the City's physical assets, including facilities and infrastructure.

Capital Budget

The capital budget contains detailed information on the sources of financing and expenditure uses for each of the specified capital projects with activity programmed during the upcoming fiscal year. The projects are divided into the following six project groups:

1. Street and Drainage Improvements
2. Buildings and Facilities
3. Traffic Improvements
4. Parks and Beautification
5. Water and Wastewater System Improvements
6. Capital Equipment Acquisitions and Replacements

The data for each project group is organized similarly:

- ◆ Project name
- ◆ Project group
- ◆ Project description, including estimated start/completion dates
- ◆ Project phasing / timeframe
- ◆ Summary of expenditure costs by fiscal year
- ◆ Financing sources
- ◆ Summary of operating impacts

Capital Projects Criteria

Most governments doing capital planning find it advantageous to adopt clear rules on what constitutes an appropriate item for inclusion in the capital budget. The City of Grapevine uses the following criteria for deciding the appropriateness of items to include in its capital budget. Capital projects involve:

-
- ◆ Land acquisitions
 - ◆ Infrastructure projects (roads, bridges, intersections, drainage, and sewers)
 - ◆ New construction or additions to public facilities exceeding \$25,000 (an addition is construction that expands the “footprint” of a building)
 - ◆ Remodeling projects over \$25,000
 - ◆ Rolling stock and equipment (fire apparatus, motor vehicles, heavy equipment, etc.)

Capital Improvement Planning Process

The capital improvement planning process begins with the City Council identifying, with staff and citizen input, projects for consideration. Comprehensive planning calls for a systematic review of transportation, recreation, public facilities (including water, sewage, and drainage control) and other developmental guides for dealing with expected changes in future years for the entire community.

The city’s approach begins with the following steps:

- ◆ Establish capital planning and financing policies
- ◆ Identify current economic conditions and prospects for economic growth
- ◆ Consider the physical environment and its condition
- ◆ Estimate usage and demand for public facilities and services
- ◆ Identify current and future transportation needs, including highways and bridges
- ◆ Evaluate location and layout of existing facilities and infrastructure against service demand patterns

After attaching dollar amounts to the projects, voters are presented with the decision of which major (bond-funded) projects to schedule. Once those projects are approved, they are integrated into the planning cycle. Annual planning begins each spring, as the City’s five-year financial forecast is prepared. This forecast includes predictions of operating expenditure levels. Those levels are then compared with anticipated capital needs, and determinations about the timing and financing of projects are then made. Other decision factors include maintaining the tax rate and anticipated interest rates. The five-year plan includes listings by project group.

The CIP planning process provides for predictable funding levels from year to year to allow adequate planning for debt service requirements and operating costs of new facilities and infrastructure improvements. The first year of the CIP is the capital budget and funding for the improvements identified therein is contained in the approved FY 2009-10 operating budget. The remaining five years of the CIP lists the capital projects identified for implementation and their estimated cost. Through placement in a year, the priority is indicated. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

Funding Considerations

The city has a wide array of options for funding capital improvements. It can utilize pay-as-you-go financing for enterprise projects such as water and sewer infrastructure, or quality-of-life projects funded by excess revenue from the General fund. Other sources of funding include state funds and grants, such as those awarded by Texas Department of Transportation (TxDOT), the Texas Parks and Wildlife Department, or the North Central Texas Council of Governments. While a grant may not have to be repaid, it may require some matching financial component by the city. Finally, the city may choose to issue debt.

Timely, comprehensive planning related to the city's CIP program is of the utmost importance. Planning should take into account not only the short-term (within 3 to 5 years), but the long-term as well. Various aspects must be taken into account on this planning, including projected required capital improvements and their related timing, tax rate implications, and water and sewer rates, to name just a few.

Within this planning phase, a discussion of the type of debt that will be sold is also important. The city has several options as to the type of debt it may issue. The three most common types of debt are listed below:

	General Obligation Bonds	Certificates of Obligation	Water / Sewer Revenue Bonds
Public Approval	Bond Election	Council Approval of Notice to Intent	None Required
Security / Pledge	Taxes only	Taxes and/or Revenues	Water and Sewer Revenues only
Repayment Source	Any Lawfully Available Funds	Any Lawfully Available Funds	Any Lawfully Available Funds
Other Considerations	If the election fails, how does the city address its needs?	Subject to petition by 5% of registered voters	Coverage Requirements, Additional Bonds Test, Debt Service Reserve Fund Requirement
Ratings	Highest rated credit for a city based on Ad Valorem tax pledge		Typically 1 to 2 notches lower than a city's tax credit

Impact of Capital Improvement Projects to Operating Budget

Capital projects lead to operating costs. They have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. For example, after the capital budget is used to construct a new park, the operating budget is used to maintain it, including picking up the trash, mowing the grounds, and maintaining the facilities. Therefore, the expected ongoing costs of a new project should be incorporated into the initial decision on whether to buy or construct it in the first place.

When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next five years. Upon approval of the project for an annual expenditure, the fiscal impact is integrated into the operating budget.

The impact of CIP projects to the FY12 operating budget is \$142,905 and represents an increase of \$98,304 from the previous year as improvements to the Vineyards Campground has been added to the plan and updated figures for the new CVB headquarters project have been incorporated.

Operating impacts to the General fund total \$48,136 and consist of additional maintenance and utility costs associated with the advanced traffic monitoring system.

Operating impacts to the Convention and Visitors fund total \$63,434 and consist of \$11,693 in additional building maintenance and \$51,741 in additional utility costs, both associated with the new CVB Headquarters and Museum complex.

Operating impacts to the Utility Enterprise fund total \$31,335 and consist of additional maintenance and utility costs associated with improvements at the wastewater treatment plant complex.

The total operating impact of capital projects represents 0.16% of their respective operating budgets, up from .05% last year. The Convention & Visitors fund has the largest operating impact, at \$63,434, which equates to 0.36% of the Convention & Visitors fund operating budget.

Operating Budget Impact of Capital Improvement Projects by Fund

<u>Fund</u>	<u>Operating Impact of CIP Projects</u>	<u>Operating Budget</u>	<u>Percentage of Operating Budget</u>
General	\$48,136	\$53,253,516	0.09%
Convention & Visitors	\$63,434	\$17,781,306	0.36%
Utility Enterprise	\$31,335	\$20,717,145	0.15%
Total	\$142,905	\$91,751,967	0.16%

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Streets, Drainage and Traffic Capital Projects

Project Name:

Eules Grapevine Rd./Stone Meyers Pkwy. Reconstruction

LTD Expenditures:
\$7,163,645

FY 2012 Budget:
\$417,178

Total Project Cost:
\$7,580,823

DESCRIPTION / JUSTIFICATION:

Reconstruction and widening of Eules Grapevine Road from SH 360 to Westport Parkway to a four lane concrete pavement section. Extension of Stone Myers Parkway from north terminus across DFW property to Mustang Drive with a four lane concrete pavement section. Project includes an enclosed drainage system and a 12" waterline along the alignment of Stone Myers Parkway.

Project Name:

Hudgins Street Roadway and Pedestrian Enhancement Project

LTD Expenditures:
\$0

FY 2012 Budget:
\$708,750

Total Project Cost:
\$708,750

DESCRIPTION / JUSTIFICATION:

Construct the Hudgins Street Connection between Bellaire Drive and Ball Street including curb & gutter, storm drainage, channel crossing, expanded sidewalk along the north side and signalization at Ball Street under the NCTCOG 2009 Call for Projects for Sustainable Development Projects.

Project Name:

Kimball Road Widening w/ Southlake

LTD Expenditures:
\$0

FY 2012 Budget:
\$1,850,000

Total Project Cost:
\$2,000,000

DESCRIPTION / JUSTIFICATION:

Participate with the City of Southlake in the widening of Kimball Road from SH 114 to Dove Road. Grapevine's participation consists of 1/2 of the roadway costs for a length of approximately 2.500 LF which represents 20% of the total construct.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Streets, Drainage and Traffic Capital Projects

Project Name:

Adaptive Traffic Signal System

LTD Expenditures:

\$1,755,669

FY 2012 Budget:

\$406,151

Total Project Cost:

\$2,161,820

DESCRIPTION / JUSTIFICATION:

Installation of Adaptive Traffic Controllers at 50+ signal locations throughout the city to improve traffic flow, system flexibility and adaptability to changing traffic conditions.

Project Name:

Mustang Drive Pedestrian Signal

LTD Expenditures:

\$0

FY 2012 Budget:

\$36,000

Total Project Cost:

\$36,000

DESCRIPTION / JUSTIFICATION:

Installation of a pedestrian signal to insure the safety of pedestrians as they cross Mustang Drive to make use of the Community Outreach Center. Work to be completed by City crews with some services contracted out.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Buildings and Facilities Capital Projects

Project Name:

CVB Headquarters & Museum Complex

LTD Expenditures:
\$12,925,893

FY 2012 Budget:
\$869,107

Total Project Cost:
\$13,795,000

DESCRIPTION / JUSTIFICATION:

Construction of a 40,000 square-foot two-story building to house the offices of the Grapevine Convention & Visitors Bureau, a visitor information center, three museums, gallery, shops and meeting space. The building is designed with late-19th and early-20th century architectural elements to illustrate period of Grapevine history. Different facades will create the appearance of separate historical buildings. Inside, nearly 14,000 square feet will be dedicated to three museums and a gallery. One museum is to chronicle winemaking in Texas. The gallery is for local artists as well as traveling exhibits and exhibits from Grapevine's sister cities. Another 2,600 square feet is for a visitor information center. The building will also include space for meetings and receptions.

Project Name:

Tower Viewing Plaza

LTD Expenditures:
\$0

FY 2012 Budget:
\$132,683

Total Project Cost:
\$132,683

DESCRIPTION / JUSTIFICATION:

This project will create a viewing plaza in front of Founders Building for watching the gunfighters in the clock tower. This area will include seating, hardscaping and landscaping. Funding will be provided via transfer from prior year projects.

Project Name:

Founders Building Remodel

LTD Expenditures:
\$0

FY 2012 Budget:
\$45,000

Total Project Cost:
\$45,000

DESCRIPTION / JUSTIFICATION:

This project consists of the finish out of the interior of the Founders Building into three retail gallery studio spaces and one meeting space for local hobby groups and organizations. Restrooms to be upgraded. HVAC, electrical and mechanical were put in place for this finish out when it was renovated in 1998.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Buildings and Facilities Capital Projects

Project Name:

Remodel of 206-210 W Hudgins including Ice House Façade

LTD Expenditures:
\$0

FY 2012 Budget:
\$315,572

Total Project Cost:
\$435,572

DESCRIPTION / JUSTIFICATION:

This project consists of erecting a new façade and adjusted roof line on the building at 206-210 W Hudgins along with remodel of building. This is the planned future home of the Historical Society Museum. This historical façade links the Settlement to City Museum to the Cotton Belt Clock Tower Museums and reflects a piece of post WW II Grapevine. FY-12 funding will be provided via transfer from prior year projects.

Project Name:

Vineyard and Winery Museum

LTD Expenditures:
\$0

FY 2012 Budget:
\$80,000

Total Project Cost:
\$350,000

DESCRIPTION / JUSTIFICATION:

This project consists of static and interactive displays for the vineyard and winery museum, located inside the CVB building. Will contain museum quality display areas for artifacts of grape growing, harvesting and wine making. The museum is also a major component in the Visitor Information Center. Development of the museum will be done by a museum consultant. Funding is available from 2009 Certificates of Obligation.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Quality of Life Capital Projects

<i>Project Name:</i>		
Police / Courts Bldg. Needs Assessment		
<i>LTD Expenditures:</i>	<i>FY 2012 Budget:</i>	<i>Total Project Cost:</i>
\$45,901	\$6,099	\$52,000
<u>DESCRIPTION / JUSTIFICATION:</u>		
Space Needs Analysis for Police/Courts/Fire Department administration departments which will include immediate and long range needs.		

<i>Project Name:</i>		
Meadowmere Park Boat Ramp - City Portion		
<i>LTD Expenditures:</i>	<i>FY 2012 Budget:</i>	<i>Total Project Cost:</i>
\$75,933	\$124,067	\$200,000
<u>DESCRIPTION / JUSTIFICATION:</u>		
The development of a low water boat ramp, restroom facility, picnic pavilion and other miscellaneous improvements at Meadowmere Park. The total estimated cost of the project was \$700,000 with the City's match being \$200,000.		

***** NOTE *****

The following projects were approved for inclusion in the FY 2011-12 Capital Improvement Plan, but funding was not allocated at the time of budget adoption. City Council will hold a workshop session in early 2012 to prioritize this list and consider funding alternatives.

<u>Project Name:</u>	<u>Total Project Cost:</u>
CAC Bldg. Needs Assessment	\$75,000
Lightning Prediction System	\$35,000
Meadowmere Park Restroom Facility	\$200,000
Pickering Park Restroom Facility	\$55,000
Bear Creek Parking Lots	\$160,000
Meadowmere Parking Lot	\$180,000
Outreach Center Playground	\$125,000
Emergency Signal Preemption	\$285,000
Undesignated	\$105,638

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Water and Wastewater Capital Projects

Project Name:

SH 26 Widening and Utility Relocations

LTD Expenditures:
\$809,445

FY 2012 Budget:
\$649,067

Total Project Cost:
\$1,458,512

DESCRIPTION / JUSTIFICATION:

This project involves the relocation of the existing and construction of a new segment of 12" waterline totaling approximately 8,100 linear feet (LF) between Pool Road and the limits of the DFW Connector Project @ SH 26 in preparation for the widening of SH 26 by TxDOT. The relocated line will complete the water system in the southwest area of the City. The project also includes \$ 500,000 in City Funds for TxDOT construction of roadway.

Project Name:

Inflow & Infiltration Project - Phase IV

LTD Expenditures:
\$1,760,474

FY 2012 Budget:
\$2,049,140

Total Project Cost:
\$4,155,161

DESCRIPTION / JUSTIFICATION:

Phase IV is the design and construction of improvements to the wastewater collection system in the Lakeview Addition.

Project Name:

DFW Connector Utility Relocation

LTD Expenditures:
\$1,273,437

FY 2012 Budget:
\$406,040

Total Project Cost:
\$3,819,647

DESCRIPTION / JUSTIFICATION:

Relocation and adjustment of water and wastewater facilities in the DFW Connector Corridor by Northgate Constructors on a 50/50 cost basis.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Water and Wastewater Capital Projects

Project Name:

WWTP Permit Renewal Improvements

LTD Expenditures:
\$442,252

FY 2012 Budget:
\$557,748

Total Project Cost:
\$1,000,000

DESCRIPTION / JUSTIFICATION:

Construction of improvements to the Wastewater Plant to address new discharge limits established in the Discharge Permit Renewal from TCEQ.

Project Name:

Water & Wastewater Impact Fee Update

LTD Expenditures:
\$0

FY 2012 Budget:
\$78,800

Total Project Cost:
\$78,800

DESCRIPTION / JUSTIFICATION:

State Law requires that the City Impact Fee Study be updated every 5 years.

**City of Grapevine, Texas
Capital Improvement Plan
FY 2011-12 Approved Budget**

Capital Equipment Acquisitions & Replacements Projects

<u>Department:</u>	<u>Item Description and Estimated Cost:</u>	<u>Total Cost:</u>
Information Technology		\$584,500
	Local Area Network / Wide Area Network	\$100,000
	Storage Area Network	\$32,000
	Replacement Servers	\$37,000
	Replacement Desktops / Laptops / Printers	\$395,000
	Audio/Visual Upgrades	\$20,500
Fire Department		\$848,721
	Physio Control Lifepak 15	\$38,000
	Washer/Extractor & Dryer for Personal Protective Clothing	\$22,000
	Fire Nozzles and Hose Equipment	\$4,500
	Replacement fire hose	\$15,000
	Apparatus Mobile Radios	\$8,000
	Apparatus Mobile Computers	\$42,000
	Firefighting gear lockers	\$18,700
	SCUBA Diving Rescue Equipment	\$14,700
	Hydraulic Rescue Tool Power unit	\$7,500
	Personal Protective Clothing	\$40,000
	GPS Unit	\$5,000
	Replacement Chevy Tahoe	\$40,000
	Replacement Pumper	\$593,321
Golf Course		\$111,800
	Triplex Greens mower with Groomers	\$35,000
	Heavy Duty Vehicle	\$21,800
	Greens Aerifier	\$20,000
	Fairway Aerifier	\$28,500
	Tow Behind Blower	\$6,500
Parks and Recreation		\$153,401
	Cat track loader (skid steer)	\$63,401
	CAC Fitness Equipment	\$30,000
	Replacement 1/4-ton Pickup Truck	\$28,000
	Replacement Tractor	\$32,000
Police Department		\$765,000
	Replacement Chevy Tahoe Pursuit Vehicles (2)	\$76,000
	Replacement Chevy Tahoe (2)	\$70,000
	Replacement Chevy Caprice Pursuit Vehicles (9)	\$378,000
	Replacement Chevy Tahoe Pursuit Vehicle	\$42,000
	Replacement Chevy Tahoe (3)	\$111,000
	Replacement Motorcycles (4)	\$88,000
Public Works Department		\$426,000
	Replacement 1-1/2 ton Service Body	\$45,000
	Replacement 3/4-ton Pickup Truck	\$28,000
	Replacement Gradall G3WD	\$325,000
	Replacement 4-door 1/2-ton Pickup Truck	\$28,000
TOTAL FY 2011-12 CAPITAL EQUIPMENT ACQUISITIONS AND REPLACEMENTS		\$2,889,422

City of Grapevine Community Profile

Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total



passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton

and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course.



In recent years several wineries have opened in Grapevine, and the city has been very active in maintaining its historic downtown area. In 2007 CNN Money rated Grapevine as one of "America's Best Places to Live."

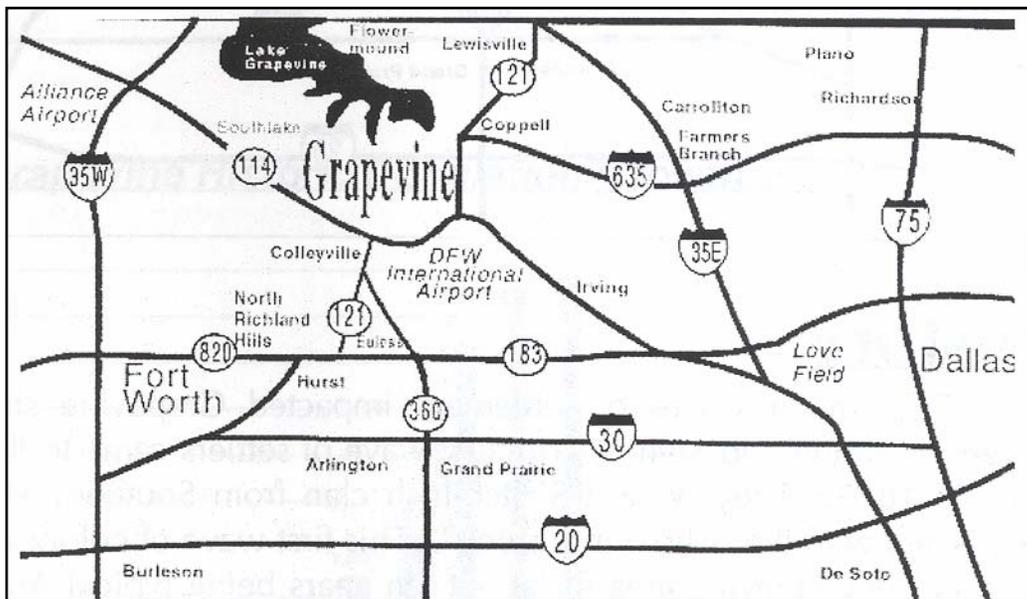
Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

Transportation

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.

There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



Advantages of Doing Business in Grapevine

A recent poll of Grapevine businesses indicates that they consistently chose Grapevine for it's:

- Superb access to seven major highways and Dallas/Fort Airport
- Location midway between Alliance Airport and Dallas Love Field
- Low local property tax rate
- Charming authentic historic downtown district
- Central location within the Metroplex
- Excellent choice of commercial and office space
- Outstanding selection of restaurants and hotel rooms
- Pro business climate
- Family oriented lifestyle with a rich selection of excellent schools, parks and public amenities
- Nationally renowned festivals and family activities
- Convenience to all United States markets

When considering a relocation, many businesses look not only at logistics and finances, but also look at the cultural, educational and recreational amenities the community has available to relocating employees and their families:

- *Existing Commercial* - Home to Grapevine Mills Mall, Bass Pro Shops Outdoor World, Gaylord Texan, 160 restaurants, 5,000 hotel rooms and 9 winery/tasting rooms.
- *Active Promotion* - Fourth largest convention and visitor's bureau in Texas with 61 full time employees.
- *Excellent Demographics* - High median incomes, population and education levels.
- *Main Street Historic District* - Seventy-five restored buildings listed on the National Register of Historic Places filled with art galleries, gift shops, restaurants, clothing boutiques, antique stores and a farmers market.
- *Festivals* - Two major festivals and numerous other community events throughout the year.
- *Recreation* - Lake Grapevine, 81 holes of golf and numerous movie theaters, parks and trails.
- *Grapevine Opry* - Some of the best live Country and Western performances in the Dallas/Fort Worth area.
- *Grapevine Cottonbelt Railroad Historic District* - Home to the Visitor Information Center and the Grapevine Vintage Railroad.



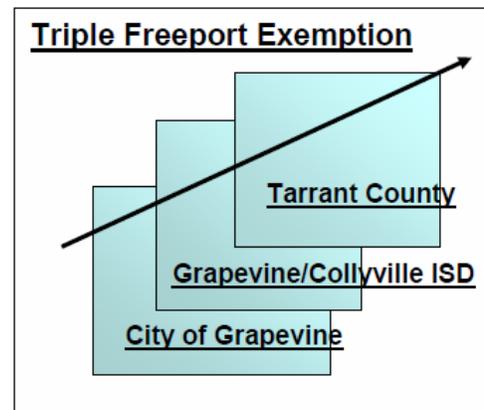
DFW Airport contains approximately 18,000 acres and directly employs some 60,000 personnel. The airport has seven runways, 174 gates, and is served by 18 passenger airlines. Every major city in the continental United States can be accessed within four hours. It ranks 3rd in the world in terms of operations and 7th in terms of passengers. In 2008 the airport served over 57 million passengers.

The Freeport Tax Exemption in Grapevine

What is the Freeport Tax Exemption? – The freeport tax exemption allows local authorities to exempt taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

What authorities offer the Freeport Tax Exemption? – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

<u>Inventory Value (100% Exempt)</u>	<u>Annual Tax Savings</u>
\$5 Million	\$116,750
\$10 Million	\$233,500
\$15 Million	\$350,250
\$20 Million	\$467,000
\$25 Million	\$583,750



Baylor Regional Medical Center at Grapevine is a 233-bed, full-service, fully-accredited hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical care for brain and spine conditions, cardiovascular care, intensive care, diagnostic imaging, women's services, neonatal intensive care, sleep disorders and emergency care.

Dining & Accommodations

Over 200 Dining Establishments - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

Over 20 Lodging Facilities with over 5,000 rooms – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

Over 600,000 square feet of Meeting and Convention Space - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cities in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

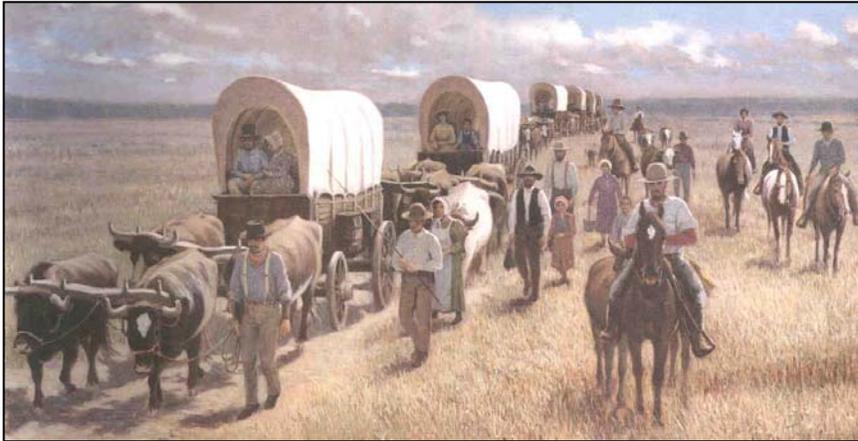


Five minutes from Dallas/Fort Worth International Airport in the center of the Metroplex and south of historic downtown Grapevine, The Grapevine Convention Center is a flexible, multi-use facility with 23,500 square feet of space. Pre-function areas are generous in size and finely appointed in decor, perfect for registration or entertaining prior to an event.

History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of “peace, friendship, and commerce,” which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern



Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.

The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



Historic Preservation

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

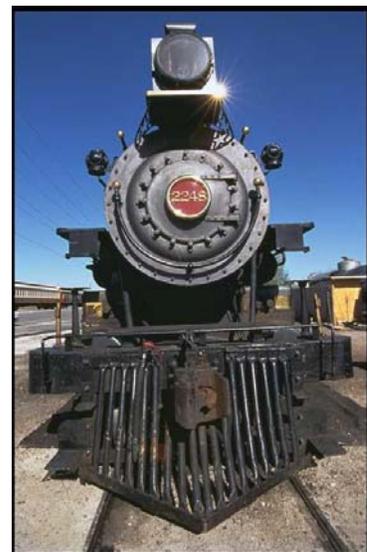
Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on at the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

Grapevine Vintage Railroad

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.



Passenger Coaches - The Grapevine Vintage Railroad's four 1925 day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.



Touring Coaches - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

Day Out with Thomas TM – Springtime brings an event that’s anticipated by kids of all ages. That’s when Thomas the Tank Engine TM rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique “Thomas” item to commemorate this special trip for the children.

Train Robbers – Between Memorial Day and Labor Day, some locals will tell you, “It ain’t safe to ride the train.” It’s all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

The North Pole Express – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.

12th Annual Butterfly Flutterby - October 17 Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.



Grapevine is quickly becoming the “Christmas Capital of Texas” and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

Carol of Lights - November 29 Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

Parade of Lights – December 2 Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

Christmas on Main Street – November 26 – December 17 Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America's most beautiful main streets.



Twinkle Light Boat Parade – December 5 Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.

Sweetheart Express – February 14 Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

7th Annual Chocolate Fest – March 11 and 12 Celebrate all things chocolate at this event benefiting Traveler’s Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

19th Annual New Vintage Wine & Gallery Trail - April 8 & 9

The Wine & Gallery Trail officially begins at noon on April 16 and runs until 6 p.m. with each of Grapevine’s winery tasting rooms opening their doors in celebration of this year’s new vintage release wines. Historic Downtown Grapevine art galleries will offer special exhibits during the Wine & Gallery Trail. Several galleries are on the trail, and each will have its own stop along the same shuttle route that guests take to wineries.



Begin this festive weekend with a ride on the Grapevine Vintage Railroad's Jazz Wine Train on Friday evening. The train rocks to a swinging beat as it departs the Grapevine Cotton Belt Depot, 705 S. Main. Enjoy food and music - as well as Grapevine wine - on the round trip adventure.

On Saturday, experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.

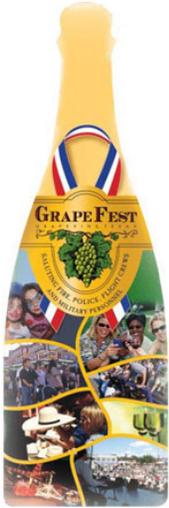


27th Annual Main Street Days Festival - May 13, 14 & 15

Celebrating history is the theme of this Grapevine festival - and making history come alive will take on new meaning at the 27th anniversary event. Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city’s adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on Main Street in Grapevine!

28th Annual Fireworks Extravaganza Over Lake Grapevine - Find your spot and stake a claim near Lake Grapevine for watching the 26th Annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. A bigger and more exciting fireworks show is planned for this July 4th at 9:30pm.

25th Annual GrapeFest - September 15, 16, 17, & 18 - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this 21st annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award winning chefs and much more!

**CITY OF GRAPEVINE
STATISTICAL INFORMATION**

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees: (Oct. 2011)	539
Population: (Jan. 2011)	50,514
Population by Race:	
White	65.8%
Black	3.1%
Hispanic	19.4%
Asian & Pacific Islander	3.2%
Other Races	8.5%
Population by Gender:	
Male	50.3%
Female	49.7%
Population by Age:	
Under 18 years	27.8%
18 to 34 years	20.9%
35 to 54 years	35.0%
55 to 64 years	10.2%
65 years and over	6.0%
Median Age:	35.7
Average Age:	34.4
Percentage Population 25+ by Education Level:	
Elementary	3.7%
Some H.S.	4.8%
High School	16.4%
Some College	25.4%
Assoc. Degree	7.0%
Bachelor Degree	31.6%
Graduate Degree	10.9%

Percentage Households by Income:	
\$250,000 or more	3.7%
\$150,000 - \$249,999	10.5%
\$100,000 - \$149,999	23.0%
\$75,000 - \$99,999	15.9%
\$50,000 - \$74,999	16.7%
\$35,000 - \$49,999	12.8%
\$25,000 - \$34,999	7.2%
\$15,000 - \$24,999	5.0%
Under \$15,000	5.0%
Average Family Household Income:	\$113,245
Median Family Household Income:	\$96,550
Per Capita Income:	\$40,808
Average Household Size:	2.66
Elections:	
Registered Voters:	28,867
Number of Votes Cast Last General Election	20,169
Voting Percentage Last General Election	69.9%
Number of Votes Cast Last Municipal Election	3,187
Voting Percentage Last Municipal Election	11.0%
Housing: (Jan. 2011)	
Total Housing Units	18,740
Total Households	18,660
Occupancy Rate	95.2%
Percentage Owner Occupied	64.1%
Household Percentage By Type:	
Family Households	70.9%
Non-family Households	29.1%
Average Value of Single-Family Residence: (Sept 2010)	\$217,608
Civilian Labor Force: (October 2011)	
Grapevine	29,593
Tarrant County	914,666
Unemployment Rate: (October 2011)	
Grapevine	6.4
Tarrant County	7.4
Land Area in Square Miles:	35.92
Miles of Streets:	180
Total Lane Miles of Streets	435

Fire Protection:	
Number of Stations	5
Number of Employees	101
Number of Fire Runs	4,844
Number of Ambulance Runs	3,980
Police Protection:	
Number of Stations	2
Number of Employees	134
Calls for Service	28,976
Traffic Citations Issued	19,174
Number of Criminal Offenses	2,714
Vehicular Patrol Units on Duty	26
Library:	
Number of Facilities	1
Total Square Footage	53,072
Volumes	173,184
Annual Circulation	347,215
Recreation and Culture:	
Number of Park Acres	1,873
Number of Picnic Areas	117
Number of Pavilions	4
Number of Boat Ramps	10
Number of Camping Sites	61
Number of Swimming Pools	2
Number of Playgrounds	35
Number of Tennis Courts	10
Number of Soccer Fields	11
Number of Softball/Baseball Diamonds	12
Number of In-line Hockey Rinks	2
Miles of Hike & Bike Trails (hard surface)	16.4
Miles of Hike & Bike Trails (soft surface)	3.0
Number of Community Centers	1
Number of Senior Citizen Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played (FY 2011)	65,852
Water and Sewer System:	
Number of Water Connections	13,860
Average Daily Water Consumption (MGD)	9.619
Water System Capacity (MGD)	23
Number of Sewer Connections	12,686
Number of Refuse Connections	11,673
Sewer System Capacity (MGD)	5.75

Accommodations:	
Number of Hotel Properties:	20
Number of Hotel Rooms:	5,191
Total square footage of meeting facilities	650,000
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	19
Total Employees	1,650
Number of Teachers	914
Total District Enrollment	13,600
Student / Teacher Ratio	15:1
Average Years Experience of Teachers	12.0
Percentage of Teachers with Masters Degrees	30%
Average Daily Attendance	13,435
Daily Attendance Rate	97%
District Dropout Rate	0.2%
Number of Schools rated "Exemplary"	9
Graduation Rate	95%
Tax Rate	\$1.29 per \$100 valuation
Operating Budget	\$143.3 million
Expenditure per Student	\$9,760
Average SAT Score (Reading/Math/Writing)	537/556/516
Average ACT Score	23.8
Total Appraised Value: (September 2010)	
	\$9,312,315,495
Net Taxable Value:	
	\$5,882,981,970
Total Value of New Construction:	
	\$34,547,852
Major Employers:	[Site Employment]
Gaylord Texan Resort & Convention Center	1,820
DFW International Airport	1,712
Grapevine-Colleyville ISD	1,650
Baylor Regional Medical Center	1,230
Atlantic Southeast Airlines, Inc.	1,000
Verizon Information Services (Idearc)	888
Verizon Internet Solutions	880
Gamestop.com	686
Federal Express Corporation	500
Great Wolf Lodge	500
AMR Eagle Holding Corporation	500
CAE Simuflite Training	450
United States Postal Service	435
Hilton DFW Lakes	400
Four Seasons	385
CEVA Logistics	380

Total Daytime Employment by Classification:	63,839
Services	65.4%
Retail	11.1%
Transport, Communications, Utilities	9.5%
Manufacturing	4.1%
Wholesale Trade	3.2%
Construction	2.9%
Finance, Insurance, Real Estate	2.4%
Government	1.0%
Agricultural & Natural Resources	0.4%
Estimated Average Travel Time to Work:	26.91 minutes
Average High Temperature:	January 54° / July 96°
Average Low Temperature:	January 31° / July 73°
Average Rainfall: (inches)	January 1.77 / July 2.2
Top Ten Principal Taxpayers: (2011)	Assessed Valuation
American Airlines /American Eagle	\$292,447,422
Opryland Hotel dba Gaylord Texan	\$247,781,677
Grapevine Mills Ltd. Partnership	\$205,000,000
CAE Simuflite	\$130,793,765
Great Wolf Lodge	\$128,745,144
Rackspace US Inc.	\$87,500,000
A & B Properties Inc.	\$53,614,871
Chesapeake Operating	\$51,339,580
Oncor Electric Delivery	\$51,102,550
Verde Riverwalk Apartments	\$46,540,000
Bond Ratings:	General Obligation Revenue
Moody's	Aa2 A1
Standard & Poor's	AA A

FY 2011-12 Tax Rate Comparison					
	City	County	School	Hospital & College	Combined
<i>Grapevine</i>	<i>0.348000</i>	<i>0.264000</i>	<i>1.290000</i>	<i>0.365537</i>	<i>2.267537</i>
Arlington	0.648000	0.264000	1.335000	0.365537	2.612537
Bedford	0.491609	0.264000	1.288189	0.365537	2.409335
Carrollton	0.617875	0.253100	1.342200	0.370230	2.583405
Cedar Hill	0.670000	0.253100	1.400000	0.370230	2.693330
Dallas	0.797000	0.253100	1.271343	0.370230	2.691673
Eules	0.470000	0.264000	1.288189	0.365537	2.387726
Fort Worth	0.855000	0.264000	1.322000	0.365537	2.806537
Garland	0.704600	0.253100	1.253300	0.370230	2.581230
Grand Prairie	0.669998	0.253100	1.465000	0.370230	2.758328
Haltom City	0.646371	0.264000	1.425000	0.365537	2.700908
Hurst	0.578000	0.266500	1.288189	0.365537	2.498226
Irving	0.576100	0.253100	1.425000	0.370230	2.624430
Keller	0.442190	0.264000	1.530600	0.365537	2.602327
Mansfield	0.710000	0.264000	1.496000	0.365537	2.835537
Mesquite	0.640000	0.253100	1.420000	0.370230	2.683330



STATUTORY REQUIREMENTS TRUTH-IN-TAXATION

The single most important financial resource of the City is the ad valorem tax, better known as the property tax. It is important for all citizens to fully understand the makeup of the taxes levied against their properties. The following synopsis provides a basic working knowledge of property taxes and how they are determined.

Much of what taxing authorities such as cities, school districts, counties, and special districts are allowed to levy for property taxes is determined by the State of Texas. Several years ago, the state legislature provided for the establishment of county appraisal districts. The purpose of these appraisal districts is to determine fair market values of all taxable property within a specific county. The taxable value of property is determined as of January 1 of each year.

The appraisal district generally notifies taxpayers of their assessed valuations in March and allows for them to challenge the valuations if the taxpayers believe them to be in error. A tax appraisal review board hears all tax protests and determines if the original valuation is correct or in error. On May 25 of each year, the appraisal district is required to provide taxing authorities with a certified estimate of total appraised value. This preliminary estimate is used by the City to help project what revenues will be available in the next fiscal year. The preliminary estimate, while providing indications of an increasing or decreasing tax roll, is subject to fluctuations because of possible tax protests mentioned above.

The most important date relating to the appraisal district is July 25. On that date a certified appraisal roll must be provided to all taxing authorities. This certified roll provides a basis upon which a tax rate can be applied to produce necessary revenues for the operation of City services.

After determination of a tax rate for the upcoming budget year there are several procedures and tests that must be applied to the rate in order for state law to be met. They include:

- ◆ **Calculation and publication of the effective tax rate.**

The effective tax rate is the tax rate that, when applied to the taxable assessed valuation, would produce the same total taxes as last year when properties taxed in both years are compared. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations from different years.

- ◆ **Determination of whether the proposed tax rate is more than 3% over the effective tax rate.**

Texas state law requires that if a taxing authority raises the tax rate more than 3% over the effective tax rate there must be published notices of the increase and a public hearing must be held. This is true even if the tax rate does not change. For example, for FY 2001, the City's tax rate was reduced by \$.005, yet state law required the City to advertise a tax increase because of the growth in the assessed valuation.

◆ **Determination of whether the proposed tax rate is more than 8% over the effective tax rate.**

The 8% rule as set by state law imposes the maximum rate that may be adopted by taxing authorities without being subject to tax rollback procedures. If a taxing authority imposes a tax rate in excess of 8% of the effective tax rate, taxpayers may take measures that could rollback the adopted rate to an 8% increase. Generally, these procedures involve a petition of eligible voters and a rollback election.

Article XI, Section 5 of the State of Texas Constitution states in part:

"...but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city."

Calculation of Legal Debt Margin - October 1, 2010

Adjusted Tax Base Valuation	\$5,912,257,208
Constitutional Limit	2.5% of assessed valuation
Maximum Constitutional Revenue Available	\$147,806,430
Tax Rate to Achieve Maximum Tax Revenue	\$2.50 per \$100 of valuation
Adopted Tax Rate for 2011-12	\$0.3480 per \$100 of valuation
Available Unused Constitutional Max Tax Rate	\$2.1520

Other requirements relating to the adoption and levying of ad valorem taxes are the publication of the unencumbered fund balances of the General Fund and Debt Service Fund, the 2011-12 debt service requirements, and the 2011 property tax rates in the City of Grapevine.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criterion specifies that debt (Interest & Sinking) requirements must be met first, then operations. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 valuation.

Budget Glossary

ADA – Americans with Disabilities Act

Ad Valorem Tax - Tax computed from the taxable valuation of land and improvements.

Account – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Allocation - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

Assessed Valuation - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

Audit – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

Authorized Positions - Number of positions authorized in the final budget.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Bond – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

Bond Covenant – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

Bond Ordinance – A law approving the sale of bonds that specifies how proceeds may be spent.

Bond Funds - Resources derived from issuance of bonds for financing capital improvements.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Amendment - A revision of the adopted budget that, when approved by Council, replaces the original provision.

Budget Basis - The accounting system used in tracking the budget execution is GAAP.

Budget Glossary

Budget Calendar - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

Budget Manual – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

Capital Assets – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

Capital Outlay - Expenditure which results in the acquisition of or addition to fixed assets.

Certificates of Obligation – Method for issuing long-term debt. Does not require voter approval.

Certification Pay – Additional pay attributable for completion of specified certification that enhances performance.

City Charter - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

Community Development Block Grants (CDBG) - Federal funds made available to municipalities specifically for community revitalization.

Comprehensive Annual Financial Report (CAFR) – This report summarizes financial data for the previous fiscal year in a standardized format.

Contingency – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

D.A.R.E. (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Deficit - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Department - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Budget Glossary

Division - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

EPA - Environmental Protection Agency

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Policy - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

Fixed Assets - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full Funding - Term used to designate full year payment for personnel or other budgeted items.

Full-Time Equivalent (FTE) - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

Budget Glossary

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Description of Funds:

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds.

Budget Glossary

GASB – Governmental Accounting Standards Board

GCISD - Grapevine/Colleyville Independent School District.

GFOA - Government Finance Officers Association of the United States and Canada.

General Obligation Bonds (G.O.) - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Grant - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Home Rule – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

Internal Service Fund - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I/I – Infiltration and Inflow

Infrastructure – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

Interfund transfer – The transfer of money from one fund to another.

Investment – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

L.F. - (Linear feet) Length in feet.

Lift Station – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

Budget Glossary

Line-item budget – A budget format in which departmental outlays are grouped according to the items that will be purchased.

Longevity - Annual monetary payments to qualified employees based on length of service.

MCL – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

MGD – Million gallons per day.

Modified Accrual Basis - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Municipal - Of or pertaining to a city or its Government.

NCTCOG - North Central Texas Council of Governments

Non-Departmental – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

NTRA - National Therapeutic Recreation Association

NTU - Nepthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

Object Code - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

Objectives - Specific, measurable targets set in relation to goals.

Operating Funds - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

Ordinance - An authoritative command or order. This term is used for laws adopted by a municipality.

Per Capita Costs - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

Performance Indicator - Specific quantitative and qualitative measure of work performed as an objective of the department.

Budget Glossary

Prompt Payment Act - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

Public Hearing – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

Purchase Order – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Rainy Day funds – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

Resolution – A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

Salary Savings – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

Revenue Bond – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

SFLUE - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

Special Assessments - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Funds - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

Strategic Goals /Objectives - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

TAAF - Texas Amateur Athletic Federation

Budget Glossary

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each \$1 00 of valuation.

Tax Roll - Official list showing the amount of taxes levied against each taxpayer or property.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TIF - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

TMRS - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

TPWD – Texas Parks and Wildlife Department

TRA – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

T.R.A.P.S. - Texas Recreation & Parks Society

TRE – Trinity Railway Express. A cooperative service provided by the Fort Worth Transportation Authority (the T) and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

Transfer-In – Funds expended in one fund and received in another.

Turbidity – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

TxDOT – Texas Department of Transportation

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

RESOLUTION NO. 2011-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS APPROVING THE TAX ROLLS FOR 2011 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on July 26, 2011, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and certified to the Grapevine City Council the Tax Rolls for 2011 with a total appraised value \$9,117,376,099.00 and having a net taxable value of \$5,912,257,208.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2011 for the City of Grapevine, Texas be and hereby approved in the amount of \$9,117,376,099.00 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$5,912,257,208.00 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$129,132,803.00 has been assigned to this property and \$115,060,323.00 in properties not on the rolls, for a total of \$6,156,450,334.00 used for budget purposes.

Section 5. That this resolution shall take effect from and after the date of its passage.

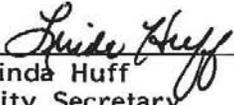
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 16th day of August, 2011.

APPROVED:



William D. Tate
Mayor

ATTEST:



Linda Huff
City Secretary

APPROVED AS TO FORM:



Douglas H. Conner, III
Assistant City Attorney

RES. NO. 2011-54

ORDINANCE NO. 2011-45

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2011-2012 (FY 2012) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS;

Section 1. That the appropriation amounts for the FY2011-2012 budget for the different funds of the City of Grapevine are hereby fixed as follows:

General Fund	\$53,253,516
Municipal Court Technology Fund	71,220
Convention & Visitors Bureau Fund	17,781,306
Stormwater Drainage Fund	1,819,471
Crime Control & Prevention District Fund	12,963,649
Lake Parks Special Revenue Fund	1,592,047
4B Economic Development Fund	7,944,146
Debt Service Fund	10,761,248
Utility Enterprise Fund	20,717,145
Lake Enterprise (Golf) Fund	3,197,528
General Permanent Capital Maintenance Fund	1,171,500
Permanent Street Maintenance Fund	1,400,000
Community Quality of Life Capital Project Fund	1,350,804
Convention & Visitors Bureau Capital Projects Fund	573,255
Capital Equipment Acquisitions	4,162,665

Section 2. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2011 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2012 and appropriates the funds contained therein.

Section 3. That a copy of the official adopted FY2011-2012 budget document shall be kept on file in the office of the City Secretary and the Grapevine Public Library.

Section 4. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 5. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-1 in FY2011 and FY2012 is approved.

Section 6. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 7. That the City Manager, and/or Assistant City Manager and/or Director of Administrative Services and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 8. That the reserve requirement for the Lake Enterprise Fund is suspended for FY2011 and FY2012.

Section 9. That the fact that the fiscal year begins on October 1, 2011 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 13th day of September, 2011.

APPROVED:



C. Shane Wilbanks
Mayor Pro Tem

ATTEST:



Linda Huff
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney

ORD. NO. 2011-45

ORDINANCE NO. 2011-46

AN ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2011 LEVYING TAXES FOR THE TAX YEAR 2011 TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, THE City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2011-2012 (FY 2012), in compliance with appropriate state laws and the Charter of the City of Grapevine; and,

WHEREAS, public hearings were held on the FY 2012 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and,

WHEREAS, an ad valorem tax rate of \$0.3480 per \$100 valuation has been considered for tax year 2011.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2011 at a rate of thirty-four and eight thousandth cents (\$0.3480) per one hundred dollars (\$100.00) valuation.

Section 2. That there shall be and there is hereby levied the following taxes on each one hundred dollars (\$100.00) valuation on all taxable property within the City of Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2011, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

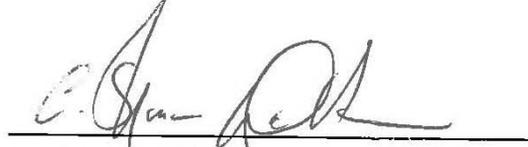
- A. For the General Fund, a tax rate of \$0.142312 per \$100 is levied.
- B. For Debt Service, a tax rate of \$0.205688 per \$100 is levied.

Section 3. Taxes levied by this ordinance shall be due and payable on the first day of October, 2011 and shall become delinquent on the first day of February, 2012, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2012. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 4. The fact that the fiscal year begins on October 1, 2011 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

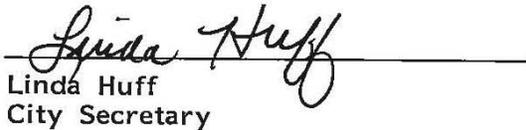
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 13th day of September, 2011.

APPROVED:



C. Shane Wilbanks
Mayor Pro Tem

ATTEST:



Linda Huff
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney

ORD. NO. 2011-46

CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2011-04

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed FY 2012 budget for the CGCCPD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed FY 2012 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT on this the 13th day of September,
2011.

APPROVED;



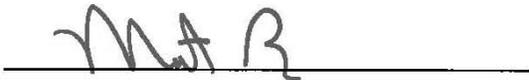
C. Shane Wilbanks
Mayor Pro Tem / Board Member
Crime Control and Prevention District

ATTEST:



Linda Huff
City Secretary

APPROVED AS TO FORM:



Matthew Boyle
City Attorney

RES. NO. CCPD 2011-04

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2011-01

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 2. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2012.

Section 3. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 4. That the City Manager, and/or Assistant City Manager and/or Director of Administrative Services and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 5. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2012.

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 13th day of September, 2011.

APPROVED:



C. Shane Wilbanks
4B Vice President

ATTEST:


Linda Huff
City Secretary

APPROVED AS TO FORM:


Matthew Boyle
City Attorney

RES. NO. 4B 2011-01

